

CITY OF GALESBURG



PURCHASING
55 W Tompkins St
Galesburg, IL 61401
Phone: (309) 345-3678

INVITATION FOR BIDS

For the purchase of (2) new 2019 model single axle dump trucks with plows and spreaders
to be utilized by Public Works

Instructions to Bidders

1. An advertisement for sealed bids on the above was published in the Galesburg Register-Mail on October 01, 2018. As stated in such notice, bids will be received until 11:00 a.m., local time, November 07, 2018, and, at that time, publicly opened and read aloud in the Basement Conference Room, located in City Hall.
2. The person, firm or corporation making a bid shall submit it in a sealed envelope to the Purchasing Agent or his duly designated representative on or before the hour and the day stated above. The notation "Bid on (2) dump trucks for Public Works" shall appear on the outside of the sealed envelope. The bidder shall also include their Company name and address on the outside of the submitted envelope.
3. The bidder shall insert the price, and supply all the information as indicated on the Bid Form. The prices inserted shall be net and shall be the full cost for the items specified, including all factors whatsoever.
4. No charge will be allowed for taxes from which the City of Galesburg is exempt: the Illinois Retailer's Occupation Tax, the Service Occupation Tax, the Service Use Tax, the Use Tax, Federal Excise and Transportation Tax.
5. Each bidder shall affirm that no official or employee of the City of Galesburg is directly or indirectly interested in this bid for any reason of personal gain.
6. No bid may be changed or withdrawn after the time of the bid opening. Any modifications or withdrawals requested before this time shall be acceptable only when such request is made in writing and agreed to by the Purchasing Agent.

7. The City of Galesburg reserves the right to reject any and all bids and to waive any informalities or technicalities in the bidding. Any bid submitted will be binding for (60) sixty days after the date of the bid opening.
8. The City has adopted an "Equal Employment Opportunity Clause", which is incorporated into all specifications, purchase orders, and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry. A copy of this clause may be obtained at the City Clerk's Office, City Hall, Galesburg, Illinois.
9. The City of Galesburg has adopted an Affirmative Action Program. All formal sealed bids must be accompanied by a properly prepared Certificate of Compliance Form, whereby the vendor certifies the number of employees he has in each class of employment, and that affirmative action has been taken to ensure equality of opportunity in all aspects of employment.
10. Bidder certifies that all laws of the State of Illinois and ordinances of the City of Galesburg in effect at the date of bidding shall be observed by him. Evidence of any violation during the term of the agreement shall be considered sufficient reason to discontinue purchases by the City from that supplier.
11. All general bidding information, bid forms, conditions of the contract, and the form of agreement, between the City and the Contractor, shall be approved by Purchasing prior to advertising of public notice of the project.
12. The successful bidder is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of the contract to be signed or its rights, title or interest therein or its power to execute such Agreement to any other person, company or corporation without the previous consent and approval, in writing, by the City of Galesburg.
13. The City requires that vendors be paid through ACH (automatic clearing house). The awarded vendor will be required to provide the City with applicable banking information for proper payment. An ACH form is attached to this document for vendor review.
14. These instructions are to be considered an integral part of any bid.

Dated: October 01, 2018

Kraig Boynton
Purchasing Agent

CITY OF GALESBURG, ILLINOIS
 Specifications
 for (2) 2019 model Class 7 single axle dump trucks
 to be utilized by Public Works

GENERAL: This bid is for the purchase of (2) two new 2019 model Class 7 single axle dump trucks with plows and spreaders to be utilized by Public Works. The new units should be equivalent to that of an International Workstar 7400. The International brand is being listed for comparison purposes only. All equivalent offerings will be considered. Units offered shall closely meet or exceed the detailed specifications listed below. Applicable literature shall be supplied by vendor when submitting bid. If submitting a bid for other than the unit listed above, a specification comparison check sheet should be provided detailing and comparing the specifications offered on each unit. Vendors are required to review the detailed specifications and check yes or no as to whether the offer submitted will meet the requirements stated. The vendor should address any discrepancies by attaching a letter with their bid detailing the discrepancy. Should the awarded vendor not be able to supply the units as stated in the timeframe stated, the City reserves the right to discontinue the purchase at no cost to the City and recommend that the City Council ban the vendor from any future procurements with the City. Change orders will not be issued for vendor errors. All standard equipment and accessories, whether or not specified, shall be provided unless overwritten by the detailed specifications. All manufacturer's window stickers and paperwork shall accompany the delivery of the unit. Questions concerning the detailed specifications should be directed to the Purchasing Agent during normal business hours.

The new units will replace units #130 and #110. Unit #130 is a 2005 Chevy 7500 with snow plow, spreader and Stainless Steel dump body. Unit #110 is a Ford F750 with snow plow, spreader and steel dump body. These units will be considered for trade-in

Vendors submitting bids shall list the service center, location, and distance from Galesburg, IL of the service center closest to Galesburg, IL in which any warranty work will be performed. This will be considered in addition to the bid pricing when making a selection.

DETAILED:

DETAILED SPECIFICATON CHECKLIST	YES	NO
DIESEL ENGINE		
Cummins or Detroit only-No exceptions		
Minimum 260 HP and 800 ft.-lbs Torque		
Shall be wet sleeve design		
Air filter dual element dry type with air restriction of less than 8 in of water with integral snow valve in cab switch.		
Permanent type anti-freeze to -35 degree F		
Heavy duty capacity radiator min 1228 Sq. in		
Temperature controlled fan clutch		
Protective screen guard ahead of radiator		
Fuel water separator with heater		
Horizontal exhaust system with a 90 degree discharge to ground-passenger side		
160 amp alternator min 12 volt		
Block heater and cold start package		
2 heavy duty maintenance free batteries 1200 min. CCA		

DETAILED SPECIFICATON CHECKLIST	YES	NO
Easy access external jumping posts mounted outside battery box		
Electronic throttle with cruise control		
FRONT AXLE		
16,000 lbs. minimum		
Front shock kit		
Front mud flaps		
REAR AXLE		
23,000 lbs. min Rockwell RS23-16 axle ratio approx. 6.40		
Cab controlled locking differential		
Able to maintain 68 MPH road speed		
CAB TO AXLE DISTANCE		
84 inches		
149" to 158" wheel base/regular cab		
SPRINGS		
16,000 lbs. min. front springs-multi leaf style		
31,000 min. multi leaf rear springs with overload springs		
TRANSMISSION		
Allison automatic close ratio 3000 series 6 speed w/ PTO Switch dash mounted		
PTO provision with drive gear		
Transmission dip stick on passenger side-No exception		
Heavy Duty transmission cooler		
CAB		
Tilt hood-stationary grill must clear snow plow hitch		
Stationary grill-No Exception		
Tinted glass all openings		
Sun visors-Right and Left		
Grab handles Right and Left Exterior mounted on cab		
Mirrors-west coast SR heated-Right and Left Breakaway		
8" Min. spot mirrors-Right and Left		
Air ride driver's seat with right side arm rest		
Inside air intake control for snow plow operations		
Largest heater and A/C system available-Insulated Cab		
Air conditioning to be factory installed		
Dash mounted-oil pressure-engine water temp-tachometer		
Heated windshield switched separately		
Snow plow light harness and switch-dash mount-factory		
4 Factory dash mount body builder switches		
AM/FM/WB radio with speakers		
Air horn-Frame mounted not on cab roof		
Rubber floor mat		
2 Removable floor mats		
Electric wipers with intermittent and washer functions		
Dome light		
Tilt steering wheel		
Air tailgate switch		

DETAILED SPECIFICATON CHECKLIST	YES	NO
5 lb rechargeable fire ext. cab mounted		
Cruise control-Factory		
One 12- volt Power port		
No fiberglass cabs		
Mounting provisions must be made on cab roof for mounted light bar		
CHASSIS		
Frame 17.0 modulus, 120,000 PSI, 2,000,000 RBM Min spec		
50 Gallon step type under cab fuel tank aluminum right side mounting		
Front bumper, steel painted black		
Front frame extension 20" trimmed black when plow hitch installed-No exception		
GVWR 39,000 min		
Factory rear S/T/T Lights		
Body builder wiring harness-Front and rear-Pre Programmed		
BRAKES		
Full Air, dual system, 13.2 CFM Min. Air compressor dry type air tanks		
Rockwell S-CAM self-adjusting brakes		
Front Brakes: S-CAM 16.5" x 6" long stroke		
Rear Brakes: S-CAM 16.5" x 7" long stroke		
Air Dryer, Electrically heated with replaceable cartridge		
STEERING		
Power steering, built in sector, no exposed rams		
WHEELS		
22.5 X 25 HUB pilot, 10 hole, 5 hand aluminum wheels		
TIRES		
Front tires shall be 315/80R 22.5 18 Ply		
Rear tires shall be 11R22.5 Load Range H 16 ply		
Matching full size tire and rim for spare front and rear		
COLOR		
Street Division yellow		
Confirm color with chip		
SAFETY FEATURES-CHASSIS		
Must comply with federal requirements		
Lights, Reflectors, back up alarm to comply with ILDOT spec		
24 month/unlimited mileage warranty		
DUMP BODY		
Stainless Steel 201SS 10 ft Dump body, 96" wide, 5-8 yd capacity		
26" tall sides, horizontal side bracing, 7 gauge construction		
7 gauge throughout entire bed		
2" wide grip strut walk rail, both sides made of stainless steel		
2" wide board pockets, front and rear both sides		
7 Gauge rear Posts 5 3/4x12" full depth Stainless Steel		
34" tall tailgate, 7 gauge construction, 6 panel design with heavy duty chains and removable tailgate fins. 1-1/2 x 1-1/2 angle iron welded to tailgate. Fins 5 bolted to angle iron		
1/4" AR-400 Floor-no cross members, No Exception		
3/16" x 12" trapezoid long members 7 gauge Stainless Steel-continuous welded		

DETAILED SPECIFICATON CHECKLIST	YES	NO
Stainless steel 7 gauge 24" CAB shield 100% continuous welded. Reinforced with 2" x 4" flat stock stainless steel top to bottom both sides		
Front and rear LED strobes boxed into stainless cab shield plates		
DUMP BODY (continued)		
Two oval cut outs in rear corner posts		
Double acting tailgate, D/A spreader chains		
Air release tailgate system		
Upper tailgate pins to easy remove. No bolt on pins allowed		
Ladder right & left front. Underbody mounted		
Heavy duty proof coil 3/8" spreader chains for double acting tailgate		
Hand holds welded to side of cab shield both sides		
Heavy duty rear hinges on dump box to frame. NO perforations in long sills		
All outer rails sloped to shed dirt		
Heavy duty mud flaps; both aft and port.		
Body raised light, console mounted within run in conduit and junction box		
Stainless Steel Spring clamp style shovel holder, mounted on driver side, on body side		
HOIST		
Scissors style hoist		
15 ton capacity at 50 degree angle		
8" bore 24" stroke with chrome rod lift cylinder		
Twin body props for inspection of empty body		
Hoist and hinge to be greaseable		
Two year min. hoist warranty, one year min. body warranty		
HYDRAULIC SYSTEM		
Force Model TXV92 PTO Direct mount pump		
40 GPM/1500 PSI at 2500 Engine RPM		
280 Series PTO with lube hose and grease able shaft		
Force Add-A Stack valve with Morse control cables		
Double acting, work port relief on 8 for hoist spool, flow compensated		
Double acting plow reverse spool, flow compensated		
Dual acting plow lift spool, flow compensated		
Cab mounted control console for joy sticks and switch panels		
Single axis joy stick with Morse control cable for hoist operation		
Dual axis joy stick with Morse cable for plow operation		
SSC3100 Electric control for Spreader/Sander control		
Frame mount mild steel 35 gallon reservoir with 2" suction port and in tank filter with restriction gauge-Left side mount with Add-A Stack valve with enclosure		
Full flow 1/4 turn 2" ball valve in suction port		
Sight/temp/condition gauge on hydraulic reservoir		
1800 PSI cushion valve with couplers and dust covers mounted passenger side		
Rear manifold for spreader hoses with couplers and dust covers, mounted within frame		
All hoses secured and booted		
New all season hydraulic oil for system		
System pressure tested prior to delivery		
ELECTRICAL SYSTEM		
Chassis Manufacturer snow plow light switch with body builder harness		

DETAILED SPECIFICATON CHECKLIST	YES	NO
Factor Body Builder switches to include (see below)		
1-Strobe Lights		
2-Right spot light		
3-Left spot light		
4-Spreader light		
Aluminum cab bar with stainless legs mounted to cab roof-no exceptions		
Two rubber housed spot lights on cab bar outer position- Signal-Stat Part #629WD		
Spot lights switched separately		
ECCO Amber 5350AAA Series 25" Strobe center mounted on cab bar		
Sealed cable from cab bar to control console, around rear window, secured to cab		
Rubber housed spreader light mounted on spreader with removable wire plug		
Weather proof 87 DBL back up alarm mounted on rear hinge angle		
Key activated relay and circuit breaker to power control console		
Six amber oval LED strobe lights, shock mounted		
2 LED strobes in rear corner posts		
2 LED strobes forward facing in cab protector, upper conduit ends sealed		
2 LED strobes rear facing in cab protector and 2 brake lights rear facing in cab protector mounted in stainless panel		
Cab shield strobes in factory enclosures, after market light boxes not acceptable		
Rear mounted junction box for strobe lights		
Rear mounted junction box for body lights		
Full size three light cluster at rear hinge angle		
Chassis supplied rear S/T/T lights remounted		
All ICC FMVSS 108 Lights and reflectors		
All wiring in sealed harness and or run in protective harness		
DI-Electric grease used through out		
All body lighting shock mounted		
S/T/T lights rubber mounted in rear corner posts, top of post, sticker on bottom.		
TRUCK PORTION SNOW PLOW HITCH		
Universal Quick Hitch design Plow Hitch 30 1/2" jaw style- Plow mounted		
16" push height		
Front frame extensions trimmed, hitch as close as possible to front of truck		
Lower bracing from hitch to chassis frame-12"x1/2" side plates on truck frame		
Cushion valve mounted <u>on passenger side</u> with couplers and dust covers		
Hood must clear hitch, factory bumper modified and reinstalled-No exception		
SNOW PLOW		
10 ft Straight plow with Universal Quick Hitch and chain lift		
10' Long moldboard		
41" tall, 10 gauge		
Rolled or Break formed moldboard		
Spring loaded trip cutting edge		
Two 3/4" x 6" Carbide cutting edges, top punched AASHO spacing-No exception		
Wrap around curb guards both ends(Winter Brand 1 1/2" thick carbide)		
Full power reverse frame with 3" x 10" cylinders		
Universal Quick Hitch installed with two lift chains		

DETAILED SPECIFICATON CHECKLIST	YES	NO
Painted or powder coated black		
UNDERGATE SPREADER		
Stainless steel construction 201-No exceptions		
Full open 7 GA upper and lower doors		
6" BI-Directional Auger flighting 3/8" construction		
Direct drive high torque auger motor		
Direct drive spinner motor		
Stainless steel spinner assy. 18" poly spinner disc		
Spinner assy. To be self-leveling, stabilizer bar unacceptable-No exception		
1/4" High side end plates, one piece, dual quick release mounting		
High end plates must be one piece welded-add on plates unacceptable-No exception		
Top door must close flush for dump over operations		
Rear manifold for spreader hook up couplers and dust covers		
Manifold in rear center, mounted inside frame.		
MISC ITEMS		
Front tow hooks to be H/D D style rings welded to front		
Rear channel with H/D D style rings at rear/stress straps and gussets		
Front and rear rings must accommodate loaded vehicle recovery		
City of Galesburg Fleet Supt to be notified prior to setting cab controls-no exceptions		
License plate mounted to truck frame. Cannot hang outside of frame		
Pre-build meeting to be held with C/O Galesburg		
Lower rear tail lights to be center mounted to frame must clear spinner on tailgate spreader		
Trade in allowance for Street Division trucks 130 & 110 plow & spreader		
Operators, Parts and Service manuals		
Dealer is responsible for license, title and IL safety test. When the truck is delivered and approved by the department, payment will be exchanged for title, license at that time. Trade will be ready when new truck is put into service.		
It is anticipated that delivery of both trucks can occur by November 01, 2019 if a purchase order is issued by January 02, 2019.		

CITY OF GALESBURG



BID FORM

Name of Bidder _____

Business Address _____

Phone No. _____ Fax No. _____

E-Mail Address: _____

The Bidder above mentioned declares and certifies:

- First - That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose; and, is in all respects, fair and without collusion or fraud.
- Second - That no officer, employee or person whose salary is payable in whole or in part from the City of Galesburg is directly or indirectly interested in this bid or in any portion of the profits thereof.
- Third - That said bidder has carefully examined the Instructions to Bidders and the Specifications: and will, if successful in this bid, furnish and deliver at the prices bid within the time stated, the goods or services for which this bid is made.
- Fourth - That the prices quoted herein are net and exclusive of all taxes from which the City of Galesburg is exempt.
- Fifth - That said bidder has executed the Certificate of Compliance, and has submitted herewith.
- Sixth - That the complete guarantees and warranties offered are included on the bid sheet
- Seventh - That complete literature and specifications, where applicable, for the goods or services are attached herewith.

Eighth - That the cost of the goods or services that meets the requirements as set forth in the Instruction to Bidders and the Specifications aforementioned is on the attached bid sheet:

Person, Firm, or Corporation

Authorized signature and title

Printed Name of Individual

RFB for two dump trucks

Cost of New Unit #130:

Cost of New Unit # 110:

Less Trade in of Existing #130:

Less Trade In of Existing #110:

Net Cost to City (including trades):

Service Center for Warranty Work:

Address:

City, State Zip

Distance from Galesburg, IL

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Bid Submitted by:

Authorized Representative:

Email Address:

Phone Number:

Authorized Signature:

Year/Make/Model of unit being offered:

--

Warranty Information (Must be summarized on this sheet):

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RETURN WITH BID
TO THE CITY OF GALESBURG, ILLINOIS
CERTIFICATE OF COMPLIANCE

EMPLOY- MENT	SUPER- VISORY	SALES	OFFICE	SKILLED	SEMI- SKILLED	NON- SKILLED
WHITE						
BLACK						
OTHER						
MALE						
FEMALE						

(PLEASE FILL IN THE NUMBER OF EMPLOYEES IN EACH CLASS)

1. THE CONTRACTOR OF COMPANY WILL NOT DISCRIMINATE AGAINST ANY EMPLOYEES OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, CREED, COLOR, SEX, AGE, NATIONAL ORIGIN, HANDICAPPING CONDITION UNRELATED TO ABILITY TO PERFORM THE JOB; AND, WILL TAKE AFFIRMATIVE ACTION TO ENSURE THAT APPLICANTS ARE EMPLOYED WITHOUT REGARD TO THEIR RACE, CREED, COLOR, SEX, AGE, HANDICAPOR NATIONAL ORIGIN. SUCH ACTION SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING: EMPLOYMENT, UPGRADING, DEMOTION OR TRANSFER, RECRUITMENT OR RECRUITMENT ADVERTISING, LAYOFF OR TERMINATION, RATES OF PAY OR OTHER COMPENSATION, AND SELECTION FOR TRAINING, INCLUDING APPRENTICESHIP. THE CONTRACTOR OR COMPANY AGREES TO POST, IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, NOTICES SETTING FORTH THE PROVISIONS OF THIS NON-DISCRIMINATION CLAUSE.

2. THE CONTRACTOR OR COMPANY WILL, IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES OR ON THEIR BEHALF, STATE THAT ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, CREED, COLOR, SEX, AGE, HANDICAPPING CONDITION UNRELATED TO ABILITY OR NATIONAL ORIGIN. THE SAME SHALL HOLD TRUE WHEN RECRUITMENT SOURCES ARE USED TO SECURE APPLICANTS.

3. THE CONTRACTOR OR COMPANY AGREES TO NOTIFY ALL OF ITS SUBCONTRACTORS OF THEIR OBLIGATION TO COMPLY WITH THE NON-DISCRIMINATION POLICY.

4. IN THE EVENT OF THE CONTRACTOR'S OR COMPANY'S NON-COMPLIANCE WITH THE NON-DISCRIMINATION CLAUSES OF THE CONTRACT OR PURCHASE OR WITH ANY OF SUCH RULES, REGULATIONS OR ORDERS, THE CONTRACT OR PURCHASE MAY BE CANCELLED, TERMINATED OR SUSPENDED IN WHOLE OR IN PART AND THE CONTRACTOR OR COMPANY MAY BE DECLARED INELIGIBLE FOR FURTHER CITY CONTRACTS OR PURCHASES IN ACCORDANCE WITH THE AFFIRMATIVE ACTION PROGRAM ADOPTED BY THE GALESBURG CITY COUNCIL AT THEIR MEETING ON AUGUST 6, 1990.

BY: _____
BIDDER

THIS FORM IS BASED ON IRS REQUIREMENTS FOR THE SAME ESSENTIAL INFORMATION AS A W-9

RETURN TO: CITY OF GALESBURG
ATTN: A/P
55 W TOMPKINS ST
GALESBURG, IL 61401

OR FAX TO: 309-343-4765

The following information is needed to complete your vendor file and to comply with IRS requirements. Please fill out this form as completely as possible to ensure proper payment to you. Please return completed form as soon as possible to the City of Galesburg at the above address or fax number. Please call 309-345-3674 with any questions.

BUSINESS NAME: _____

INDIVIDUAL NAME: _____
(for Sole Proprietors as appears on Social Security Card)

BUSINESS ADDRESS: _____

CITY, STATE, ZIP: _____

YOUR TAXPAYER IDENTIFICATION NUMBER: _____
(FEIN or business tax ID No.)

OR, YOUR SOCIAL SECURITY NUMBER: _____
(If using SSN, enter the name on the card above as Individual Name)

PLEASE CHECK APPROPRIATE BOX

Individual/Sole Proprietor Corporation Partnership Other _____

YOUR COMPANY PROVIDES:

Legal Services Services Materials Other _____

ARE YOU SUBJECT TO BACKUP WITHHOLDING?

Yes No

PERSON TO CONTACT: _____

PHONE NUMBER: _____

UNDER PENALTY OF PERJURY, I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS CORRECT AND COMPLETE.

Signature

Date

Title

FOR OFFICE USE ONLY:

ENTERED INTO THE SYSTEM

VENDOR NUMBER: _____



City of Galesburg

Operating Under Council – Manager Government Since 1957

The City of Galesburg will no longer be issuing checks for vendor payments. The City will pay vendors through ACH by automatically depositing payments to a bank checking/savings account or payment to vendors can be made by credit card at the time of purchase.

In order to process your next payment, please fill out the following information and provide a copy of a void check. Please mail to City of Galesburg, Accounts Payable, P.O. Box 1589, Galesburg, IL 61402-1589 or fax the completed form and a void check, if the funds are being deposited to a checking account, to the fax number listed below.

Vendor Name: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Email Address: _____

Bank Name: _____

Checking/Savings Acct Number: _____
(Please indicate type of account by circling Checking or Savings)

Bank Routing Number: _____

Signature: _____

Payment information will be e-mailed to you approximately two days prior to the funds being credited to your bank account. If you have any questions, please contact us.

Accounts Payable
City of Galesburg
309/345-3674
309/343-4765 fax
accountspayable@ci.galesburg.il.us