ATTACHMENT 1
National Transit Database (NTD) Reporting Requirements for STAR

DR- Demand Response- Please refer to NTD Manual for further information and full list of reporting requirements.

A partial list of information will be reported as follows:

A) Number of passengers carried

B) Number of Trips

C) Number of Miles
- Revenue Miles are calculated from the point when a passenger is picked up to when they are dropped off on a trip.
- Deadhead Miles are calculated from pull out point to beginning of trip (i.e., from garage to first pickup, or from drop off a passenger(s) to the starting point of the next trip.

D) Number of Revenue Hours
- Revenue Hours are calculated from pickup time to drop-off time per trip.
- Deadhead Hours are calculated from pull out point to beginning of trip (i.e., from garage to first pickup, or from drop off a passenger(s) to starting point of next trip.

E) Number of Passenger Miles (Total number of miles passengers traveled)
- If a passenger rides alone, passenger miles would equal revenue miles. However, if two or more people ride together, passenger miles equal the number of passenger miles multiplied by revenue miles for that trip.

F) Number of Vehicles Used

G) Personnel- Number of people employed in the following categories:
- Administrative
- Schedulers
- Reservationists