

## BID INSTRUCTIONS

### FRANKLIN COUNTY FIRE DEPARTMENT

#### UNIFORMS

1. Bids will be accepted until 10:00 a.m. on October 19, 2016 for the purchase of uniforms.
2. Bid prices are for a one-year period starting October 19, 2016 and ending October 19, 2017.
3. Each uniform item will be priced individually and shall include all patches and/or monogramming as specified.
4. The price of each item shall include the cost of shipping or delivery to 106 Darby Shire Circle, Frankfort, Kentucky 40601.
5. Fire department employees shall be allowed to place individual orders throughout the bid period.
6. All orders must be filled within 30 days of the date the order was placed.
7. All uniform items must be of the manufacturer specified and of the quality and weight specified. No substitutions of manufacturer or specifications will be allowed.
8. Detailed warranties and specifications must be supplied with all bids. Failure to do so will render the bid as non-responsive.
9. Photo copies of patches and monogramming are attached.
10. Any charges such as monogramming set-up, patch purchase, delivery, or etc. shall be included with the initial bid.
11. The Franklin County Fire Department reserves the right to accept or reject any or all bids. Bids may be awarded on an individual item basis if deemed acceptable by the Franklin County Fire Department.
12. All bids must be sealed and clearly marked 'uniform bid' on the outside of the envelope and delivered to 321 West Main Street, Frankfort, Kentucky 40601, no later than 10:00 a.m. on October 19, 2016. All bids received after the deadline will be rejected.