



Portales Municipal School District
Chief Procurement Office
LC Cozzens Administrative Offices
501 S Abilene Ave
Portales, NM 88130

REQUEST FOR INFORMATION CHECKLIST
17-18-0003
BAND UNIFORM DEESIGN
DUE 02/07/2018 AT 4:00 PM MST

The Board of Education of the Portales Municipal School District is requesting information from companies interested in providing PHS Ram Band Uniform designs to the school district.

Please make sure that you read all of the following:

1. Notice for the acceptance of the RFI
2. RFI 17-18-0003
3. Cover Page for the RFI
4. Proposed Services (including up to 3 designs & material samples)
5. Assurances

Thank you for your interest,

Sarah M. Stubbs
Chief Procurement Officer/Finance Director