



## NON-MANDATORY PRE-BID MEETING

March 27, 2020 AT 10:00 AM

FENCING INSTALLATION, REMOVAL, AND REPAIR

ITB #20391

via teleconference

### PURPOSE OF PRE-BID MEETING:

- Introductions
- Review Proposal Requirements
- Review Contract Requirements

### INTRODUCTION:

City Staff: Kirk Zimmerman, Buyer  
Joe Piper / Joe Paul, Project Manager

### DISCUSSION:

1. >NON-MANDATORY PRE-BID CONFERENCE for **ITB 20391 FENCING INSTALLATION, REMOVAL, AND REPAIR**. Attendees, please sign registration roster. Please print clearly!
2. SUBMIT ONE ORIGINAL BID to the Purchasing Division; 301 S. Ridgewood Ave., Room 146, Daytona Beach, FL 32114 on or before **2:00 pm. sharp on April 20, 2020**. No Proposals will be accepted after **2:00 pm**.
3. ALL QUESTIONS or requests for interpretation must be submitted in writing to Kirk Zimmerman, at **Fax Number (386) 671-3964** or via email to **purchasing@codb.us**. All clarifications or corrections to the solicitation documents will be accomplished by written Addendum to all those currently listed as being in possession of the ITB. To be given consideration, such requests should be received 10 days (4/10/20) prior to the bid opening.
4. THE CITY OF DAYTONA BEACH COMMISSIONERS reserves the right to accept or reject any or all Bids.
5. BID FORMAT:
  - Bidder must complete and include all Bid Package documents. In order for the Bid to be considered complete.

- The Bidder must submit the information required, only on the forms provided by the City as part of the Bid Package, except where the Bid Documents specifically permit or require otherwise.
  - Fill out in ink, initial any corrections, redlines, etc. and properly execute
  - Acknowledge receipt of any and all addenda on the Bid Proposal Form.
6. SEALED BIDS: Bidders must indicate the following on their sealed bid envelope:
- ITB Number –20391
  - Date of Opening – April 20, 2020
  - Name of Bidder
  - Return Address of the Bidder
7. DRUG FREE WORKPLACE: The awarded firm must provide the Drug Free Workplace Form in accordance with Florida Statute 287.087, prior to Contract award.
8. MWBE: Proposers should be aware of The City of Daytona Beach’s Minority Business Enterprise (MBE) requirements contained in Chapter 30, Purchasing Code.
9. REFERENCES: The contact person(s) listed as a reference shall be someone who has personal knowledge of the contractor’s performance during the referenced project. Contact persons must have been informed that they are being used as a reference and that the City may be calling them. More than one person can be listed but all must have knowledge of the project. DO NOT list principals or officers who will not be able to answer specific questions regarding the project.
10. LOCAL PREFERENCE: Local preference is applicable to this project. Chapter 30 of the City’s Code of Ordinances defines “local vendor” and outlines the procedure for requesting best and final offers from the low bidder and the lowest priced local vendor within 10% of the low bid.
11. CITY COMMISSION has the sole authority to bind the City to the terms and conditions of a contract.
- 12-13. RESERVED
14. BOND REQUIREMENTS: No bond requirements for this project.
15. Insurance Provisions: Commercial General Liability, Auto Liability, limits not less than \$ 1 million/occurrence; with general aggregate not less than \$ 2 million. City named as additional insured for Commercial General Liability. Statutory Workers’ Compensation limits not less than \$500,000/accident.

## SECTION 6: SPECIAL PROVISIONS

**SP-1. ELECTRONIC SUBMITTALS.** The City will accept both sealed Bids and on-line, electronic Bids for this solicitation. Any place in this document that states "...sealed bids only..." is hereby replaced with "...sealed Bids or on-line Bids..." On-line electronic Bids must be submitted on the City's Web Based Bid Platform. The City's only acceptable Web Based Bid Platform is Vendor Registry, accessible through the City's Purchasing web page [www.codb.us/841/Purchasing](http://www.codb.us/841/Purchasing) under "Public Solicitation", then selecting the desired bid, and clicking "Submit Bid". No other forms of on-line submittals will be accepted.

Bidders may submit sealed hard copies of Bids to the Purchasing Division or on-line Bids on the Web Based Bid Platform. **Proposers who send their Bid through email will be found non-responsive and ineligible for award.**

Questions may be submitted online through the City's Web Based Bid Platform. All responses will be posted in the form of an addendum or replied to the public through the Web Based Bid Platform. The Bidder must ensure their submittal reflects all addenda so issued.

**SP-2. EFFECTIVE DATE AND TERM.** The Effective Date of this Contract is the date on which the last Party signs it. The successful Contractor(s) shall be awarded a Contract for an initial 1 year, commencing on the effective date. The City will have the option to renew this Vendor up to 4 Terms of 1 year(s) each, by providing Vendor written notice. Such notice must be provided at least 60 days before the end of the current Term, unless waived by Vendor.

**SP-3. MULTIPLE AWARDS.** The City reserves the right to award multiple Contracts if this is deemed in the City's best interest. A Contract will be awarded to the lowest responsive and responsible Bidder. The City further reserves the right to award a secondary Contract to the next lowest responsive and responsible Bidder. The Secondary Contractor will be awarded a Contract for work that the Primary Contractor is unable to perform, cannot meet the City's time requirements or whose pricing is unacceptably high for a specific project. There are no guarantees as to the quantity of work.

**SP-4. BONDS.** There is no bonding required for this solicitation.

### SP-5. BIDDER QUALIFICATIONS AND REQUIRED SUBMISSIONS

**A. Minimum Qualifications.** In order to be considered qualified to perform the requested Services, the Bidder must have all required permits, must have an active, permanent, and successful operation within the State of Florida for a minimum of three years prior to the date of submission of Bids, and must otherwise have sufficient organizational capacity, equipment, and facilities to provide the requested Services.

**SP-6. PIGGYBACK AUTHORITY.** All Vendors awarded Contracts pursuant to this solicitation are required to permit government agencies, cities, counties, and political subdivisions to participate in the Contract under the same prices, terms, and conditions except where allowance are made for differences in delivery costs.

**SP-7. WORK AUTHORIZATIONS.** This Contract, in and of itself, does not require the Vendor to provide any Commodities or perform any Services, or require the City to pay for such Commodities or Services. No Commodities or Services will be deemed ordered, and no obligation will arise to pay for such Commodities or Services, except when specifically authorized by a written Work Authorization issued in accordance with the City's procurement policies. The Work Authorization will generally consist of the Vendor's written, date quotation, listing the Commodities offered, including quantities, with reference to the units and prices set forth in the Bid Schedule, consistent with the provisions of this Contract; and the City's Purchase Order accepting such offer. No Work Authorization may alter the terms and conditions of this

Contract; and any provision of a Work Authorization. In case of a conflict with a Work Authorization, this Contract will govern.

**SP-8. PRICE ESCALATION/DE-ESCALATION (PPI)**

The City may allow a price escalation provision within this award. The original Contract prices shall be firm for the entirety of the initial one (1) year Contract period. A price escalation/de-escalation will be considered at the time of Contract renewal and at 1-year intervals thereafter, provided the Contractor notifies the City, in writing, of the pending price escalation/de-escalation a minimum of sixty (60) days prior to the Contract renewal date. Price adjustments shall be based on the latest version of the Producer Price Index (PPI) – Industry Data, as published by the U.S. Department of Labor, Bureau of Labor Statistics. This information is available at [www.bls.gov](http://www.bls.gov). The web link for this service/commodity is <https://beta.bls.gov/dataViewer/view/timeseries/PCU3326183326187> index [bls.gov, click beta, click data finder, type key word in search bar, enter, copy link above] The base will be **April, 2020**. The maximum escalation for any period will be 5%.

Price adjustment shall be calculated by applying the simple percentage model to the PPI data. This method is defined as subtracting the base period index value (at the time of initial award) from the index value at time of calculation (latest version of the PPI published as of the date of request for price adjustment), divided by the base period index value to identify percentage of change, then multiplying the percentage of change by 100 to identify the percentage change. Formula is as follows:

Current Index – Base Index / Base Index = % of Change  
% of Change x 100 = Percentage Change  
PPI Calculation Example: PPI for current period 232.945  
Less PPI for base period 229.815  
Equals index point change 3.130  
Divided by base period PPI 229.815  
Equals 0.0136  
Result multiplied by 100 0.0136 x 100  
Equals percent change 1.4%

END OF SECTION

Addendum 1, 3.25.20 - Accepting online submittals only.

## 17. BID FORMS/SCHEDULE:

- The Bid Schedule is a separate Excel document Bidders must download, complete, print and submit with the bid. The Bid Schedule must be downloaded from at <http://www.codb.us/841/Purchasing> then click “Public Solicitation”, choose “Fencing Installation, Removal, and Repair”, then click “Bid Schedule”.
- The Bid Proposal Letter, the Bid Schedule, and all other required Forms must be completed. All blank spaces must be filled with dark ink or via typing. All corrections and erasures must be initialed by the party submitting the Bid on behalf of the Bidder.
- If this solicitation requires unit prices and there is a conflict between the unit prices and the extended totals, the unit price will take precedence.
- The Bid may not contain qualifications or exceptions of any kinds.
- Acknowledge addenda at the proper place on the Bid Proposal Letter.
- Sample bid schedule



## FENCING INSTALLATION, REMOVAL, & REPAIR

ITB 20391 - BID SCHEDULE

Item #	Description	Unit of Measure (UOM)	Estimated Qty (Est Qty)	Unit Price	Extended Price
<b>A-B</b>	<b>6 Gauge Black or Green Vinyl Finish furnish &amp; install-<i>includes fabric, line posts, post caps, concrete footings, tension wires, and fittings.</i> Terminal post, stretcher bar, and hardware not included.</b>				
<b>Enter unit price in blue area. Extended price and total will be calculated.</b>					
1	Fencing 3'	LF	100		\$ -
2	Fencing 4'	LF	1250		\$ -
3	Fencing 6'	LF	2192		\$ -
4	Fencing 7'	LF	500		\$ -
5	Fencing 8'	LF	500		\$ -
6	Fencing 10'	LF	500		\$ -
7	Add-On for top rail	LF	2300		\$ -
8	Add-On for middle rail	LF	500		\$ -
9	Add-On for Bottom rail	LF	300		\$ -
10	Privacy Slats 4'	LF	100		\$ -
11	Privacy Slats 6'	LF	71		\$ -
12	Privacy Slats 7'	LF	100		\$ -
13	Privacy Slats 8'	LF	100		\$ -
14	Privacy Slats 10'	LF	100		\$ -
15	Add-On: price change for 9-gauge wire	LF	50		\$ -
<b>C.</b>	<b>Gates-6 gauge furnish &amp; install-<i>includes all gate hardware</i></b>				
16	Gate-Three (3) ft wide walking 6' high	EA	2		\$ -
17	Gate-Three (3) ft wide walking 56" high	EA	2		\$ -
18	Gate-Four (4) ft wide walking 4' high	EA	4		\$ -
19	Gate-Four (4) ft wide walking 5' high	EA	2		\$ -
20	Gate-Four (4) ft wide walking, 6' high	EA	2		\$ -
21	Gate-Four (4) ft wide walking 7' high	EA	3		\$ -
22	Gate-Four (4) ft wide walking 8' high	EA	4		\$ -
23	Gate-Four (4) ft wide walking 10' high	EA	4		\$ -
24	Gate-Twenty (20) ft wide swing, 4' high	EA	4		\$ -
25	Gate-Twenty (20) ft wide swing, 6' high	EA	2		\$ -
26	Gate-Twenty (20) ft wide swing, 7' high	EA	2		\$ -
27	Gate-Twenty (20) ft wide swing, 8' high	EA	2		\$ -
28	Gate-Twenty (20) ft wide swing, 10' high	EA	2		\$ -
<b>D.</b>	<b>Gates: Roll or Slide furnish &amp; install - <i>includes all gate hardware</i></b>				
29	Gate-Ten (10) ft double drive, 4' high	EA	2		\$ -
30	Gate-Ten (10) ft double drive, 6' high	EA	2		\$ -
31	Gate-Ten (10) ft double drive, 7' high	EA	2		\$ -
32	Gate-Ten (10) ft double drive, 8' high	EA	2		\$ -
33	Gate-Ten (10) ft double drive, 10' high	EA	2		\$ -
34	Gate-Twelve (12) ft double drive, 4' high	EA	2		\$ -
35	Gate-Twelve (12) ft double drive, 6' high	EA	2		\$ -
36	Gate-Twelve (12) ft double drive, 7' high	EA	2		\$ -
37	Gate-Twelve (12) ft double drive, 8' high	EA	2		\$ -
38	Gate-Twelve (12) ft double drive, 10' high	EA	2		\$ -
39	Gate-Twelve (12) ft wide roll, 4' high	EA	2		\$ -
40	Gate-Twelve (12) ft wide roll, 6' high	EA	2		\$ -
41	Gate-Twelve (12) ft wide roll, 7' high	EA	2		\$ -
42	Gate-Twelve (12) ft wide roll, 8' high	EA	2		\$ -
43	Gate-Twelve (12) ft wide roll, 10' high	EA	2		\$ -

Item #	Description	Unit of Measure (UOM)	Estimated Qty (Est Qty)	Unit Price	Extended Price	
44	Gate-Twenty (20) ft wide roll, 4' high	EA	2		\$ -	
45	Gate-Twenty (20) ft wide roll, 6' high	EA	3		\$ -	
46	Gate-Twenty (20) ft wide roll, 7' high	EA	2		\$ -	
47	Gate-Twenty (20) ft wide roll, 8' high	EA	2		\$ -	
48	Gate-Twenty (20) ft wide roll, 10' high	EA	2		\$ -	
<b>E.</b>	<b>Black Aluminum Ornamental Fencing: includes line post, post caps, concrete footings, panels, and all other parts and accessories</b>					
49	Height 4'	LF	100		\$ -	
50	Height 6'	LF	100		\$ -	
<b>F.</b>	<b>Field and Barbed Wire furnish and install: includes fabric, line posts, concrete footings, tension wires, fittings. Terminal post, stretcher bar, top rail, and hardware not included.</b>					
51	Fencing with Barbed Wire, delivered and installed	LF	600		\$ -	
52	Fencing without barbed wire, delivered and installed	LF	500		\$ -	
53	Corner post assembly, delivered and installed	EA	500		\$ -	
54	Pull and End Post Assembly, delivered & installed	EA	500		\$ -	
55	In-Line brace assembly, delivered & installed	EA	500		\$ -	
	<b>Barbed Wire Angled Top furnish and install:</b>					
56	Pressed steel 45 degree angle arms	EA	25		\$ -	
57	3 strand barbed wire	LF	100		\$ -	
<b>G</b>	<b>PVC fencing furnish and install: includes PVC, line posts, post caps, concrete footings, tension wires, and fittings. Terminal post, stretcher bar, top rail, and hardware not included.</b>					
		Height	Width	Size	Thickness	
58	Tounge and Groove, white:	48	72	7/8x6	.063	EA 100 \$ -
59	Tounge and Groove, white	72	72	7/5x6	.065	EA 120 \$ -
60	Post, white	84	NA	5x5	.16	EA 100 \$ -
61	Post, white	108	NA	5x5	.16	EA 50 \$ -
62	Gate Post with Channel, white	84	NA	5X5	.16	EA 25 \$ -
63	Gate Post with Channel, white	108	NA	5X5	.16	EA 25 \$ -
64	Cap - Flat, white	NA	NA	5X5	.16	EA 100 \$ -
65	Gate-Tounge and Groove, white	48	NA	NA	NA	EA 10 \$ -
66	Gate-Tounge and Groove, white	60	NA	NA	NA	EA 10 \$ -
67	Gate-Tounge and Groove, white	84	NA	NA	NA	EA 10 \$ -
68	Gate-Tounge and Groove, white	120	NA	NA	NA	EA 10 \$ -
69	Green Vinyl top rail, 15/8"					LF 110 \$ -
<b>H</b>	<b>Timber &amp; Trex Fencing, furnish and install. includes fabric, line posts, concrete footings, tension wires, fittings. Terminal post, stretcher bar, top rail, and hardware not included.</b>					
70	Stockage, 4 ft high	LF	200		\$ -	
71	Stockage, 6 ft high	LF	500		\$ -	
72	Stockage, 8 ft high	LF	100		\$ -	
73	Gate-stockade, 4 ft wide, 4 ft high	EA	10		\$ -	
74	Gate-stockade, 4 ft wide, 6 ft high	EA	10		\$ -	
75	Gate-stockade, 4 ft wide, 8 ft high	EA	10		\$ -	
76	Gate-Stockade, 6 ft wide, 4 ft high	EA	10		\$ -	
77	Gate-stockade, 6 ft wide, 6 ft high	EA	10		\$ -	
78	Gate-stockade, 6 ft wide, 8 ft high	EA	10		\$ -	
<b>I</b>	<b>Posts, furnish and install: includes concrete footings, one stretcher bar per post, and all hardware to attach rails</b>					
79	Corner Posts, 4'	EA	11		\$ -	
80	Corner Posts, 5'	EA	13		\$ -	
81	Corner Posts, 6'	EA	10		\$ -	
82	Corner Posts, 7'	EA	10		\$ -	
83	Corner Posts, 8'	EA	10		\$ -	

Item #	Description	Unit of Measure (UOM)	Estimated Qty (Est Qty)	Unit Price	Extended Price
84	Corner Posts, 10'	EA	10		\$ -
85	End Posts, 4'	EA	33		\$ -
86	End Posts, 5'	EA	11		\$ -
87	End Posts, 6'	EA	42		\$ -
88	End Posts, 7'	EA	10		\$ -
89	End Posts, 8'	EA	10		\$ -
90	End Posts, 10'	EA	10		\$ -
91	Terminal/Gate; 4' high, 3" round, vinyl colored	EA	25		\$ -
92	Terminal/Gate; 6' high, 3" round, vinyl colored	EA	25		\$ -
93	Terminal/Gate; 7' high, 3" round, vinyl colored	EA	25		\$ -
94	Terminal/Gate; 8' high, 3" round, vinyl colored	EA	2		\$ -
95	Terminal/Gate; 10' high, 3" round, vinyl colored	EA	2		\$ -
J	<b>Stretcher Bar, furnish &amp; install: includes all required hardware to complete connection</b>				
96	4' high, vinyl, colored	EA	313		\$ -
97	6' high, vinyl, colored	EA	338		\$ -
98	7' high, vinyl, colored	EA	200		\$ -
99	8' high, vinyl, colored	EA	200		\$ -
100	10' high, vinyl, colored	EA	200		\$ -
K	<b>Core Drilling for post Installation: includes labor and materials</b>				
101	Concrete Core	EA	14		\$ -
102	Asphalt Core	EA	8		\$ -
L	<b>Removal of Existing Fence: includes all labor, equipment, and material to tear down existing fence, haul away, and level to existing grade</b>				
103	4 foot	LF	777		\$ -
104	6 foot	LF	1800		\$ -
105	7 foot	LF	100		\$ -
106	8 foot	LF	100		\$ -
107	10 foot	LF	100		\$ -
M	<b>Baseball/Softball Backstop : includes all labor, equipment, and materials tear down existing, haul away</b>				
108	Install new 16-20' high (6 gauge wire)	LF	20		\$ -
109	Remove existing wire (16'-20' max height)	LF	20		\$ -
110	Remove existing frame work	LF	50		\$ -
N	<b>Tennis Court Cage: includes all labor, equipment, and materials tear down existing, haul away</b>				
111	Install new mesh 10' high (1 3/4" mesh x 6 gauge wire)	LF	200		\$ -
112	Remove existing wire (10' max height)	LF	200		\$ -
113	Remove existing frame work	LF	500		\$ -
	<b>Tennis Courts-1 3/4" mesh x 6 gauge: includes fabric, line posts, post caps, concrete footings, tension wires, and fittings</b>				
114	Fencing, middle rail 3'	LF	100		\$ -
115	Fencing, middle rail 4'	LF	100		\$ -
116	Fencing, middle rail 5'	LF	100		\$ -
117	Fencing, middle rail 6'	LF	100		\$ -
118	Fencing, middle rail 8'	LF	100		\$ -
119	Fencing, middle rail 10'	LF	100		\$ -
O	<b>Additional Services: may be purchased under this Contract at an hourly rate and cost plus, for any service not already described above. Labor is already factored in items described above.</b>				
120	Repairs / Removal not described above during Regular Working Hours (Monday-Friday, 7am - 6pm)	HR	40		\$ -
121	Service Charge for after hours, weekends, or City Recognized Holidays	HR	10		\$ -



Item #	Description	Unit of Measure (UOM)	Estimated Qty (Est Qty)	Unit Price	Extended Price
122	Motorized Gate Semi Annual Preventative Maintenance	GATE	3		\$ -
123	<b>Parts</b> not described above may be aquired at cost plus markup or discount. (Enter as a decimal 10% = .10) If entering a discount enter amount as a negative decimal. Provide invoice to prove cost.	%	\$5,000		\$ 5,000.00
<b>ESTIMATED ANNUAL TOTAL</b>					\$ 5,000.00

LF=Lineal feet, EA=Each, HR=Hour

Estimated quantities are for bidding purposes only, no quantities are guarenteed or implied.

**This bid schedule must be downloaded, completed, printed, and submitted with your bid.**

SAMPLE  
DO NOT USE

