



ADDENDUM NO. 7

Issue Date: January 26, 2024

Project Name: Solid Waste and Recyclables Collection Services

RFP Number: 2024020

RFP Opening Date: **February 9, 2024 (UPDATED)**

This addendum is being released to extend the due date and respond to questions received to date.

The information and documents contained in this addendum are hereby incorporated in the request for proposal. **This addendum must be acknowledged where indicated on the Proposer Information Form, or the proposal may be declared non-responsive.**

Questions and Answers

1.	Will the county provide the ILA for recycling with the municipalities within the county? A: See attachments. Proposers should note ILAs establishing the Recycling Franchise Area have been in place since 1993 with municipalities in the County., except the Town of Indian River Shores, which was executed last in 2023.
2.	Can the County please confirm if RFID service verification is currently used for residential and commercial collection? If so, can the County please provide which company is currently used for this service? A: Not confirmed. During the current contract Rehrig Vision was utilized by Franchisee. To the knowledge of SWDD staff, no software is currently utilized or accessible by SWDD staff. County has no contract with any company to provide RFID service verification. RFID tags are still on carts and are being utilized by current Franchisee.
3.	If RFID is currently being used, can the County please provide the most recent month's tip/lift data report for all collection services? A: Data not readily available.
4.	Can the County please confirm if there are any open top roll off customers that are currently under this RFP? If so, can the County please provide the count, size, and frequency of these containers?

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	A: All available data on customer counts and service types can be found in the prior Addenda release of the Excel document “Indian River County Service Listing 10.23.”
5.	Can the County please confirm that the franchisee will be able to charge a monthly lease and maintenance price for open top containers as well as compactors?
	A: Confirmed. See Tab 4 of IRC RFP2024020 PRICE FORM – Addenda 6 pricing (a) Monthly Container and Maintenance Fee. Price proposed shall include both container monthly lease and ongoing maintenance.
6.	On Page 14 of 51 in the RFP, #4 Transition History, it states “Proposer should demonstrate its experience with transitioning into providing residential and commercial collection service by supplanting another provider. Proposer should provide references, preferably public sector customers in the State of Florida, for at least two (2) recent transitions with jurisdictions of similar size”. On the Service Transition Form (Page 31 of the PDF) the directions state, “Proposer shall complete and submit this form in Tab 5 providing a complete listing of all transitions of which the Proposer has been a part, including both entering and existing contractor transitions in the State of Florida for the past two (2) years. Should the word “existing” be “exiting”? The Transition History mentions supplanting another provider. Should it be just two “entering” transitions as mentioned above, or are all (entering and exiting) transitions in the last 2 years required?
	A: First Question – Yes. The word “existing” shall be struck from Page 31 of the RFP and shall be replaced with the word “exiting.” Second Question – Propose as scoped. Proposer is required to provide references for two recent transitions demonstrating its experience with transitioning into providing residential and commercial collection service by supplanting another provider. However, Proposers are encouraged to provide additional references on the Service Transition Form to be included in Tab 5 that demonstrate the required experience for either entering or exiting a contract. All relevant reference data provided will be considered during evaluations.
7.	On Addendum #6, question #48, the County’s response states “Commercial services proposed pricing shall include the disposal tip fee”. Please clarify, as it is our understanding that commercial MSW is paid through a tax assessment and the hauler does not pay at the scalehouse, unless it’s C&D material, so there should be no disposal fee for MSW generated from a commercial business. Should we add disposal tip fee for MSW generated from a commercial business?
	A: After further review, it is clarified that Commercial Solid Waste (MSW) Services proposed pricing shall not include the disposal fee. However, C&D or any other chargeable materials collected by the Franchisee and brought to the IRC Landfill shall incur the published tipping fee at the time of delivery. This response overrides prior addendum responses.
8.	Question 48 of Addendum 6 states that commercial services proposed shall include the disposal tip fee. However, item 10.1.4 of Attachment B, Draft Agreement, states “ Solid Waste collected from Commercial Customers in the Solid Waste Franchise Area pursuant to this Agreement, with the exception of Solid Waste collected in roll-offs, may be disposed of at no additional cost to the Franchisee. Franchisee shall pay disposal fees for Solid Waste delivered in roll-off

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	containers and is responsible for invoicing and collecting payment for such disposal costs from the Commercial Customer” Can the County please confirm that prices from tab 3 of the pricing form will not include disposal?
	A: See response to question 7 above.
9.	In question 11 of Addendum 6, can the County please remove the Town of Indian Shores from the Amendment language as it reads as though only the recyclables from this Town will be the only area that does not receive the Franchise Fee.
	A: No. See Page 37, Article 21 of Sample Agreement in the RFP package. The first paragraph defines how Franchisee Fees shall be applied to services performed in the Solid Waste Management Area, covering areas other than the Town of Indian River Shores. The second paragraph, amended per the County’s response to question 11 of Addendum 6 defines how Franchise Fees shall be applied to services performed in the Town of Indian River Shores. Franchise Fees for the Solid Waste Management Area shall be calculated and remitted as a separate check from the Franchise Fees collected for the Town of Indian River Shores. This explains the purpose for both paragraphs and is the intent behind separating the two Franchise Fee descriptions and check remittance instructions.
10.	Can the County please clarify where within “Addendum 6 Price Form” do we have to fill out the pricing for commercial carts?
	A: An updated Price Form will be published with Addendum 8 and include a pricing cell for 96-gallon commercial carts.
11.	Does the new 40-page limit for the Technical Proposal mean that we should submit one 40-page Tab 2 with distinct plans for each of the four service options, or is the new page limit 40 pages <i>per</i> service option?
	A: Tab 2 shall consist of one section that includes distinct plans for each of the four service options within the 40-page limit for the whole section.
12.	Can the County please provide the average % of participation for curbside recycling?
	A: No. Current data not available.
13.	The Addendum 6 question 35 stated that requires the printed version of the Financial Proposal Form for both hard copies and PDF versions. Are those the same forms that goes in Tab 5? Please clarify.
	A: Propose as scoped. Tab 4 shall include the printed version (hard copy for hard copy submittals and PDF electronic print for electronic submittal) of the Financial Proposal Form, as amended. Additionally, the completed Excel version shall be submitted electronically.
14.	Does the proposer submit its pricing with the 6% franchise fee included?

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	A: Yes. Propose as scoped and per directions provided on the Financial Proposal Form. Franchise Fee applicable to all pricing except those of Residential Recyclables Collection Service.
15.	Can the franchisee stop service on a single family or multifamily subscription customer for nonpayment?
	<p>A: Yes. Sample Agreement Article 22.5 shall be amended per the additions below in red:</p> <p>22.5.1 Billing of subscription Residential Collection Service shall be the sole responsibility of Franchisee. Invoicing shall be quarterly in advance of services rendered. Franchise may discontinue service to a subscription Residential Solid Waste Customer and remove associated Roll Carts assigned to that Customer upon non-payment for two (2) consecutive months. Franchisee shall notify the Contract Manager of intention to discontinue service due to non-payment. Should Roll Cart(s) be removed, and the Residential Customer reinstate service, the Franchisee may charge up to twenty-five (\$25) for a redelivery fee.</p> <p>22.5.4 Billing of Commercial Collection Service shall be the sole responsibility of Franchisee. Invoicing shall be monthly in advance of services rendered, with the exception of roll-off pull and disposal charges which shall be billed in arrears. Franchisee may discontinue service to a Commercial Customer upon non-payment for two (2) consecutive months. Franchisee shall notify Contract Manager of intention to discontinue service due to non-payment.</p>
16.	What are the current commercial and industrial rates?
	A: See Current Fee Schedule provided in RFP Page 40 Attachment A.

Attachments

- City of Vero ILA
- IR Shores ILA
- City of Sebastian ILA
- City of Fellsmere ILA
- Town of Orchid ILA