

Sullivan County Purchasing Department
Request for Proposals
RFP #BCRS2018(KD)

NEW ALL-ALUMINUM RESCUE BODY
WALK-AROUND
BUILT ON A 2018 FORD F-550 4X4 CHASSIS

FOR

BLUFF CITY RESCUE SQUAD

Proposals to be received by 2:00 p.m., E.ST.
MARCH 27, 2018

**NEW ALL-ALUMINUM RESCUE BODY
WALK-AROUND
BUILT ON A 2018 FORD F-550 4X4 CHASSIS
FOR
BLUFF CITY RESCUE SQUAD**

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OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT
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REQUEST FOR PROPOSAL

RFP Name / Number	Rescue Apparatus / # BCRS2018(KD)
Department	Bluff City Rescue Squad
Due Date / Time	Tuesday, March 27, 2018 / 2:00 p.m.
Bid Location / Mail Address	Sullivan County Purchasing Department Kristinia Davis, Purchasing Agent 3411 Hwy 126, Suite 201 Blountville, TN 37617
Bid Contact / Telephone	Kristinia Davis (423) 323-6400; kris.davis@sullivancountytn.gov

The Sullivan County Purchasing Department is soliciting this Request for Proposal (RFP) regarding the purchase of a **NEW ALL-ALUMINUM RESCUE BODY WALK-AROUND BUILT ON A 2018 FORD F-550 4X4 CHASSIS** to be operated by the **BLUFF CITY RESCUE SQUAD**. Sealed proposals are desired from reputable manufacturers of Automotive Fire/Rescue Apparatus in accordance with the attached specifications.

All RFPs and required enclosures shall be presented, signed and delivered to the Sullivan County Purchasing Department (address denoted above) no later than **TUESDAY, MARCH 27, 2018 @ 2:00 P.M. LATE RESPONSES WILL NOT BE CONSIDERED!** Sullivan County is not responsible for delays in mail deliveries or courier services.

RFP must be presented in a **sealed** envelope, **clearly identifying RFP #BCRS2018(KD) on the outside.** Telephone, fax or e-mail responses are not acceptable!

All responders shall include **two (2) original copies of their proposal and one (1) set of CAD drawings with their bid.** Any exception to this requirement may disqualify responding vendor from award consideration.

All RFPs offered must be in strict conformance to the language, specifications, requirements, terms and conditions as stated herein. This RFP must be completed in totality and signed by an authorized agent of the responding company. Any erasures, strike overs and/or changes to prices written in numerals should be initialed by the responding vendor. Any exception to this requirement will disqualify responding vendor from award consideration.

The information contained in this proposal will reference the minimum specifications for the purchase of one (1) or more custom built rescue apparatus as detailed. Proposals that are submitted shall reference only one (1) apparatus to avoid any confusion with number of items or equipment that may be included in the event that multiple units of this vehicle are to be purchased.

It is the responsibility of each responding vendor to ascertain that all requirements are satisfied. It will be assumed that the vendor has made investigations to be fully informed as to the extent and character of the requirements. Failure to submit a RFP which conforms to the specified content and format requirements will be

sufficient cause to disqualify vendor. Additionally, material deficient or incomplete response to the RFP requirements will be cause to disqualify vendor. Sections of the specifications that are clearly marked as accepting “**NO EXCEPTIONS**” shall not be deviated from and will be cause for immediate rejection of the bid.

If a responding vendor represents more than one rescue apparatus company, vendor shall offer only the superior unit that meets and/or exceeds specifications herein. Each responding vendor shall only submit one proposal. Multiple offers from the same vendor will not be acceptable.

During the evaluation period, bidders may be asked to further clarify their proposals or answer questions that may arise during the evaluation of bid. It is the responsibility of the vendor to make clarifications, in writing, on the rescue apparatus manufacturer’s letterhead and signed by the President and/or General Manager of the manufacturing company. These written clarifications must be received within seventy two (72) hours of when they were requested by the Sullivan County Purchasing Agent. Failure to respond within the allowed time period could deem the bid proposal unresponsive and cause for rejection.

The Sullivan County Purchasing Agent has the right to accept or reject any/all proposals and to waive any informalities or irregularities and/or to reject a bid from any responding vendor who, in the judgment of the purchasing agent, is not in a position to perform the contract, and/or to reject a bid based on unacceptable provisions of a responding vendor’s contract. Sullivan County, on behalf of the Bluff City Rescue Squad does not obligate itself to accept the lowest and/or any bid. If all responses should be deemed unacceptable, the purchasing agent shall prepare a written determination outlining the nature of such rejection. Should another RFP be prepared, all rejected responses shall remain closed to public inspection until the evaluation of new RFP responses is completed.

Sullivan County, its officers, agents and employees shall be held harmless from liability from any claims, damages and actions of any nature rising from the use of any materials furnished by the responding firm, provided that such liability is not attributable to negligence on the part of the using agency or failure of the using agency to use the materials in the manner outlined.

Any remedies in the vendor’s response, including agreement, license agreement, terms, conditions, literature, etc. that may be considered an agreement to waive the legal rights of the citizens of Sullivan County shall be considered cause for rejection.

By submission of this RFP, the vendor certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereof.

Failure of Sullivan County to enumerate any federal, state or county regulation in its entirety within this RFP is not cause for the vendor to exclude same.

RFP responses received by the purchasing agent will be tabulated and submitted to the Bluff City Rescue Squad for evaluations prior to final selection and award.

CONTACT FOR QUESTIONS REGARDING THE BID PROCESS:

Kristinia Davis @ 423-323-6400
kris.davis@sullivancountyttn.gov

GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14

REQUIREMENTS

1. Any applicant wishing to be considered as an active trade reference for Sullivan County shall complete an "ACTIVE TRADE REGISTRATION FORM" and verify acceptance of the "GENERAL PROCUREMENT TERMS AND CONDITIONS" by signing, dating and submitting to the Sullivan County Purchasing Agent.

If requested by the Sullivan County Purchasing Agent, applicant shall submit any information, including (but not limited to) portfolios of previous projects, bid bonds, performance/payment bonds, personal references listing, financial reports, certificates of insurance, copies of licenses/permits/certifications and/or any other significant data necessary to establish and/or maintain an active trade reference status.

NOTE: It is the responsibility of each applicant/trade reference to update and communicate, in written form to the Sullivan County Purchasing Agent, any changes, additions, deletions or alterations to the information initially provided on the "Active Trade Registration Form".

2. Any applicant who wishes to do business with Sullivan County shall agree to comply with the Sullivan County General Procurement Terms and Conditions listed herein and including all other related instructions, documents, data, etc. pertaining to the procurement of commodities and/or services.

3. All priced proposals, bids and/or priced quotes must be offered in strict conformance to all language, specifications, requirements, terms and conditions as solicited. Written priced proposals, bids and/or priced quotes must be presented in exact format as solicited. Written priced proposals, bids and/or priced quotes must be completed in totality and signed by an authorized agent of the responding trade reference. Any erasures, strike overs and/or changes to prices written in numerals shall be initialed by the representative of the responding trade reference. Failure to comply will be cause to disqualify award consideration.

4. All formal solicitations must be returned via mail, courier or in person on or before the opening day/time; telephone, fax or e-mail responses are not acceptable. Sullivan County is not responsible for delays by mail or courier. Late priced proposals, bids and/or priced quotes are not acceptable! Priced quotes solicited by fax, must be returned (by fax) to the appropriate procurement officer on the day/time designated.

5. The Sullivan County Purchasing Agent may conduct discussion with the responding trade reference for the purpose of facilitating an understanding of the information submitted.

6. The Sullivan County Purchasing Agent has the right to accept or reject any/all priced proposals, bids and/or priced quotes and to waive any informalities or irregularities and/or to reject a priced proposal, bid and/or priced quote from any responding trade reference who, in the judgment of the Sullivan County Purchasing Agent is not in a position to perform the services, and/or to reject a priced proposal, bid and/or priced quote based on unacceptable provisions of a responding trade reference. Sullivan County does not obligate itself to accept the lowest and/or any priced proposal, bid and/or priced quote. If all responses should be deemed unacceptable, the Sullivan County Purchasing Agent shall prepare a written determination outlining the nature of such rejection.

7. Priced proposals, bids and/or priced quotes may be submitted for all and/or part of the total quantities requested, unless otherwise noted in the priced proposals, bids and/or priced quotes.

8. Priced proposals, bids and/or priced quotes must be presented in the exact format as solicited and, if applicable, bear the handwritten signature of the responding firm's authorized representative. Failure to submit priced proposals, bids and/or priced quotes which conforms to the specified content and format requirements will be sufficient cause to disqualify trade reference. If required by the Sullivan County Purchasing Agent, trade references shall furnish satisfactory evidence of their ability to furnish commodities/services in accordance to the specifications, terms or conditions of the priced proposals, bids and/or priced quotes and shall submit brochure-type information, actual product samples or any other instrument requested. Failure to comply with any requirement, material deficient responses and/or incomplete responses will be cause to disqualify award consideration.

9. Proposals which are solicited for the purposes of qualifying trade references to provide specific services and/or professional services shall be presented to the Sullivan County Purchasing Agent in the same methods as priced proposals, bids and/or priced quotes. A qualifying proposal is generally the first task of a multi-task solicitation, which requires certain data, enclosures and information for the purpose of identifying a trade reference's ability to supply and perform services. Qualifying information requested and received by the Sullivan County Purchasing Agent will remain confidential until proposal has been reviewed, determined compliant and recorded in written tabulation form. If directed by the Sullivan County Commission or any committee thereof, the Sullivan County Purchasing Agent will present the findings for discussion and/or recommendations, prior to proceeding to the next tasks (i.e. compliance, priced proposals, interviews, etc.) in the multi-task procurement processes.

10. The Sullivan County Purchasing Agent reserves the right to use all pertinent information (also learned from sources other than those disclosed in the priced proposal, bid and/or priced quote), that might affect Sullivan County's judgment as to the appropriateness of an award to the best evaluated trade reference. The information may be appended to the priced proposal, bid and/or priced quote evaluation process results. Information on a trade reference from reliable sources (and not within the trade reference's priced proposal, bid and/or priced quote) may also be noted and made part of the evaluation file.

11. Unless otherwise stated by the Sullivan County Purchasing Agent, no trade reference may withdraw any priced proposal, bid and/or priced quote within a period of sixty (60) days (or longer if specifically designated in the solicitation) after the day/time designated as the official deadline for accepting the priced proposal, bid and/or priced quote.

12. Priced proposals, bids and/or priced quotes shall be quoted FOB (delivered) Sullivan County locations, unless otherwise authorized by the Sullivan County Purchasing Agent. Additional charges for shipping, handling, freight, boxing, crating, drayage, etc. will not be acceptable, unless otherwise authorized by the Sullivan County Purchasing Agent.
13. It is the responsibility of each responding trade reference to ascertain that all requirements are satisfied and that all requests are presented and assembled in the format as solicited. It will be assumed that the trade reference has made investigations to be fully informed as to the extent and character of the requirements. If a trade reference is in doubt as to the true meaning of any part of the specifications, instructions, terms, conditions, drawings or other documents, he/she should request an interpretation from the Sullivan County Purchasing Agent. If the solicitation should require an addendum, the Sullivan County Purchasing Agent will forward same in writing to each trade reference to which solicitations were offered.
14. The successful trade reference pledges to Sullivan County that all commodities delivered and all services rendered shall conform to the proposal, specifications, drawings, instruments and descriptions furnished and/or incorporated by reference and will be of merchantable quality, good workmanship, free from defects and fit for the particular purpose purchased. The successful trade reference shall also extend all warranties to Sullivan County allowed under the U.C.C. and shall provide copies of such warranties to Sullivan County. Return of merchandise not meeting warranties shall be at the expense of the trade reference who originally supplied the commodities and/or services.
15. Warranty periods shall not commence until Sullivan County inspects and formally accepts the commodities and/or services. The terms, conditions and timing of acceptance shall be determined by the Sullivan County Purchasing Agent. Acceptance of commodities and/or services does not constitute a waiver of latent or hidden defects or defects not readily detectable.
16. Any statement or words (i.e. must, shall, will, etc.) are declarative statements and trade reference must comply with this condition. Failure to comply will be cause to disqualify award consideration.
17. Any exceptions to the specifications in a solicitation must be offered in written form and entitled "exceptions", or as specifically instructed in the solicitation.
18. Any alteration, erasure, addition to, or omission of the solicitation must be properly noted and initialed prior to the day/time the priced proposal, bid and/or priced quote is due. Failure to comply will be cause to disqualify award consideration.
19. Unless qualified by the provision "no substitute", the use of the name of a manufacturer, brand, make or catalog description in specifying an item does not restrict trade references to that manufacturer, brand, make or catalog designation identification. This is used simply to indicate the character, quality and/or performance equivalence of the commodity desired, but the commodity on which priced proposals, bids and/or priced quotes are submitted must be of such character, quality and/or performance equivalence that it will serve the purpose for which it is to be used equally, as well as that specified. In submitting a priced proposal, bid and/or priced quote on a commodity other than as specified, trade reference shall furnish complete data and identification with respect to the substitute commodity he proposes to furnish. Consideration will be given to substitute commodities, if such action is deemed to serve the best interest of Sullivan County. If a trade reference does not indicate that the commodity he proposed to furnish is other than as specified, it will be construed to mean that the trade reference proposes to furnish the exact commodity as described.
20. Where "no substitute" is stated in the solicitation, alternate brands/models will not be considered in the award process, unless otherwise prior approved by the user department(s) and authorized by the Sullivan County Purchasing Agent. Commodities identified as "no substitutes" are products that have been tested and justified to be superior in quality, workmanship and performance, based on the needs of Sullivan County user departments. It is at the sole discretion of any trade reference to offer free product samples to be tested and evaluated by the appropriate user department, to determine if an alternate brand/model meets or exceeds the specification criteria of a "no substitute" commodity. An alternate brand/model offered in a priced proposal, bid and/or priced quote identified as a "no substitute" commodity, that has not been offered for testing and evaluation prior to the solicitation deadline, will be cause to disqualify award consideration.
21. When alternate priced proposals, bids and/or priced quotes reveal more economical services, supplies or materials than those specified, the Sullivan County Purchasing Agent has the right to re-solicit in open market with modified specifications.
22. Prices must be offered per unit, by line item (when applicable) and extended based on the total quantities requested. When pricing is requested in form of specific case quantity, or in hundreds-thousands, it is the responsibility of the trade reference to offer pricing accordingly. Failure to extend the pricing in conformance to our solicitation will be cause to disqualify award consideration. In the event of a disparity between the unit and extended prices, the unit price shall prevail.
23. All prices, notations and/or corrections shall be written in ink and/or typed. Corrections made in any written priced proposal, bid and/or priced quote document must be initialed in ink by the individual signing same. Prior to the opening day/time, trade references can make price corrections on the outside of the envelope (if applicable) containing their written priced proposals, bids and/or priced quotes. Such price corrections will be read aloud by the Sullivan County Purchasing Agent during the public opening and recorded by the appropriate procurement officer for public record.
24. Prices shall be extended in decimals, not fractions. Prices must include all transportation and delivery charges fully prepaid by the trade reference to the Sullivan County destination specified in the priced proposals, bids and/or priced quotes, unless otherwise authorized by the Sullivan County Purchasing Agent.
25. Sullivan County is a government municipality within the State of Tennessee and is exempt from local, state and federal excise, transportation, sales and/or use tax for goods and services purchased for the exclusive use by its departments. The Sullivan County Purchasing Agent will furnish the successful trade reference with a properly executed exemption certificate. In certain

circumstances where the Federal Identification Number is required, the Sullivan County Purchasing Agent will authorize same on a valid request form.

26. In the event cash discounts are offered by the trade reference, the discount date shall begin with the date of the invoice or the date of receipt of delivery of all commodities indicated on the purchase order/contract (whichever is the later date). If advantageous to Sullivan County, the Sullivan County Purchasing Agent will consider cash discounts during the evaluation process and award.

27. Tennessee Code Annotated allows cooperative purchasing between government entities within the State of Tennessee. Upon request from another government entity within the State of Tennessee, it will be at the discretion of the responding trade reference to offer identical commodities/services to such entities for the same costs offered to Sullivan County.

28. As approved by the governing board of Sullivan County, the Sullivan County Purchasing Agent enforces a compulsory "Procurement/Credit Card Policy" to any Sullivan County official and/or employee authorized to exploit any form of credit card transactions. The Policy requires the Sullivan County Purchasing Agent to determine the needs for credit, to approve any/all types of allowable credit, to establish credit limits, to maintain an active file of users and signed "Agreements" from authorized officials and/or employees and to execute any/all additions, deletions, changes or cancellations regarding credit card usages. Trade reference is responsible for verifying that any County official and/or employee who charges commodities and/or services have been prior authorized by the Sullivan County Purchasing Agent. Payments for any commodities and/or services charged by an official and/or employee who have not been pre-authorized, will be the sole responsibility of the trade reference allowing the transactions. It is understood that a trade reference cannot create a credit card account for any official, employee, department and/or office of Sullivan County without prior approval from the Sullivan County Purchasing Agent. The initiation and/or issuance of credit card accounts, without authorization from the Sullivan County Purchasing Agent, will not be tolerated!

a. GENERAL PROCUREMENT

The Sullivan County Purchasing Agent allows general procurement by credit cards for certain commodities and/or services, if same is advantageous and/or cost effective to Sullivan County. Certain procurement officers selected by and working directly under the supervision of the Sullivan County Purchasing Agent who are familiar with the rules, regulations and policies are authorized to use credit cards for specific procurement transactions.

b. TRAVEL

The Sullivan County Purchasing Agent has established a Global Credit Card account to be used in concurrence with all travel related events. Selected officials and/or employees have been issued individual credit cards in their names, under our major billing account. These credit cards are not approved for general procurement.

c. FLEET FUEL

The Sullivan County Purchasing Agent has established a Fleet Fuel Credit Card account to be used in concurrence with fleet fuel purchases. Selected officials and/or employees have been issued individual fleet fuel cards in their names, under our major billing account. Fleet fuel cards are only approved for fuel purchases.

d. OTHER CREDIT CARD PROCUREMENT

The Sullivan County Purchasing Agent must pre-approve any/all procurement/credit cards offered by a trade reference for business purposes. Any trade reference who is interested in offering credit card merchant services to Sullivan County, must contact the Sullivan County Purchasing Agent and schedule an appointment to confer and corroborate all issues, terms and conditions, rules and regulations of Sullivan County's procurement/credit card policy. If trade reference administers credit card services without prior approval from the Sullivan County Purchasing Agent, trade reference is subject to removal from active status and denial of future procurement transactions with Sullivan County government.

29. A trade reference agrees to defend and save Sullivan County from and against all demands, claims, suits, costs, expenses, damages, and judgments based upon infringement of any patents relating to goods specified, or the ordinary use or operation of such goods by the county, or use or operation of such goods in accordance with trade reference's instructions.

30. Purchase orders and/or contracts will be made or entered into with the lowest, responsible, compliant trade reference meeting specifications for the particular grade or class of material, work, or service desired in the best interest and advantage to Sullivan County. Responsible trade references are defined as a trade references whose reputations, past performances, and business and financial capabilities are such that they would be judged by the Sullivan County Purchasing Agent to be capable of satisfying Sullivan County's needs for a specific purchase order and/or contract.

31. Sullivan County reserves the right to determine the award of a purchase order and/or contract either on the basis of the individual items or on the basis of all items included in the priced proposals, bids and/or priced quotes, unless otherwise expressly provided in the priced proposals, bids and/or priced quotes. Sullivan County reserves the right to accept any item or group of items of any kind and to modify or cancel in whole or in part.

32. By submission of a signed priced proposal, bid and/or priced quote, the trade reference certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated there under.

33. It is the policy of Sullivan County that all its services and activities be administered in conformance with the requirements of Title VI of the Civil Rights Act. "Nondiscrimination in Federally Assisted Programs" – "No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." 42 U.S.C. Section 2000 et seq.

34. A trade reference agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or otherwise subjected to discrimination in the performance of any services rendered to Sullivan County or in the employment practices of the Trade Reference.

35. A trade reference covenants that it has no public or private interest and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its commodities or performance of its services.

36. Any remedies in a priced proposal, bid and/or priced quote, including conformity, license agreement, terms, conditions, literature, etc. that may be considered an agreement to waive the legal rights of the citizens of Sullivan County, will be cause to reject a priced proposal, bid and/or priced quote.

37. Failure of Sullivan County to enumerate any Federal, State or County regulation in a solicitation, is not cause for trade reference to exclude same.

38. A trade reference is assumed to be familiar with and agrees to observe and comply with all federal, state and local laws, statutes, ordinances and regulations in any manner affecting the provision of commodities and/or services and shall obtain all necessary permits, licenses, certifications and/or instruments required.

39. All specifications requested and/or solicited for priced proposals, bids and/or priced quotes are minimum standards. Acceptance of samples does not supersede specifications for quality, unless sample is superior.

40. Samples (when required) must be submitted in accordance to instructions. If requested by the Sullivan County Purchasing Agent, samples (accompanied by descriptive data) shall be delivered within a specific time following the request and must be furnished free of charge. Failure to comply will be cause to disqualify award consideration.

41. When the solicitation indicates that an item to be purchased is to be equivalent to a specific product, said product and/or its specifications will be available for viewing. Failure on the part of a trade reference to examine product and/or its specifications shall not entitle trade reference to any relief from the conditions imposed in the priced proposal, bid and/or priced quote.

42. If successful trade reference fails to perform or comply with any provision of any terms, conditions, documents referenced and made part of a purchase order and/or contract award, the Sullivan County Purchasing Agent may terminate the purchase order and/or contract, in whole or in part and may consider such failure or noncompliance as a breach of contract. Sullivan County reserves the right to purchase its requirements elsewhere, with or without competitive priced proposals, bids and/or priced quotes.

PROCUREMENT LIMITS

43. When the amount of the purchase request is estimated under \$6000 per requisition, the procurement officers shall secure pricing and availability from an active trade reference who can supply the commodity and/or service requested (such purchases do not require competitive pricing). If prior authorization is granted by the Sullivan County Purchasing Agent, procurement officers may issue purchase order number confirmations to user departments, via telephone, for the purpose of picking up commodities at the trade references' places of business.

44. When the amount of the purchase request is estimated between \$6000 - \$14,999, the procurement officers shall secure pricing and availability in open market from a minimum of three (3) trade references (if available) either by phone, fax and/or e-mail quotations. A written tabulation of priced quotes is prepared by the appropriate procurement officer and filed for public record.

45. When the amount of the purchase request is estimated at \$15,000 and above, the procurement officers shall secure pricing and availability in open market from a minimum of three (3) trade references (if available) by soliciting a formal Request for Proposal and/or Bid Document. Newspaper advertisement is required. All Requests for Proposals and/or Bid Solicitations will be publicly opened on the day and time specified. Late RFPs and/or Bids are not acceptable! The public is encouraged to attend the openings. All documentation and tabulations will be available for public review after the solicitation information and prices have been evaluated and recorded.

46. When sole source purchases, emergency purchases and/or other exceptions to the procurement limits are applicable; same will be defined in each appropriate file for public record.

AWARD

47. Award will be made to the lowest responsible qualified trade reference. The quality of the articles to be supplied, their conformity with the specifications, their suitability to the requirements of Sullivan County and the delivery terms will be taken into consideration in making the award.

48. The Sullivan County Purchasing Agent reserves the right to award by item (or part thereof), group of items (or parts thereof), or all items of the priced proposals, bids and/or priced quotes. The Sullivan County Purchasing Agent may award purchase orders and/or contracts to one or more trade references; to reject any and all priced proposals, bids and/or priced quotes in whole or in part; to waive technical defects, irregularities and omissions if in the best interest of Sullivan County.

49. The Sullivan County Purchasing Agent reserves the right to make awards within sixty (60) calendar days (or longer if designated in the solicitation) from the priced proposals, bids and/or priced quotes opening dates, unless otherwise authorized by the Sullivan County Purchasing Agent.

50. If an award, in whole or in part, is delayed beyond a period of sixty (60) days (or longer if designated in the solicitation); such award shall be conditioned upon trade reference's acceptance.

51. The successful trade reference shall not subcontract any portion of the award of a purchase order and/or contract, unless otherwise authorized by the Sullivan County Purchasing Agent.

DELIVERY

52. It shall be understood and agreed that any and all commodities and/or services offered to Sullivan County shall fully comply with all local, state and federal rules and regulations.
53. All commodities delivered will be new equipment/latest model, new materials and/or new supplies, except as otherwise specifically stated in the solicitation. Where any part of nominal appurtenances of equipment is not described, it shall be understood that all equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished. Reconditioned equipment, materials and/or supplies are not acceptable, unless otherwise authorized by the Sullivan County Purchasing Agent.
54. Delivery must be in accordance with the priced proposals, bids and/or priced quotes. If no specific delivery instructions are presented, it will be interpreted to mean prompt delivery. The decision of the Sullivan County Purchasing Agent as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the trade reference.
55. Any request for extension of time of delivery from that specified must be approved by the Sullivan County Purchasing Agent; such extension will be applicable to only the particular commodity that is delayed because of unexpected circumstances.
56. Commodities shall be securely and properly packed for shipment, according to accepted standard commercial practice. The containers will remain the property of Sullivan County unless otherwise stated in the solicitation and/or otherwise approved by the Sullivan County Purchasing Agent.
57. Deliveries are subject to recounting by our Central Receiving Department. If discrepancies exist, the trade reference will be notified. Backorders or re-shipment of defective commodities will be noted in writing. Payment will be made only after all items have been received, unless otherwise authorized by the Sullivan County Purchasing Agent. A written revision to the purchase order and/or contract will be processed by the appropriate procurement officer, indicating any/all changes.
58. The time anticipated by trade references for delivery of the items requested must be definitely stated in the priced proposals, bids and/or priced quotes. When time is critical to the award of a commodity and/or service, delivery/performance time may be a factor in determining such award, price notwithstanding.
59. Default by the trade reference concerning delivery as promised is subject to the following: the Sullivan County Purchasing Agent has the right to cancel and repurchase from another source due to non-delivery as promised, and may recover the excess costs by (a) deduction from an unpaid balance due (b) collection against the priced proposal, bid and/or priced quote or performance bond (c) combination of the aforementioned remedies or other remedies provided by law (d) open market purchasing and charging the trade reference the difference in his costs and another source's costs.

PAYMENT

60. Payment will be made only after the delivery and acceptance of all items, unless partial payments have been otherwise authorized by the Sullivan County Purchasing Agent. Payment will be made only after the presentation of all applicable invoices. All invoices shall be addressed to the accounting department address shown on the purchase order and must clearly indicate the purchase order number on all invoices. Invoices should be mailed in duplicate.
61. Payment for all delivered and accepted commodities/services shall be made to the trade reference in a timely manner, after the receipt of a correct invoice/statement. Where there is a question of non-performance involved, payment will be withheld. In the event cash discount is involved, the withholding of payment as provided herein shall not deprive Sullivan County from taking such a discount.
62. Payment for partial deliveries and/or services will only be considered if delivery circumstances are beyond the control of the trade reference and/or if prior authorization has been given by the Sullivan County Purchasing Agent.
63. Partial payments for contracts and services that are awarded on a timed-payment schedule will be made in accordance to the award, as authorized by the Sullivan County Purchasing Agent. Payments will be authorized only upon receipt of authorized documents reflecting appropriate payments for services rendered.

TRADE REFERENCE GUARANTEE

64. Acceptance of a purchase order and/or contract by a trade reference guarantees that said trade reference will perform services, supply commodities, etc. in accordance to the specifications, terms and conditions under which it was awarded and within the delivery time specified.
65. A trade reference who accepts a purchase order confirmation and/or contract award guarantees his services/commodities against defective material or workmanship and agrees to repair and/or replace (at the discretion of the Sullivan County Purchasing Agent) any damage or marring occasioned in transit.
66. A trade reference guarantees to furnish adequate protection from damage for all work or workmanship and to repair damages of any kind, for which its workmen are responsible, to the premises or equipment, to its own work or to the work of other trade references.

67. Whenever a delivery is rejected due to non-compliance of the terms and conditions of the services, commodities, etc. the trade reference shall be notified by the Sullivan County Purchasing Agent with reason(s) for such rejection. All rejected deliveries due to the fault of the trade reference shall be held at the trade reference's risk and same shall bear the expense of removal.

68. Changes in or cancellations to a purchase order and/or contract will not be acceptable unless otherwise authorized by the Sullivan County Purchasing Agent. Any/all changes to a purchase order and/or contract (description, pricing, terms, language, etc.) will be recognized by a signed and printed "revision" and filed for public record.

TRADE REFERENCE EXPENSES

69. No fees are applicable to becoming an active trade reference in Sullivan County.

70. Sullivan County accepts no responsibility, whatsoever, for any expenses incurred in the preparation and/or presentation of any priced proposal, bid and/or priced quote. Such expenses are the sole responsibility of the trade reference offering commodities and/or services for award consideration.

71. Sullivan County accepts no responsibility, whatsoever, for any payments of credit card charges made by an unauthorized Sullivan County official and/or employee.
(REFER TO SECTION 28 FOR EXPLANATION)

INAPPROPRIATION OF FUNDS

72. Sullivan County can only obligate funds during its current operating year. Funds are appropriated on a fiscal year basis; July 1st through June 30th. If a purchase order and/or contract is awarded on a multi-term basis (up to 60 months), the Sullivan County Purchasing Agent will renew at the beginning of each fiscal year, obligating only the 12 months of that current operating year. If funds are legally exhausted due to circumstances beyond Sullivan County's control and cannot be obligated past the current fiscal year, the Sullivan County Purchasing Agent has the right to terminate, upon the expenditure of previously appropriated funds or at the end of the current fiscal year (whichever occurs first), with no further obligation owed to and/or by either party and without penalty to either party.

73. In the event that funds are not appropriated for commodities and/or services in any fiscal year and/or insufficient funds exist for the purchase of commodities and/or services, the trade reference accepts that any existing purchase order and/or contract shall expire upon the expenditure of previously appropriated funds or at the end of the current fiscal year (whichever occurs first), with no further obligation owed to and/or by either party and without penalty to either party.

ACCEPTANCE OF TERMS AND CONDITIONS

SIGNATURE AUTHORIZATION IS CONFIRMATION THAT APPLICANT/TRADE REFERENCE UNDERSTANDS AND ACCEPTS ALL GENERAL TERMS AND CONDITIONS GOVERNING SULLIVAN COUNTY PROCUREMENT PROCESSES AND PLEDGES TO CONDUCT BUSINESS IN ACCORDANCE TO ALL PROPOSALS, SPECIFICATIONS, DRAWINGS, INSTRUMENTS AND DESCRIPTIONS FURNISHED AND/OR INCORPORATED BY REFERENCE TO ALL PRICED PROPOSALS, QUALIFYING PROPOSALS, BIDS AND/OR PRICED QUOTES.

NAME OF TRADE REFERENCE (VENDOR): _____

SIGNATURE: _____ DATE: _____

COMPLETE, SIGN AND RETURN THIS PAGE --- FORM GPTC1004-14

COST SHEET

RFP # BCRS2018(KD)

RESCUE APPARATUS

BLUFF CITY RESCUE SQUAD

NEW 2018 RESCUE APPARATUS TO MEET OR EXCEED SPECIFICATIONS AS REQUESTED

PURCHASE PRICE = \$ _____

DELIVERY DATE (in calendar days): _____

**** PRICE MUST BE GUARANTEED FOR 90 DAYS FROM BID OPENING DATE****

PAYMENT TERMS

THE TERMS FOR PAYMENT SHALL BE "PAYMENT IN FULL ON DELIVERY AND ACCEPTANCE" FOR THE RESCUE APPARATUS.

The undersigned is an authorized representative of the vendor submitting bid and offers the following price (guaranteed for 90 days) for the Fire Fighting Apparatus as specified in the RFP documentation and in compliance with all requirements.

COMPANY NAME _____

AUTHORIZED REPRESENTATIVE NAME (PRINTED) _____

REPRESENTATIVE'S SIGNATURE _____ DATE _____

PHONE _____ FAX _____ EMAIL _____

SPECIFICATIONS

For

Bluff City Rescue Squad

**NEW ALL-ALUMINUM RESCUE BODY
WALK-AROUND**

BUILT ON A 2018 FORD F-550 4X4 CHASSIS

PROPOSAL REQUIREMENTS

GENERAL INFORMATION

Description and specifications of the following apparatus including the equipment detailed or described herein are intended to outline the design, quality and integrity of this all American manufactured rescue apparatus. This apparatus shall be constructed entirely within the Continental United States utilizing every American made material or product available at time of production.

The information contained in this document will reference the minimum specifications for the purchase of one (1) custom built rescue apparatus. The following minimum specifications are intended to cover a brand new custom built rescue apparatus to include the latest production design of this unit for the Bluff City Rescue Squad. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines.

This is an engineer, design construct and delivery type specification and it is not the intent of this agency to write out vendors of similar or equal equipment of the types specified. It should be noted, however, that this specification is written around specific needs of this agency. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be accepted providing the vendor provides documentation in the bid that the particular brand offered meets or exceeds the quality of the actual brand called for in the specification. Apparatus and equipment must meet the specific requirements and intent of the requirements as specified herein. All items of these specifications shall conform to the character of the proposed apparatus and the purpose for which it is intended.

PROPOSAL FORMAT

All proposals submitted for consideration shall be formatted in the same layout and same order as the bid specifications for ease of comparison.

Any bid proposal that is not presented in this exact order and format will be rejected and excluded for future consideration. **“NO EXCEPTIONS”**

BID COMPLIANCE INSTRUCTIONS

Each bidder must indicate his compliance with these specifications by marking "YES" or "NO" in the appropriate column for each individual paragraph of this specification. Indicating "YES" to a paragraph shall mean full compliance; indicating "NO" shall mean an exception is being taken. Any deviation from the specification, no matter how small, must be so annotated. All exceptions must be fully explained on a separate page, titled "Exceptions", giving reference to the page and paragraph where the exception is being taken. Failure to comply with this requirement shall result in the bid proposal being rejected.

In the event a bidder fails to make any indication of compliance for any or all provisions it will be assumed that the bidder is taking total exception to the specification and the bid shall be disallowed.

	Bidder Complies	
	Yes	No
<p><u>BIDDER INSTRUCTIONS</u></p> <p>Bids shall be addressed and submitted in a sealed envelope via mail, courier or in person. Responses will be accepted by the Purchasing Agent only until the day/time designated above, at which time they will be publicly opened. Responses must clearly identify the RFP# on the outside of the envelope. It is the bidder's responsibility to see that their proposals arrive on time. Late proposals, telegram, facsimile or telephone bids shall not be considered.</p> <p>Each bid shall be accompanied by a detailed description of the rescue apparatus and equipment it proposes to furnish. It is the intent of these specifications to cover the furnishing and delivery of a complete and soundly engineered apparatus equipped as specified. Minor details of construction and materials, where not otherwise specified, are left to the discretion of the contractor, who shall be solely responsible for the design and construction of all features.</p> <p>Brand names or model numbers have been specified for some items. These have been carefully selected because of their reliability and availability for replacement locally. In order to be most responsive, items named, or an item "equal to" the particular item specified by brand name or model, should be contained in the bid proposal. It is the bidder's responsibility to prove to Sullivan County and Bluff City Rescue Squad that an item bid as "equal to" a particular specified item, is truly of equal quality, design, and function. The Bluff City Rescue Squad maintains the right to make a final decision as to the acceptability of an item bid as "equal to" a particular specified item.</p> <p>No exception shall be allowed for any of the aforementioned instructions. Bids not submitted in accordance with these instructions shall be rejected.</p> <p><u>GENERAL CONSTRUCTION</u></p> <p>The apparatus shall be designed with due consideration to distribution of load between the front and rear axles, so that all specified equipment and a full complement of personnel will be carried without injury to the apparatus. Weight balance and distribution shall be in accordance with the recommendations of NFPA 1901.</p> <p>The apparatus shall be designed so that the operator could perform all recommended daily maintenance checks easily without the need for hand tools.</p> <p>Apparatus components that interfere with repair or removal of other major components must be attached with fasteners (cap, screws, nuts, etc.) so that the components can be removed and installed with normal hand tools. These components must not be welded or otherwise permanently secured into place.</p> <p>The GAWR and GVWR of the chassis shall be adequate to carry the fully equipped apparatus including unequipped personnel weight and a miscellaneous equipment allowance per NFPA criteria. It shall be the responsibility of the purchaser to provide the contractor</p>		

	Bidder Complies	
	Yes	No
<p>with the weight of equipment to be carried if it is in excess of the allowance as set forth by NFPA.</p> <p>The height of the fully loaded vehicle's center of gravity shall not exceed the chassis manufacturer's maximum limit.</p> <p>The apparatus shall be so designed that the various parts are readily accessible for lubrication, inspection, adjustment and repair.</p> <p>Where special tools manufactured or designed by the contractor and are required to provide routine service on any component of the apparatus built or supplied by the contractor, such tools shall be provided with the apparatus.</p> <p><u>DELIVERY TIME</u></p> <p>Each bidder shall state the completed apparatus delivery time based on the number of calendar days, starting from the date the sales contract is signed and accepted by the apparatus manufacturer.</p> <p>Delivery Time: _____ Calendar days</p> <p><u>MINIMUM INSURANCE REQUIREMENTS</u></p> <p>The apparatus manufacturer shall defend any and all suits and assume all liability for the use of any patented process including any device or article forming a part of the apparatus or any appliance furnished under the contract.</p> <p><u>COMMERCIAL GENERAL LIABILITY INSURANCE</u></p> <p>During the performance of the contract and for three (3) years following acceptance of the product, the apparatus manufacturer shall keep in force at least the following minimum limits of commercial general liability insurance:</p> <ul style="list-style-type: none"> • Each Occurrence: \$1,000,000 • Products/Completed Operations Aggregate: \$2,000,000 • Personal and Advertising Injury: \$1,000,000 • General Aggregate: \$2,000,000 <p><u>COMMERCIAL AUTOMOBILE LIABILITY INSURANCE</u></p> <p>During the performance of the contract, the apparatus manufacturer shall keep in force at least the following minimum limits of commercial automobile liability insurance:</p> <ul style="list-style-type: none"> • Each Accident Combined Single Limit: \$1,000,000 		

	Bidder Complies	
	Yes	No
<p align="center"><u>UMBRELLA/EXCESS LIABILITY INSURANCE</u></p> <p>During the performance of the contract and for three (3) years following acceptance of the product, the apparatus manufacturer shall keep in force at least the following minimum limits of umbrella liability insurance:</p> <ul style="list-style-type: none"> • Aggregate: \$1,000,000 • Each Occurrence: \$1,000,000 <p>The required limits can be provided by one (1) or more policies provided all other insurance requirements are met.</p> <p>Coverage shall be provided by a carrier(s) rated A- or better by A.M. Bests.</p> <p>The Certificate of Insurance shall provide the following cancellation clause: Should any of the above described policies be cancelled before the expiration date thereof, notice shall be delivered in accordance with the policy provisions. Bidder agrees to furnish owner with a current Certificate of Insurance with the coverages listed above along with its bid. The certificate shall show the purchaser as certificate holder.</p> <p><u>SURETY BID BOND</u></p> <p>All bidders shall provide a bid bond as security for the bid in the form of a 5% bid bond to accompany their bid. This bid bond shall be issued by a Surety Company who is listed on the U.S. Treasury Department list of acceptable sureties as published in Department Circular 570. The bid bond shall be issued by an authorized representative of the Surety Company and shall be accompanied by a certified power of attorney dated on or before the date of bid. Failure to provide an original, acceptable, valid bid bond with the proposal shall result in the immediate rejection of the bidder's proposal.</p> <p><u>PERFORMANCE & PAYMENT BOND</u></p> <p>The successful vendor will be required to submit <u>Performance & Payment</u> bonds in the amount of 100% of the purchase price of the specified apparatus, prior to issuance of a purchase confirmation and notice to proceed.</p> <p>With respect to the qualifications of proposed bonds or sureties, the bidder's bonding company must meet the following requirements:</p> <ul style="list-style-type: none"> • An acceptable surety as outlined by the department of treasury on their most recent federal register at a limit of at least \$10,000,000; • A.M. Best rating of "A" or better with a financial rating of at least "VIII"; and licensed as a surety in the state where the sale is to be made. <p><u>ADDENDA AND INTERPRETATIONS</u></p> <p>No interpretation of the meaning of the specifications or other contract documents shall be made to any Bidder verbally. Every request for such interpretation shall be in</p>		

	Bidder Complies	
	Yes	No
<p>writing and emailed to the Purchasing Agent, Kristinia Davis @ kris.davis@sullivancountytn.gov and must be received at least ten (10) days prior to the date fixed for the opening of the bids to be given consideration. Any and all such interpretations and any supplemental instructions shall be in the form of written addenda to the specifications which, if issued, shall be posted on www.sullivancountytn.gov under Purchasing and shall be e-mailed to all prospective Bidders not later than forty-eight (48) hours prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such addendum or interpretation shall not relieve any Bidder from any obligation under his bid as submitted. All addenda so issued become a part of the contract documents.</p> <p><u>PRICES AND PAYMENTS</u></p> <p>Total price on bidder's proposal sheet must include all items listed in these specifications. Listing any items contained in the specification as an extra cost item, unless specifically requested to do so in these specifications, shall automatically be cause for rejection.</p> <p>Bidder shall compute pricing less federal and state taxes. Sullivan County is tax-exempt and will provide tax exemption to successful bidder.</p> <p><u>BID EVALUATION</u></p> <p>Bluff City Rescue Squad and Purchasing Agent shall evaluate bids received. This evaluation shall be based as a minimum on the following criteria:</p> <ul style="list-style-type: none"> • Commitment for expedient delivery. • Commitment to the general conditions contained herein, including warranty. • Completeness of the proposal, i.e. the degree that it responds to all requirements and requests for information contained herein. • Manufacturing and delivery schedule. • Contractor's demonstrated capabilities and qualifications. • Equipment suppliers and/or local representative's demonstrated capabilities and qualifications. <p><u>CONTRACT AWARD</u></p> <p>The Sullivan County Purchasing Agent reserves the right to accept, reject or award or cancel any or all bids and to waive any informalities, irregularities and technicalities, if same is deemed in the best interest of Sullivan County. Sullivan County does not obligate itself to accept the lowest and/or any bid offered.</p> <p>Sullivan County reserves the right, before awarding the contract, to require a bidder to submit evidence of his qualifications as may be deemed necessary. Documentation, which may be required, is financial soundness, technical competency, and other pertinent qualifications of a bidder, including past performance (experience) with Sullivan County or Bluff City Rescue Squad.</p>		

	Bidder Complies	
	Yes	No
<p>Upon award of contract, the sales contract shall be between the Purchaser and the manufacturer of the apparatus. Contracts between the Purchaser and a sales representative, dealer, distributor, or agent of the apparatus manufacturer shall not be acceptable. (No Exceptions.)</p> <p><u>FAIR, ETHICAL AND LEGAL COMPETITION</u></p> <p>In order to ensure fair, ethical, and legal competition, neither original equipment manufacturer (OEM) nor parent company of the OEM shall have ever been fined or convicted of price fixing, bid rigging, or collusion in any domestic or international fire apparatus market.</p> <p><u>NON-COLLUSIVE BIDDING CERTIFICATION</u></p> <p>By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies, and in the case of a joint bid, each party thereof certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief:</p> <ul style="list-style-type: none"> • The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for purpose of restricting competition, as to any matter relating to sale price with any other bidder or any competitor. • Unless otherwise required by law, the prices that have been quoted in this bid have not been knowingly disclosed by the bidder and shall not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor. • No attempt has been made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition. • That all requirements of the law including amendatory provisions as to non-collusive bidding have been complied with. <p><u>COOPERATIVE PURCHASING</u></p> <p>Sullivan County would also like to make the same pricing structure available to other area public agencies and/or municipalities that wish to purchase a replica of this apparatus. Bidders shall indicate whether they shall extend pricing. Inclusion is not mandatory and will have no bearing on the contract award. Sullivan County shall not be responsible for other agencies purchase order/contract or contractual remedies with the successful bidder. Such purchases shall be done so that Sullivan County or Bluff City Rescue Squad has no responsibility for performance by either the manufacturer or the agency using the contract.</p> <p><u>EXCEPTIONS TO SPECIFICATIONS</u></p> <p><u>Any exceptions to these specifications</u>, regardless of how minor they may be, must be explained in detail and clearly pointed out. Otherwise, it will be considered that items offered are in strict compliance with these specifications and the successful bidder will be held responsible for delivering a rescue apparatus meeting these specifications. Any</p>		

	Bidder Complies	
	Yes	No
<p>exceptions must be explained in detail on a separate sheet marked "Exceptions". Any bidder not complying shall not be considered as responsive.</p> <p>In the event that there are exceptions noted, they shall only be acceptable if it is for a superior substitution to the original specification.</p> <p><u>NON-PROPRIETARY PARTS</u></p> <p>The finished rescue apparatus shall be manufactured with parts that are commonly used by the heavy-duty trucking industry in order to assist the department in the future with cost and availability of replacement parts.</p> <p><u>PRIME (SINGLE SOURCE) BODY BUILDER</u></p> <p>The apparatus manufacturer shall be the prime builder of this severe duty all aluminum rescue apparatus quality body.</p> <p>All engineering, design, fabrication, paint and finishing shall take place at the apparatus manufacturer's main facility.</p> <p>Bodies that are mass produced from lower quality materials such as thin stamped utility style designs, bolted together designs or those that are manufactured by a third party for the apparatus manufacturer shall be considered sub-standard and shall not be acceptable for this project.</p> <p>The body shall be designed and manufactured entirely from formed and welded aluminum plate and aluminum extrusions to ensure a high quality design and finish that shall provide years of uninterrupted service. Bodies that incorporate steel as structural support or that utilizes steel in any way shall be considered sub-standard and shall not be acceptable for this project.</p> <p><u>RE-MOUNTING</u></p> <p>The body shall be designed, manufactured and installed on the chassis to allow for complete removal for future re-mounting onto another chassis.</p> <p><u>MANUALS AND SERVICE INFORMATION</u></p> <p>The apparatus manufacturer shall supply, at time of delivery, one (1) full set of operational and maintenance manuals covering the apparatus and components as it is being delivered.</p> <p>A permanent plate shall be mounted in the driver's compartment which specifies the quantity and type of fluid required on the apparatus including engine oil, engine coolant, transmission, pump transmission lubricant, pump primer oil (if applicable), chassis tire pressures, and drive axle lubricant.</p>		

	Bidder Complies	
	Yes	No
<p><u>MATERIAL AND WORKMANSHIP</u></p> <p>All equipment furnished shall be guaranteed to be new and of current manufacture, to meet all requirements of these specifications.</p> <p>All workmanship shall be of high quality and accomplished in a professional manner so as to insure a functional apparatus with a pleasing, aesthetic appearance.</p> <p>All components requiring regular maintenance, lubrication and visual inspection shall be readily accessible.</p> <p>This apparatus shall be designed and manufactured for ease of operation and the highest level of safety available.</p> <p>All aluminum welding shall follow American Welding Society and ANSI D1.2-2003 requirements for structural welding of aluminum.</p> <p>All sheet metal welding shall follow American Welding Society B2.1-2000 requirements for structural welding of sheet metal. Flux core arc welding to use alloy rods, type 7000, American Welding Society standards A5.20-E70T1.</p> <p><u>APPARATUS FACTORY LOCATION</u></p> <p>The apparatus factory location shall be clearly listed in the proposal.</p> <p><u>CONTRACT SPECIALIST</u></p> <p>The successful bidder shall designate a contract administrator to provide a single point interface between the purchaser and the contractor on all matters concerning the contract.</p> <p><u>PRE-BUILD MEETING</u></p> <p>There shall be a pre-build meeting held between representatives of the apparatus manufacturer and department personnel to finalize details prior to the start of fabrication.</p> <p>This meeting shall be held in person or through a teleconference at the discretion of the department.</p> <p><u>PROGRESS PICTURES</u></p> <p>Each week the website at the apparatus manufacturer is updated with “IN PROGRESS” pictures of the apparatus in production.</p> <p><u>MID-POINT INSPECTION</u></p> <p>At mid-point of build process if deemed necessary by department, representatives of</p>		

	Bidder Complies	
	Yes	No
<p>the department may visit the factory during business hours to check on progress of the rescue apparatus. A factory representative will be on site to give updates and let department representatives see their truck that is being built.</p> <p><u>FINAL INSPECTION VISIT</u></p> <p>Prior to the delivery process, representatives from the Department will perform a final inspection while the vehicle is still at the factory. This visit shall be at the discretion of the department unless the apparatus manufacturer is in excess of 200 road miles.</p> <p>Following the final inspection visit, the rescue apparatus will be available for delivery.</p> <p><u>TRAVEL EXPENSES</u></p> <p>If the apparatus manufacturer is in excess of 200 rode miles, there shall be travel expenses included in the cost of this proposal for three (3) department representatives for the following trip(s):</p> <ul style="list-style-type: none"> • Pre-build Meeting • Mid-Point Inspection • Final Inspection <p>Travel expenses shall include the following:</p> <ul style="list-style-type: none"> • Airfare • Hotel Stays • Meal Voucher • Rental Car <p>Travel arrangements shall be coordinated through the local sales representative if applicable.</p> <p><u>DELIVERY, DELIVERY ENGINEER, AND TESTING</u></p> <p>Bluff City Rescue Squad shall take delivery of the finished apparatus at the factory following the final factory inspection visit.</p> <p>During the delivery of the rescue apparatus, a qualified and responsible representative of the contractor shall demonstrate the apparatus and provide initial instruction to representatives of the customer regarding the proper operation, care and maintenance of the apparatus and equipment supplied.</p> <p><u>PERFORMANCE TESTS AND REQUIREMENTS</u></p> <p>A road test shall be conducted with the apparatus fully loaded and a continuous run of ten (10) miles or more shall be made under all driving conditions, during which time the apparatus shall show no loss of power or overheating.</p>		

	Bidder Complies	
	Yes	No
<p>The transmission drive shaft or shafts, and rear axle shall run quietly and be free from abnormal vibration or noise throughout the operating range of the apparatus. Rescue apparatus shall adhere to the following parameters:</p> <ul style="list-style-type: none"> • The apparatus, when fully equipped and loaded, shall have not less than 25 percent or more than 50 percent of the weight on the front axle, and not less than 50 percent nor more than 75 percent on the rear axle. • The apparatus shall be capable of accelerating to 35 mph from a standing start within 25 seconds on a level concrete highway without exceeding the maximum governed rpm of the engine. • The service brakes shall be capable of stopping a fully loaded vehicle in 35 feet at 20 mph on a level concrete highway. The brake system shall conform to Federal Motor vehicle Safety Standards (FMVSS) 121. • The apparatus, fully loaded, shall be capable of obtaining a speed of 60 mph on a level concrete highway with the engine not exceeding the governed rpm (full load). <p><u>CERTIFICATION OF NFPA 1906 COMPLIANCE</u></p> <p>As per NFPA 1906, the purchaser shall assume the responsibility of determining, prior to the purchase of the apparatus, which will be responsible for ensuring that all aspects of NFPA 1906-2016 are met. The manufacturer shall be responsible for providing or performing only the items requested by the purchaser in the documents provided to the manufacturer by the purchaser.</p> <p>Written certification shall be provided by the manufacturer stating that the delivered apparatus complies with the NFPA 1906-2016 Standard. If the purchaser has elected to provide, perform, outsource and/or contract with a third party, any item required by NFPA 1906-2016 (per the previous paragraph), the manufacturer shall provide, upon delivery, a “Statement of Exceptions” per Chapter 4 of NFPA 1906. This “Statement of Exceptions” shall include the following:</p> <ol style="list-style-type: none"> 1. A separate specification of the section of the NFPA Standard for which the apparatus is lacking compliance. 2. A description of the particular aspect of the apparatus that is not compliant. 3. A description of the further changes or modifications to the delivered apparatus which must be completed to achieve full compliance. 4. An identification of the entity that will be responsible for making the necessary post-delivery changes or modifications to the apparatus to achieve full compliance with the applicable standard. <p>The responsibility shall rest with the purchaser to ensure that the apparatus not be placed into active emergency service until fully compliant with NFPA 1906.</p>		

	Bidder Complies	
	Yes	No
<p><u>CHASSIS FLUID LABEL</u></p> <p>A permanent plate shall be mounted in the driver’s compartment specifying the type of the following fluids used in the apparatus (if applicable) for normal maintenance.</p> <ul style="list-style-type: none"> • Engine oil • Engine coolant • Transmission fluid • Pump transmission fluid (if applicable) • Pump primer fluid (if applicable) • Drive axle fluid • Air-conditioning refrigerant • Air-conditioning lubrication oil • Power steering fluid • Cab tilt mechanism fluid (if applicable) • Transfer case fluid • Equipment rack fluid (if applicable) • Generator system lubricant • Front and Rear Tire Pressures <p><u>OCCUPANY LABEL</u></p> <p>A permanent plate or label stating the maximum number of personnel allowed to ride on the apparatus at any one time shall be provided and installed in clear view of the driver.</p> <p>The label shall state “VEHICLE MAXIMUM SEATING CAPACITY IS TWO (2)”</p> <p>The label shall be visible from each seated position.</p> <p><u>SEATED AND BELTED LABEL</u></p> <p>Permanent plate or label shall be provided stating “OCCUPANTS MUST BE SEATED AND BELTED WHEN APPARATUS IS IN MOTION”.</p> <p>The label shall be visible from each seated position.</p> <p><u>DO NOT RIDE LABEL</u></p> <p>A permanent plate or label shall be attached to the appropriate areas of the apparatus stating that riding on the rear step or any exterior position on the apparatus is prohibited.</p>		

	Bidder Complies	
	Yes	No
<p><u>DO NOT WEAR HELMET LABEL</u></p> <p>Permanent plate or label shall be provided stating “DO NOT WEAR HELMET WHILE SEATED”.</p> <p>The label shall be visible from each seated position.</p> <p><u>BODY ELECTRICAL</u></p> <p>All 12-volt electrical equipment installed by the apparatus manufacturer shall conform to modern automotive practices.</p> <p>All wiring shall be high temperature crosslink type.</p> <p>Wiring shall be run in loom or conduit where exposed and have grommets where wire passes through sheet metal.</p> <p>Automatic reset circuit breakers shall be provided which conform to SAE Standards.</p> <p>Wiring shall be color, function and number coded.</p> <p>Exterior exposed wire connectors shall be positive locking, and environmentally sealed to withstand elements such as temperature extremes, moisture and automotive fluids.</p> <p>Electrical wiring and equipment shall be installed utilizing the following guidelines:</p> <ul style="list-style-type: none"> • All holes made in the roof shall be caulked with silicon. Rope caulk is not acceptable. Large fender washers, liberally caulked, shall be used when fastening equipment to the underside of the cab roof. • Any electrical component that is installed in an exposed area shall be mounted in a manner that shall not allow moisture to accumulate in it. Exposed area shall be defined as any location outside of the cab or body. • Electrical components designed to be removed for maintenance shall not be fastened with nuts and bolts. Metal screws shall be used in mounting these devices. Also a coil of wire shall be provided behind the appliance to allow them to be pulled away from mounting area for inspection and service work. • Corrosion preventative compound shall be applied to all terminal plugs located outside of the cab or body. All non-waterproof connections shall require this compound in the plug to prevent corrosion and for easy separation (of the plug). • All lights that have their sockets in a weather exposed area shall have corrosion preventative compound added to the socket terminal area. 		

	Bidder Complies	
	Yes	No
<ul style="list-style-type: none"> All electrical terminals in exposed areas shall have silicon (1890) applied completely over the metal portion of the terminal. All emergency light switches shall be mounted on a separate panel installed in the cab. A master warning light switch and individual switches to be provided to allow pre-selection of emergency lights. The light switches shall be "rocker" type with an internal indicator light to show when switch is energized. All switches shall be properly identified and mounted in a removable panel for ease in servicing. Identification of the switches shall be done by either printing or etching on the switch panel. The switches and identification shall be illuminated. <p>All lights and reflectors, required to comply with Federal Motor Vehicle Safety Standard #108, shall be furnished.</p> <p>Rear identification lights shall be recessed mounted for protection.</p> <p>Lights and wiring mounted in the rear bulkheads shall be protected from damage by installing a false bulkhead inside the rear compartments.</p> <p>An operational test shall be conducted to ensure that any equipment that is permanently attached to the electrical system is properly connected and in working order.</p> <p><u>EXTERIOR LIGHTING</u></p> <p>Exterior lighting shall meet or exceed Federal Department of Transportation, Federal Motor Vehicle Safety Standards and National Fire Protection Association requirements in effect at time of proposal.</p> <p>Front headlights shall be halogen type and comply with all FMVSS requirements.</p> <p>Five (5) LED clearance and marker lights shall be installed across the leading edge of the cab.</p> <p><u>REAR DOT LIGHTING</u></p> <p>There shall be three (3) LED lights installed as identification lights located at the rear of the apparatus.</p> <p>There shall be two (2) LED lights installed at the rear of the apparatus used as clearance lights located at the rear of the apparatus.</p> <p>There shall be two (2) LED lights installed on the side of the apparatus.</p>		

	Bidder Complies	
	Yes	No
<p><u>REAR FMVSS LIGHTING - WHELEN 600 SERIES</u></p> <p>There shall be stop/tail/turn/back-up LED lighting provided and installed on the rear of the apparatus as follows:</p> <ul style="list-style-type: none"> • Two (2) red LED combination stop/tail lights. • Two (2) amber LED turn signal lights. • Two (2) clear LED backup lights. • Four (4) red reflectors shall be installed as applicable around the body. <p><u>2018 FORD F-550 CAB AND CHASSIS</u></p> <ul style="list-style-type: none"> • 6.7L V8 Powerstroke Diesel Engine • 6-Speed Automatic Select-Shift Transmission • 2-Door Regular Cab • 4x4 Transfer Case • Dual Rear Wheels • Fire and Rescue Prep Package • PTO Prep Package • Power Equipment Group - Windows / Door Locks / Mirrors • A/C – Heat – Defrost • Customer Preferred Trim Package • Gray Vinyl Bucket Seats • Black Floor Covering • All-Season Tires • Stainless Steel Wheel Simulators • Back-up Alarm • Chrome Appearance Package - Bumper and Grill • Tire Pressure Indicators • Rear Mud Flaps • Color: White • AM/FM Stereo • Rear View Camera System w/ In-Cab Color Monitor • Rear Receiver Hitch w/ 7-Pin Trailer Plug • Custom Polished Diamond Tread Aluminum Cab Running Boards • Warn 12,000-lb Zeon Front Winch w/ Synthetic Rope, Roller Guide and Tethered Remote • Warn Transformer Winch Mount and Brush Guard - Black Finish • Kussmaul 1000 Battery Maintainer - Super Auto Eject Receptacle 		

	Bidder Complies	
	Yes	No
<p><u>12' EXTREME DUTY ALUMINUM RESCUE BODY</u></p> <ul style="list-style-type: none"> • Extreme Duty 3/16" Aluminum Body Construction - 72" High Body • Extreme Duty 3"x3"x.25" Crush Resistant Aluminum Sub-Frame • Polished Diamond Tread Aluminum Rear Step Bumper - 12" • Satin Aluminum Rub Rails on Each Side • Polished Diamond Tread Aluminum Rock Guards - Body Front • LED FMVSS Lighting • Whelen 600 Series LED Tail/Stop/Turn Lights - Chrome Trim Bezels • LED Underbody Ground Lights • LED Illuminated Rear Grab Rails • Light Tower Well - Recessed 6" into Top of Body - Best Placement for Compartment Space <p><u>COMPARTMENTS</u></p> <ul style="list-style-type: none"> • Heavy Duty 3/16" Aluminum Construction • Door Opening Dimensions <ul style="list-style-type: none"> ~ L/R-1: 23" wide - 51" high - 22" deep - Transverse Over Frame ~ L/R-2: 23" wide - 51" high - 22" deep - Transverse Over Frame - Bolted Divider in Middle ~ L/R-3: 39" wide - 30" high - 22" deep - Transverse Over Frame ~ L/R-4: 30" wide - 51" high - 22" deep - Includes (2) Adjustable Shelves Each Side ~ B1 REAR: 47" wide - 38" high - 36" deep ~ B2 REAR: (3) SCBA Cylinder Storage Compartment w/ Pike Pole Storage • Enclosed Top Notch Storage Compartments - Folding Door at Rear Each Side • ROM Satin Roll-Up Doors - Generation IV • Dual Integrated LED Compartment Lights • Zolatone Interior Compartment Finish - Light Gray <p><u>WARNING EQUIPMENT</u></p> <ul style="list-style-type: none"> • Whelen Justice 56" SUPER LED Warning Light Bar • Whelen 500 Series SUPER LED Warning Lights - Lower Sides • Whelen 600 Series SUPER LED Warning Lights - Upper and Lower Rear • Whelen 700 Series SUPER LED Warning Lights - Front Grill • Whelen 900 Series SUPER LED Warning Lights - Upper Sides • Whelen Perimeter Warning Lights to Include Chrome Trim Bezels • Whelen 295 Electronic Siren w/ PA Function • (2) 100 Watt Feniex Siren Speakers • Custom Aluminum Center Console - Black Zolatone Finish • Custom Rocker Switch Panel - Color Coded Switch Covers 		

	Bidder Complies	
	Yes	No
<p><u>SCENE LIGHTING</u></p> <ul style="list-style-type: none"> • (2) Whelen 600 Series LED Stationary Scene Lights - Rear • (4) Whelen 900 Series LED Stationary Scene Lights - Sides • Will-Burt Night Scan Chief 2.3 Telescoping Light Tower • - (4) FRC Evolution Light Heads • - 12 Volt Operation • - Remote Control in Compartment L1 • - Light Tower Well – Recessed 6” into Top of Body – Best Placement for Compartment Space <p><u>Graphics</u></p> <ul style="list-style-type: none"> • Department will approve final colors and design during pre-build conference. • All removable items such as brackets, compartment doors, door hinges, trim, etc. will be removed and painted separately to insure paint behind all mounted items. Body assemblies that cannot be finish painted after assembly will be finish painted before assembly if applicable. • NFPA-1901 (2016 Edition) 15.9.3* Reflective Striping: A retro reflective stripe(s) will be affixed to at least 50 percent of the cab and body length on each side, and at least 25 percent of the width of the front of the apparatus. The stripe or combination of stripes will be a minimum of 4 in. in total width. 1” X 4” X 1” pattern of silver Scotch-light will be utilized on the apparatus. A graphic design will be permitted to replace all or part of the required striping material if the design or combination thereof covers at least the same perimeter length(s) required by NFPA. • At least of 50% of the rear vertical surfaces of the apparatus will be equipped with a minimum 6 inch alternating red and yellow, fluorescent yellow or fluorescent yellow green chevron retro reflective striping sloping downward and away from the centerline of the vehicle at an angle of 45 degrees. • Forty-one (41) to sixty (60) vinyl letters, 3.00" high, outlining and shading will be provided. Rescue Squad will provide lettering layout to successful bidder. <p><u>Equipment</u></p> <ul style="list-style-type: none"> • Equipment required by the NFPA 1901/1906 Annex that is not specified in this document will be supplied by the fire department. • Equipment to be provided by Contractor: <ul style="list-style-type: none"> ~ One bag of miscellaneous hardware will be supplied with the finished apparatus. This hardware will consist of nuts, bolts, screws, washers, etc. used in the manufacture of the apparatus. • (1) Live Cord Reel - 150’ Cord - 4-Gang Junction Box w/ Light - Compartment L1 • (1) Honda Eu3000 Portable Generator - Generator Slide Tray - Compartment L1 		

	Bidder Complies	
	Yes	No
<ul style="list-style-type: none"> • (1) Adjustable Shelf - Compartment L2 • (2) Long Spine Board Slotted Dividers - (1) Stokes Basket Slotted Divider - Compartment L3 • (3) Air Bag Slotted Dividers - Compartment L3 • (1) Interior Hinged Cribbing Door - (1) Adjustable Shelf - Compartment L4 • (2) Vertical Tool Boards - Compartment R1 • (1) Adjustable Shelf - Compartment R2 • (3) Poly Slide Out Drawers - Compartment R3 • (2) Adjustable Shelves - (1) Interior Hinged Cribbing Door - Compartment R4 • (1) 1500-lb Single Direction Slide Out Tray - Compartment B1 • (2) TNT 10,500 PSI Electric Rewind Hydraulic Hose Reels - 100' Hose - Compartment B1 • (2) Hydraulic Hose Slots - Sized for 30' Hydraulic Hose - Each Side of Compartment B1 • (4) 4-Gang Stationary Electrical Boxes - Compartments L1, L4, R1, R4 • Electrical Junction Box with Breaker Panel • Bulldog Mounting Brackets - (3) Tool Mounts - (1) Pump Mount - Installed <p><u>WARRANTY</u></p> <ul style="list-style-type: none"> • Overall Apparatus 1 Year Bumper to Bumper Minimum Warranty • Chassis 3 Year / 36,000 Miles Bumper to Bumper • Engine 5 Years • Transmission 5 Years • Body Perforation 10 Years • Paint 5 Years • Electrical Wiring 5 Years • Whelen Warning Equipment 5 Years <p><u>APPARATUS SERVICE CENTER</u></p> <p>The apparatus manufacturer shall operate a full service maintenance center to include engine and mechanical repair, preventative maintenance, full capacity fabrication shop, full paint and body shop, collision repair, electrical service and repair as well as a full service custom graphics shop.</p> <p>There shall be a factory service center within 150 miles of the Bluff City Rescue Squad.” <u>NO EXCEPTIONS</u>”</p> <p>If the apparatus is not able to be driven, the cost of towing shall be covered by the initial chassis warranty if applicable to the situation.</p>		

**EXHIBIT “A”
EXCEPTIONS TO RFP**

EXHIBIT “B”
MANUFACTURER HISTORY

**EXHIBIT “C”
REFERENCES**

EXHIBIT “D”
DEALER AUTHORIZATION

**EXHIBIT ‘E’
BUSINESS LICENSE**

**EXHIBIT ‘F’
WARRANTIES**

EXHIBIT “G”
COMMERCIAL GENERAL &
AUTOMOBILE LIABILITY INSURANCE

EXHIBIT “H”
EXCESS LIABILITY INSURANCE

**EXHIBIT “I”
BANKRUPTCY**

**EXHIBIT “J”
SURETY (BID) BOND**

Exhibit “K”

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

Signature

Date