

City of
SHELBYVILLE
Tennessee

December 9, 2015

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for **UPGRADE TO VIDEO SURVEILLANCE SYSTEM at Shelbyville Municipal Airport, 2828 Hwy. 231 North, Shelbyville, TN.**

Proposals will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 11:00 A.M. on Tuesday, December 29, 2015.** Any proposals should be submitted in sealed envelopes marked "**UPGRADE TO VIDEO SURVEILLANCE SYSTEM FOR SHELBYVILLE MUNICIPAL AIRPORT**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

Proposals will be opened at public meeting of council appointed bid committee on Tuesday, December 29, 2015 at 11:00 A.M. at City Hall, 201 N. Spring Street. Award of the proposal will be made at the next scheduled City Council Meeting. (January 14, 2016)

MINIMUM SPECIFICATIONS:

Scope: An upgrade to the color digital video surveillance system to improve security at Shelbyville Municipal Airport. Must integrate with current Milestone xProtect Smart Client software system already in place. Evaluation of current camera locations and implementation of any needed modifications/changes.

- 1) Keeping 2 cameras and Milestone software
- 2) Replacing approximately 10 cameras and server
- 3) Relocate system to Manager's office
- 4) Add 26" monitor and mounting bracket
- 5) Remote access to include mobile app

- 6) Cameras located to survey entry points:
 - all entrances to drive-through gates
 - entrance to the T-hangars
 - drive-through coded entry behind the Airport Fire Hall
 - drive-through gate on south side of terminal building
- 7) Other surveillance locations:
 - Four low-light cameras inside the community parking area within the north side of building seven
 - Minimum of two cameras inside the terminal lobby (three possibly)
 - Ramp around the land-side automobile parking areas
 - Air-side aircraft parking areas including the fuel farm
 - (any quantities listed are estimates only)
- 8) Cameras located outside the airport terminal building shall have wireless capability
- 9) Camera observations shall be digitally recorded
- 10) Cameras shall have some type of night or low light vision capability
- 11) System shall be web-based for access from remote locations
- 12) Resolution shall be sufficient to visually determine identification of airport visitors and/or license plate identification
- 13) System shall include all hardware necessary including the cameras, wiring, digital recording device, dvd burner, hard drives, monitor, etc. for a complete system
- 14) All cords shall be neatly covered with raceway channels or some type of covering approved by Airport Manager
- 15) Surveillance signage to be included
- 16) One year of service and on-site technical support
- 17) Clearly specify warranty
- 18) Submitted proposal should include a list of proposed

equipment and quantity of each item. Specification sheets should also be provided if available.

*Proposal is to include **all materials and labor** necessary to complete project. Quality product and workmanship with professional appearance required.*

All prospective bidders should contact Airport Manager, Justin Heid at 931/684-1669 for a site survey appointment.

Project must be completed by the successful bidder to the satisfaction of the Airport Manager before payment will be made.

The scheduling of the project will be confirmed between the Airport Manager and the successful bidder prior to beginning the project.

Successful bidder must carry commercial liability insurance and worker's compensation insurance. A current business license is also required.

This project is funded under an agreement with the Tennessee Department of Transportation.

Interested parties may turn in more than one proposal.

Please note any variations to these requirements on submitted proposal.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed bid committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal. The City of Shelbyville reserves the right to reject any and all proposals.

All bidders must comply with A.D.A. guidelines if required.

All bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U. S. Department of Justice.

Failure on the part of the bidder to comply with all instructions

herein may result in bid rejection.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection. The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Open Records Act.

Lori Saddler
Purchasing Agent