

City of
SHELBYVILLE
Tennessee

DATE: September 13, 2021

NOTICE TO BIDDERS

Notice is hereby given that the CITY OF SHELBYVILLE, TENNESSEE is advertising for sealed bids on:

NEW SIGN AT SHELBYVILLE MUNICIPAL AIRPORT

Bids will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring Street, Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 2:00 P.M. on Thursday, September 30, 2021** Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.

The bids shall be opened and read aloud during a public meeting of the City Council appointed BID COMMITTEE on Thursday, September 30, 2021 at 2:00 P.M. at Shelbyville City Hall, Conference Room, 201 N. Spring Street, Shelbyville, TN. Award of the bid is scheduled to be on the agenda at the next City Council business meeting at the Shelbyville Recreation Center. (October 14, 2021)

GENERAL INFORMATION

It will be the sole responsibility of the Bidder to deliver personally or by mail the bid or bids to the City of Shelbyville Purchasing Office, 201 N. Spring Street, Shelbyville, TN 37160 on or before the closing hour and date announced for the receipt of the bids. **The envelope must be sealed and marked on the outside “Sealed Bid for New Sign at Shelbyville Municipal Airport”.**

The City is exempt from taxes imposed by State and/or Federal Government. Exemption certificate, if required, will be furnished by the successful bidder and will be completed by the City.

Each variance to these specifications must be specifically stated by the bidder in the bidding proposal. The City Council reserves the right to reject any or all proposals, to waive informalities and to accept all or any part of any proposal as described therein, as they deem necessary to be in the best interest of the City.

City of Shelbyville

Bidders guarantee that the prices quoted in the bid will remain firm from the date of the bid opening until the completion of delivery.

All proposals shall be made on forms furnished by the CITY. Supporting information shall be on the bidder's stationery.

All proposals must indicate the firm's name and address and be signed in ink by an officer or employee having authority to bind the company or firm.

The intent of these specifications is to insure delivery of a new complete unit for operation. Omission of any essential detail from these specifications does not relieve the supplier from furnishing such unit. All bids must be on new models. This provision excludes surplus, used or demonstrators.

The bidder, by executing a contract or bid proposal on the terms of the invitation to bid, warrants the product that is supplied to be buyer shall remain fully in accord with the specifications and to be of the highest quality. In the event the product, as supplied to the buyer, is found to be defective or does not conform to the specifications, the buyer reserves the right to cancel the order upon written notice to the supplier and return such product to the supplier at the supplier's expense.

Payments will commence or be made in full after delivery and acceptance of product. All documents, invoice, title and exemption certificate shall be presented to the City of Shelbyville Purchasing Office.

All Bidders must comply with A.D.A. guidelines if required.

All Bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U.S. Department of Justice.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Record Requests in compliance with Tennessee Open Records Act.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

BID FORM

TO: City of Shelbyville
201 N. Spring Street
Shelbyville, TN 37160

Date: _____

IN ACCORDANCE WITH YOUR INVITATION TO BID ON:

NEW SIGN AT SHELBYVILLE MUNICIPAL AIRPORT

WE HEREBY SUBMIT THE FOLLOWING BID:

<u>MINIMUM SPECIFICATIONS</u>	<u>MEETS</u>	<u>EXCEEDS</u>	<u>DOESN'T MEET</u>
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New road sign installed at Shelbyville
Municipal Airport, 2828 Hwy. 231N
Shelbyville, TN

As illustrated in attachment

One 2" x 4" steel tubing decorative
truss topper as illustrated

One double face illuminated, laser
routed and backed, aluminum identity
cabinet as illustrated with clear
anodized class one aluminum accents
offset from identity cabinet all in
0.125" thickness

One offset and staged pole cladding
with a 2" offset in clear anodized
class one aluminum .0125" thickness

One 5' x 10' double face digital LED
display with a minimum 9.9 pixel pitch

MINIMUM SPECIFICATIONS

MEETS

EXCEEDS

DOESN'T MEET

and a minimum of 8500 nits brightness. Digital sign must be of a modular style with aluminum framing. Digital sign must have a 5-year cellular option included for communication. Software must be cloud-based and contain a content library provided by the software manufacturer. Digital sign must have at least a 5-year parts warranty and a one-year labor warranty.

Support system and foundation to be in accordance to support specified sign and meet any code requirements.

TDOT permit requirement will be the responsibility of the successful bidder.

Presentation of TDOT permit will be a requirement of Shelbyville City Codes Department before City permit will be issued.

Stamped engineer drawings will be required of the successful bidder due to size of sign.

Turnkey project to include all necessary parts, labor and installation.

SITE VISIT HIGHLY RECOMMENDED

**Shelbyville Municipal Airport
2828 Hwy. 231 North
Shelbyville, TN**

MINIMUM SPECIFICATIONS

MEETS

EXCEEDS

DOESN'T MEET

To be included with submission:

- warranty information
- estimated delivery/installation date
- any variations to the above specifications

Any reference to name brands in this Invitation for Bids is for example only. An approved equal will be accepted. The purchaser reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name referenced, and the purchaser may require a bidder offering a substitute to supply additional descriptive material.

- Vendors are welcome to submit more than one bid if options are available.
- A current business license must be furnished upon request.
- Any questions may be directed to Airport Director, Paul Perry, at 931-684-1669 or Lori Saddler, Purchasing / IT Director, at 931-684-2691.

We hereby submit the following price(s) for your consideration:

\$ _____ **Total for new sign, installed turnkey project as described in specifications**

Installation date _____

Signed: _____

Printed name: _____

Title: _____

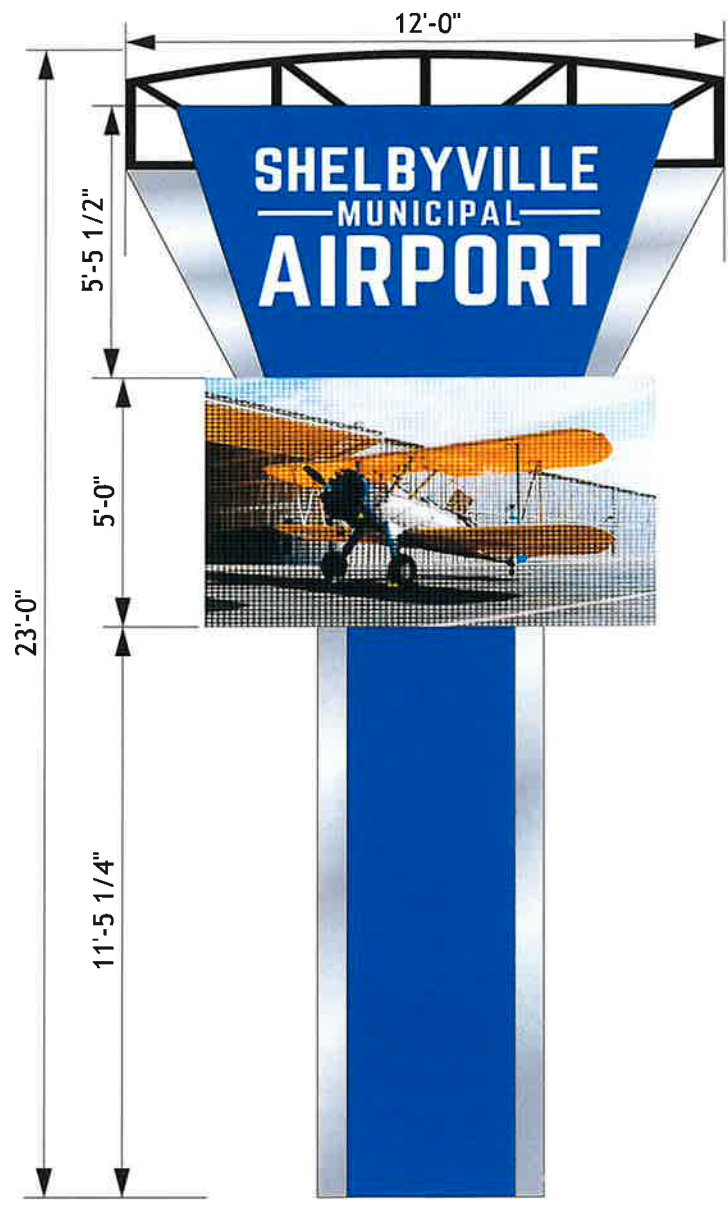
Date: _____

Email: _____

Phone #: _____

Company Name and Address:

Bid quote good for _____ days.



FRONT VIEW
SCALE: 1/4" = 1'-0"