



**FRANKLIN COUNTY  
PURCHASING DEPARTMENT  
REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: 202014

TITLE: Pavement Marking

Solicitation Schedule & Deadlines:

November 6, 2019	Solicitation Release/Advertising Date
November 13, 2019 2PM	Deadline for Submitting Questions
November 15, 2019 4:30PM	Deadline to post Addendum
November 26, 2019 2PM	Deadline to Submit Response
November 26, 2019 2:30 pm	Opening Date I Time

Responses must be received no later than "Deadline to Submit Response"

November 26, 2019 2PM

Ann Struttmann, Purchasing Agent

Shakara Bray, Assistant Purchasing Agent

Phone: 636-584-6274    Email: [purchasing@franklinmo.net](mailto:purchasing@franklinmo.net)

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: \_\_\_\_\_

# SUBMISSION CHECKLIST

\_\_\_\_\_ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

\_\_\_\_\_ I have read ALL Terms and Conditions and Bid documents closely

(Located at [www.franklinmo.org](http://www.franklinmo.org))

**THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE**

## USE THESE FORMS ONLY

\_\_\_\_\_ Solicitation Cover page

\_\_\_\_\_ Contractual Terms and Conditions Acknowledgement

\_\_\_\_\_ Pricing Form completed and signed

\_\_\_\_\_ I have one original and two copies that are labeled accordingly

\_\_\_\_\_ I have included contact information

\_\_\_\_\_ I have included the COI as requested

\_\_\_\_\_ Envelope is sealed and label attached

\_\_\_\_\_ Affidavit for Work Authorization is completed and Notarized

## **SPECIFIC REQUIREMENTS**

1. Contractor must be able to provide Pavement Marking to the requesting departments, which meet or exceed the specifications contained in this document.
2. The Contractor, when awarded contract, must provide properly executed certificates of insurance prior to signing the contract with the Franklin County Commission. Insurance requirements are detailed in Attachment 3.
3. Franklin County, upon receipt of an acceptable Certificate of Insurance and Agreement signed by the party to whom the Contract was awarded, shall within a reasonable period of time sign the Agreement and return to such party an executed duplicate of the Agreement. Franklin County, upon signing the Agreement and within a reasonable period of time shall issue the Notice to Proceed. A written Notice to Proceeds shall be used with each project.
4. Projects shall be located on or along county roads at various locations. A project shall be defined by the road the work is located on.
5. The list of Special Provisions is outlined in Attachment 2.
6. The contractor will be responsible for obtaining all permits required to complete the work as described in the bid documents.
7. Specifications, with MoDOT Sections listed, are from the Missouri Department of Transportation (MoDOT) Standard Specifications for Highway Construction 2019 and will govern the work performed (including testing) where applicable. In all MoDOT Sections, Franklin County Highway Administrator will be substituted for Construction and Materials and the Commission.
8. All hand-held equipment and materials will be considered incidental to the work.
9. If dumping waste, a waste disposal agreement between the property owner and Franklin County Highway Department will need to be filled out and on file at the Franklin County Highway Department Office before removing any waste from the site. Using a known dump or recycler is exempt from this requirement.
10. One (1) week prior to beginning work, the Contractor shall notify the Highway Administrator of the tentative schedule.
11. No work shall be performed between 3:30 pm on Fridays and 7:30 am on Mondays. No work shall be performed between 3:30 pm the day prior to a holiday and 7:00 am the day following a holiday. A list of County observed holidays may be provided upon request. Hours subject to change.
12. In accordance with the 2009 Manual of Uniform Traffic Control Devices, Section 6D.03 Worker Safety Considerations shall apply. Paragraph 04 contains the standard.

13. The successful bidder will be given the opportunity for future projects at various locations within Franklin County. If overruns to contract amounts are needed, the unit prices established in this contract shall be used.
14. If additional equipment is required, an hourly price will be negotiated and agreed to. If no agreement is reached, the Federal Emergency Management Agency (FEMA) established hourly rates will be used. If the piece of equipment is not listed, the next closest piece of equipment will be used.
15. A 10% retainage will be held for each project, until all work is satisfactorily completed, this includes final paperwork.
16. All invoices must show purchase order numbers, provided by Franklin County, and the total for each purchase order number listed on each project and the total amount for that project. All final paperwork including final payment shall be submitted to the Purchasing Department within 1 month of final written acceptance of each project. Final payment to be released after all paperwork required has been submitted and approved.

## PREVAILING WAGE PROJECT REQUIREMENTS

1. Not less than the prevailing hourly rate of wages, as set out in the wage order attached to and made part of the specification for work under the contract, shall be paid to all workers performing work under the contract. (Section 290.250, RSMo)
2. The contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by an y subcontractor. (Section 290.250, RSMo)
3. The contractor and all subcontractor to the contract must require all on-site employees to complete the ten-hour construction safety training program required under Section 292.675, RSMo, unless they have previously completed the program and have documentation of having done so.
4. The contractor will forfeit a penalty to the contracting public body of \$2500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. (Section 292.675 RSMo)

*The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.*

# CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

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Vendor/Contractor Signature

Date

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Vendor/Contractor Name and Title



**AFFIDAVIT OF WORK AUTHORIZATION**

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

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Authorized Business Entity Representative's Name (Please Print)	Authorized Business Entity Representative's Signature
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Business Entity Name	Date
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As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).



# PRICING FORM

## 202014 Pavement Marking

### REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

All invoices must reflect discounts applied to final order.

PAVEMENT MARKING	Price/Mile	Price/Linear Foot
Pavement Marking - White Single Line		
Pavement Marking - Yellow Single Dash		
Railroad Stop Lines		

Company Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed name and title \_\_\_\_\_

*Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.*

**VENDOR INFORMATION**

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Phone number \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Name Title \_\_\_\_\_

Email Address \_\_\_\_\_

**ATTACHMENT 1**  
**SEALED RESPONSE LABEL**

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

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**SEALED BID RESPONSE ENCLOSED**

DELIVER TO:  
Purchasing Department  
400 East Locust St, Rm 004  
Union, MO 63084

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**SOLICITATION # 202014 DATE: November 26, 2019 2PM**  
**DESCRIPTION: Pavement Marking**

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

# ATTACHMENT 2

## SPECIAL PROVISIONS

Work Description - This work shall consist of placing paint pavement markings.

This work is a line item project. Line item projects shall be bid to include all personnel, equipment, materials and time required to successfully complete a defined item.

### Period of Performance

If the proposal is accepted, the Contractor agrees that the work will not begin before the authorization date in the notice to proceed and will be diligently prosecuted at such rate and in such manner as, in judgment of the engineer, is necessary for the completion of the work within the item specified as follows:

Working Days:	45
Earliest Beginning Date:	April 1, 2020
Contract Ends:	October 30, 2020

### Liquidated Damages

The Contractor agrees that, should he fail to complete the work in the time specified or such additional time as may be allowed by the Engineer under the contract, the amount of liquidated damages to be recovered shall be \$100 per working day.

### Traffic Control

Traffic Control will be according to the designated diagram from the Manual on Uniform Traffic Control Devices. Traffic Control will be incidental to the project cost.

### Pavement Marking MoDot Section 620

Paint shall be used for pavement markings according to Section 620.40 Paint for Pavement Marking. Pavement Marking width shall be 4 inches per line.

Painted edge lines shall be 6" from the edge of the pavement surface.

Locations to receive pavement marking shall be cleaned using a mechanical type street sweeper prior to placing pavement markings.

Pavement Marking shall be paid per mile measured to the nearest 1/1000.

## ATTACHMENT 2

### SPECIAL PROVISIONS - CONTINUED

#### Retro reflectivity Testing

Contractor shall provide contractor performed / county witnessed retro reflectivity testing. This testing shall be performed randomly at a rate of 1 test per 5 centerline miles of road. Testing locations shall be determined by the Franklin County Highway Administrator. Deductions will be applied according to MoDOT Section 620. The testing cost shall be incidental to the contract.

#### Material Reporting

For each road, the Contractor shall supply the Franklin County Highway Administrator a computer distance measuring tape printout showing the lineal feet of each type of paint, quantity of paint and quantity of beads used per road. A quantity of paint per mile and quantity of beads per mile printout is also acceptable. The cost of producing the printout shall be considered incidental to the contract.