

All Contractors are hereby notified that they shall be properly licensed under the State Laws governing their respective trades. (General Statutes 87, State Of North Carolina.)

Each Bidder will be required to certify on the Bid Form that he is properly licensed and classified to perform the work that he is bidding. This certification also guarantees that if subcontractors are used, they will also be properly licensed and classified.

Bidders should have no contact with the owners or the owners' representatives except in submitting questions as provided herein. Any such contact will subject the bidder to immediate disqualification.

Bids must be on the standard forms provided by the Architects and must be marked to identify the construction or classification of the work as shown above.

Each bid shall be accompanied by a certified check drawn on some bank or trust company insured by the Federal Deposit Insurance Corporation or a bid bond in the amount of equal to **5%** of the total bid. The certified check or bid bond will be retained if the successful Bidder fails to execute the contract within ten (10) days after the award or fails to give satisfactory surety as required by the Contract Documents.

A Performance Bond and Labor and Material Payment Bond in the amount of **100%** of the Contract Sum will be required for this project. All Bonds must be executed in accordance with and conditioned as prescribed by the Laws of the State of North Carolina.

No Bidder may withdraw his Bid within **60 (Sixty)** days after the opening thereof.

Bidders shall be required to begin work upon receipt of Notice to Proceed as issued by the Owner, and complete work within **90 (Ninety)** Consecutive Calendar Days as stated on the Bid forms. Bidders shall notify the Owner/Architect of any long-lead items in excess of 90 days during the pre-construction conference to negotiate a timeline.

Liquidated Damages in the amount of \$500.00 per calendar day will be assessed for each day beyond the scheduled completion date the work remains incomplete. The liquidated damages will not apply for negotiated timeline of prior identified long-lead items.

Work Hour Restriction: Limit work to between 7:00 a.m. to 6:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to include afterhours & weekend if approved by Owner and authorities having jurisdiction.

Bidding documents, drawings, and specifications may be examined at the following locations:

Office Of: Stewart-Cooper-Newell-Architects, P.A.
719 East Second Avenue
Gastonia, NC 28054
Phone: 704/865-6311 FAX: 704/865-0046

For technical questions during the bidding phase, please contact:
Ibha Shrestha at ishrestha@scn-architects.com

For questions concerning obtaining plans and specifications, please contact:
Crystal Sutton at 800/671-0621 - Extension 100, or email csutton@scn-architects.com

Important Note to All Bidders:

ALL BIDDERS ARE HEREBY NOTIFIED THAT THEY SHALL COMPLY WITH THE STATE OF NORTH CAROLINA MINORITY BUSINESS ENTERPRISE PROGRAM. MBE REQUIREMENTS ARE INCLUDED IN THE SPECIFICATIONS. THE LOWEST RESPONSIBLE BIDDER WILL BE REQUIRED TO PROVIDE DOCUMENTATION FOR THEIR MINORITY GOOD FAITH EFFORTS.

ALL CONTRACTORS AND SUBCONTRACTORS ARE REQUIRED TO HAVE A UNIQUE ENTITY ID (UEI#) NUMBER BEFORE THE COUNTY CAN CONTRACT WITH THEM WHEN WORKING ON PROJECTS FUNDED BY THE FEDERAL GOVERNMENT. IF YOU DO NOT ALREADY HAVE A UEI NUMBER GO TO WWW.SAM.GOV TO APPLY FOR YOUR NUMBER.

ALL BIDDERS ARE REQUIRED TO SIGN AND SUBMIT THE FEDERAL CONTRACT PROVISIONS DOCUMENT. ALL SUBCONTRACTORS PERFORMING WORK ON THIS PROJECT WILL BE REQUIRED TO SIGN THESE PROVISIONS AS WELL.

The County is requiring the use of a 2-envelope system for all bids. The first envelope should include the “Bid Guarantee” (copy of the bid bond), marked as such, and attached to the sealed envelope containing the bidder’s proposal. The second envelope should be sealed, and marked “Bid Proposal” with the following information on the outside of the envelope:

- Bidders Name and Address
- North Carolina Contractor’s License Number
- Name of Project

PERMITS AND FEES

Permits are the responsibility of the Contractor. The fees associated with Randolph County Permits and all other Randolph County Fees associated with this project are not reimbursable with the Owner’s Contingency; however, no mark-up will be accepted. The Contractor is responsible for all other necessary certificates of eligibility and other applicable certifications, as required. No fees or expenses for such items are reimbursable by the owner.

Randolph County, North Carolina
Lisa Garner
Purchasing Officer