



**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VA 22201  
(703) 228-3410**

**REQUEST FOR QUALIFICATIONS No. 20-227-RFQ**

**ELECTRONIC SEALED APPLICATION RESPONSES WILL BE RECEIVED BY ARLINGTON COUNTY VIA VENDOR REGISTRY, UNTIL 1:00 P.M. ON THE 13TH DAY OF JUNE 2020 FOR:**

**WEST GLEBE ROAD BRIDGE OVER FOUR MILE RUN SUPERSTRUCTURE REPLACEMENT AND SUBSTRUCTURE REPAIR**

**VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS REQUEST FOR QUALIFICATIONS . NO APPLICATION RESPONSE WILL BE ACCEPTED AFTER THE BID DUE DATE.**

The County will not publicly open the Applications.

The County reserves the right to reject any and all Applications, cancel this solicitation and waive any informalities or irregularities in procedure. Arlington County does not discriminate against faith-based organizations.

Arlington County, Virginia  
Office of the Purchasing Agent  
Meloni Hurley  
Assistant Purchasing Agent  
[mhurley1@arlingtonva.us](mailto:mhurley1@arlingtonva.us)

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## I. INSTRUCTIONS TO APPLICANTS

### 1. GENERAL

Potential offerors interested in serving as the Design-Builder for the West Glebe Road Bridge Over Four Mile Run Superstructure Replacement and Substructure Repair (Project) must first apply to be prequalified. This Request for Qualifications is the first phase of a two-phase procurement process. The County will evaluate applications based upon the identified evaluation criteria and will select those Applicants it deems qualified. Only those Applicants deemed qualified will be invited to submit a proposal in response to a detailed Request for Proposals (“RFP”), which will be issued in the second phase of the procurement process.

The County is not responsible for any costs that Applicants incur in this procurement process.

All materials submitted by Applicants become the property of the County and will not be returned.

The County reserves the right to modify, suspend, or cancel this procurement at any time in its sole discretion.

### 2. QUESTIONS AND ADDENDA

OFFERORS MUST BE REGISTERED IN VENDOR REGISTRY TO SUBMIT A QUESTION FOR THIS REQUEST FOR QUALIFICATION.

All communications relating to this solicitation must be submitted online using Vendor Registry. For a question to be considered, the question must be entered in the Question Section of the **RFQ No. 20-227-RFQ**. Applicants must be registered to respond and/or submit questions to this RFP. Prior to the award of a contract resulting from this solicitation, Applicants and prospective Applicants are prohibited from contacting any County staff other than those assigned to the Office of the Purchasing Agent.

#### **RFQ No. 20-227-RFQ – TENTATIVE SCHEDULE**

RFQ ISSUANCE	JUNE 10, 2020
QUESTION DEADLINE	JUNE 29, 2020 AT 1:00 P.M.
ADDENDUM ISSUANCE	JULY 1, 2020
<b>RESPONSES DUE</b>	<b>JULY 13, 2020 AT 1:00 P.M.</b>

**QUESTIONS REGARDING THE ORIGINAL SOLICITATION MUST BE SUBMITTED BY JUNE 29, 2020, AT 1:00 P.M. EASTERN TIME TO BE CONSIDERED FOR AN ADDENDUM.**

If any questions or responses require revisions to this solicitation, such revisions will be by formal Addendum only. Applicants are cautioned not to rely on any written, electronic, or oral representations made by any County representative or other person, including the County’s technical contact, that appear to change any portion of the solicitation, unless the change is ratified by a written Addendum to this solicitation issued by the Office of the Purchasing Agent.

**3. COMPETITIVE NEGOTIATION FOR NON-PROFESSIONAL SERVICES**

This solicitation is a Request for Qualification for acquisition of construction on a fixed price or not-to-exceed price construction management basis, as defined in the Arlington County Purchasing Resolution.

**4. VIRGINIA CONTRACTOR LICENSE**

For all work that is classified as being performed by "Contractors" as defined by the Virginia State Board for Contractors, a Class A, B, or C License is required. The Offeror awarded the contract resulting from this solicitation is required under Title 54.1, Chapter 11, Code of Virginia, as amended, to be licensed as a "CLASS A CONTRACTOR."

For further information, contact the State Board for Contractors, 2 South Ninth Street, Richmond, VA 23219, (804) 367-8511.

**5. NOTICE REQUIRED OF SUBSTANTIAL CHANGES IN BONDING STATUS**

If an Applicant experiences a material change in its bonding status or corporate structure after applying for prequalification and before the award of the contract for the Project, if applicable, the Applicant must notify the County of the change in writing within five business days. If the Applicant fails to do so, the County may rescind the Applicant's prequalification or reject the Applicant's proposal.

**6. AUTHORITY TO TRANSACT BUSINESS**

Any Applicant organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership must be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia, or as otherwise required by law. The proper and full legal name of the entity and the identification number issued to the Applicant by the Virginia State Corporation Commission must be included on the Proposal Form. Any Applicant that is not required to be authorized to transact business in the Commonwealth must include in its proposal a statement describing why the Applicant is not required to be so authorized. The County may require an Applicant to provide documentation that 1) clearly identifies the complete name and legal form of the entity and 2) establishes that the entity is authorized by the State Corporation Commission to transact business in the Commonwealth of Virginia. Failure of an Applicant to provide such documentation will be a ground for rejection of the proposal or cancellation of any award. For further information refer to the Commonwealth of Virginia State Corporation Commission website at: [www.scc.virginia.gov](http://www.scc.virginia.gov).

**7. NOTICE OF PREQUALIFICATION DECISION**

When the County has made a decision in regards to prequalifying the Applicants, the County will send a Notice of Prequalification Decision to all Applicants using the e-mail addresses provided on the Application Form.

## II. SCOPE OF WORK

### PROJECT DESCRIPTION

The intent of this solicitation is to prequalify a Design Builder (DB) who will then be eligible to submit proposals to provide superstructure replacement and substructure repair on West Glebe Road bridge over Four Mile Run and to construct approach roadways and sidewalks transitioning to the new structure. The bridge connects Arlington County on the north side of the bridge to the City of Alexandria on the south side of the bridge.

The DB shall replace the superstructure on West Glebe Road bridge (NBI Structure # 5901) in a manner that improves safety and eliminates the structural deficient condition. The Project will include removing the existing prestressed concrete superstructure and constructing a new superstructure with steel girders and a concrete deck. The Project will also include new sidewalks to tie into the new superstructure and modifications to the intersection with South Glebe Road. The Design-Builder will work closely with Arlington County and City of Alexandria to design and furnish architectural features and enhanced lighting.

Arlington's current estimated contract value for this Project is approximately \$6.5 million dollars.

### SCOPE OF SERVICES

The DB shall provide all work required to complete the design and construction of: (a) roadway; (b) survey; (c) structure and bridge; (d) environmental; (e) geotechnical; (f) hydraulics; (g) traffic control devices; (h) transportation management plan; (i) right-of-way; (j) utilities; (k) public involvement/relations; (l) architectural features, including enhanced lighting and integration of public art into the bridge design to include but not limited to a site-specific art installation; (m) quality assurance and quality control; (n) construction engineering and inspection; and (o) overall Project management. All work performed by the DB must match the survey file datum and working units in the survey files that will be provided in the RFP.

The DB team must include a public artist, designer, architect or lighting designer to integrate public art and/or design enhancements into the bridge's final design and construction. The DB team shall install a public art and/or design that integrates new lighting, railing, and parapet design onto the new replacement bridge. The public art and/or design shall utilize existing wing walls, abutment and piers while accommodating a regional bike trail underneath the superstructure. The public art and/or design shall build upon the Arlington County community engagement process, plan guidance from the Four Mile Run Master Plan and Design Guidelines ([https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/31/2014/03/Berkeley\\_FMR\\_Design\\_Guidelines\\_Final\\_Web\\_081810.pdf](https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/31/2014/03/Berkeley_FMR_Design_Guidelines_Final_Web_081810.pdf)), and conceptual railing and parapet design (to be provided in the RFP). The DB's public artist, designer, architect or lighting designer shall coordinate their work with Arlington County and the DB General Contractor to meet the project deadlines.

The DB's team public artist, designer, architect or lighting designer must consider the following goals of integrating art into the bridge before selecting a site installation:

- Art creates a signature public art piece for the surrounding community and enhance the safety, comfort and enjoyment of pedestrians, bicyclists, transit riders, and motorists;

- Art uses light as means to inspire and educate about history and the environment; past, present, future;
- Art has high visibility day and night;
- Art is properly scaled to surroundings;
- Art is dynamic and has site-specific illumination to emphasize the unique architectural and engineering features of the bridge;
- Art can be experienced during all seasons and be respectful of neighboring buildings, their inhabitants, and as promulgated in [Dark Sky criteria](#);
- Art is affordable and sustainable in initial investment, day-to-day operating cost, and long-term maintenance (i.e. has low life cycle and long-term maintenance cost);
- Art relates to the surrounding environment, including the remaining bridge elements, natural setting, industrial history, and Army Corps of Engineers stream channel;
- Art incorporates enduring materials able to withstand extreme weather, substantial vehicular, bicycle and pedestrian traffic, and exposure to vehicular pollution;
- Art is easily cleaned and maintained in the event of graffiti or other defacing;
- Art appeals to a mass audience;
- Art is structurally sound; and
- Art is designed with the potential to be integrated throughout the Four Mile Run valley as outlined in the adopted [Four Mile Run Master Plan](#) and is complimentary to [Four Mile Run Restoration Projects](#) (also reference [Four Mile Run Stream Restoration](#))

The DB may consider the following list of suggested public artists/designers, but may select an artist/designer not listed below:

- Carolyn Braaksma, Denver, CO, [www.braaksmadesign.com](http://www.braaksmadesign.com)
- Dan Corson, Seattle, WA, [www.dancorson.com](http://www.dancorson.com)
- Bill Fitzgibbons, San Antonio, TX, [www.billfitzgibbons.com](http://www.billfitzgibbons.com)
- Cliff Garten, Venice Beach, CA, [www.cliffgartenstudio.com](http://www.cliffgartenstudio.com)
- Jim Hirschfield and Sonya Ishii, Chapel Hill, NC, [www.hirschfieldishii.com](http://www.hirschfieldishii.com)
- Mikyoung Kim, Boston, MA, [www.myk-d.com](http://www.myk-d.com)
- Laurie Lundquist, Tempe, AZ, [www.laurielundquist.com](http://www.laurielundquist.com)
- Erwin Redl, New York, NY, [www.paramedia.net](http://www.paramedia.net)
- Tillett Lighting Design and Associates, New York, NY, [www.tillettlighting.com](http://www.tillettlighting.com)
- Norie Sato, Seattle, WA, [www.noriesato.com](http://www.noriesato.com)
- Leni Schwendinger, New York, NY, [www.lenischwendinger.com](http://www.lenischwendinger.com)
- Vicki Scuri, Seattle, WA, [www.vickiscuri.com](http://www.vickiscuri.com)

Arlington County will obtain the necessary permits from the Army Corps of Engineers (COE) and the Virginia Marine Resources Commission (VMRC) for the permanent stream impacts for this project. The DB will obtain any additional COE or VMRC permits if required. The DB shall also obtain all necessary storm water related permits such as Virginia Pollutant Discharge Elimination System (VPDES) Construction General Permits and the following:

- Arlington County Land Disturbance Permit
- Arlington County ROW permit (Right-of-Way)
- Arlington County TROW permit (Transportation)
- City of Alexandria ROW Permit
- City of Alexandria Excavation Permit

The DB shall be responsible for all fees and costs associated with application and obtainment of permits not provided by Arlington County.

The DB shall develop a public outreach strategy during design and construction.

The DB shall also be responsible for all utility work including all items necessary to perform the relocations, adjustments and coordination of utilities. For utilities attached to the existing structure, Arlington County and City of Alexandria have engaged with utilities for the location of underground and overhead utilities and will coordinate with the DB on their relocation. However, the DB shall still be responsible for Verizon conduit tie-in. The DB shall be responsible for all other utility relocations.

The DB is responsible for all third-party work including development of a project work-plan and schedule that incorporates all parties' availability and schedule requirements. The DB will coordinate with the City of Alexandria for permitting, obtaining temporary easements, utility coordination and any other required coordination for the City Right of Way.

The DB shall assume responsibility for construction engineering and inspection work. The construction engineering and inspection work shall be in accordance with VDOT's Minimum Requirements for Quality Assurance and Quality Control for Design-Build and Public-Private Transportation Act Projects, revised July 2018 (reference [here](#)).

**NOTE:** The firms listed below will not be allowed to participate as a Design-Build team member due to a conflict of interest.

- Volkert, Inc.
- Wetland Studies and Solutions, Inc. (WSSI) (A Davey Company)

#### **SCHEDULE**

Below is the tentative project schedule:

RFQ Release	6/11/2020
Notification of Short-Listed Applicants	7/30/2020
RFP Release	8/25/2020
RFP Award Date	2/12/2021
Final Completion	8/12/2022

### III. APPLICATION REQUIREMENTS

#### 1. GENERAL

Applications must be submitted fully executed. FAILURE TO SUBMIT AN APPLICATION WITH A FULLY COMPLETED APPLICATION FORM USING THE APPLICATION FORM PROVIDED IN THIS SOLICITATION WILL BE CAUSE FOR REJECTION OF THE APPLICATION. A person legally authorized to bind the Applicant must sign the Application Form.

The County will not accept applications by fax or e-mail.

The Application must address the elements listed below, in the order listed, and must not exceed the stated page limitations. The Application must be single-spaced and the type size must not be less than 10-point.

Applications and all documents related to this solicitation become the property of the County upon receipt.

#### 2. APPLICATION FORM SUBMISSION

The submitted Application Form must be signed and marked "ORIGINAL". The Application Form must be submitted electronically via Vendor Registry no later than the date and time deadline specified in this solicitation. The Vendor Registry system will not accept responses after the close date and time.

The Applicant name on the electronic application submittal shall be the same as the Contractor/Vendor name as the registration in Vendor Registry for the upload to be considered a valid response. **ONLY ELECTRONIC SUBMISSION IS ALLOWED, NO APPLICATION SUBMITTED OTHER THAN A VENDOR REGISTRY ELECTRONIC UPLOAD WILL BE ACCEPTED. Arlington County is not responsible for late submissions, missed Addendums, or questions not submitted before the end date and time.**

Timely submission is solely the responsibility of the Applicant. The Vendor Registry System will not accept applications after the publicly posted date and time. An application may be rejected if the Application Form is not signed in the designated space by a person authorized to legally bind the Applicant.

Applications and all documents uploaded/submitted to Arlington County by an Applicant become the property of the County upon receipt.

The County may reject any Application that modifies or supplements the solicitation requirements.

#### 3. APPLICATION STANDARDS

Applications submitted in response to this solicitation should be accurate and grammatically correct and should not contain spelling errors. Submitted applications must contain the following sections listed and in the order below:

- I. APPLICATION FORM
- II. PREQUALIFICATION STATEMENT
- III. SURETY STATEMENT
- IV. PROJECT SPECIFIC QUALIFICATIONS
- V. PROPOSED PPROJECT TEAM RESUME AND QUALIFICATIONS



- VI. ORGANIZATIONAL CHART AND NARRATIVE
- VII. STATEMENT REGARDING JUDGMENTS
- VIII. STATEMENT REGARDING COMPLIANCE
- IX. STATEMENT REGARDING CONVICTIONS
- X. STATEMENT REGARDING DEBARMENTS
- XI. VIRGINIA CONTRACTOR LICENSE

**4. UNNECESSARILY ELABORATE RESPONSES**

The County may view unnecessarily elaborate brochures or other presentations, including elaborate or expensive artwork, paper, bindings, and visual and other presentations, as an indication of the Applicant's lack of cost consciousness.

**5. EVALUATION CRITERIA**

The County will be evaluating applications for compliance with items I. through IX under paragraph 6. Prequalification Application Submittal Elements below. Only applications that comply with all requirements will be deemed prequalified.

**6. PREQUALIFICATION APPLICATION SUBMITTAL ELEMENTS:**

**I. QUALIFICATION APPLICATION FORMS:** Applicants must submit Attachments A – J of the solicitation, except Attachment C if used as a guide.

**II. PROPOSED PROJECT TEAM:**

A. In order for the Applicant to be prequalified to serve as the DB for this project, the Applicant must have successfully worked together with the proposed team on similar size and scope projects. Resume and qualifications shall be submitted for all key personnel listed below. **For the Construction Manager (CM), the Applicant shall also submit the CM's current list of assignments and duration.**

Job duties and responsibilities of key personnel shall not be delegated to others for the duration of the Design-Build contract. With the exception of the Public artist, the key personnel shall be employed full time by the respective firms at the time of RFQ application.

**1. Design-Build Project Manager (DBPM):** This individual shall be responsible for the overall Project design and construction and shall have the necessary expertise and experience required to supervise and exercise a degree of control of the Work. Work is comprised of all Design-Builder's design, construction, quality management, contract administration and other services required by the Contract Documents, including procuring and furnishing all materials, equipment, services and labor reasonably inferable from the Contract Documents in a timely manner. The individual should be capable of answering questions/inquiries relevant to the project. The DBPM shall be responsible for meeting the Design-Builder's obligations under the Contract and avoiding and resolving disputes. This individual shall also coordinate any required public outreach and public meetings.

**2. Quality Assurance Manager (QAM):** This individual shall be from an independent firm that has no contractual relationship and no involvement in construction

operations (to include QC inspection and testing) for the Project. The QAM shall be responsible for the quality assurance (QA) inspection and testing of all materials used and work performed on the Project, to include monitoring of the contractor's quality control (QC) program. The QAM will ensure that all work and materials, testing, and sampling are performed in conformance with the contract requirements and the "approved for construction" plans and specifications. This individual shall be a registered, licensed, Professional Engineer in the Commonwealth of Virginia.

**3. Design Manager (DM):** This individual shall be responsible for coordinating the individual design disciplines and ensuring the overall Project design is in conformance with the contract documents. The DM shall be responsible for establishing and overseeing a QA/QC program for all pertinent disciplines involved in the design of the Project, including, review of design, working plans, shop drawings, specifications, and constructability for the Project. This individual shall be a registered, licensed, Professional Engineer in the Commonwealth of Virginia.

**4. Construction Manager (CM):** This individual, who will be required to be on the Project site for the duration of construction operations, shall be responsible for managing the construction process, to include all Quality Control (QC) activities. The CM shall ensure the materials used and work performed meet contract requirements and the "approved for construction" plans and specifications. The CM shall hold a Virginia Department of Environmental Quality (DEQ) Responsible Land Disturber (RLD) Certification and a VDOT Erosion and Sediment Control Contractor Certification (ESCCC). If the CM does not currently hold the DEQ, RLD, or ESCC certification, a statement shall be included indicating this individual will hold these certifications prior to the commencement of construction.

**5. Public Artist, Designer, Architect and/or Lighting Designer:** This individual shall be responsible for designing, fabricating, administering, and completing public art, design enhancement and/or custom lighting projects on time and within budget. The Public Artist, Designer, Architect and/or Lighting Designer must have demonstrated technical competence with materials, lighting, installation, and maintenance. Their experience should include: managing projects of similar scale and complexity; incorporating enhancement lighting/design and/or artwork into the architectural elements of a construction project; and coordinating and collaborating with project managers, design professionals and community stakeholders.

**B. ORGANIZATIONAL CHART AND NARRATIVE:**

The Applicant shall furnish an organizational chart showing the "chain of command" of all companies, including individuals responsible for pertinent disciplines, proposed on the Offeror's team. Identify major functions to be performed and their reporting relationships in managing, designing and constructing the Project. The team proposed by Offeror including the Lead Contractor, the Lead Designer, Key Personnel, subcontractor and /or sub consultant and other individuals identified on the organizational chart shall remain on the Offeror's team for the duration of the Design-Build Contract.

The organizational chart should show a clear separation and independence between the Quality Control (QC) and Quality Assurance (QA) programs for construction activities. This includes separation between QA and QC inspection and field/laboratory testing in accordance with the Minimum Requirements for Quality Assurance and Quality Control on Design Build and P3 Projects, July 2018 (reference [here](#)). Additionally, the Applicant shall furnish a narrative describing the functional relationships and communication among participants, including design and construction team interaction throughout the Project.

**III. SURETY STATEMENT:** The Applicant must have sufficient financial ability to perform the contract that will result from this procurement.

*The Applicant must provide, on a Surety's letterhead, a signed Surety Statement that indicates that the Surety knows of no reason why the Surety could not provide bid, performance and payment bonds of at least \$20 million for the Applicant in connection with the Project. The letter must also state that the Surety has certificates of authority as an acceptable surety authorized to do business in the Commonwealth of Virginia, as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570. The Surety may use Attachment C as a guide.*

**IV. PROJECT SPECIFIC QUALIFICATIONS:**

Unless specified otherwise, all projects listed as qualifying experience for items must have been performed by the Applicant, its affiliate, or a subsidiary company to qualify. The Applicant shall use **Attachment D** to document their project specific experience.

**Note:** *The Applicant must use a separate Attachment D form for each project listed and may also attach supplemental information on the projects. Use form included as Attachment E as a cover sheet for the reference projects to indicate which projects are used to qualify under specific experience requirements.*

**1. DEMONSTRATED PROJECT EXPERIENCE OF THE LEAD CONTRACTOR:**

Using **Attachment D**, provide a project work description for at least three (3) projects that the Applicant has completed as a Lead Contractor within the past fifteen (15) years from the date of issuance of this RFQ, that is similar in scope. These similar or qualifying projects must include all of the following elements:

- i. three (3) bridge design or rehabilitation projects with a construction value of \$5 million or greater
- ii. one (1) bridge superstructure replacement
- iii. one (1) bridge in an urban environment with site constraints (i.e. right of way, existing utilities, etc.)
- iv. one (1) project delivered as a Design Build Project.

The three projects should be for distinct and separate clients. The three projects may be used to qualify for multiple project experience elements. Clients (including owners, designers and/or construction managers) will be contacted to confirm the Applicant's performance, workmanship, quality, and ability to meet the scheduled completion dates, as the general contractor. All

reference clients' phone numbers and email addresses must be valid. Any reference which include invalid phone numbers or email addresses may be considered as non-responsive.

**2. DEMONSTRATED PROJECT EXPERIENCE OF THE LEAD DESIGNER:**

Using **Attachment D**, provide a project description for at least three (3) projects that the Applicant has completed by the Lead Designer within the past fifteen (15) years from the date of issuance of this RFQ, that is similar in scope. These similar or qualifying projects must include all of the following elements:

- i. three (3) bridge design or rehabilitation projects with a construction value of \$5 million or greater
- ii. one (1) bridge superstructure replacement
- iii. one (1) bridge in an urban environment with site constraints (i.e. right of way, existing utilities, etc.)

The three projects should be for distinct and separate clients. The three projects may be used to qualify for multiple project experience elements. Clients (including owners, designers and/or construction managers) will be contacted to confirm the Applicant's performance, quality, and ability to meet the scheduled completion dates. All reference clients' phone numbers and email addresses must be valid. Any reference which include invalid phone numbers or email addresses may be considered as non-responsive.

- V. STATEMENT REGARDING JUDGMENTS:** The Applicant or any officer, director, or owner thereof must not have had judgments entered against him within the past ten years from the date of issuance of this solicitation for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design build or construction management.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

- VI. STATEMENT REGARDING COMPLIANCE:** The Applicant must not have been in substantial noncompliance (without good cause) with the terms and conditions of prior construction contracts with the County, or, if the County has not contracted with the Applicant in any prior construction contracts, of comparable construction contracts with another public body.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

- VII. STATEMENT REGARDING CONVICTIONS:** The Applicant or any owner, officer, director, owner, project manager, procurement manager or chief financial official thereof must not have been convicted within the past ten years from the date of issuance of this solicitation of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of Article 9 of the Arlington County Purchasing Resolution, the Virginia Governmental Frauds Act (§ 18.2-498 et seq.), Chapter 4.2 (§ 59.1-68.6 et seq.) of Title 59.1, or any substantially similar law of the United States or another state.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

**VIII. STATEMENT REGARDING DEBARMENT:** The Applicant or any officer, director or owner thereof may not currently be debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government.

*The Applicant shall include a certification to that effect, or provide a detailed explanation on a separate sheet, if necessary.*

**IX. VIRGINIA CONTRACTOR LICENSE:** The Applicant shall provide a copy of its current Class A Virginia Contractor's License.

REQUEST FOR QUALIFICATIONS No. 20-227-RFQ  
ARLINGTON COUNTY, VIRGINIA

ATTACHMENT A – APPLICATION FORM

APPLICATIONS WILL BE RECEIVED ELECTRONICALLY VIA VENDOR REGISTRY NO LATER THAN 1:00 P.M.,  
JUNE 13, 2020

**PREQUALIFICATION OF FIRMS FOR WEST GLEBE ROAD BRIDGE OVER FOUR MILE RUN  
SUPERSTRUCTURE REPLACEMENT AND SUBSTRUCTURE REPAIR**

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE VENDOR REGISTRY WEBSITE AT:

<HTTPS://VRAPP.VENDORREGISTRY.COM/BIDS/VIEW/BIDSLIST?BUYERID=A596C7C4-0123-4202-BF15-3583300EE088>.

APPLICANTS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS INVITATION TO BID. **NO APPLICATIONS WILL BE ACCEPTED AFTER THE APPLICATION DUE DATE AND TIME.**

POTENTIAL APPLICANTS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THAT THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

**THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS APPLICATION MUST BE WRITTEN IN THE SPACE BELOW. THIS APPLICATION FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE APPLICANT, OR THE APPLICATION MAY BE REJECTED:**

**SUBMITTED BY:**

*(legal name of entity)*

**AUTHORIZED SIGNATURE:**

**PRINT NAME AND TITLE:**

**ADDRESS:**

**CITY/STATE/ZIP:**

**TELEPHONE NO.:**

**E-MAIL  
ADDRESS:**

**THIS ENTITY IS INCORPORATED  
IN:**

**THIS ENTITY IS A:**  
*(check the applicable option)*

CORPORATION	<input type="checkbox"/>	LIMITED PARTNERSHIP	<input type="checkbox"/>
GENERAL PARTNERSHIP	<input type="checkbox"/>	UNINCORPORATED ASSOCIATION	<input type="checkbox"/>
LIMITED LIABILITY COMPANY	<input type="checkbox"/>	SOLE PROPRIETORSHIP	<input type="checkbox"/>

**IS APPLICANT AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VIRGINIA?**

YES  NO

**VIRGINIA STATE CORPORATION COMMISSION (SCC) IDENTIFICATION NUMBER:** \_\_\_\_\_

*Any Applicant that is exempt from the SCC authorization requirement must include a statement with its application explaining why it is exempt.*

1. APPLICANT MUST SUBMIT: ONE COMPLETE APPLICATION THAT INCLUDES AS ITS FIRST PAGE THIS APPLICATION FORM WITH A SIGNATURE.
2. INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO QUESTIONS REGARDING THIS APPLICATION.

NAME (PRINTED): \_\_\_\_\_ TITLE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

**TRADE SECRETS OR PROPRIETARY INFORMATION:**

Trade secrets or proprietary information submitted by an Applicant in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, an Applicant seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

- No, the application that I have submitted does not contain any trade secrets and/or proprietary information.
- Yes, the application that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers of the application that contain such data or materials:

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State the specific reason(s) why protection is necessary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the application will be open for public inspection consistent with applicable law.

**CERTIFICATION OF NON-COLLUSION:** The undersigned certifies that this application is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

APPLICANT NAME: \_\_\_\_\_



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ATTACHMENT B – APPLICANT'S PREQUALIFICATION STATEMENT

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Virginia Contractor's License Number: \_\_\_\_\_ Class: \_\_\_\_\_

Person who can respond authoritatively to any questions about this statement:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

1. How many years has your organization been in business providing the type of services for which you are requesting to be pre-qualified? \_\_\_\_\_

2. How many years has your organization been in business under its present name? \_\_\_\_\_

3. Under what other names has your organization operated?  
\_\_\_\_\_  
\_\_\_\_\_

4. If your organization is a corporation, indicate:

Date of incorporation: \_\_\_\_\_

State of incorporation: \_\_\_\_\_

President's name: \_\_\_\_\_

Vice President's name(s): \_\_\_\_\_  
\_\_\_\_\_

Secretary's name: \_\_\_\_\_

Treasurer's name: \_\_\_\_\_

5. If your organization is a partnership, indicate:

Date of organization: \_\_\_\_\_

Type of partnership (if applicable): \_\_\_\_\_

Name(s) of general partners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. If your organization is a sole proprietorship, indicate:

Date of organization: \_\_\_\_\_

Name of owner: \_\_\_\_\_

7. If the form of your organization is other than those listed above, describe it and name the principals:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Is the Applicant related to another firm as a parent, subsidiary or affiliate?

Yes

No

If yes, give names and addresses of all affiliated parent and/or subsidiary companies.  
Indicate which companies are subsidiaries.

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ATTACHMENT C – SAMPLE SURETY STATEMENT

**APPLICANT NAME:** \_\_\_\_\_

(Name of Applicant) has been a client of (Name of Surety Company) for (\_\_\_\_\_) years. During that time, we have supported this firm in its pursuit of projects in the \$\_\_\_\_\_ range and in total programs in excess of \$\_\_\_\_\_.

We are prepared to provide bid, performance, and payment bonds on the project for which Arlington County seeks prequalification through RFQ No. 20-227-RFQ if \_\_\_\_\_ accepts an award of the contract and applies to us on or about the time that the work is to begin and if we are satisfied with the prevailing underwriting conditions, including but not limited to, contract terms and job specifications, bond forms and financing.

We possess certificates of authority as an acceptable surety authorized to do business in the Commonwealth of Virginia as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570.

Sincerely,

\_\_\_\_\_  
Attorney-In-Fact

\_\_\_\_\_  
Name of Surety

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

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ATTACHMENT D – PROJECT SPECIFIC EXPERIENCE STATEMENT

*Provide all information required below. The County will consider for prequalification only information that is included in the application.*

**Applicant Name:** \_\_\_\_\_

**Experience Of:**      **Lead Contractor**            **Lead Designer**

1.      **Name of the Bridge Design or Rehabilitation Project:** \_\_\_\_\_

Contract No. or Project No. (if applicable) \_\_\_\_\_

Project Location: \_\_\_\_\_

2.      **Project Owner:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

3.      **Design Professional:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

4.      **Contract Dates:** Attach explanation if project was not on schedule.

Started: \_\_\_\_\_

Contractual Completion Date: \_\_\_\_\_

Actual Completion Date: \_\_\_\_\_

5.      **Original Contract Value:** \$ \_\_\_\_\_

Final Contract Value: \$ \_\_\_\_\_

Value of Change Orders to Date: \$ \_\_\_\_\_

Outstanding Claims to Date: \$ \_\_\_\_\_

6. **Project Details:** Attach a detailed description of the project and construction methods used.

7. **Project Manager and Project Superintendent:** List all Project Managers and Project Superintendents who had substantive work or responsibilities on this project:

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

8. **If Applicant's work for this project was performed under the management of a General Contractor or Construction Management firm, provide the following:**

Firm Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

9. **If Applicant used sub-contractor(s) in the performance of this project provide the following:**

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

Firm Name: \_\_\_\_\_ Responsibility \_\_\_\_\_

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ATTACHMENT E – QUALIFYING EXPERIENCE CHART

PROJECT NAME	<u>Experience of Lead Contractor (LC) or Lead Designer (LD)</u>	<u>Was the project construction value \$5 million or greater?</u>  Three must answer yes.	<u>Was the project a bridge superstructure replacement?</u>  At least one must answer yes.	<u>Was the project in an urban environment with site constraints (i.e. right of way, existing utilities, etc.)?</u>  At least one must answer yes.	<u>Was the project delivered through the design-build delivery method?</u>  At least one must answer yes for the Lead Contractor only.
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	LC <input type="checkbox"/> LD <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

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**ATTACHMENT F – PRIOR JUDGMENTS CERTIFICATION**

Has the Applicant, or any officer, director or owner thereof, had any judgments entered against it within the past ten years for the breach of any contract for governmental or nongovernmental construction, including, but not limited to, design-build and construction management contracts?

Yes \_\_\_ No \_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such judgments.

The Applicant understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Applicant unqualified.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_



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ATTACHMENT G –

COMPLIANCE WITH PRIOR CONTRACTS WITH PUBLIC BODIES CERTIFICATION

Has the Applicant, except for good cause, substantially complied with the terms and conditions of all prior contracts with Arlington County for construction, including, but not limited to, design-build and construction management contracts? If the Applicant has not previously contracted with Arlington County Government for construction, including, but not limited to, design-build and construction management contracts, then has the Applicant, except for good cause, substantially complied with the terms and conditions of all prior construction management contracts with other “public bodies” as that term is defined in the Virginia Public Procurement Act?

Yes \_\_\_ No \_\_\_

If no, then attach a separate sheet(s) of paper that identifies and explains all such instances of substantial non-compliance.

The Applicant understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Applicant unqualified.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

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**ATTACHMENT H – PRIOR CONVICTIONS CERTIFICATION**

Has the Applicant, or any officer, director, owner, project manager, procurement manager or chief financial officer thereof, been convicted within the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Article 6 of the Virginia Public Procurement Act, (ii) the Virginia Governmental Frauds Act, (iii) Chapter 4.2 of title 59.1 of the Code of Virginia, or (iv) any substantially similar law of the United States or another state?

Yes \_\_\_ No \_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such convictions.

The Applicant understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Applicant unqualified.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS No. 20-227-RFQ  
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**ATTACHMENT I – DEBARMENT CERTIFICATION**

Is the Applicant, or any officer, director or owner thereof, currently debarred pursuant to an established debarment procedure from bidding or contracting with any “public body” as that term is defined in the Virginia Public Procurement Act, agency of another state, or agency of the federal government?

Yes \_\_\_ No \_\_\_

If yes, then attach a separate sheet(s) of paper that identifies and explains all such debarments.

The Applicant understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Applicant unqualified.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

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**ATTACHMENT J – CONTRACTOR LICENSE CERTIFICATION**

For all work that is classified as being performed by "Contractors" as defined by the Virginia State Board for Contractors, a Class A, B, or C License is required. The Applicant awarded the contract resulting from this solicitation process is required under Title 54.1, Chapter 11, Code of Virginia, as amended, to be licensed as a "CLASS A CONTRACTOR."

**Does the Applicant have a Class A Virginia Contractor license?**

Yes \_\_\_ No \_\_\_

**If yes, then attach a copy of its current Class A Virginia Contractor license.**

The Applicant understands that its failure to complete and sign this Certification shall render its Submittal non-responsive and the Applicant unqualified.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_