

Jones County Board of Commissioners P.O. Box 1359 Gray, GA 31032 (478) 986-6405 Jason Rizner
County Administrator
(478) 986-8219
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jason.rizner@jonescountyga.org

REQUEST FOR PROPOSALS

Construction Manager at Risk (CMAR) Services for the Jones County Jail Additions and Renovations

Issue Date: Wednesday, March 13, 2019

JONES COUNTY BOARD OF COMMISSIONERS 166 INDUSTRIAL BLVD./P.O. BOX 1359 GRAY, GA 31032

PHONE: (478) 986-6405 X 119
ATTN: JASON RIZNER, COUNTY ADMINISTRATOR

Jason.rizner@jonescountyga.org

BIDS WILL BE RECEIVED UNTIL APRIL 3, 2019 AT 3:00 P.M.

PROPOSALS ARE TO BE SEALED AND MAILED VIA USPS, FEDEX OR UPS TO THE ABOVE ADDRESS OR HAND DELIVERED TO THE COUNTY ADMINISTRATOR'S OFFICE LOCATED IN THE JONES COUNTY GOVERNMENT CENTER AT 166 INDUSTRIAL BLVD., GRAY, GA 31032. ENVELOPES SHOULD BE MARKED WITH "RFP – CONSTRUCTION MANAGER AT RISK SERVICES".



Request for Proposals (RFP) For Construction Manager at Risk (CMAR) Services for the Jones County Jail Additions and Renovations

The Jones County Board of Commissioners (the County) requests Proposals from Construction Management at Risk (CMAR) firms for the construction of additions and renovations to the existing Jones County Jail and Sheriff's Office. Upon completion of a review of proposals received, the County anticipates awarding a contract for pre-construction services, and, at the County's discretion, a subsequent contract for construction of the new facility.

Purpose:

The County requires additions and renovations to the existing Jones County Jail and Sheriff's Office located in Gray, Georgia and is considering the services of a Construction Manager at Risk (CMAR) firm to manage the construction, provide technical review during the pre-construction period, and provide cost evaluation assistance to the architectural team. The CMAR will assume responsibility for project construction cost by issuing a guaranteed maximum price (GMP). The GMP will be a contractual obligation. The CMAR will also develop an overall final project schedule, which will be a contractual obligation. In addition, the CMAR will be responsible for methods of construction, safety, and the scheduling and coordination of the work of all construction and miscellaneous contracts required for completion of the project within its established budget and schedule.

The CMAR will be expected to work closely with the Architect, Precision Planning, Inc., to develop final documents and separate bid packages if required.

Project Objectives:

The CMAR will be responsible for pricing, value engineering, and maintainability and constructability issues. When the design documents for the project have been developed in sufficient detail, the CMAR, with the support and assistance of the Architect, will commit to a Guaranteed Maximum Price (GMP) for all construction and site development. If the County requests multiple bid packages, construction will commence with the issuance of the first bid package while remaining bid packages are being finalized. The CMAR shall competitively select construction subcontracts and other work appropriate for competitive selection using cost and other factors. The successful CMAR may perform work with his own forces, but shall not be eligible to enter into contract or subcontract for any of the construction or other services of any nature on the project without the specific approval of the County.

In selecting a firm, the County will place emphasis on experience of the firm and assigned personnel in CMAR contracts for detention/correctional facilities. Emphasis will also be placed on firms having depth, knowledge, and resources in principles of contracting, scheduling, contract coordination and compliance, budget control, familiarity with State and local laws, ordinances and codes as demonstrated by prior experience, and strategies for encouraged participation by local companies and laborers.

Proposal Process:

All written Proposals shall utilize the attached forms, and three (3) hard copies and one (1) electronic copy shall be submitted to the County in a sealed envelope. The County will not accept any submittal by facsimile, electronic submission or any other method other than required by this RFP.



Receipt of all Addenda to this RFP, if any, must be acknowledged on the proposal form. All Addenda shall become part of the requirements of this RFP. Failure to acknowledge receipt of an Addendum may result in rejection of the Proposal. Any cost incurred by respondents in preparing or submitting Proposals for the project shall be the respondents' sole responsibility. It shall be the respondents' responsibility to ensure delivery of the Proposal to the receptionist's desk at the designated office by the designated time. Late Proposals will not be opened and may be returned or destroyed.

Deliver Proposals in Sealed Envelopes to the attention of:

Jason Rizner County Administrator 166 Industrial Boulevard Gray, Georgia 31032

<u>Proposals are due no later than April 3rd, 2019 at 3:00pm.</u> Late submittals will not be accepted.

Firms are not allowed to communicate with any County staff or elected officials regarding this procurement. Any unauthorized contact shall disqualify the firm from further consideration.

All questions regarding this project should be directed to Liz Hudson, AIA by e-mail at lizhudson@ppi.us. All responses, inquiries, or correspondence relating to this RFP will become the property of the County when received and shall be regarded as public record. All information received in response to this RFP, including copyrighted material, is deemed public information and will be made available for public viewing and copying after the time for receipt of proposals has passed, and the award has been made, with the following four exceptions: (1) bona fide trade secrets meeting confidentiality requirements that have been properly marked, separated, and documented; (2) matters involving individual safety as determined by the County; (3) any company financial information requested by the County to determine vendor responsibility, unless prior written consent has been given by the offeror; and (4) other constitutional protections.

The County reserves the right to:

- 1. Refuse any or all submittals received.
- 2. Cancel or modify this RFP at any time.
- 3. Reject any and all submittals or responses at any time.
- 4. Request further documentation or information, and to discuss an RFP submittal for any purpose in order to answer questions or to provide clarification.

Qualification and Submittal Requirements:

- 1. Letter of Interest A letter executed by a principal of the firm committing to the requirements specified in this Request.
- 2. Experience Provide the year of the company's incorporation, and provide documentation of successful completion of construction of at least three (3) new or renovated detention/correctional projects completed in the last ten (10) years similar to the Project under this RFP. The total cost should be at least three million (\$3,000,000) per project. Please note projects which were delivered as CMAR and project which were



contracted directly with a local government entity. Client references for each project must be included with confirmed email and phone numbers.

- 3. Project Team Provide an organizational chart outlining the proposed staff, including superintendent, project manager, project director, cost estimator, project executive, etc., and provide resumes highlighting relevant detention/correctional and secure facility experience.
- 4. Proposed Preconstruction and Project Management Plan Provide a summary of preconstruction activities, which staff are committed to each phase of the process, quality control programs, approach to bonding subcontractors, approach to encouraging local participation, and anticipated schedule for construction for the proposed project. Also demonstrate an understanding of special systems and required detention equipment that make this project unique.
- 5. Financial Provide financial information including taxes, insurance and benefits, as well as the company's latest financial statement (audited if available). Provide Bonding Agent/Surety Company "good guy letter" and document bonding capacity (performance and payment).
- 6. Lawsuits List any pending or settled lawsuits or professional liability claims in which any member of the company was involved during the past ten (10) years.
- 7. Receipt acknowledgement of all Addenda to this RFQ (if any).
- 8. Completed Proposal Form, with Exhibit "A."



Jones County Jail Additions and Renovations (The Project) Proposal Form:

Proposing Firm:		
Signature:		-
Name:		
Title:		
Date:		
CMAR as gross profit and for a	ny and all expenses of the	oth parties, which is the full amount of compensation due to the Project not included and identified as the Cost of the Work, he Contract Documents within the time limits established.
A. Pre-Construction Fee:	\$	(lump sum)
B. General Conditions:	\$	(lump sum –see attached Exhibit "A")
C. Construction Fee:		% (percent of Guaranteed Maximum Price)
Addendum Acknowledgemen Number Date		Number Date
NOTARY		
Notary#:		
Name:		
Expiration:		
Signature:		Seal
Attachment:		
Exhibit A – Jones County Jail A	dditions and Renovations	(The Project) Maximum Allowable General Conditions



EXHIBIT A

Jones County Jail Additions and Renovations (The Project) Maximum Allowable General Conditions

ITEM	DURATION	UNIT COST	TOTAL COST
Project Director		\$	\$
Superintendent		\$	\$
Assistant Superintendent		\$	\$
Senior Project Manager		\$	\$
Project Manager/Project Engineer		\$	\$
Field Engineering		\$	\$
MEP/BIM Coordination		\$	\$
In-House Accounting		\$	\$
On Site Safety Engineer		\$	\$
Safety Materials Program		\$	\$
Field Office Rental, Setup and Removal		\$	\$
Storage Trailer Rental		\$	\$
Temporary Toilets		\$	\$
Job Signs	LUMP SUM	\$	\$
Copier, Fax Machine		\$	\$
Telephone and Internet Costs and Setup		\$	\$
Ice, Cups, Water		\$	\$
Office Supplies		\$	\$
Office Furniture	LUMP SUM	\$	\$
Jobsite Computers and Technology	LUMP SUM	\$	\$
Postage and Couriers		\$	\$
Progress Photographs		\$	\$
Final Photographs	LUMP SUM	\$	\$
Plan Printing and Copying	LUMP SUM	\$	\$
Cellphones and Radios		\$	\$
Supervision Vehicles		\$	\$
Project Management Vehicles and Travel		\$	\$
Gas, Oil and Maintenance		\$	\$
Builder's Risk Insurance	LUMP SUM (based on \$3M)	\$	\$
General Liability & Umbrella Insurance	LUMP SUM (based on \$3M)	\$	\$
Payment and Performance Bond	LUMP SUM (based on \$3M)	\$	\$

Total General Conditions Cost:	\$
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Note: No direct CMAR labor may be billed as Cost of Work without prior written approval by the County.



General Information:

- Refer to the attached progress Schematic Drawings as a reference point in compiling proposals.
- Preliminary Construction Budget: \$3,000,000
- Preliminary Construction Schedule: 10 months
- The CMAR will be responsible for developing the detailed schedule and coordinating activities to accomplish the scheduled completion of the project.

Owner (County)-Construction Manager at Risk Agreement:

The Construction Manager at Risk (CMAR) will be under contract to supply pre-construction services and subsequently, by change order, construction services (under the AIA A133 agreement) to complete the project and place the Owner in occupancy of the project in a "turnkey" fashion. The Owner has contracted with the Architect separately from the CMAR. Once a Guaranteed Maximum Price (GMP) is agreed upon between the Owner and the CMAR, the CMAR may be issued a change order for the amount of the GMP and will be "at risk" for project price, project schedule, and completion of all construction as set forth in the Contract Documents. The CMAR shall hold all trade contracts and trade supplier contracts.

<u>Selection Process for Construction Management at Risk Firm:</u>

- A. A Selection Committee comprised of Owner, User and Architect representatives will review all proposals received in accordance with the following criteria:
 - a. Successful experience in constructing similar facilities for public entities (30 pts.)
 - b. Successful experience with the CMAR process (15 pts.)
 - c. Qualifications of proposed project team (25 pts.)
 - d. Proposed approach, management plan and financial information (10 pts.)
 - e. Proposed fees (20 pts.)
- B. The Selection Committee reserves the right to interview any and all submitting firms (10 pts.)
- C. The Selection Committee will recommend that the County enter into contract negotiations with the highest ranked firm. If negotiations are not successful, the County will negotiate with the second-ranked proposer, and so on.

RFP Schedule:

Task	Date
Issue RFP	3-13-19
Proposals Due	4-3-19 at 3:00pm
Interview Firms	TBD
Negotiate Contract	TBD



Contractor Insurance Requirements

Contractor's Insurance Provisions: During the life of the contract and for such additional time as may be required, the contractor will provide, pay for, and maintain in full force and effect the insurance outlined here for coverage at not less than the prescribed minimum limits of liability, covering the contractor's activities, those of any and all subcontractors, or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

Certificate of Insurance: Before starting work, the contractor will give the owner a certificate of insurance completed by a duly authorized representative of their insurer certifying that at least the minimum coverage required here are in effect and specifying that the liability coverage are written on an occurrence form and that the coverage will not be canceled, non-renewed, or materially changed by endorsement or through issuance of other policy(ies) of insurance without 60 days advance written notice to:

Jones County Board of Commissioners P. O. Box 1359 Gray, Ga. 31032

Failure of the owner to demand such certificate or other evidence of full compliance with these insurance requirements or failure of the owner to identify a deficiency from evidence provided will not be construed as a waiver of the contractor's obligation to maintain such insurance.

The acceptance of delivery by the owner of any certificate of insurance evidencing the required coverage and limits does not constitute approval or agreement by the owner that the insurance requirements have been met or that the insurance policies shown in the certificates of insurance are in compliance with the requirements.

If the contractor fails to maintain the insurance as set forth here, the owner will have the right, but not the obligation, to purchase said insurance at the contractor's expense. Alternately, the contractor's failure to maintain the required insurance may result in termination of this contract at owner's option.

Insurance Primary: All coverage required of the contractor will be primary over any insurance or self-insurance program carried by the owner.

No Reduction or Limit of Obligation: By requiring insurance, the owner does not represent that coverage and limits will necessarily be adequate to protect the contractor. Insurance affected or procured by the contractor will not reduce or limit the contractor's contractual obligation to indemnify and defend the owner for claims or suits which result from or are connected with the performance of this contract.

Duration of Coverage: All required coverage will be maintained without interruption during the entire term of this contract and following final acceptance of the property by the owner.

Subcontractor's Insurance: The contractor will cause each sub-contractor employed by contractor to purchase and maintain insurance of the types specified below. When requested by the owner, the contractor will furnish copies of certificates of insurance evidencing coverage for each subcontractor.

Insurance Limits and Coverage: To the extent applicable, the amounts and types of insurance will conform to the minimum terms, conditions, and coverage of Insurance Service Office (ISO) policies, forms, and endorsements.



If the contractor has any self-insured retentions, or deductible under any of the following minimum required coverage, the contractor must identify on the certificate of insurance the nature and amount of such self-insured retentions or deductible and provide satisfactory evidence of financial responsibility for such obligations. All self-insured retentions or deductible will be the contractor's sole responsibility.

Commercial General Liability: The contractor will maintain commercial general liability insurance covering all operations by or on behalf of the contractor on an occurrence basis against claims for personal injury (including bodily injury and death) and property damage (including loss of use). Such insurance will have these minimum limits and coverage:

Minimum limits: \$1,000,000 each occurrence

\$2,000,000 general aggregate with dedicated limits per project site

\$2,000,000 products and completed operations aggregate

Worker's Compensation: Contractor's that have employees, sub-contractors, helpers, assistants, or individuals providing assistance on the contract work will maintain workers' compensation covering them during the term of this contract.

Minimum limits: Workers' compensation – Statutory Limit

Employer's liability:

\$100,000 bodily injury for each accident

\$100,000 bodily injury by disease for each employee

\$500,000 bodily injury disease aggregate



Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (Jones County) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification	tion Number
Date of Authorization	
Name of Contractor	
Name of Project	
Name of Public Employer I hereby declare under penalty of perjury the	
Executed on,, 201 in(o	city),(state).
Signature of Authorized Officer or Agent	
Printed Name and Title of Authorized Office	er or Agent
SUBSCRIBED AND SWORN BEFORE ME	
ON THIS THE DAY OF	,201
NOTARY PUBLIC	
My Commission Expires:	



Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91,
stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services
under a contract with (on behalf of (Jones
County) has registered with, is authorized to use and uses the federal work authorization program commonly known
as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines
established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work
authorization program throughout the contract period and the undersigned subcontractor will contract for the physical
performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the
subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor
will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of
receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has
contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the
contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of
authorization are as follows:
Endougland Andreas also the object of the state of the st
Federal Work Authorization User Identification Number
Date of Authorization
Dute of Authorization
Name of Subcontractor
Nova of Decises
Name of Project
Name of Public Employer
I hereby declare under penalty of perjury that the foregoing is true and correct.
Thereby declare under penalty of perjury that the foregoing is true and correct.
Executed on,, 201 in(city),(state).
Signature of Authorized Officer or Agent
Signature of Authorized Officer or Agent
Printed Name and Title of Authorized Officer or Agent
SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE DAY OF,201

NOTARY PUBLIC
My Commission Expires:



Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91,
stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services
under a contract for (
or sub-subcontractor with whom such sub-subcontractor has privity of contract) and
<u>name of contractor</u>) on behalf of <u>(Jones County</u>) has
registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, o
any subsequent replacement program, in accordance with the applicable provisions and deadlines established in
O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work
authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the
physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavi
to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor
shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom
such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of
the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such
sub-subcontractor has privity of contract). Sub-subcontractor hereby attests that its federal work authorization user
identification number and date of authorization are as follows:
Federal Work Authorization User Identification Number
Date of Authorization
Name of Sub-subcontractor
Name of Project
Name of Public Employer
I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on,, 201 in(city),(state).
Signature of Authorized Officer or Agent
Printed Name and Title of Authorized Officer or Agent
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF,201
NOTARY PUBLIC My Commission Expires:



Affidavit Verifying Status County Public Benefit Application Jones County Board of Commissioners

Alcohol License, Taxi Permit with respect to my application	or other public benefit a on for a Jones County Bu ne) for	nt for a Jones County Georgia Business Occupation Tax Certificate, as referenced in O.C.G.A. Section 50-36-1, I am stating the following usiness Occupation Tax Certificate, Alcohol License, Taxi Permit or [Name of natural person applying on behalf of ner private entity]
1) I am a United Sta	ates citizen	
OR		
		of age or older or I am an otherwise qualified alien or non- nality Act 18 years of age or older and lawfully present in the United
•	ement or representation	derstand that any person who knowingly and willfully makes a false in an affidavit shall be guilty of a violation of Code Section 16-10-20
Signature of Applicant:		Date
Printed Name:		
SUBSCRIBED AND SWORN		
BEFORE ME ON THIS THE	*	
DAY OF	, 20	Alien Registration number for non-citizens
Notary Public		
My Commission Expires:		
amended, provide their alier definition of "alien", legal pe	n registration number. Bermanent residents must	under the federal Immigration and Nationality Act, Title 8 U.S.C., as ecause legal permanent residents are included in the federal talso provide their alien registration number. Qualified aliens that y another identifying number below:



OPTIONAL — FOR NON-BIDDERS ONLY

JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT NO BID STATEMENT

In an effort to make the procurement of goods and services for the County as competitive as possible, we are soliciting information from contractors and/or vendors who cannot bid. Your responsiveness and constructive comments will be appreciated. Completion of this form will assist us in evaluating factors which relate to the competitiveness of our bids. Please check any of the boxes below which may apply. Please explain any issues that you feel needs to be addressed.

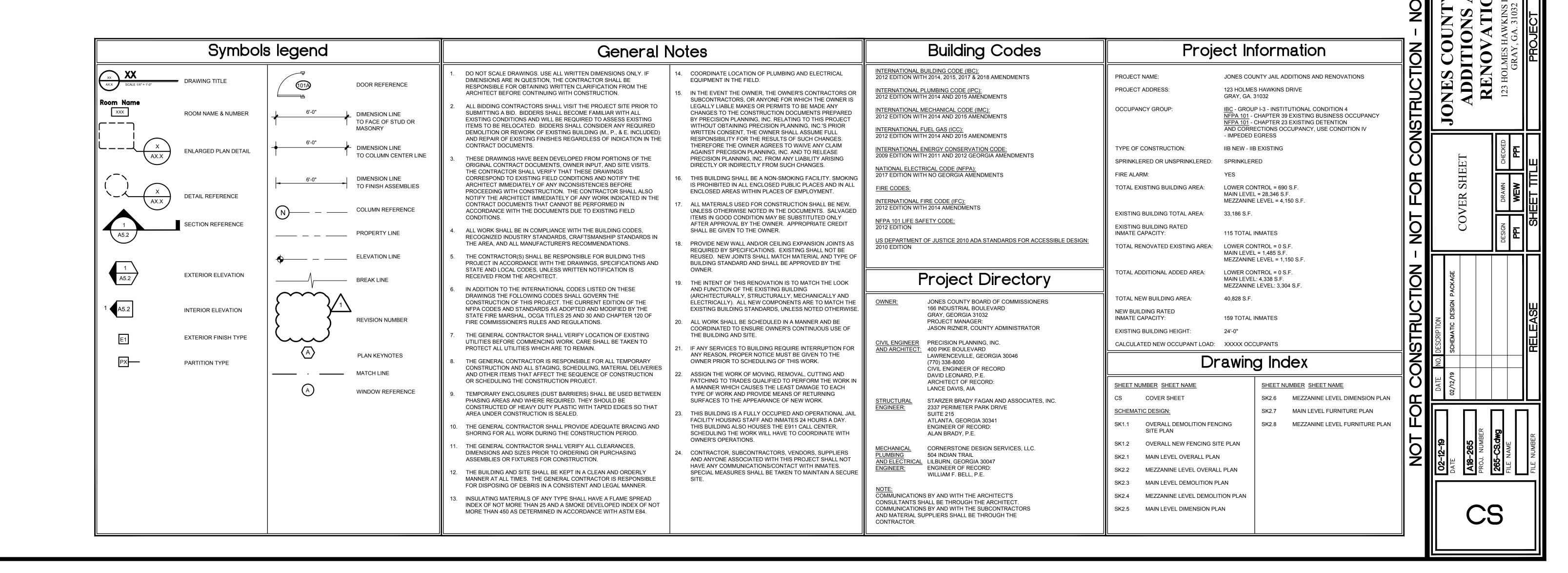
	Specifications - Restrictive, too light", unclear, specialty item, geared toward one (1) brand or manufacturer only. (Please explain in detail below).		
	Manufacturing - Unique item, production time for model has expired, etc.		
	Bid Time - Insufficient time to properly respond to bid or proposal.		
	Delivery Time - Specified delivery time cannot be met.		
	Payment - Payment terms unacceptable. (Please be specific)		
	Bonding - We are unable to meet bonding requirements.		
	Insurance - We are unable to meet insurance requirements.		
	Removal - Remove our firm from your bidders list for the particular commodity or service.		
	Keep - Please keep our company on your bidders list for future reference.		
	Project is:/ Too Large/ Too Small/ Site or Location is Too Distant		
	Miscellaneous - Do not wish to bid, do not handle this type of item(s) or services, unable to compete, Contract clauses are unacceptable, etc. (<i>Please be specific</i>)		
	Our company would only be interested in this project as a subcontractor or supplier.		
VENDOR STAT	EMENT:		
Bid Description:			
Company Name	::		
Company Officia	al Name:		
Company Officia	al Signature:		
	ber:		
Email Address:			

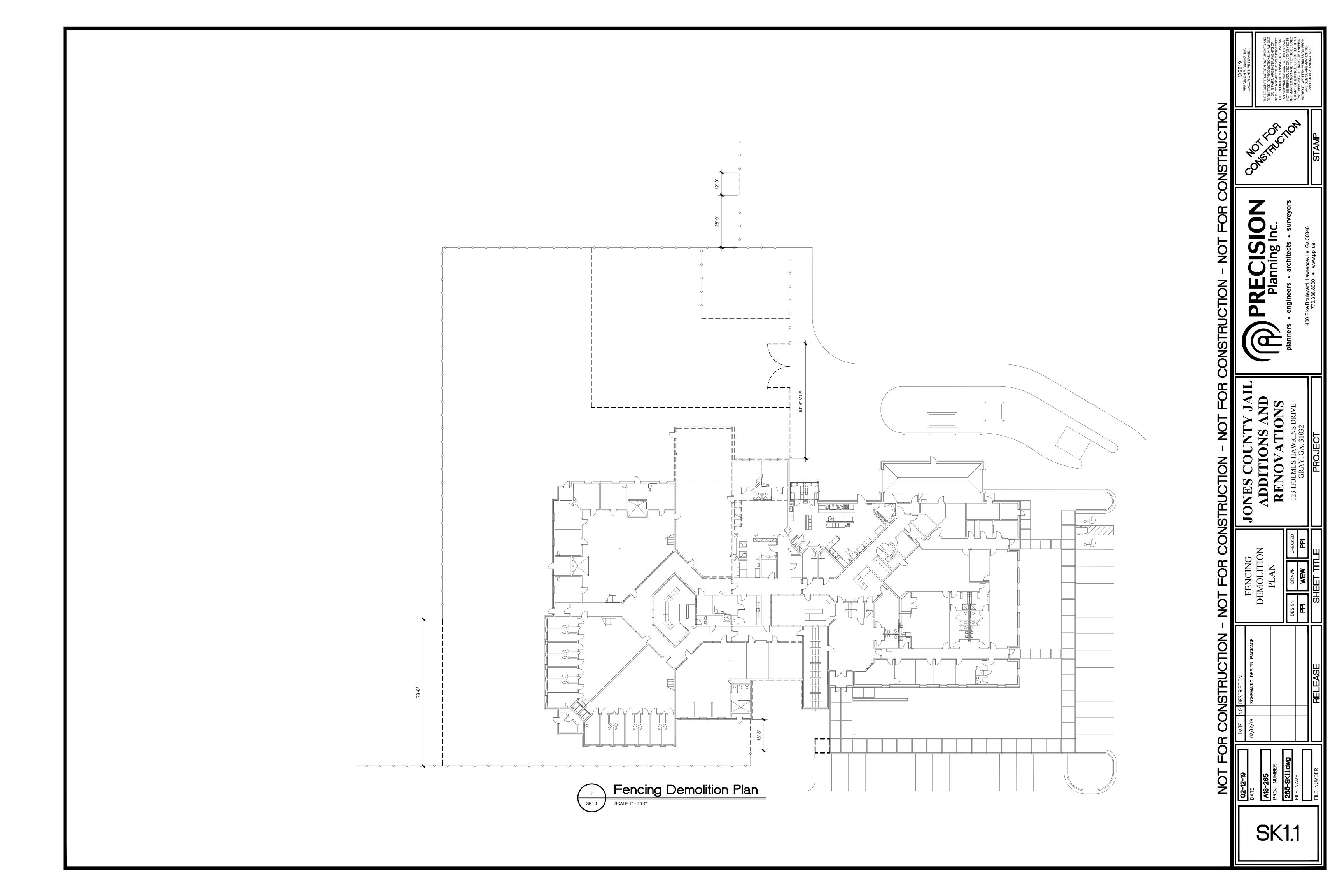
JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT (478) 986-6405 x 161 leslie.faulk@jonescountyga.org

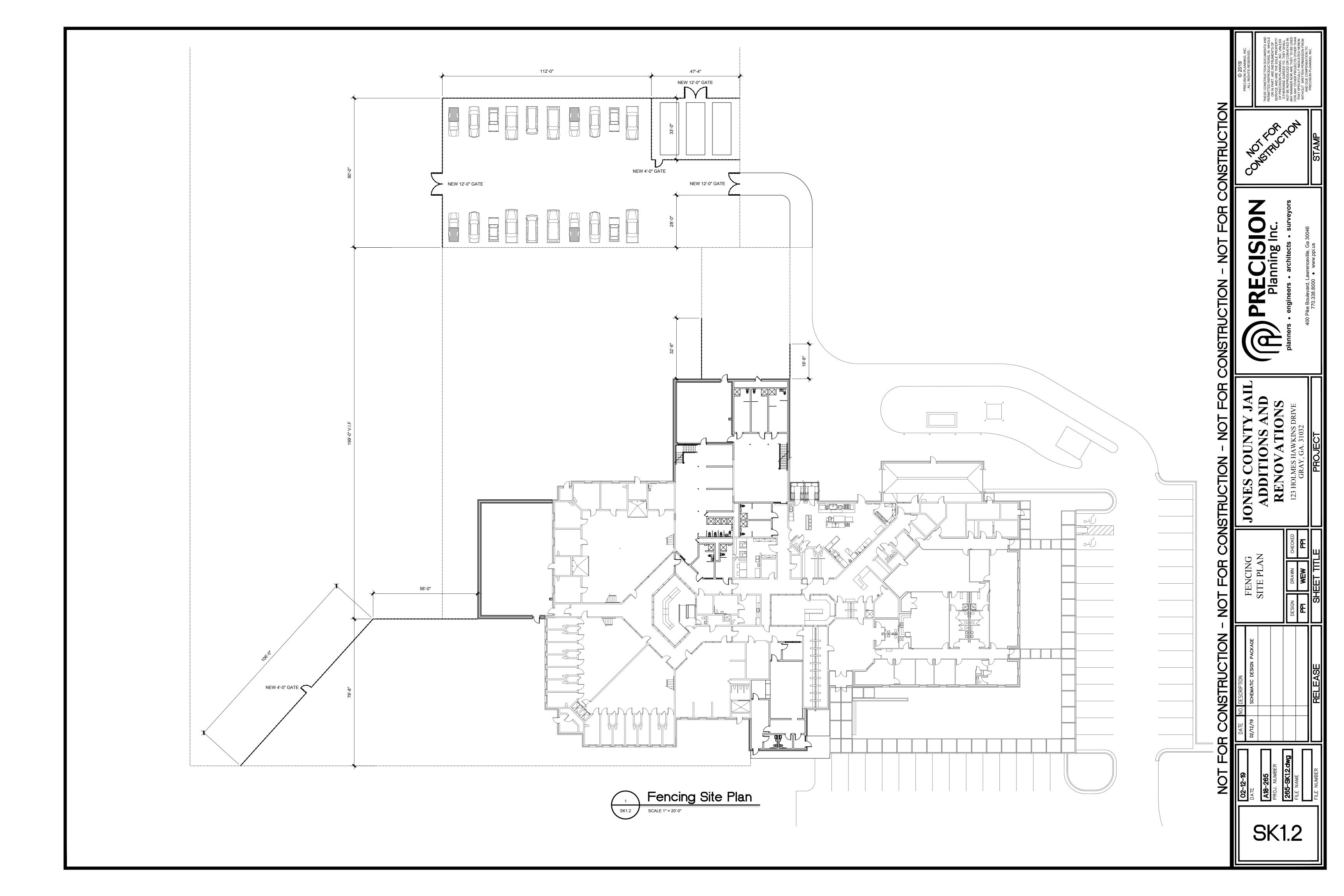
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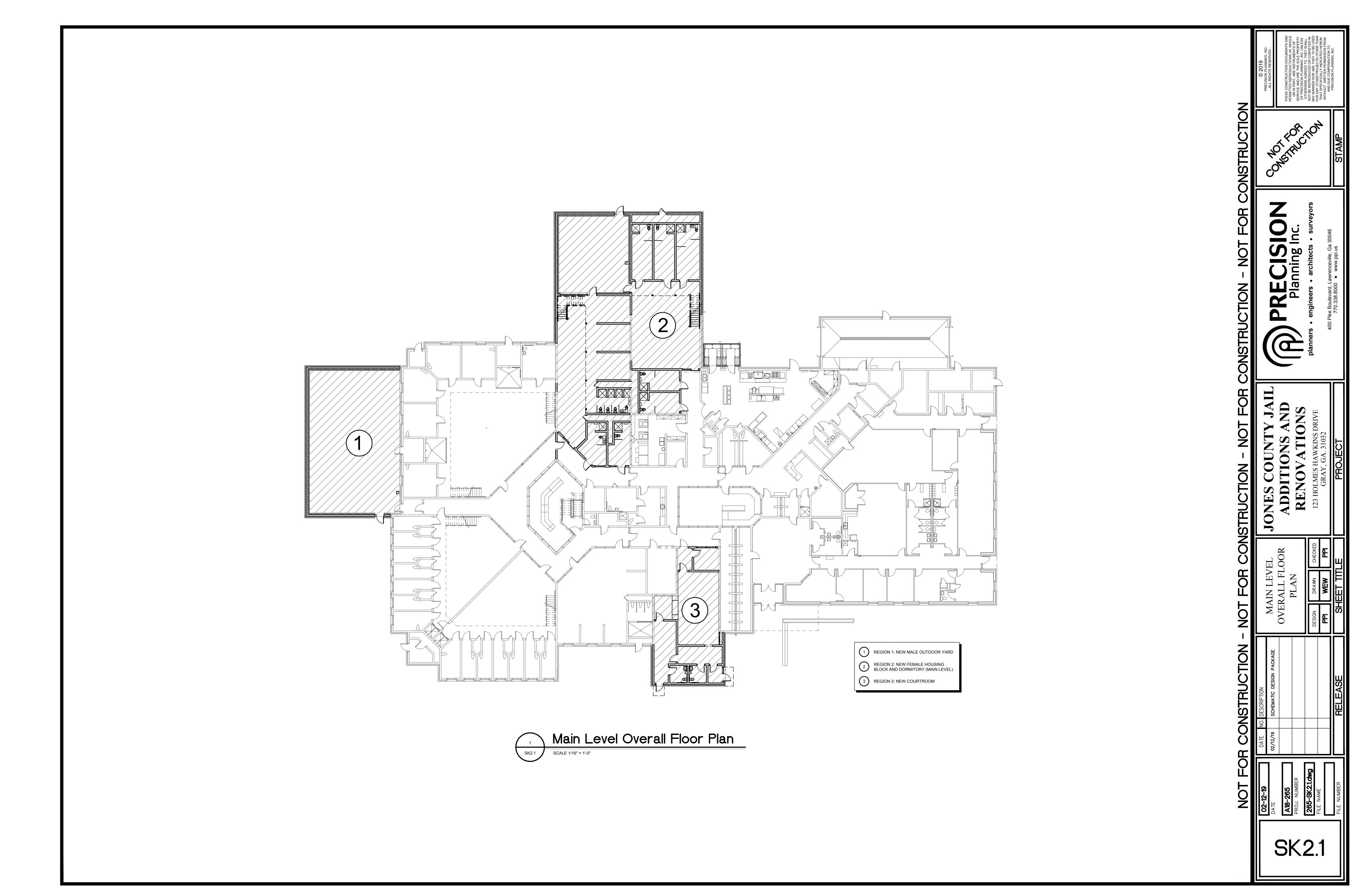
JONES COUNTY JAIL ADDITIONS AND RENOVATIONS

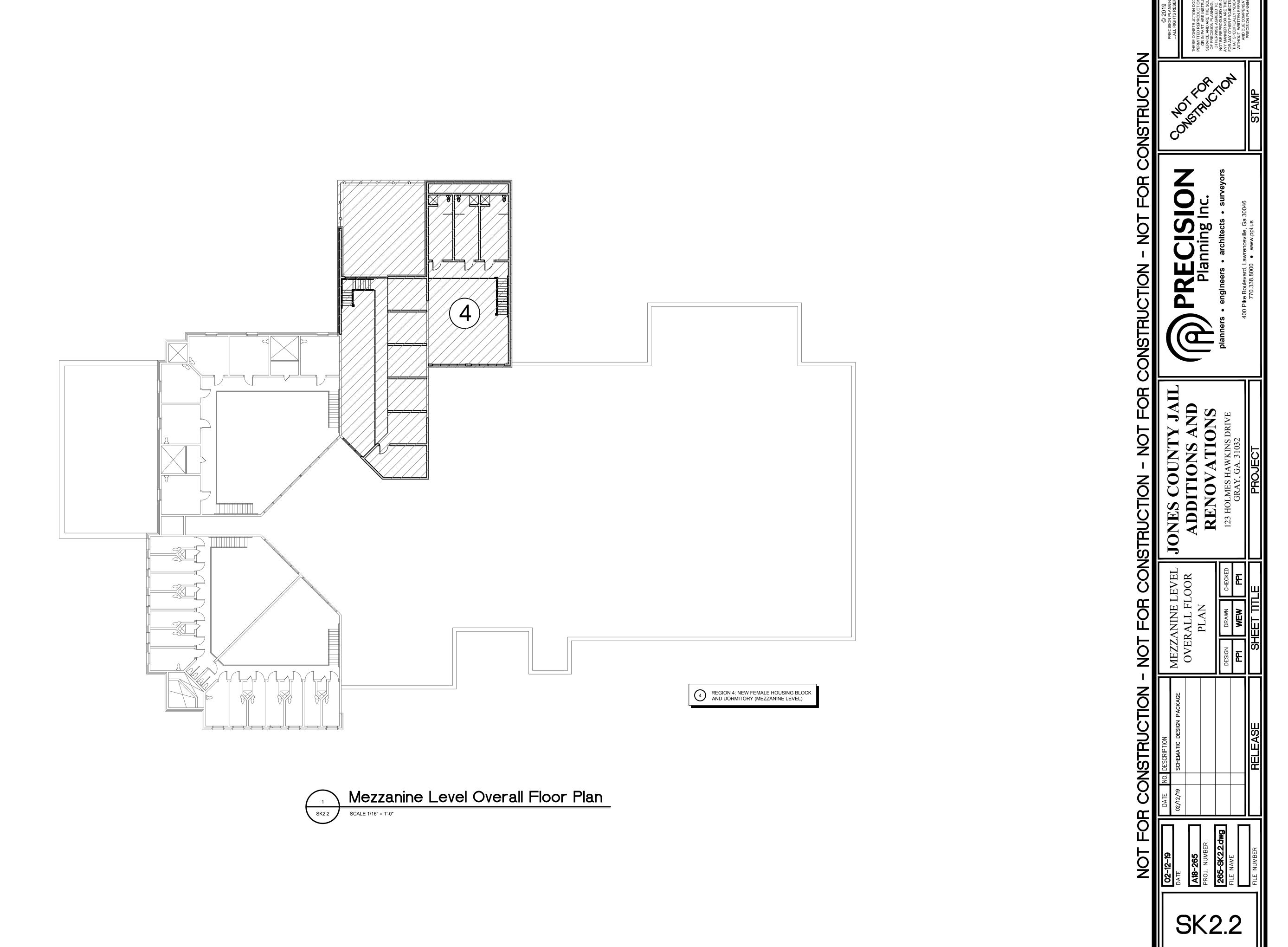
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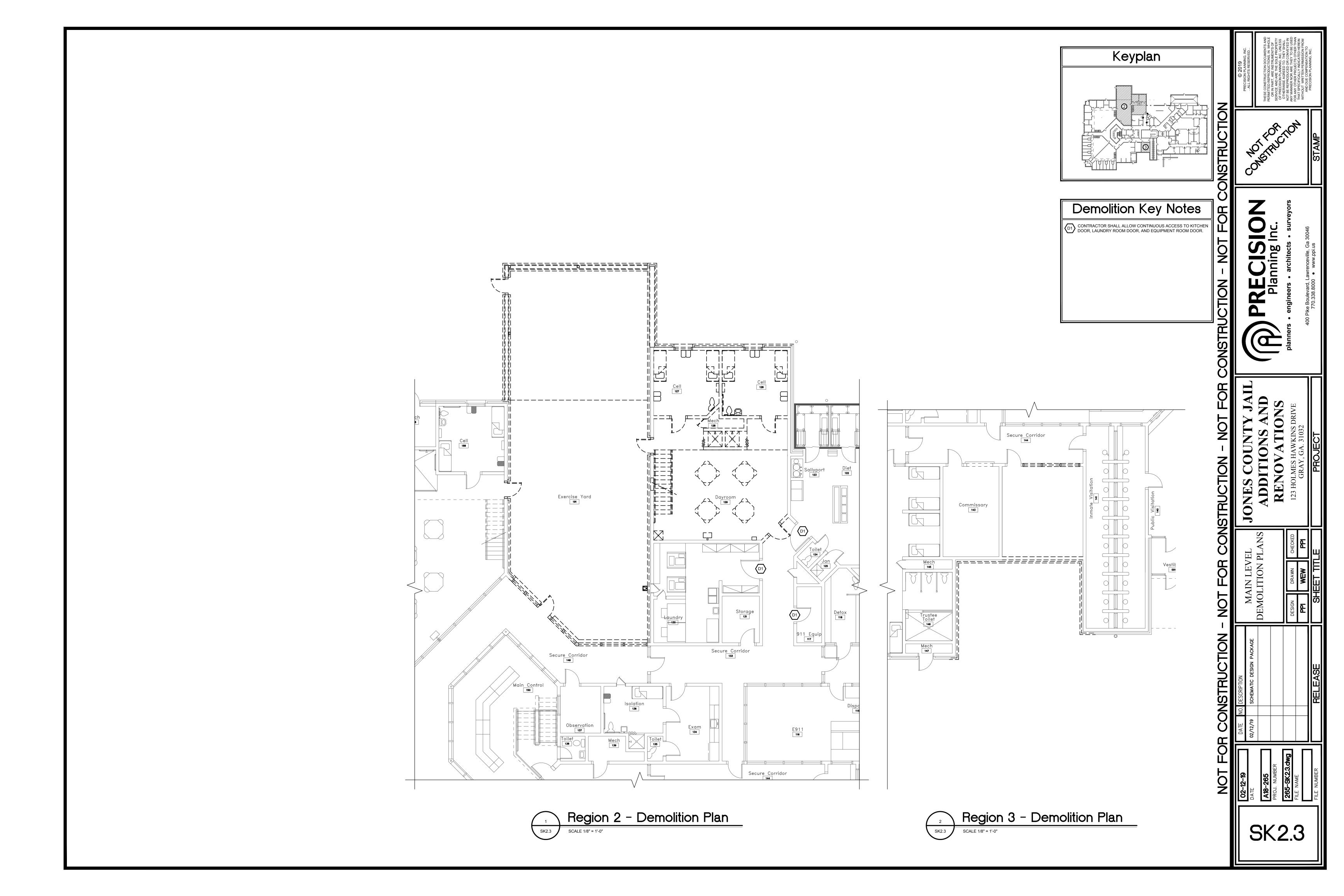


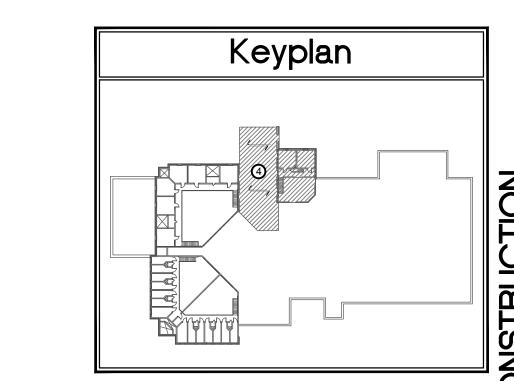


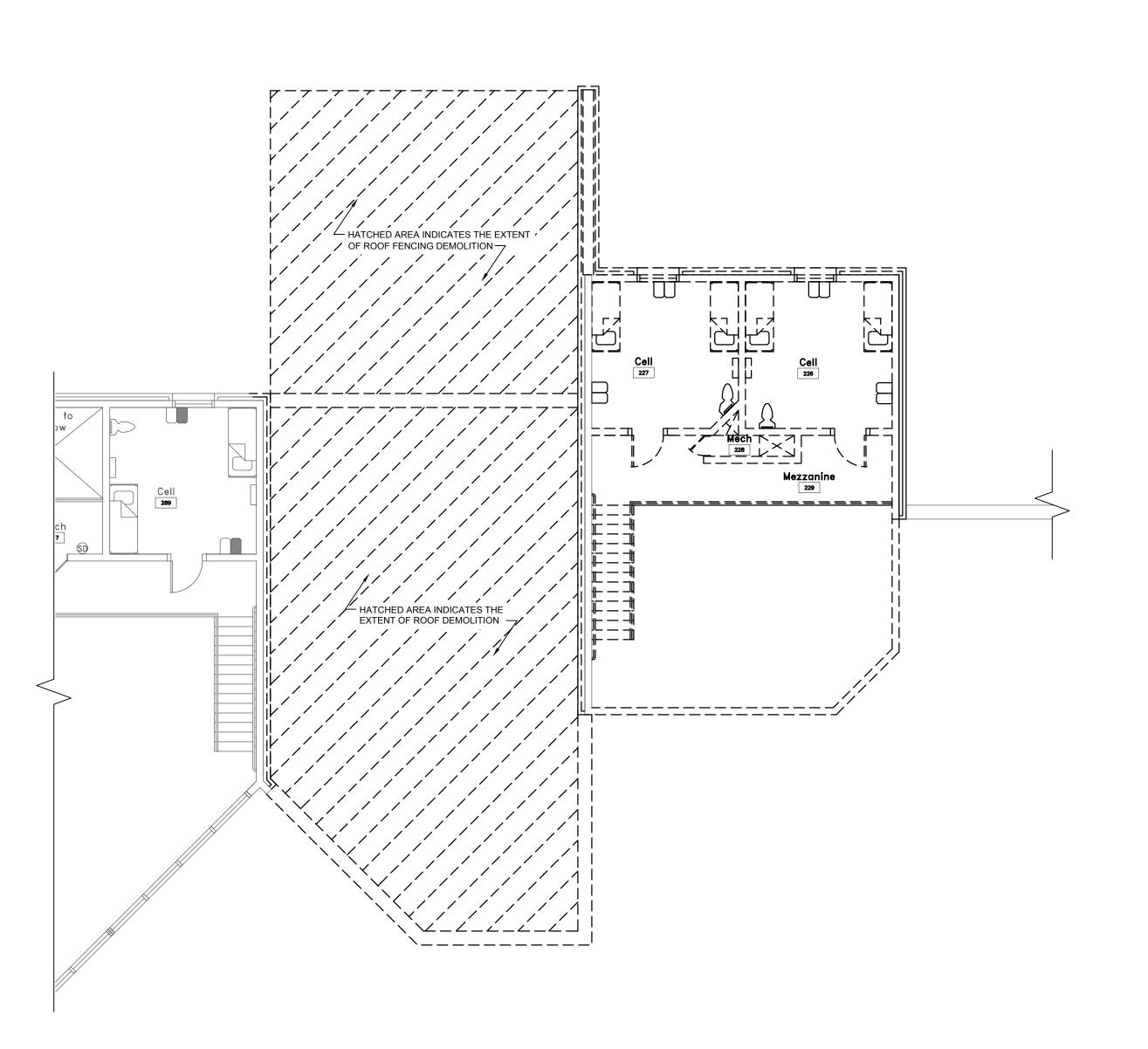








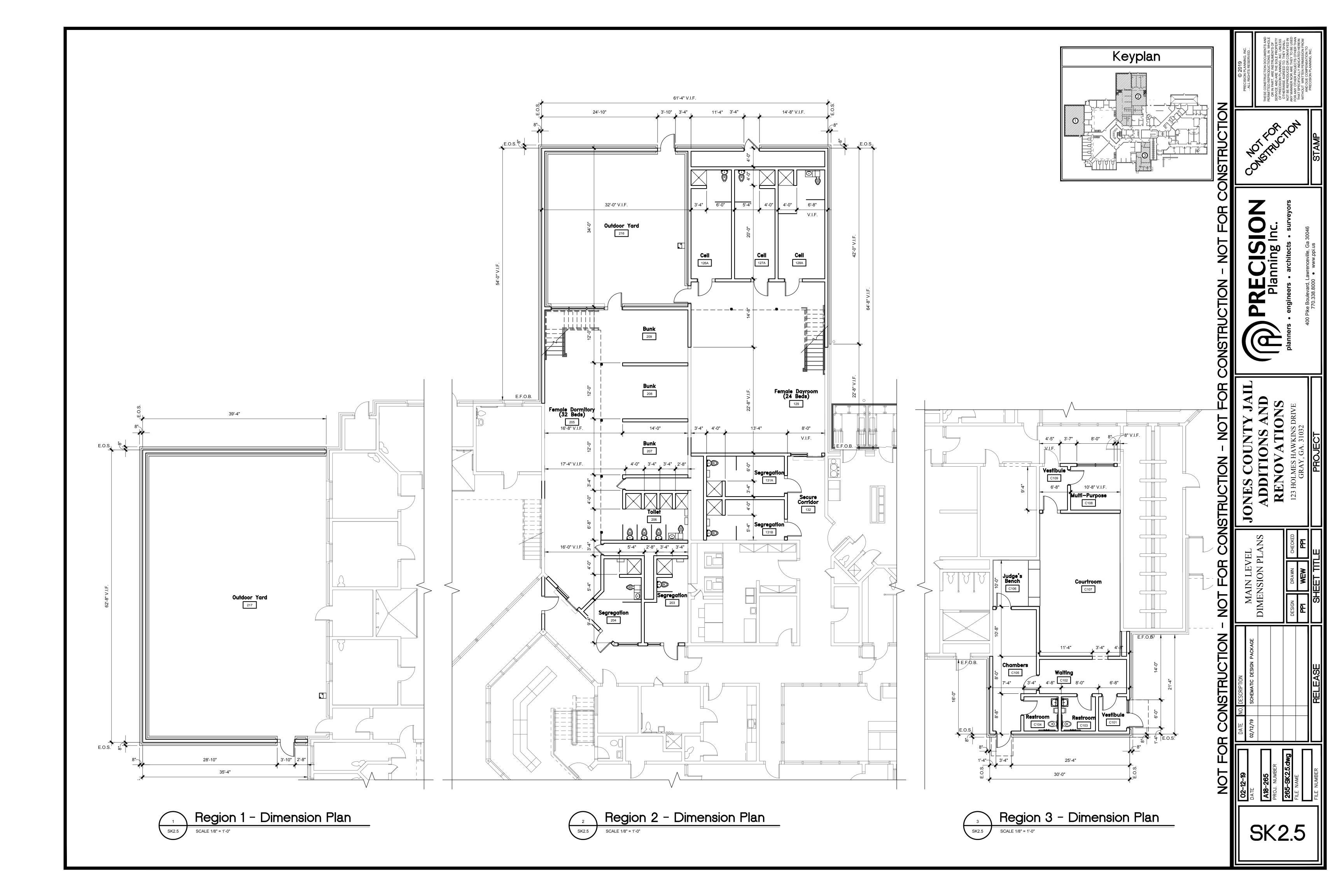


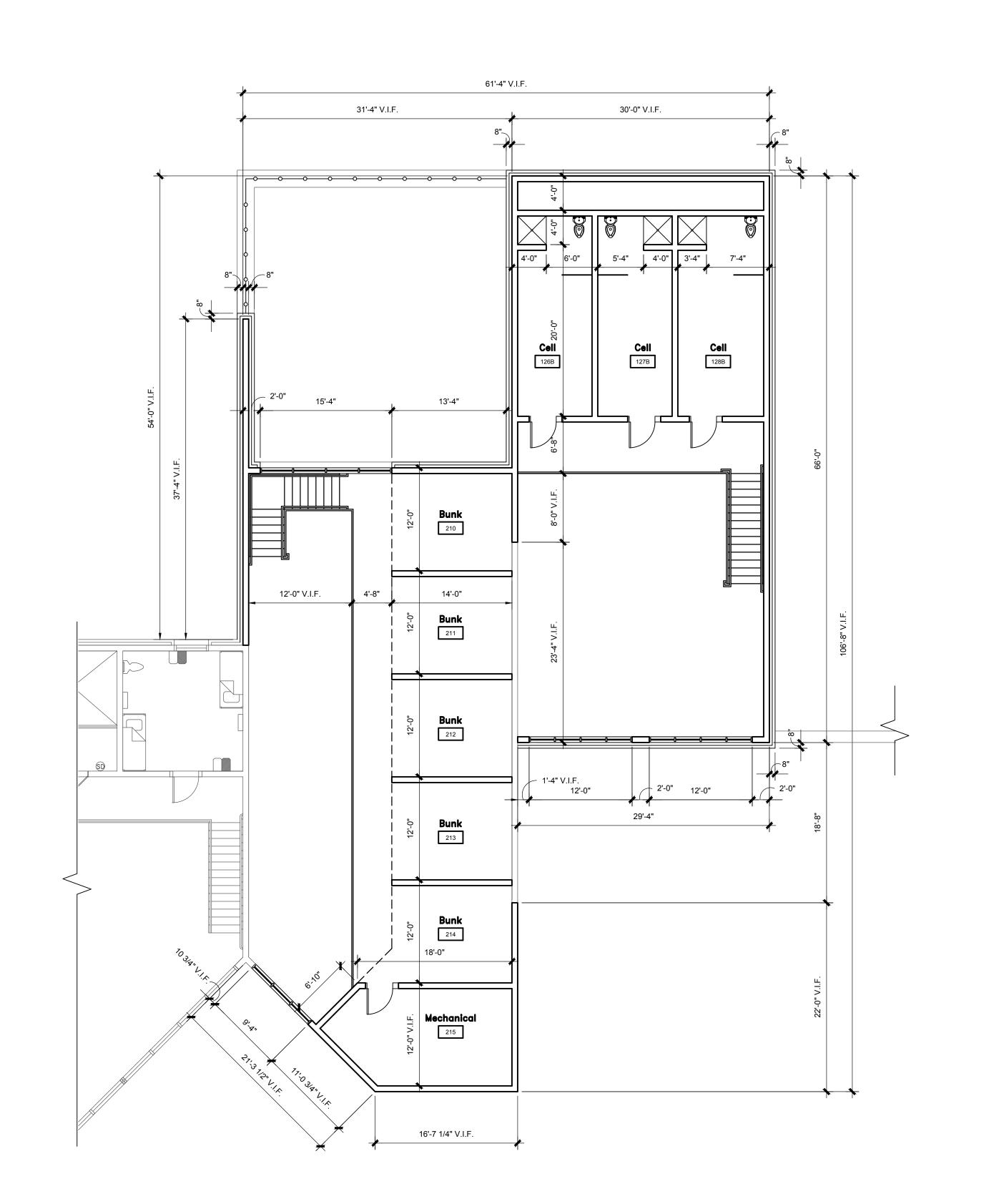


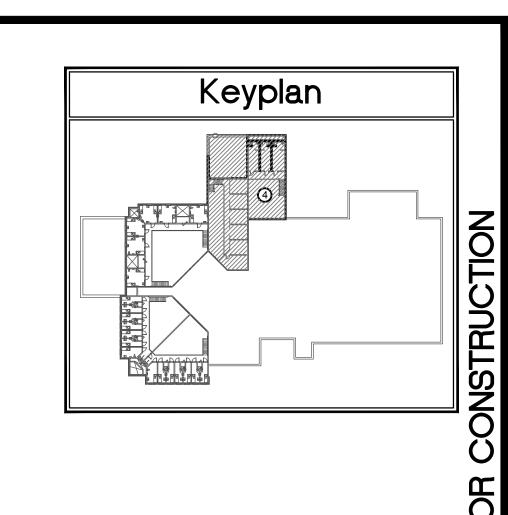
SK2.4

Region 4 - Demolition Plan

SCALE 1/8" = 1'-0"



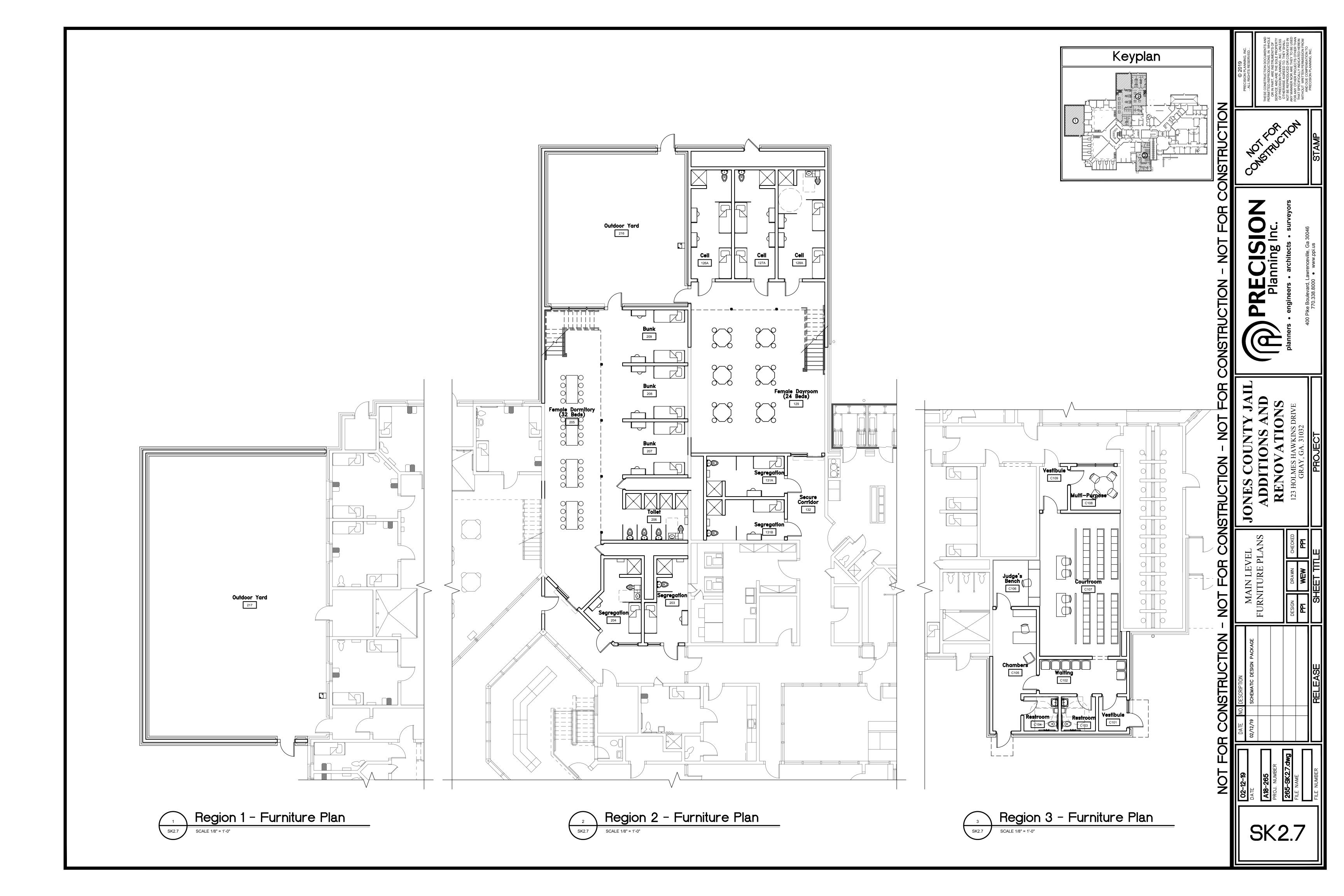


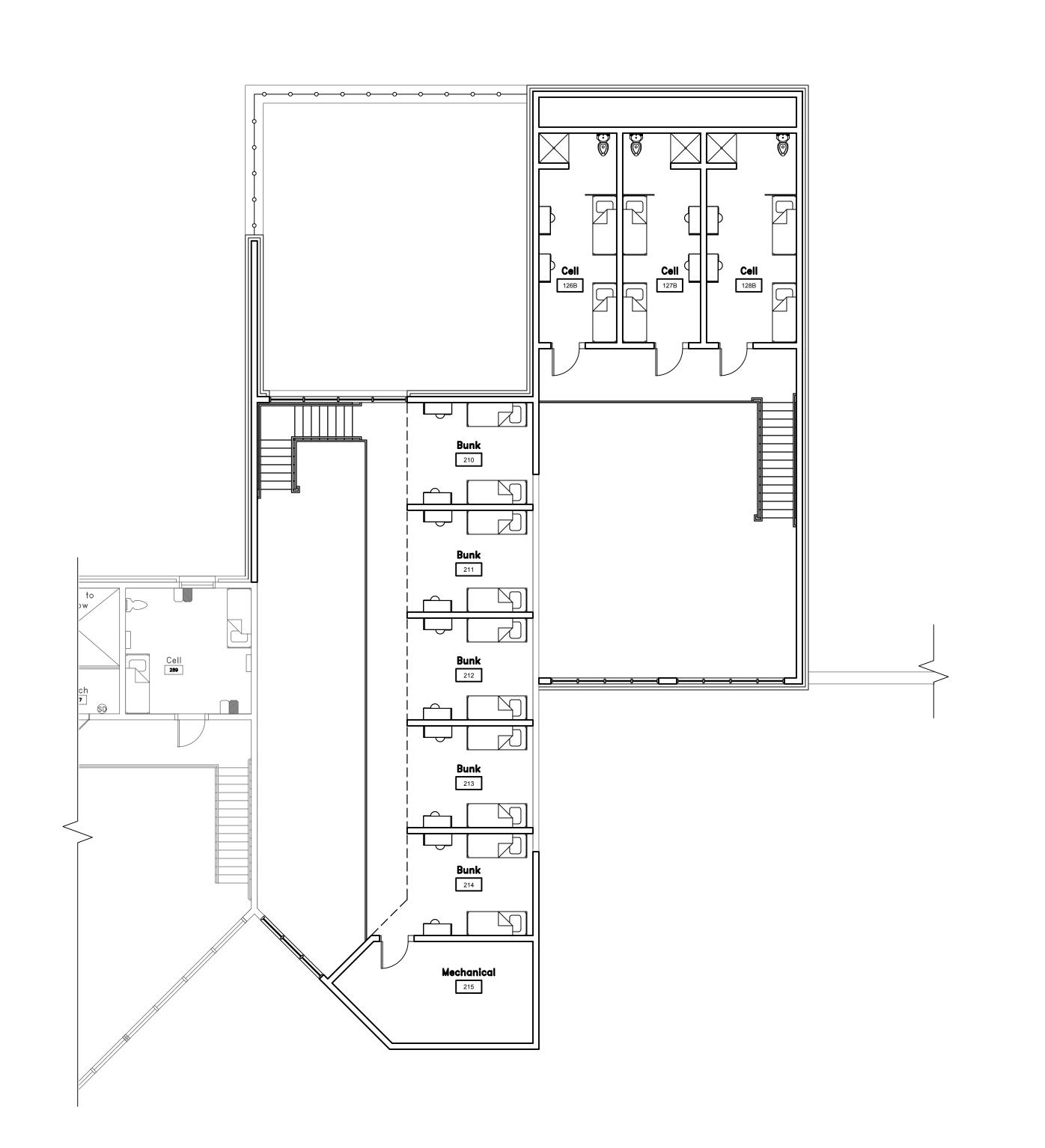


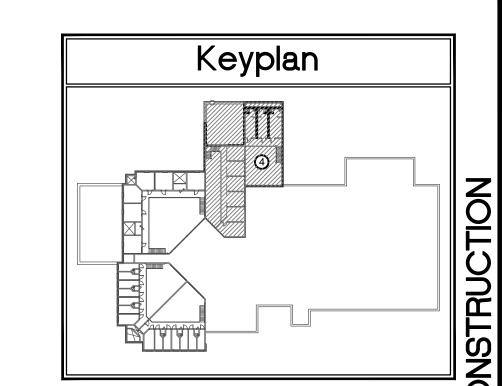
SK2.6

Region 4 - Dimension Plan

SK2.6 SCALE 1/8" = 1'-0"







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SK2.8

Region 4 - Furniture Plan

SK2.8 SCALE 1/8" = 1'-0"