

Florida Fish and Wildlife Conservation Commission Example Daily Observer Log Sheet

Project Information	
Contractor:	Project Name:
DEP Permit #:	Project Location:
USACE Permit#:	Work Location:
USACE Contract#:	Observer Location:
Observer Name (and Company):	Shift Start:
DATE:	Shift End:
Sunrise:	If night time, type of equipment/lights used:
Sunset:	

Weather and Visibility Information									
Location	Time	Day or Night	Glare	Water Clarity	Seas (wave height)	Visibility	Wind Speed and Direction	Precipitation	Estimated % cloud cover

Observer Logs	
Time	Notes: (i.e., start and stop times for vessels and dredging activities, shift changes, notable boat traffic, etc.)

Sighting Log										
Time	Species	Total Number	Adults	Juveniles	Closest distance to vessel	Activity or behavior	Shut down? (yes/no)	Time of Shutdown	Time of Start Up	Time last seen

Daily Summary					
Species	Total Number	Total Number outside 50 feet	Total Number inside 50 feet	Action Taken	Comments

Daily logs should be recorded for each day, even if work has temporarily ceased. The logs should note “no operation” and an explanation given (such as weather, broken equipment, etc.). This will assist with writing the end of project summary report.

Observer Signature _____