



## Jackson County Board of Commissioners

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Date: January 3, 2017

From: Jackson County Board of Commissioners

To: Financial Institutions

Subject: Request for Quote 7017-01 for the Lease/Purchase Financing of Jackson County Government Assets

**Requirement:** The Jackson County Board of Commissioners has approved the purchase of vehicles, equipment, software, and property in the Fiscal Year 2017 Budget period that started January 1, 2017 and ends on December 31, 2017. To fund these purchases, the Board is soliciting quotes from financial institutions for a three-year lease/purchase agreement. The funding requirement is as follows:

### Three-Year Lease/Purchase Items

#### GENERAL FUND REQUIREMENTS

Department	Budgeted Cost
EMS – 1 Ambulance	\$250,000.00
Sheriff's Patrol Cars (12)	\$456,000.00
Road – 1 Crack Sealer	\$ 60,000.00
Road – 2 V-Box Salt Spreaders	\$ 40,000.00
Cooperative Extension – 1 Van	\$ 26,000.00
Fleet Maintenance – 1 Crew Cab Pickup	\$ 25,320.00
JCCI – 1 SUV	\$ 36,140.00
Transfer Station – 1 Tractor w/ End Loader	\$ 80,000.00

#### SPLOST 6 FUND REQUIREMENTS

Department	Budgeted Cost
Sheriff's Patrol Vehicles (8)	\$304,000.00
Public Safety Software	\$700,000.00
Animal Control Shelter	\$250,000.00

**Grand Total:** **\$2,277,460.00**

The lease/purchase agreement must contain the **governmental funding clause** to allow the County to engage your financial institution for consideration. Repayment will be amortized over the lease/purchase period with quarterly payments due from the County. This loan cannot be

“bank qualified”. **Please include a statement in your reply that you understand that this lease/purchase loan is not “bank qualified”.**

**Submission:** Quotes may be emailed to Len Bernat, Jackson County Purchasing Manager at [lbernat@jacksoncountygov.com](mailto:lbernat@jacksoncountygov.com) or mailed, sent by courier, or hand-delivered to the Jackson County Board of Commissioners, Attention: RFQ 7017-01 Response, 67 Athens Street, Jefferson, Georgia 30549. All quotes must be received by email, courier, mail, or hand-delivered no later than 10:00 AM on January 17, 2017 as determined by the email date/time stamp or the physical time of receipt in the Purchasing Manager’s Office. Quotes must be valid until the end of February 2017 to allow for the Board of Commissioners to review and take the appropriate action to approve the lease/purchase terms. Submissions should include amortization schedules for the lease/purchase period showing the total principle, interest rate, total interest to be paid and the quarterly repayment schedule. In the body of the email or cover letter, the submission must state that the financial institution will guarantee that the final lease/purchase documents will contain the governmental funding clause and bank qualified statement requested above.

**Questions:** Questions concerning this quote may be directed to Len Bernat at 706-367-6309 or Trey Wood, Jackson County Finance Director, at 706-367-6313.