

City of Spartanburg

Procurement and Property Division

Post Office Drawer 1749, SC 29304-1749 P (864)-596-2049 F (864) 596-2365

Legal Notice

Request Proposal

for 704 Howard Street

Piedmont Community Action Building Asbestos and Lead Base Paint Abatement & Building Demolition

April 10, 2018

NOTICE IS HEREBY GIVEN – The City of Spartanburg is seeking proposal from vendors to provide construction services for the removal of asbestos and lead base paint materials and demolition of the previous location of Piedmont Community Action at 704 Howard Street in Spartanburg S.C.

Proposal No: 1718-05-01-01

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award. Each proposer shall attest that they engaged in good faith efforts in an endeavor to achieve the City's M/WBE goal of 15% in construction projects and a goal of 10 % in non constructions opportunities.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a City of Spartanburg Business License and Insurance Requirement.

Each bid must be accompanied by a Bid Bond payable to the Owner for five (5) percent of the total amount of the bid in a sealed envelope with the Proposal Name, Number and "Bid Bond" shown on the envelope. Bids will be read aloud but not be considered valid until Bid Bond is verified.

A Pre-bid will take place on April 24, 2018 at 10:00 AM at the building location on 704 Howard Street.

Contract Documents and proposal package will be available at www.cityofspartanburg.org by following the links for Invitations for bids.

The awarded vendor will be required to complete the new W-9 Form.

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager, on or before Tuesday, **May 1, 2018**, no later than 3 PM, City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Proposal Package, please contact the Procurement and Property office at cwright@cityofspartanburg.org only. Complete proposal package also available at www.cityofspartanburg.org by following the links for Invitations for bids.

The following Proposal Number and Proposal name must be placed on the **outer envelope** for both Bid Bond and Bid in order for the bid to be stamped in as accepted on time:

Proposal No: 1718-05-01-01

Submission of Questions and Qualifications Statement

Submit two (2) complete copies of the firm's Proposal Statement. Submittals received by facsimile machine or other electronic transmittal will not be considered. Submittals are to be in sealed envelopes or boxes marked with the caption "Abatement and Demolition of 704 Howard Street" and must be submitted to the attention of Carl Wright, Procurement and Property Manager, City of Spartanburg, P. O. Drawer 5107, Spartanburg, South Carolina 29304-1749, by 3:00 p.m., May 1, 2018. If using courier service, submittals should be sent to the attention of Carl Wright, Procurement and Property Manager, City of Spartanburg, at 145 West Broad Street, Spartanburg, South Carolina 29306.

Technical questions regarding the scope of services should be directed to David Cook, Construction Project Manager, (864) 562-4398 or by email at dcook@cityofspartanburg.org. Please send all questions by email.

Questions regarding the RFQ process should be directed to Carl Wright, Procurement and Property Manager at 864-596-2790 or cwright@cityofspartanburg.org.

Affirmative Action

The contractor shall take affirmative action in complying with all state and federal requirements concerning fair employment, and the treatment of all employees, without regard to, or discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

Procurement & Property Division



Request for Proposal
Abatement and Demolition
At 704 Howard Street

Proposal No: _____

(Show this number on envelope and all correspondence)

_____ submits herewith our proposal in response to the bid request
(*Company Name*)

number shown above in compliance with the description(s) and specifications (s) for the following:

Bidders will propose on abatement and demolition, clean up and soil treatment per the scope of work for the project.

Total Cost

Base Bid – Abatement and Demolition	

In compliance with the proposal invitation and subject to all conditions thereof, the undersigned agrees:

- A. This proposals is stated, is open for acceptance for a period of 90 calendar days from day of pending.
- B. To furnish any and all items at the prices set forth the items unless otherwise specified, within 30 Calendar days after receipt of purchase order; contract and/or notice proceed.
- C. Signing of this Proposal form Proposer agrees all Addenda have been read and understood.

Company Name:	
Street Address:	
City, State, Zip:	
Telephone #:	
Fax #:	
Federal ID or SS #:	

SIGNATURE OF PROPOSALER'S REPRESENTATIVE

Name & Title: _____

Date: _____