



# City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • 928.753.5561  
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CITY OF KINGMAN  
NOTICE OF REQUEST FOR QUALIFICATIONS  
JOB ORDER CONTRACT  
FOR STREET AND DRAINAGE FACILITIES  
ENG21-0084

Notice is hereby given that the City of Kingman, (hereinafter referred to as "City") is soliciting Statements of Qualifications from JOB ORDER CONTRACT (JOC) Firms, in accordance with Arizona Revised Statutes (A.R.S.) Title 34, for incidental design and construction services for maintenance, repair, minor and major new construction services for a broad range of City street and drainage related projects. The projects, sometimes hereinafter referred to as the "Job Orders" may include preliminary design review and the JOC Firm will provide all the material, equipment and labor necessary to complete the individual Job Orders.

The City invites interested persons or firms to submit written Statements of Qualifications (SOQ's) relating to this Job Order Contract. This procurement will be pursuant to A.R.S. § 34-604(C), with the intent to award multiple contracts under this solicitation. The JOC will be selected through a qualifications-based process. A Selection Committee organized pursuant to A.R.S. § 34-604(C) will evaluate the JOC's qualifications and experience relating to this solicitation. The selection criteria and relative weight of the selection criteria to be used in evaluating the SOQs are set forth in the City of Kingman SOQ package ENG21-0084, which is available on the City website ([www.cityofkingman.gov](http://www.cityofkingman.gov)), or from the City Engineering Department.

The City intends to develop a final list, of at least three but not more than five firms, and rank SOQ scores based on the selection criteria and relative weight of the selection criteria listed in the SOQ package. Interviews will not be conducted as part of the selection process. At their discretion, the City intends to enter into negotiations with one or all of the qualified firms on the final list in the established order of preference. The City intends to continue this negotiation process until at least one but not more than five contracts are awarded. All submittals must be received by the due date and time assigned at the submittal location specified herein. Any response not received at the specified submittal location by the due date and time assigned will be returned unopened. The City reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized or all submittals are rejected. The City is an equal opportunity employer and minority business enterprises and women's business enterprises are encouraged to submit SOQs.

**SUBMITTAL DUE DATE: December 16, 2021 by 3:00pm local time.**

**SUBMITTAL LOCATION: Attn: Annie Meredith, City Clerk, 310 N. Fourth Street, Kingman, AZ 86401**

**PRE-SUBMITTAL CONFERENCE DATE: December 2, 2021 at 2:00PM local time.**

**PRE-SUBMITTAL LOCATION: Virtual Zoom Meeting, link will be provided to all registered RFQ holders.**

**QUESTIONS SHALL BE DIRECTED TO: Larry Jenkins, Project Manager, City of Kingman Engineering Services Department 310 North Fourth Street, Kingman, AZ 86401, [ljenkins@cityofkingman.gov](mailto:ljenkins@cityofkingman.gov)**