

## INVITATION FOR BIDS Gasoline and Diesel Fuel Bids

The City of Antigo will accept bids for a two-year contract (2022 and 2023) to purchase gasoline and diesel fuel for multiple city departments.

- The City has implemented Vendor Registry software allowing you to see requests for bids, quotes and RFP's. You may register your business and submit a bid at [www.antigo-city.org](http://www.antigo-city.org). Bids will be accepted for gasoline and diesel fuel until **Thursday September 30, 2021 at 10:00 a.m.**

Sealed bids may still be submitted in print form by the deadline in the City Clerk's office, but you must be registered with Vendor Registry to be considered. Specifications are available in the Public Works Office at City Hall, 700 Edison St.

*The City of Antigo reserves the right to reject any or all bids and to accept the bid deemed the most advantageous to the City.*

City of Antigo  
700 Edison Street • Antigo, WI 54409  
Phone: 715.623.3633 extension-131/154 • Fax: 715.627.7099  
[www.antigo-city.org](http://www.antigo-city.org)

**CITY OF ANTIGO  
GASOLINE / DIESEL CONTRACT**

Two Year Contract Price (2022 – 2023)

Calendar Year: January 1, 2022 beginning at 2400 (12:00 a.m.) and concluding on December 31, 2023 at 2359 (11:59 p.m.)

**Minimum Octane: 87**

**May not exceed 10% ethanol**

- Service station must be accessible and available for 24-hour fueling services
- Offer alternative access to fuel during emergency event(s).
- Successful bidder will provide the City of Antigo with a clear method for operators to use 24-hour fueling services.
- Successful bidder must be able to offer the following fuels: Off Road, Gasoline and Diesel.

**Diesel fuel must be blended to prevent freezing during the months of December through March. Documentation must be provided to show verification of additives.**

Service station must provide receipt to employee at the time of purchase with the following information:

- Authorized signature
- Date of sale
- Number of gallons
- Current "pump price" per gallon and total cost

Monthly invoice must contain detailed reports that include the following:

- The total gallons purchased since the last billing itemized by department and vehicle identification system.
- The total cost, prior to and after any discount, if possible
- Service station will credit all federal taxes on billing

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**Two Year Contract Price (2022-2023)**

**BID: Off Road fuel** will be discounted \_\_\_\_\_cents from the posted pump price on the date of purchase.

**BID: Gasoline** will be discounted \_\_\_\_\_ cents from the posted pump price on the date of purchase.

**BID: Diesel fuel** will be discounted \_\_\_\_\_ cents from the posted pump price on the date of purchase.

**BID: Diesel Emissions Fluid** will be discounted \_\_\_\_\_ cents from the posted pump price on the date of purchase.

**Discount includes additional Credit Card Savings for Gasoline, Diesel and Off Road Fuel:**

Yes  No

**Total cost of Tax Exempt Filing Fee:** \_\_\_\_\_

**Please Print Alternative Access Plan During Emergency Event(s):**

\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Representing: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_



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