

**OKEECHOBEE COUNTY
JUDICIAL CENTER FIRST FLOOR
CARPET REPLACEMENT
PROJECT NO. 2017-09**

INVITATION TO BID

Sealed BIDS will be received by Okeechobee County Board of County Commissioners at the **Okeechobee County Historic Courthouse, 304 NW 2nd Street, Room 123, Okeechobee, FL 34972 until 3:00 p.m. on July 28, 2017.** Bids will be publicly opened in room 222 and read aloud. Any BIDS received after the time specified will not be accepted.

The BIDS shall be based on the following:

Installation of approximately 13,000 SF of carpet tile flooring, including the removal and re-installation of office furniture. All systems furniture and panels shall be lifted in place. Remove all existing floor coverings, carpet trim, thresholds, and cove base in preparation to install new flooring to comply with specifications and manufacturer's written instructions. See bid documents for complete requirements. Coordination with all other work being performed as further specified herein.

All materials furnished and all work performed shall be in accordance with the Drawings, Specifications and Contract Documents pertaining thereto, which may be examined at or obtained from:

Okeechobee County, Kenny Murphy, Facilities Maintenance Project Coordinator
464 Hwy 98 North, Okeechobee, FL 34972 (863) 357-7007
Email: kmurphy@co.okeechobee.fl.us

A **MANDATORY PRE-BID MEETING** shall be held at **9:00 a.m. on July 13, 2017** at the **Okeechobee County Judicial Center located at 312 NW 3rd Street, Clerk's Conference Room, Okeechobee, FL 34972. Bidder's attendance is mandatory.** BIDS RECEIVED FROM CONTRACTORS WHO DO NOT PARTICIPATE IN THE PRE-BID MEETING WILL NOT BE ACCEPTED. The purpose of the mandatory pre-bid meeting is to provide site conditions and to receive questions from respondents on any issues considered relevant to the requirements of the project.

Any **questions** pertaining to the project specifications or scope of work will be addressed to the Okeechobee County Facilities Maintenance, Kenny Murphy in writing via email at kmurphy@co.okeechobee.fl.us or fax at (863) 467-6184 **no later than July 19, 2017, 5:00 pm.**

Each Contractor who has made a written request will be furnished with one (1) electronic version of the Bid Documents via email at no cost by sending a request via email to: kmurphy@co.okeechobee.fl.us or fax to (863) 467-6184. Only Bid documents obtained from Okeechobee County are acceptable for bidding.

Each bid must be accompanied by an acceptable Bid Security in the form of a Bid Bond, or Certified Check, made payable to "Okeechobee County Board of County Commissioners", in the amount of not less than five percent (5%) of the total Bid Amount. The Bidder, if awarded the Contract and the bid amount is \$100,000 or more, will execute and file acceptable performance and payment bonds equal to 100% of the contract price within ten (10) calendar days after written notice of the award of contract. No bidder may withdraw their bid for a period of ninety (90) calendar days after the date set for opening of bids.

Okeechobee County accepts no responsibility for any expense related to preparation or delivery of proposals. The Owner reserves the right to reject any or all Bids, accept Bids in any order or combination, accept or reject portions of Bids, make modifications to the work after bidding, and waive any informality in the Bids if they deem it in their best interest to do so.

The Bidder will provide additional information including, but not limited to, a list of similar projects constructed within the past five (5) years, client references, and, if required, an audited or certified financial statement, other financial references deemed appropriate to Contract Award.

Unless specifically prohibited by law or regulation, said bid includes an assignability clause that allows for the assignment of all or part of the specified deliverable items.

Okeechobee County has a local vendor preference which is contained within the County's current procurement policy. Definitions, allowances and exemptions can be found in this policy. You are encouraged to review the latest version to ensure compliance with and exceptions to the local vendor preference policy. The County's vendor preference policy can be found on the County's website at <http://www.co.okeechobee.fl.us/government/county-procurement-policy>.

Bidders will confine their bids to the project in its entirety. Partial bids will not be accepted.

Each bidder will submit with this bid, evidence that the bidder complies with all state and local requirements, to perform the work described in said Bid.

If in the opinion of the bidder, inconsistencies appear to exist in the specifications, it is the bidder's responsibility to seek clarification from the Okeechobee County Facilities Maintenance. Additionally, it is incumbent upon all bidders to conduct a personal investigation as to requirements of the County.

The Board of County Commissioners has the right to accept or reject any or all bids. Bids must be sealed and the outside of the envelope MUST be marked: "BID- Okeechobee County Judicial Center First Floor Carpet Replacement, PROJECT NO. 2017-09".

BIDDER MUST SUBMIT (1) ORIGINAL AND (2) COPIES OF THE BID.

Sharon Robertson, Clerk of Court
Okeechobee County, FL

Terry W. Burroughs, Chairman
Board of County Commissioners
Okeechobee County, FL

Publish:
Okeechobee News
Okeechobee County Website