

# Request for Information

**RFQ Number:** RFP 2024 – 002

Professional Engineering Services to assist with the implementation of Community Development Block Grants (CDBG) programs.

**RFI Number:** 001

**RFI Date:** July 25, 2023

1. **Modification:** It was brought to our attention that the last date for the respondent's question was incorrect. Due to the error, we will extend the last day for respondents' questions and proposal due dates. The new schedule for RFP 2024-002 is as follows:

<u>Response to the RFP</u>	<u>Date</u>	<u>Time</u>
Advertisement Date	July 8, 2023	-----
Last day for Respondents Questions	August 14, 2023	2:00 PM
SOQ Due Date	August 24, 2023	2:00 PM
SCWSFA Selection Committee completes SOQ evaluation	September 1, 2023	-----
Interviews for selected Respondents (If needed)	TBD	TBA
Project Award	TBD	TBA

2. **Question:** Is this grant application fee for one project only?  
**Answer:** Yes.
3. **Question:** How is the Low to Moderate Income (LMI) of the proposed project area being determined? Will specific preliminary resident income surveys be required (or have they been obtained?), or will an area-wide LMI percentage be used to qualify the project?  
**Answer:** Residential surveys will be required.
4. **Question:** Can you confirm Spalding County has an approved Service Delivery Strategy on file with DCA?  
**Answer:** Yes.

5. **Question:** How was the project area selected (if it has been)?

**Answer:** The Spalding County Water and Sewerage Facilities Authority has identified three (3) areas based on the need to address aging infrastructure. The SCWSFA intends to assess all three areas to determine each area's LMI percentage and overall project "need." The SCWSFA board will use all the information gathered and choose which area for the grant application.

6. **Question:** Will LMI hookups be a part of the potential project?

**Answer:** Yes.

7. **Question:** Grant administration is capped at 6% of the grant or \$25K (whichever is more) – are they looking for a statement that we will hold to that?

**Answer:** Grant administration fees cannot exceed CDBG maximum requirements.