

**Request for Proposal # 19/20-010**  
**Bee County Emergency Management–**  
**Medical Emergency Mobile unit**  
**Responses due: August 13,2020**

**SCOPE OF WORK**

The scope of work for this project includes building an Aluminum Trailer

**SEALED PROPOSAL PACKAGE TO BE DIRECTED TO:**

April Cantu  
Bee County Auditor  
111 S. St. Mary's, Suite 101  
Beeville, TX 78102

**(Clearly Marked )**

Request for Proposal #19/20-010  
Bee County Emergency Management  
Do Not Open until: **August 13,2020 2:00 PM**

**(Seal Proposal Packages will include 4 copies of Sealed Proposals)**

**ITEMS TO BE SUBMITTED WITHIN RESPONDENT'S SEALED PROPOSAL**

A Respondent's failure to supply all of the required information below at the time of the Bid Submission may constitute a No-Bid at the discretion of the Bee County Auditor's Department.

- |  |        |
|--|--------|
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**Request for Proposal # 19/20-010**  
**BCEM/Medical Mobile Trailer**

**PROPOSAL COVER SHEET**

**To be completed by the Entity and the Officer with authority to commit for the Entity are:**

Entity Name: _____	By: _____
	(Signature)
Address: _____	Print Name: _____
_____	Title: _____
_____	Date: _____
Phone: _____	Fax: _____

This proposal is a proposal from a/an ( ) individual ( ) partnership ( ) corporation organized and existing under the laws of the State of Texas.

The Entity's federal identification number is: \_\_\_\_\_.

**NON-COLLUSION**

The undersigned certifies that the Entity has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered by this proposal invitation.

**PROPOSAL CERTIFICATION**

The Undersigned certifies that to the best of their knowledge:

- ( ) There is no officer or employee of Bee County who has, or whose relative has, a substantial interest in any contract award subsequent to this proposal.
- ( ) The names of any and all public officers or employees of Bee County have, or whose relative has, a substantial interest in any contract award subsequent to this proposal are identified by name as part of this submittal.

The Undersigned further certifies that the Entity    is or    is not currently debarred, suspended or proposed for debarment by any federal agency. The undersigned agrees to notify Bee County of any change in this status, should one occur, until such time as an award has been made under this action.

Date: _____	Entity Name: _____
By: _____	Printed Name: _____

**Request for Proposal # 19/20-010**  
**BCEM-Medical Mobile trailer**

**BID PROPOSAL FORM**

All Bids Must Be Submitted On This Form.

**Base Bid Project**

	<b>AMOUNT</b>
Base Bid	_____
Owner's Allowance	\$ 0.00 _____
Total Bid Amount May be changed to meet job requirement	_____

NUMBER OF CALENDAR DAYS REQUIRED TO COMPLETE THIS PROJECT, UPON THE RECEIPT OF ALL MATERIALS REQUIRED TO COMPLETE THE SCOPE OF WORK.

\_\_\_\_\_

PERSON SUBMITTING BID: \_\_\_\_\_ / \_\_\_\_\_  
(Print) (Signature)

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ DATE OF BID: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**NOTE:**

IF YOU ARE UNABLE TO SUBMIT A PRICE FOR THIS PROJECT, COMPLETE THE BOTTOM HALF OF THIS FORM, INCLUDE THE WORDS "NO BID" WRITTEN ON THE "TOTAL BID" LINE, AND E-MAIL [fixed.assets@co.bee.tx.us](mailto:fixed.assets@co.bee.tx.us), BEFORE THE PROPOSAL DEADLINE. THANK YOU.

## REQUIRED REFERENCE DOCUMENTATION

Respondent must provide five statements of endorsement including name, title, and other contact information to prove ability to execute the type and scope of work identified in the specifications. The endorsements should only include projects completed within the last 36 months. Contact of provided endorsements is at the Owner's discretion.

## CALENDAR OF EVENTS

Listed below are the dates and times by which stated actions must be taken or completed. If Bee County determines in its sole discretion that it is necessary to change any of the dates and times, Bee County will issue a written addendum to this RFP. All listed times are Central Standard Time (or Central Daylight Savings Time during the summer) for Beeville, Texas.

DATE / TIME	ACTION
<b>Thursday July 23,2020</b>	Request for Proposal documents to be released to Respondents
<b>Thursday July 23,2020</b>	Legal Advertisement for RFP
<b>Thursday, July 30,2020</b>	Last day and time for Respondents to submit only <u>written</u> communications, inquiries, and approved equivalents.  They <u>must</u> be <b>E-MAILED</b> to:  <b>Veronica Saldana</b> <b>Fixed.assets@co.bee.tx.us</b>
<b>Friday, July 31,2020</b>	Addenda, if any, responding to written communications/inquiries emailed, faxed, or mailed to Respondents.
<b>Thursday August 13,2020 @2pm.</b>	Deadline for proposal submission <b>(Proposal opening August 13, 2:15 PM)</b>

## **Conflicts Disclosure**

Pursuant to Chapter 176.001 of the Texas Government Code, all vendors or potential vendors who have a family or business relationship with a member of Bee County or who has given a gift or gifts worth more than \$250.00 to a member of the Bee County within the 12-month period prior to responding to this Request for Proposal and wishes to conduct business or be considered for business with Bee County are required to file a Conflicts Disclosure Questionnaire with the Records Administrator of the Bee County Auditor's Office.

**The Conflicts Disclosure Questionnaire must be completed and submitted with your proposal.**

Failure of a vendor or potential vendor to submit the Conflicts Disclosure Questionnaire to the Records Administrator is Class C misdemeanor punishable by a fine not to exceed \$500.

The Conflicts Disclosure Questionnaire is found at the Texas Ethics Commission website at <http://www.ethics.state.tx.us/forms/CIQ.pdf>. Copy is included on pages 3 and 4.

## **Special Terms and Conditions**

Specifications in their entirety are written as a reference to show minimum standards that will be accepted. Any inadvertent similarities or references to manufacturers or products in no way are meant to show bias towards specific manufacturers or products.

**Respondent must submit base bid on the Bid Proposal Form provided by Bee County.** Base bid not submitted on the provided form will be considered "non-responsive." Telephone or faxed bids will not be considered. Please submit any additional information as an attachment that would be beneficial in the evaluation process.

## GENERAL CONDITIONS

Respondents are cautioned to read the information contained in this Request for Proposal carefully and to submit a complete response to all requirements and questions as directed.

### **Bid Submission**

1. The purpose of this bid is for the contractor to furnish all labor, materials, equipment and incidentals necessary to perform all work as laid out on these specifications.
2. All written inquiries and any requests for changes or information must be received by Bee County by the date shown within the Calendar of Events. All Bee County responses will be provided to all prospective Respondents. Written Inquiries concerning this Request for Proposal must be addressed as shown on the Calendar of Events.
3. Submission of a bid signifies compliance with all terms, conditions, and specifications unless otherwise stated by the bidder.
4. All bid prices shall be good for 90 days from the date bids are opened and shall be F.O.B. Destination, freight prepaid, inside delivery and installation. Transportation will be prepaid and included in bid price.
5. Respondent will pay all costs associated with the preparation of proposals, travel to campus(es) and, if applicable, subsequent presentations.
6. Withdrawal of proposals will be accepted until the proposal submission time and date stated herein. No proposal may be withdrawn after the deadline.

### **Provisions for Recommendation**

1. This job will be awarded to one qualified contractor.
2. It is understood that Bee County reserves the right to:
  - a) Reject any and/or all proposals.
  - b) Accept any proposal.
  - c) Revise the RFP and/or issue addenda to the RFP in the event it becomes necessary to revise any or part of the RFP. Addenda will be provided to all those who received the proposal.
  - d) Cancel or re-issue the Request for Proposal, in whole or in part, prior to execution of a contract.
  - e) Negotiate with the Respondent.
  - f) Request references.
  - g) Award bid based on the overall best business decision for Bee County, not solely based on low bid.
  - h) Request submission of samples of items proposed by Respondent.

## Evaluation Criteria

It is not the intent of Bee County to select or award contract on the basis of low bid alone. In evaluating bids, the following criteria will be used: **1. Price 35%, 2. Experience with Like Projects 35%, 3. Number of calendar days necessary to complete the job 10%, 4. Scorer's Individual subjective evaluation of materials 20%.**

## Acceptance of Evaluation Methodology

*By submitting its Qualifications in response to this RFP, the Respondent accepts the evaluation process and acknowledges and accepts that determination of the "most qualified" firm(s) will require subjective judgments in their assessment and scoring processes by the Owner and their designated evaluation team. The results of this most qualified determination will be combined with the Proposal evaluation results to determine the best value proposition for the Owner. Determinations by the evaluation committee will be subjected to routine administrative review and approval by the Bee County Commissioner's Court but, once a selection is announced, it will not be subjected to further review.*

## SCOPE OF WORK

**This project includes:**

Part Name	Attributes	Qty	UOM
BASE MODEL			
AB8524			

Modification: DELETE ROOF VENT

PACKAGES			
PACKAGE-ELECTRICAL#3		1	ea

FRAME			
AXLE -5200# - TORSION - EZLUBE HUBS - ELECTRIC BRAKES		2	ea
AXLE SPACING - SPREAD AXLE	GROUND CLEARANCE: RAISE APPROX. 3" FROM STANDARD	1	ea
ALL TUBE CONSTRUCTION		24	ft
COUPLER - A-FRAME - 2-5/16" - 10,000#		1	ea
CROSS MEMBERS - FLOOR - 16" O/C		24	ft
CROSS MEMBERS - ROOF - 16" O/C - 1" X 3"		24	ft
CROSS MEMBERS - WALL - CS - 16" O/C - 1" X 1.5"		24	ft
CROSS MEMBERS - WALL - RS - 16" O/C - 1" X 1.5"		24	ft
FLOOR DESIGN - FLAT		1	ea
FRAME-8"		24	ft
FRAME - FULL PERIMETER - ALUMINUM		24	ft
FRAME PROTECTION - SKID PLATES		1	pr
FRONT DESIGN - FLAT		1	ea
JACK-TONGUE -TOP WIND - 5000# - ZINC		1	ea
TIRE/WHEEL - ST225/75R15/LRE - RADIAL ON GREY MOD		4	ea
TONGUE - STANDARD		1	ea
TRUCK PLUG - 7 WAY - BUMPER PULL		1	ea

EXTERIOR

AWNING-12V WITH ALUMINUM WEATHERSHIELD - 21' - POLAR WHITE - ONYX VINYL FABRIC		1	ea
AWNING CENTER SUPPORT CRADLE		1	ea
EXTERIOR ALUMINUM - STANDARD COLOR	COLOR: POLAR WHITE	24	ft
EXTERIOR FASTENER - SCREWLESS		24	ft
EXTERIOR ALUMINUM THICKNESS - .030		24	ft
FENDERETTES - AI		4	ea
GRAVEL GUARD - ATP - 24" - WITH J RAIL		1	ea
ROOF - ONE PIECE - ALUMINUM		24	ft
TRIM - VERTICALS - FRONT - COLOR MATCHED		1	ea
TRIM - HEADER - REAR - COLOR MATCHED		1	ea
TRIM - VERTICALS - REAR - COLOR MATCHED		1	ea
TRIM - RUB RAIL - UPPER - ALUMINUM - 3"		24	ft
TRIM - RUB RAIL - LOWER - ALUMINUM - 3"		24	ft
WINDOW - SLIDER W/ SCREEN - 24"W X 18"H - ROADSIDE		1	ea



DOORS

DOOR - REAR RAMP - PREMIUM - CONTINUOUS ALUMINUM HINGE - 2400# RATED MAX LOAD 1 ea  
 RAMP DOOR EXTERIOR - REAR - COLOR MATCHED 1 ea  
 TRANSITION FLAP - ADVANTECH - 3/4" - 16"L 1 ea  
 RAMP DOOR FLOORING - REAR - ADVANTECH - 3/4" 1 ea  
 DOOR LATCH - BAR LOCK - ALUMINUM 1 pr  
 HASP - STAINLESS STEEL - FOR CAM BARS/BAR LOCKS ON RAMP DOOR 1 pr  
 DOOR - ENTRANCE - 405 SERIES - 32" X 78" - FMVSS LOCK 1 ea  
 RIGHT HINGE  
 STEP - SLIDE IN/OUT - ALUMINUM - 32" 1 ea  
 DOOR - ACCESS - 405 SERIES - 8" X 8" 1 ea  
 LEFT HINGE  
 DOOR - GENERATOR - 405 SERIES - 42" X 36" 1 ea  
 LEFT HINGE

INTERIOR

INTERIOR HEIGHT - 7.0' 24 ft  
 CABINET CONFIGURATION - BO-100"W - #101 1 ea  
 CABINET COLOR: POLAR WHITE  
 CABINET - ALUMINUM - LOWER - L-SHAPE - FULL WIDTH  
 INSULATED GENERATOR COMPARTMENT W/ GALVANIZED LINER  
 CABINET - ALUMINUM - UPPER - STRAIGHT - FULL WIDTH  
 - W/RADIUS LOWER EDGE - TOP HINGED DOORS AND GAS SHOCKS  
 USED FOR: CABINET - ALUMINUM - LOWER - L-SHAPE - FULL WIDTH 10 ft  
 COUNTERTOP - ALUMINUM - FOR LOWER CABINET  
 COUNTERTOP - ALUMINUM - FIXED - 84"W X 24"0 1 ea  
 INCLUDES SPEED BRACES  
 COUNTERTOP - ALUMINUM - FLIP UP - 72"W X 24"0 2 ea  
 INTERIOR CEILING - SCREWLESS ALUMINUM 24 ft  
 COVE COLOR: POLAR WHITE  
 CEILING COLOR: POLAR WHITE (STANDARD)  
 SPRING BOX COLOR: POLAR WHITE  
 INSULATION - CEILING - FIBERGLASS BATTEN - R-11 24 ft  
 INTERIOR WALLS - SCREWLESS ALUMINUM 24 ft  
 WALL COLOR: POLAR WHITE (STANDARD)  
 INSULATION - WALLS - EPS - 1" - R-3 24 ft  
 BUBBLE FOIL R-0 INSULATION BETWEEN WALL CROSS MEMBERS WHERE WIRING PRESENT  
 NOT RECOMMENDED FOR EXTREME HOT OR COLD TEMPERATURES  
 FLOORING - ADVANTECH - 3/4" 24 ft  
 WHEEL BOX - SMOOTHAL 2 ea

ELECTRICAL

BATTERY - 12V AGM (930 CA, 775 CCA) 1 ea  
 BREAKER BOX - 50 AMP - 120V ONLY - 60 AMP CONVERTER - 12V FUSE PANEL - INTELL-POWER 1 ea

SWITCH - POWER CUT-OFF - MANUAL - 12V 1 ea  
 POWER INLET - MOTORBASE - 50A - W/ SHORE CORD - 25' 1 ea  
 LIGHT - CLEARANCE - LED - 12V - AMBER - LOWER 4 ea  
 LIGHT - CLEARANCE - LED - 12V - AMBER - UPPER 9 ea  
 LIGHT - CLEARANCE - LED - 12V - RED - LOWER 2 ea  
 LIGHT - CLEARANCE - LED - 12V - RED - UPPER 7 ea  
 LIGHT - TAILLIGHT - SLIMLINE - LED - 12V - RED 1 pr  
 LIGHT - ANGLED LOADING - LED - 18" - 12V - EXTERIOR 1 pr  
 SWITCH - WALL-12V 1 ea

USED FOR: LIGHT - ANGLED LOADING - LED - 18" - 12V - EXTERIOR  
 LIGHT - SCENE - LED - HIGH OUTPUT - 12V - NON RECESSED - 7" X 3" - CHROME BEZEL 7 ea  
 REQUIRES: (2) 12V SWITCHES

SWITCH - WALL - 12V 3 ea  
 USED FOR: Exterior Scene Lights  
 RECEIPT - INTERIOR - 120V - 15A 8 ea

GFCI PROTECTED WHERE REQUIRED BY CODE  
 RECEIPT - EXTERIOR - 120V - 15A - GFI PROTECTED 1 ea  
 LIGHT - RECTANGULAR - LED - 14" - 12V - SURFACE MOUNT 4 ea  
 SWITCH - WALL - 3 WAY - 12V 1 pr

USED FOR: LIGHT - RECTANGULAR - LED - 14" - 12V - SURFACE MOUNT  
 SWITCH - RELAY - 12V - 30A 1 ea  
 LIGHT - RECTANGULAR - LED - 14" - 12V - SURFACE MOUNT 3 ea  
 SWITCH - WALL - 3 WAY - 12V 1 pr

USED FOR: LIGHT - RECTANGULAR - LED - 14" - 12V - SURFACE MOUNT  
 SWITCH - RELAY - 12V - 30A 1 ea

ELECTRONICS

OUTLET - CAT 6 DATA - INTERIOR TO INTERIOR 2 ea  
 OUTLET - CAT 6 DATA - EXTERIOR TO INTERIOR 1 ea

HEATING & AIR CONDITIONING

A/C - 13,500 BTU - LOW PROFILE - 10.5" - WHITE - W/ MANUAL CONTROLS 2 ea

CUSTOM OPTIONS

BENCH - FOLD UP - HD PREMIUM - W/CUSHION & ADJ. LEGS - PER/FT 12 ft

Part# needed  
 2 X 6' BENCHES 3 LEGS EACH BENCH Ck 5/21/2020 1 ea  
 CABLE PASS THRU - ROOF TO INTERIOR - 6" X 6"

Part# needed  
 INCLUDES EXTERIOR JUNCTION BOX WITH COVER ON ROOF INCLUDES  
 INTERIOR JUNCTION BOX WITH COVER Ck 5/27/2020

DOOR - DOUBLE - REAR - 76"W X 82"H X 5"D - COMMERCIAL GLASS 1 ea  
 CLEAR PASS - THROUGH OPENING 65"W X 79"H, NOT INCLUDING HANDLES  
 CLEAR ALUMINUM FINISH  
 INCLUDES MS LOCK, PUSH/PULL HANDLE, CONCEALED OVERHEAD CLOSER & SWEEP

INCLUDES WALL FRAMING FOR DOOR JAMB 5" DEPTH  
 CLEAR UNINSULATED TEMPERED GLASS  
 GENERATOR - COMMERCIAL - 6.5 KW ONAN - LP - (120V / 240V) - W/(1)-40# HORIZONTAL INF 1 ea  
 INCLUDES REMOTE LP FILL & REGULATOR  
 50 AMP AUTO TRANSFER SWITCH  
 BATTERY -12V AGM (930 CA, 775 CCA) ISOLATED TO GENERATOR  
 INCLUDES LP LEVEL INDICATOR AT REMOTE LP FILL  
 REMOTE START FOR GENERATOR  
 REQUIRES 8" FRAME WITH 3" AXLE SPACER  
 40# HORIZONTAL IN FRAME LP TANK \*\*\*DEDICATED TO GENERATOR ONLY\*\*\*  
 12V POWER FOR LP TANK FILL SWITCH  
 50 AMP GENERATOR WIRING & PREP  
 GENERATOR COMPARTMENT NOT INCLUDED  
 PARTITION WALL-WELDED CONSTRUCTION - W/36" POCKET DOOR 1 ea  
 Part# needed  
 DOES NOT INCLUDE WALL COVERING  
 (OPTIONED SEPARATELY) REF 133101CK 5/27/2020  
 PARTITION WALL COVERING - SCREWLESS ALUMINUM 2 ea  
 WIREMOLD - 3" ALUMINUM - SINGLE CHANNEL - W/ COVER 12 1ft

ADJUSTMENTS

Freight to 78102