

**CONSTRUCTION SERVICES FOR
ABATEMENT AND DEMOLITION OF
704 HOWARD STREET**

SCOPE OF WORK

Bidding Requirements for Contractors

- **A Bid Bond will be required and verified prior to bid being considered.**
- Contractors are requirement to provide **Payment and Performance Bonds** in the amount of the contract amount.
- Must be currently licensed with SCLLR, if a corporation or LLC, and registered with the SC Secretary of State or other State, Bonded and Insured as a Demolition Contractor and enclose a copy of each. Contractor or Subcontractor shall have all required license and registrations for Abatement prior to demolition.
- Must have three years of experience demolishing Commercial Buildings.
- Must submit six references for work completed in the last 3 years.
- Must own sufficient equipment to complete work and supply a list of equipment you plan to use.
- Management Companies will not qualify as unless they own substantially all equipment to complete the work and can supervise on site at all times and furnish proof of all requirements.
- Prime contractor will provide supervision on site at all times.
- Subcontractors must meet the same requirements.

Construction Phase

- Contractor is responsible for the abatement of the said property or properties and required to have all the required DEHC documentation prior to demolition start. Owner will be responsible for third party testing
- Contractors must use Safe Work Practice to tear down, demolish, raze, remove, and cart away all materials comprising of said building(s) components to ground level or basement level, if said building (s) has a basement including all concrete slabs, floors, basement walls, foundations footings, sidewalks, steps, walls, etc.
- Contractor is responsible for all asphalt parking, exterior out buildings and structures. Site shall be graded to where there is no ponding water.
- Contractor is responsible for preparation and Hydro Seeding the site with bermuda or seasonal weather grasses (fescue) when completed.
- Contractor shall import good compactable soil to fill the site to existing grades surrounding the area of demolition. Grade shall have positive fall so no standing water is present. Fill material will be free of large stones, organic material and debris. Fill shall be placed in reference to the adjoining topography of the site.
- Contractor is responsible for the disconnection of water.

- Contractor is responsible for the disconnection of the sanitary sewer at the main sewer line in the street. Contractor is responsible for street cut permits. City will verify where the sewer connects to main line.
- All disconnect letters shall be received in the Building Inspection prior to permitting.
- Contractor is responsible for all City, County, or State permits and fees.
- Contractor is responsible for all utility locates.
- Contractor shall provide erosion control measures per City of Spartanburg and /or DHEC requirements.
- Project duration shall be 30 day from the Notice to Proceed for base bid.
- Liquidated damages shall be for \$ 300.00 per day for days late.
- Contractor shall provide original waste manifest receipts. Payment will not be made to the contractor without the original waste manifest tickets.
- **Contractor is responsible land disturbance and shall be coordinated per City Storm requirement and Storm Water Pollution and Prevention Plan (SWPPP).**

Submit all questions in writing to:

David Cook
Construction Project Manager

City of Spartanburg
dcook@cityofspartanburg.org.

INSURANCE REQUIREMENTS

CITY OF SPARTANBURG INSURANCE REQUIREMENTS FOR CONTRACTORS AND VENDORS

CONTRACTOR'S/VENDORS LIABILITY AND OTHER INSURANCE: The Contractor/Vendor shall purchase and maintain with a company acceptable to the City and authorized to do business in the State of South Carolina, such insurance as will protect him from claims under workers' compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of his employees, and claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees, including claims insured by usual bodily injury liability coverage; and from claims for injury to or destruction of tangible property, including loss of use resulting therefrom - any or all of which may arise out of or result from the Contractor/Vendor operation under the contract documents, whether such operations be by himself or any subcontractor or anyone directly or indirectly employed/volunteering by any of them or for whose acts any of them may be legally liable. This insurance shall be written for not less than the limits of liability specified below, or required by law.

Automobile Liability: The amounts of such insurance shall not be less than: **Combined Single Limit - \$1,000,000; Split Limits: Bodily injury per person - \$500,000; Bodily Injury per Occurrence - \$1,000,000; and Property Damage - \$500,000**

Commercial General Liability: The amounts of such insurance shall not be less than: **Each Occurrence - \$1,000,000; Damage to Rented Premises - \$100,000; Med Expenses (per person) \$5,000; Personal & Advertising Injury - \$1,000,000; General Aggregate - \$2,000,000; and Products Completed Operations Aggregate - \$2,000,000.** This coverage shall be on an "Occurrence" basis. Coverage shall include Premises and Operations; Products and Completed Operations; Medical Expense in reference to General Liability, and Contractual Liability. Bodily injury and property damage liability shall protect the Contractor and any subcontractor performing work under this contract from claims of bodily injury, Personal & Advertising injury, and property damage which could arise from operations of this contract whether such operations are performed by the Contractor, any subcontractor or anyone directly or indirectly employed by either.

This insurance shall include coverage for products/completed operations, personal injury liability and contractual liability assumed under the indemnity provision of this contract and broad form property damage, explosion, collapse and underground utility damage stating if policy is written on an occurrence basis. Any policy written on a claim made basis must be approved by the City of Spartanburg in advance.

Property Insurance including Builders Risks-Property coverage will name the City of Spartanburg as loss payee in instances where the City has an interest in the property unless otherwise requested.

Workers' Compensation and Employer's Liability – This coverage shall meet the **STATUTORY requirement of the State of South Carolina**. Employers Liability shall be in the amount of \$500,000 each accident and disease - each employee and \$500,000 disease - policy limit. Sole Proprietors, Partners, Members of LLC and Corporate officers will not be excluded from coverage.

Employers Liability: Each Accident - \$1,000,000; Disease each employee - \$1,000,000; Disease Policy Limit - \$1,000,000

- This is part of Workers' Compensation coverage

Umbrella Liability: Each Occurrence – TBD; Aggregate – TBD

This coverage should be required for high hazard operations including excavation, roofing, water tower installation, painting, repair and removal, large construction projects. Should also consider for certain high hazard special event activities such as fireworks displays, inflatables, mechanical rides, etc.

Professional Liability: Per Occurrence - \$1,000,000; Aggregate - \$1,000,000

This coverage should be required for professional services such as accountant, attorneys, architects, design, engineering and most consultants.

The Contractor/Vendor shall provide the City with insurance certificates certifying that the foregoing insurance is in force; and such insurance certificates shall include provisions that the insurance shall not be cancelled, allowed to expire or be materially changed without giving the City thirty (30) days advance notice by registered mail.

The City of Spartanburg, its employees, and agents shall be named as additional insured under the Contractor/Vendor's general liability policies.

The Contractor is advised that if any part of the work under the contract is sublet, he shall require the subcontractor(s) to carry insurance as required above. However, this will in no way relieve the Contractor/Vendor from providing full insurance coverage on all phases of the project/event, including any that is sublet.

When certain work is to be performed inside right-of-way owned by railroads, South Carolina Department of Transportation or other Agencies, both the Contractor and any subcontractor may be required to furnish individual insurance certificates made in favor by the controlling agency, with limits as established by that agency.

Cancellation and Re-issuance of Insurance: If any insurance required to be provided by the Contractor should be canceled or changed by the insurance company or should any such insurance expire during the period of this contract, the Contractor shall be responsible for securing other acceptable insurance to provide continuous coverage during the life of this contract.

Failure of the Contractor/Vendor to maintain continuous coverage as specified herein will result in this project/event being shut down and any payments due, or to become due, withheld until such time as adequate, acceptable insurance is restored. This would be in addition to any legal recourse open to the City under breach of contract.

All coverage's and provisions shall be in place, and documentation of such coverage shall be provided to the City of Spartanburg, before any work can began.

**All emailed Certificates of Insurance can be forwarded to:

kbooker@cityofspartanburg.org

** All Certificate of Insurance submitted via postal mail can be sent to:

City of Spartanburg
145 W. Broad St.
Spartanburg, SC 29306
Attn: Kenneth Booker