



**Request for Qualifications  
Project Identification #: 0016632  
Bulloch County Board of Commissioners  
Office of Capital Projects  
Professional Design Services for S&S Greenway – Phase III**

**ANNOUNCEMENT**

The Bulloch County Board of Commissioners is accepting Statements of Qualifications (SOQ) from qualified firms to provide professional engineering design services as stated in this solicitation for Phase III of the S&S Greenway, a multi-use trail funded in part by a Transportation Alternative Program grant. The Qualifications Based Selection (QBS) process will be utilized. The deadline for receipt of all submissions is 2:00 PM, Monday, August 19, 2019 and will be recorded as received. Prospective firms shall file all documents necessary to support its submittal, as prescribed. NO FAXES OR EMAILS ACCEPTED. No public opening of records will occur.

Firms are responsible for checking Bulloch County's website at [www.bullochcounty.net/procurement/](http://www.bullochcounty.net/procurement/) for any addenda issued for this SOQ. Firms are also responsible for the actual delivery of submittals during normal business hours to the Bulloch County Board of Commissioners, North Main Annex, 115 North Main Street, Statesboro, Georgia 30458. An ORIGINAL PROPOSAL along with FIVE (5) copies must be submitted in a sealed envelope that is clearly marked with the submission date and time, project name, as well as identification number listed above. No vendor's conference is scheduled.

A SOQ review will determine conformity with the specifications and evaluation of other criteria. At that time a short list of potential vendors may be developed. The evaluation team may, at their option, request any or all vendors to make an oral presentation. Upon the closure of the evaluation, the evaluation team will recommend selection of a SOQ to the County Manager and the Board of Commissioners for final approval at their next subsequent regular meeting. Upon final approval, an agreement for terms, conditions and pricing will be negotiated.

The Bulloch County Board of Commissioners is an equal opportunity procurer. Bulloch County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined by 49 CFR Part 23 will be afforded full opportunity to submit SOQ in response to this request and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

A SOQ package may be requested electronically through the county's electronic vendor registry, by USPS, or contacting the Bulloch County Purchasing Manager below. Project content inquiries may also be directed in writing via email to the Project Manager(s) listed below:

Project Manager: Cindy Steinmann, Special Projects Manager  
csteinmann@bullochcounty.net

Procurement Process: Faye Bragg, Purchasing Manager  
fbragg@bullochcounty.net



## TERMS AND CONDITIONS

Qualifications Based Selection: Pursuant to the County's policies, this solicitation shall be performed on a qualifications-based selection process consistent with O.C.G.A., Title 50, Chapter 22, Sections 1-9, and the Brooks Act (Public Law 92-582).

Disqualification: Statement of Qualifications may be disqualified for: a) receipt of the proposal by the County past the stated deadline; b) any irregularities; or, c) failure to complete proposal information correctly. If in the opinion of the Bulloch County Board of Commissioners, the vendor is not in a position to perform the contract, the statement may be disqualified. The County reserves the right to waive any minor informality or irregularities.

Lawsuits/Bribery: Prospective vendors shall disclose any record of pending lawsuits, criminal violations and/or convictions, etc., conflicts of interest, or contract defaults.

Liability: The County is not liable for any cost incurred in the preparation of the Proposal. Nor is the County bound by any information provided unless reduced to writing and distributed as a written addendum.

Insurance: Those firms selected for a shortlist or called for interviews shall provide proof of purchase from and maintain with a company or companies authorized to do business in the state of Georgia the following types of insurance:

- A. Statutorily required workers' compensation insurance.
- B. Commercial general liability insurance, with an endorsement naming the County as an additional insured, and with limits of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.
- C. Motor vehicle liability insurance with limits of not less than \$1,000,000.00 for bodily injury to or death of one person in any one accident, and not less than \$2,000,000.00 because of bodily injury to or death of two or more persons in any one accident; and not less than \$250,000.00 because of injury to or destruction of property.
- D. Professional malpractice insurance (i.e., errors and omissions insurance) in an amount not less than \$5,000,000.00 per occurrence.

Reservations: The County reserves the right to reject any or all proposals, to award in whole or in part and to waive minor immaterial defects in proposals. Negotiations may be necessary to complete the contract.

Clarification of submittals: The County reserves the right to seek clarification of any point in a respondent's proposal, or to obtain additional information.

Exceptions: Conditional proposals or those that take exception to the specifications will be considered only at the discretion of the County Manager.

Indemnification: The County shall not be held responsible for claims for bodily injury, death, or property damage that may arise from the performance of contractual services with the County.



County Obligations: Bulloch County has a standing policy to disqualify or withhold compensation to vendors, contractors and professional consultants from compensation or doing business with the County if there are existing obligations to Bulloch County for any liens, ad valorem taxes, licenses or other financial remittances due to the County.

Award: All proposals will be negotiated for pricing with the most qualified vendor. The vendor to whom the award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the award to a vendor who has previously failed to perform properly, or to complete on time contracts of a similar nature.

Local Vendor Preference: Because this solicitation is for professional design services under a Qualifications Based Selection (QBS) process, the County's local vendor pricing preference which allows for such a vendor to match the lowest price bid if within 5% ***shall not be applicable.***

## **EXECUTIVE SUMMARY AND PROJECT DESCRIPTION**

### Background

The S&S Greenway is an abandoned railroad line formerly owned by the extinct Savannah and Statesboro Railroad Company. Phases I and II of the S&S Greenway consist of a 2.75-mile shared use path that was completed in 2011 and funded by the Transportation Enhancement Act (\$829,000) and Recreational Trails Programs (\$200,000) grants along with local matching funds of approximately \$1 million, not including force work value.

Phase I is a shared use (bike-ped) path starting in the City of Statesboro at Gentilly Road, extending to Cawana Road. Phase I includes a tunnel under the East Statesboro Bypass that was constructed by the Georgia Department of Transportation (GDOT). Phase II continues from Cawana Road to Pretoria Rushing Road to what is known as the Five Points roundabout intersection. In Phase II, Bulloch County constructed a two-lane road parallel to the shared use path with a grassed median, managed access points, and a raised American with Disabilities Act (ADA) compliant crosswalk at the intersection of Cawana Road with motion-sensor operated flashing beacons. Two trail heads with water fountains, restrooms, and bike storage facilities were constructed at Gentilly and Five Points. At Five Points, the trail head offers a passive park setting. The County has installed a roundabout intersection with ADA compliant bike-pedestrian crossings and refuge islands that will connect to the proposed third phase.

In December 2018, the County was notified that its competitive application had been awarded through a Transportation Alternatives Program (TAP) grant and project agreement for preliminary engineering in the amount of \$300,000, with local matching funds to be provided in the amount of \$75,000. The County anticipates applying for subsequent Transportation Alternatives Program funding of up to \$2,100,000 for the construction of Phase III, once the design is complete. In May of 2018, the County voters approved a Transportation Special Purpose Local Option Tax (TSPLOST) which currently has allocated \$1.6 million for Phase III improvements.

Meanwhile, the County would also like to consider a coordinated project for improving the adjacent unimproved public road, Josh Hagin Road, that runs parallel to the proposed multi-use trail (see proposed conditions below and Exhibit A).

### Existing Conditions



1. The County owns 100% of the required right-of-way for the 4.5-mile trail extension for a width of one-hundred feet (100').
2. Utility encroachments include a fiber optic cable that runs within the right-of-way, and intermittent rural electric utilities poles and lines.
3. The right of way on Josh Hagin Road is currently used as a publicly maintained unimproved dirt road from approximately three-hundred feet (300') west of Pretoria Rushing Road with the terminus ending at Grimshaw Road.
4. The remaining right-of-way only features remnants of the former railroad path but will not require road improvements, only multi-use trail improvements. Areas adjacent to this portion of the right-of-way is used for active farming.
5. County GIS map overlays indicate federally protected wetlands that may require permitting, mitigation or a boardwalk to be constructed over the wetlands.
6. There is strong community support for this project.
7. Bulloch County is GDOT Local Administered Project (LAP) certified.

#### Proposed Conditions and Project Description

1. Phase III proposes a 12-foot-wide paved shared use (bike-ped) path (similar in nature to Phases I and II) beginning at the existing terminus of the S&S Greenway at the Five Points intersection, running parallel to Josh Hagin Road within existing County right of way, crossing Grimshaw Road, and continuing along an undeveloped section to West Lane Street in the City of Brooklet.
2. The trail will continue along Lane Street in front of Brooklet Elementary School with an improved sidewalk, which provides interconnectivity among sidewalks from the school into Downtown Brooklet.
3. The trail will continue along Lane Street in close proximity to single-family residences, to the Brooklet Trailhead behind the John Wesley Center near the intersection of Lane Street and Depot Street.
4. Trail heads with restrooms, water fountains, and parking are proposed to be located at Grimshaw Road and at Depot Street in Brooklet.
5. Land acquisition may be needed for the Grimshaw Road trailhead absent of a design option that can be used within the right-of-way moving toward Brooklet.
6. Other proposed amenities may include landscaping, benches, bicycle racks, trash receptacles, educational/cultural displays, or exercise apparatus.
7. The design should also consider pedestrian/bicycle safety enhancements for crossing the roundabout intersection at Five Points.
8. Josh Hagin Road is being considered for improvement to a two-lane paved road with controlled access and potential traffic calming features such as speed humps, chicanes, or speed tables. The total roadway length to be paved is approximately 2.5 miles. **The paving of Josh Hagin Road is not included in the TAP grant scope, and would be funded separately, using County TSPLOST funds.**

#### **SCOPE OF WORK, TASKS, DELIVERABLES**

1. Perform initial surveys, soil investigations, etc. as needed for environmental documents and design.
2. Prepare preliminary (concept) and design-development plans and specifications **for the multi-use trail**, including trailheads and amenities (TAP funding with local match).
3. Prepare preliminary (concept) plans and design-development and specifications **for improving Josh Hagin Road. However, with the cost dependent on available local**



**funding, three alternative concepts may be required – no build, paving with traffic calming, paving without traffic calming.**

4. Evaluate the need for and design of pedestrian/bicycle safety features at the Five Points roundabout, as well as traffic calming features along Josh Hagin Road.
5. Provide detailed cost estimates for each project alternative.
6. Pending available funding and approval, prepare construction documents, bid documents and general supplemental conditions; provide bid assistance and construction administration.

## **TECHNICAL EXPERTISE**

The County is seeking to contract with an engineering firm, registered to practice in the State of Georgia, and that is a prequalified consultant with the GDOT. It is anticipated that the successful firm will have extensive knowledge and expertise in the following areas:

1. Design of multi-use trails or pedestrian and bicycle facilities.
2. Roadway design, including traffic calming measures.
3. Federally funded project management required by the GDOT (including PDP and LAP provisions).
4. All engineering services shall be performed in compliance with all local, state, and federal laws, regulations, and executive orders as applicable and required by the Federal Highway Administration, TAP Grant provisions.

## **REQUIRED AREA CLASSES**

*Prime Consultants* are defined as the firm submitting the Statement of Qualifications and the firm with whom Bulloch County will contract. The *Team* is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section B. Respondents should submit a summary form which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The *Prequalification Expiration Date* must be current by the deadline stated for this RFQ.

A. The **Prime Consultant MUST** be prequalified by GDOT in the area classes listed below:

- 3.01 Two-Lane or Multi-lane Rural Roadway Design
- 3.02 Two-Lane or Multi-lane urban Roadway Design
- 3.07 Traffic Operations Design
- 3.10 Utility Coordination
- 3.12 Hydraulic and Hydrological Studies (Roadway)
- 3.13 Facilities for Bicycles and Pedestrians

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

- 1.06(a) NEPA
- 1.06(b) History
- 1.06(c) Air Quality



- 1.06(d) Noise
- 1.06(e) Ecology
- 1.06(f) Archaeology
- 3.08 Landscape Architecture Design
- 3.11 Architecture
- 5.01 Land Surveying
- 5.02 Engineering Surveying
- 6.01(a) Soil Survey Studies
- 9.01 Erosion, Sedimentation, and Pollution Control Plan

Project Schedule and Milestones

Assuming TAP funding for construction is awarded and in place, the Board of Commissioners would like to adhere to the following general schedule for completed tasks for this project:

|                        |                  |
|------------------------|------------------|
| Pre-Design/Concept:    | December 1, 2019 |
| Final Design:          | May 1, 2020      |
| Bidding:               | July 1, 2020*    |
| Begin Construction:    | October 1, 2020* |
| Complete Construction: | June 30, 2021*   |

*\*Pending submission and award of TAP funds for construction*

The firm who is awarded the contract may be authorized to proceed with final design. Upon firm selection the final scope may be modified based on the submitted proposal, or other mitigating factors.

**ANTICIPATED CONSTRUCTION DELIVERY METHOD: DESIGN-BID-BUILD**

Under a Design-Bid-Build project delivery process, the County may extend a contract with the selected consultant to complete bid documents and assume construction management, subject to the approval of the Board of Commissioners. The selected consultant will then be responsible for the timely production of contract documents for construction that meets the County's scope of work and program of requirements at or below the stated cost limitations.

**EXPECTED USE AND USERS**

It is anticipated that the Bulloch County Parks and Recreation Division and the Bulloch County Transportation Division will share responsibility for operation and maintenance of the proposed facility. The primary use for the trail is expected to be made up of pedestrians, residents, and bicyclists. The primary use for the proposed road is commuter type travel or for the limited or potential movement of farming or forestry equipment. Though the area is relatively undeveloped, the completion of Josh Hagin Road may induce future residential development.

**FUNDING PLAN**

The current preliminary budget for leading to the completion of a master-site plan, pre-design, final design, construction and FF&E is estimated at \$2,100,000 for the multi-use trail including contingency and consulting fees. Funds will be allocated from the Bulloch County Special Purpose Local Sales Tax, Bulloch County Transportation Special Purpose Local Sales Tax, the Transportation Alternatives Program and potential Georgia Department of Natural Resources Recreational Trails Grant(s).



## **CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS**

Small and minority businesses, women's business enterprises, and labor surplus area firms are encouraged to participate in this RFQ. If the awarded firm (prime consultant) uses any subcontractors or subconsultants, the following affirmative steps are required of the prime consultant:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

In awarding points for a DBE participation criterion in the evaluation and selection of the most highly qualified consulting firm/team, the County must consider the prime consultant's good faith efforts (as specified in 49 CFR 26 Appendix A) to engage DBEs, as demonstrated in the firm's response to the solicitation. Consulting firms which have demonstrated or documented good faith efforts to engage DBE firms in the delivery of the solicited services shall be considered to have satisfied the DBE evaluation criterion.

### **PROPOSAL SUBMISSION REQUIREMENTS**

The following content and order should be contained in your firm's Statement of Qualifications. Please do not add any marketing material unless it is relevant to explaining your project approach. Bulloch County may, in its sole discretion, request clarifications of the information submitted. **Non-extraneous illustrations and supplemental attachments and explanations are acceptable. Prose and style should be straight-forward and not superfluous.** Please include the following information.

1. Abstract: Maximum fifteen-page abstract that includes:
  - a) A brief description of firm's specific abilities and expertise related to this type of project.
  - b) A statement showing the interest in and understanding of the project; indicate any concerns regarding permitting, scheduling, site, etc.
  - c) Description of the likely approach to the project. The approach may or may not differ from the proposed scope but should be relevant to the spirit or intent of the project, or reflect a similar project approach you have used before.
  - d) The roles and responsibilities of key project personnel and any sub-consultants.
  - e) Description of the current workload for key personnel dedicated to this project and how it will be incorporated into their schedule.
  - f) A statement on how client communications will be handled.
  - g) A statement referencing techniques or methods of quality control the firm will apply to the management of the project.
  - h) A statement disclosing any pending legal or ethical charges against the firm.



- i) A statement identifying the approach to utilizing DBE consultants, current and history of utilizing DBE consultants, as well as DBE consultants intended to be utilized for the project/contract under evaluation.
- 2. Using or modifying the proposed scope of work, provide a project schedule and explain the sequence of tasks your firm will take to complete this project and accomplish the deliverables – a Gantt or PERT chart is preferred.
- 3. Provide client reference information for relevant projects (name, address, telephone number, e-mail, etc.).
- 4. Mandatory procurement forms are required for submission in addition to the SOQ. Except for signatories, seals and stamps, other information required for submission forms may be filled out either electronically, except for signatures, or free hand. However, free hand entries, both on originals and copies, must be legible. The signatories acknowledge the terms and conditions.
  - a) Non-Collusion Affidavit
  - b) Vendor Declaration Affidavit
  - c) Contractor Affidavit
  - d) GSA Standard Form 330 (can be downloaded at <http://www.gsa.gov/portal/forms>): **All proposers and sub-consultants must fill out GSA Form SF-330 according to and compliant with its instructions to illustrate the firm's qualifications and experience.**

**PROPOSAL PROCUREMENT SCHEDULE AND CRITERIA**

Upon submission of the proposal, a staff evaluation team will organize, review and score the proposals based on the criteria below. Prior to the final selection, the evaluators may select one or more finalists to make presentations, or require submittal of further documentation regarding the firm's capabilities and qualifications. Upon final review and summary a recommendation will be made to the County Manager and the Bulloch County Board of Commissioners for a final selection and authorization to award a contract. The County anticipates negotiating a total project fee with the selected firm after the selection process has been completed subject to the GDOT and TAP Grant requirements. The following schedule shall be followed in the course of this procurement.

| PROCUREMENT SCHEDULE                      |  |   |
|---|--|---|
| ACTIVITY                                  | DATE   | ACTION  |
| <b>RFQ Issued</b>                         | July 19, 2019  | Begin circulation and notice.   |
| <b>Qualifications Submission Deadline</b> | 2:00 PM, Monday, August 19, 2019   | <b>Submit one (1) original copy and five (5) hard copies to:</b><br>Bulloch County BOC<br>115 North Main Street<br>Statesboro, Georgia 30458<br>Attn: PI #0011632 |
| <b>Evaluation-Interviews/Site Visits</b>  | Short list completed by Monday, August 26, 2019<br>Interviews if necessary, to be completed by Wednesday, September 11, 2019 | Evaluation Team   |
| <b>Selection-Final Negotiations</b>       | Tuesday, September 17, 2019  | Board of Commissioners  |





**PROPOSAL SCORING CRITERIA**

The County's policy for this type of solicitation is to use Qualifications Based Selection (QBS). The table below represents the evaluation criteria to assess the qualifications of the design professional.

| <b>FACTORS</b>   | <b>SCORING BLOCKS</b>   |
|--|---|
| <b>Firm Qualifications and Expertise:</b> Consider <u>comparable</u> experience on projects of similar size and scope; background of specific personnel assigned to project; firm's capacity; and, project personnel roles and responsibilities <b>(45 points)</b> . | Outstanding (36-45)<br>Very Good (26-35)<br>Acceptable (16-25)<br>Marginal (0-15) |
| <b>Project Approach:</b> Understanding of project scope and unique issues; proposed client communication process; unique approaches successfully used elsewhere; methods used to control quality <b>(45 points)</b> .  | Outstanding (36-45)<br>Very Good (26-35)<br>Acceptable (16-25)<br>Marginal (0-15) |
| <b>Disadvantaged Business Enterprises:</b> Prime consultant's good faith effort to engage DBE's <b>(5 points)</b> .  | Outstanding (5)<br>Very Good (3-4)<br>Acceptable (2-3)<br>Marginal (0-1)          |
| <b>RFQ Submission Compliance:</b> All forms properly submitted; content is orderly and easy to follow and compare with other proposals. <b>(5 points)</b> .  | Pass (5)<br>Fail (0)  |

**EXHIBITS**

*Supplemental documentation found on the following pages consists of exhibits which might assist in the proposal preparation process:*

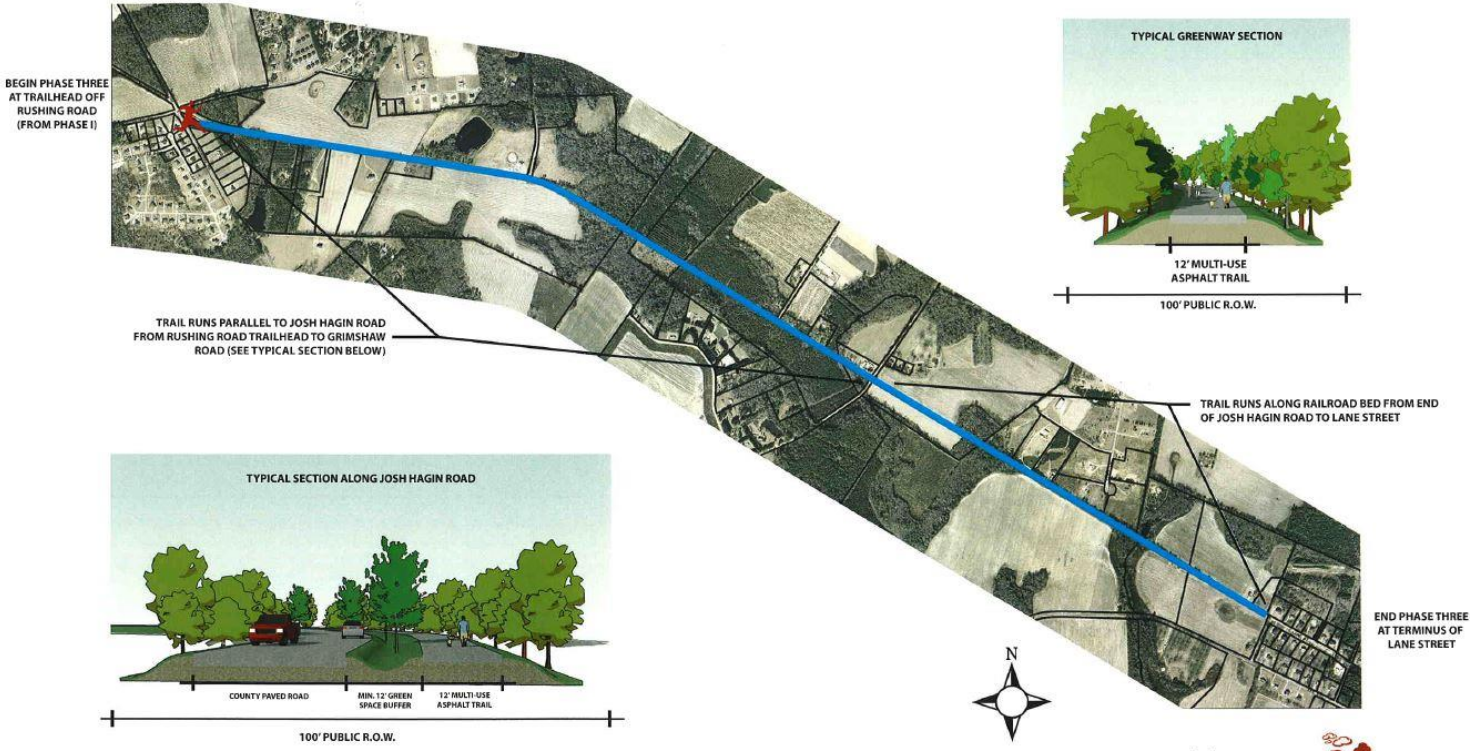
- Exhibit A: Site and Parcel Information



Exhibit A: Site and Parcel Information

# S&S GREENWAY PHASE THREE

Bulloch County, GA



## Wetlands





**BULLOCH COUNTY, GEORGIA  
NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the proposal:

STATE OF:

COUNTY OF:

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

The undersigned, being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. In making such representation, affiant further states for himself/herself and on behalf of vendor, that they have not been a party to any collusion among vendors in restraint of competition by agreement to submit a bid or proposal at a fixed price or to refrain from proposing; or with any office of Bulloch County or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between vendors and any official of Bulloch County or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_ 20\_\_.

NOTARY PUBLIC \_\_\_\_\_



**BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to July 19, 2019 at 2:00 P.M., but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

**VENDOR:**

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Name Title

**AFFIX CORPORATE SEAL (if applicable)**

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

NOTARY PUBLIC \_\_\_\_\_



**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bulloch County, Georgia has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Bulloch County, Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Georgia Department of Labor Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Bulloch County, Georgia at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV/Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Company Name

By: \_\_\_\_\_  
Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS  
THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires:  
\_\_\_\_\_

\* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).