

**ESCAMBIA COUNTY  
FLORIDA**

**Request for Quote**

**2021 Delinquent Tax Advertisement  
SPECIFICATION NUMBER PD 1072021**

**BIDS WILL BE RECEIVED UNTIL 4:00 PM CDT, October 21, 2021**

Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell, III Building

**Board of County Commissioners**

Robert Bender, Chairman  
Jeff Bergosh, Vice Chairman  
Lumon May  
Douglas B. Underhill  
Steven Barry



**Assistance:**

Randy Burns  
Purchasing Manager  
Telephone: 850-595-4918  
E-Mail: [srburns@myescambia.com](mailto:srburns@myescambia.com)

**Notice**

**It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this quote shall be formed between Escambia County and the awardee Vendor until such time as the contract is executed by the last party to the transaction.**

## **ESCAMBIA COUNTY, FLORIDA GENERAL TERMS and CONDITIONS**

**The attached General Terms and Conditions are incorporated into this quote and resulting contract.**

### **1. Scope of Work**

In order to comply with Florida Statute 197.402, the ad must appear three times in May. The advertising dates will be May 5, 12, and 19, 2021. May 2, 2021, will be the last day for adds and deletes. The list of Delinquent Tangible Accounts will be published on the first printing only.

The Legal Advertisement shall be charged and paid for on the basis of six-point type on six-point body, as prescribed by Florida Statutes. You must meet the criteria set by Florida Statutes in order to qualify to publish the delinquent tax list as follows:

1. The newspaper must be printed and published periodically once per week or more often;
2. The newspaper must contain at least twenty-five percent (25%) of its words in the English language;
3. The newspaper must be entered or qualified to be admitted and entered as second-class matter at a post office in Escambia County;
4. The newspaper must be for sale to the public generally;
5. The newspaper must be available to the public generally for the publication of official or other notices;
6. The newspaper must customarily contain information of a public character of interest or of value to the residents or owners of property in Escambia County, or of interest to the general public;
7. The newspaper must, at the time of publication, have been in existence for one year, or must be a direct successor of a newspaper and, together, have been in existence for one year;
8. The newspaper must adhere to a May 2, 2021, deadline for additions and deletions.
9. The newspaper must have the capability to download and store the delinquent tax list from the Tax Collector's website.
10. Please provide a list of the target distribution and the percentage of Rack Editions.

### **2. Procurement Questions**

Questions shall be directed to Randy Burns at 850-595-4918 or [srburns@myescambia.com](mailto:srburns@myescambia.com). Last day for questions will be end of the day October 15, 2021.

**3. Bid Forms**

This Quote contains a Quote Form which is required to be completed and submitted either electronically on the County's Vendor Registry site at:

<https://vrapp.vendorregistry.com/Vendor/Selection/SubscriptionSelection?buyerSource=escambia-county-fl-vendor-registration>

OR via hard copy at:

Office of Purchasing  
213 Palafox Place, 2<sup>nd</sup> Floor  
Pensacola, Florida 32502

**4. Payment**

Partial payments in the full amount for the value of items received and accepted may be requested by the submission of a properly executed **original** invoice, with supporting documents if required. Payment for accepted equipment/supplies/services will be accomplished by submission of an **original** invoice, in duplicate, to:

Escambia County Tax Collector  
Attention: Rich Stone  
PO Box 1312  
Pensacola, FL 32591-1312

**5. Compliance with Governing Laws and Regulations**

The Offeror or contractor will be required to fully comply with all applicable federal, state, and local regulations. The Offeror should carefully review these requirements which are detailed in this solicitation.

**6. Purchasing Agreements with other Government Agencies**

The submission of any offer in response to this Quote constitutes an offer made under the same terms and conditions, for the same contract price, to other governmental agencies within Escambia, Santa Rosa Counties, unless otherwise stipulated by the Offeror on the Quote Form.

Each governmental agency desiring to accept these offers, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases, and each shall be liable only for materials ordered and received by it, and no agency assumes any liability by virtue of this solicitation.

**7. Changes - Service Contracts**

The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:

- A. Description of services to be performed.
- B. Time of performance (i.e., hours of the day, days of the week, etc.).
- C. Place of performance of the services.

If additional work or other changes are required in the areas described above, an offer will

be requested from the contractor. Upon negotiation of the offer, execution and receipt of the change order, the contractor shall commence performance of the work as specified.

The contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Office of Purchasing. If the contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at his own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

**8. Indemnification**

Contractor agrees to save harmless, indemnify, and defend County and Architect/Engineer and their agents, officers and employees from any and all claims, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly on account of or in connection with the Work done by Contractor under this Agreement or by any person, firm or corporation to whom any portion of the Work is subcontracted by Contractor or resulting from the use by Contractor, or by any one for whom Contractor is legally liable, of any materials, tools, machinery or other property of County. County and Contractor agree the first \$100.00 of the Contract Amount paid by County to Contractor shall be given as separate consideration for this indemnification, and any other indemnification of County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's acceptance and execution of the Agreement. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims made. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

**Attached Exhibits**

**Exhibit A**      General Terms & Conditions

**Exhibit B**      Quote Form