

**LAS CRUCES PUBLIC SCHOOLS DISTRICT  
REQUEST FOR PROPOSAL**

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**RFP NO: 18-19-05P**

**INTERNAL REVENUE SERVICES (IRS) SECTION 125 CAFETERIA PLAN  
FOR  
THIRD - PARTY ADMINISTRATIVE SERVICES**

The Las Cruces Public School District (School District) is requesting proposals from a licensed Third-Party Administrator company or firm interested in providing dedicated administration services for its IRS Section 125 Cafeteria Employee Benefits Plan.

This proposal also seeks offers from independent insurance carriers to address the need of Las Cruces Public Schools Employees for additional After-Tax Whole life insurance policies.

Prospective vendor may obtain a copy of the proposal by registering via the Vendor Registry website by the provided link. <http://www.lcps.net/finance/purchasing-and-materials-management/>. Proposal packages may also be obtained from the Purchasing Department at 505 South Main Street, Suite 249, Las Cruces, NM, Business phone (575) 527-5844.

Proposal submittals will be received until 10:00 a.m., May 13<sup>th</sup>, 2019 in the Purchasing Department at the address above. No proposal will be accepted after this due date and time.

**Publish Date: Sunday, April 21<sup>th</sup>, 2019**