ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 21-DES-ITB-618

B I D F O R M

ELECTRONIC BIDS WILL BE RECEIVED BY THE COUNTY VIA VENDOR REGISTRY NOT LATER THAN 1:00 P.M., APRIL 23, 2021.

FOR PROVIDING ASPHALT PAVING, MILLING AND UTILITY ADJUSTMENT SERVICES WITHIN PUBLIC ROADWAYS IDENTIFIED HEREIN IN ACCORDANCE WITH THE DRAWINGS, SPECIFICATIONS, TERMS AND CONDITIONS OF THIS SOLICITATION

Unit Prices on Attachment A-Pricing Sheet shall be inclusive of all costs, including but not limited to tasks, labor, supplies, tools, equipment, transportation, mobilization, maintenance of traffic (MOT) clearing and grubbing, demolition, saw-cutting, material provisions and installations, disposals, incidentals, and all things necessary to perform the work as set forth.

Bidders shall enter the Unit Prices on Attachment A-Pricing sheet for the following Sections:

Tab 1 for Section S1 – S8 $_____

Tab 2 for Section N1 – N12 $_____

Grand Total of Section S1 – S8 (Tab 1) and N1 – N12 (Tab 2): $_____

THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED.

SUBMITTED BY:
(legal name of entity) _____

AUTHORIZED SIGNATURE: _____

PRINT NAME AND TITLE: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE NO.: _____ **E-MAIL ADDRESS:** _____

THIS ENTITY IS INCORPORATED IN: _____

CORPORATION ❑ LIMITED PARTNERSHIP ❑

THIS ENTITY IS A: *(check the applicable*

GENERAL PARTNERSHIP ❑ UNINCORPORATED ASSOCIATION ❑

LIMITED LIABILITY COMPANY ❑ SOLE PROPRIETORSHIP ❑

IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VIRGINIA? YES ❑ NO ❑

IDENTIFICATION NO. ISSUED TO THE ENTITY BY THE SCC: _____

Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.

VIRGINIA CONTRACTOR'S LICENSE NUMBER: _____

ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: *(if available)*

HAS YOUR FIRM OR ANY OF ITS PRINCIPALS BEEN DEBARRED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION WITHIN THE PAST THREE YEARS? YES ❑ NO ❑

HAS YOUR FIRM DEFAULTED ON ANY PROJECT IN THE LAST THREE YEARS? YES ❑ NO ❑

HAS YOUR FIRM HAD ANY TYPE OF BUSINESS, CONTRACTING OR TRADE LICENSE, REGISTRATION OR CERTIFICATION REVOKED OR SUSPENDED IN THE PAST THREE YEARS? YES ❑ NO ❑

HAS YOUR FIRM AND ITS PRINCIPALS/OWNERS BEEN CONVICTED OF ANY CRIME RELATING TO ITS CONTRACTING BUSINESS IN THE PAST TEN YEARS? YES ❑ NO ❑

HAS YOUR FIRM BEEN FOUND IN VIOLATION OF ANY LAW APPLICABLE TO ITS CONTRACTING BUSINESS (LICENSING LAWS, TAX LAWS, WAGE AND HOUR LAWS, PREVAILING WAGE LAWS, ENVIRONMENTAL) WHERE THE RESULT OF SUCH VIOLATION WAS THE PAYMENT OF A FINE, BACK PAY DAMAGES, OR ANY OTHER PENALTY IN THE AMOUNT OF $5000 OR MORE? YES ❑ NO ❑

BIDDER STATUS: MINORITY OWNED: ❑ WOMAN OWNED: ❑ NEITHER: ❑

The undersigned certifies that (Bidder Name)_____ is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number_____ for a Class_____ License was issued on the_____day of _____, 20____. The undersigned further certifies that the registration fee and all renewal fees required under law have been paid.

LIQUIDATED DAMAGES: PER MILLED ROADWAY SEGMENTS - **$250.00** PER DAY

MINIMUM BIDDER QUALIFICATIONS:
In a separate attachment or using the attached Reference Sheet, Bidders shall provide the following documentation:

- At least two (2) qualification references for asphalt paving, milling, and utility adjustment services within public roadways ("eligible work") that occurred from January 1, 2016 through December 31, 2020.
    - Each individual qualification reference shall include a minimum of $2,000,000 of eligible work completed within a single calendar year (January through December) for a single state or local governmental entity.

    - Each reference shall include the following information to clearly demonstrate compliance with the experience criterion:
        - State or local governmental entity's name.
        - Description of the eligible work performed.
        - Project manager's name, telephone number and email address.
        - Start and completion dates for the specific, referenced eligible work.
        - Dollar value for the completed, referenced eligible work performed.

Staffing Qualifications:

- Submit resume of the proposed Foreman/Superintendent/ Project Manager. The Foreman/Superintendent/ Project Manager assigned to this work shall have at least five (5) years of experience in overseeing projects of similar type and size.

COMPLETE THE PRICING SHEET PROVIDED WITH THE BID DOCUMENTS AS ATTACHMENT A TO ITB NO. 21-DES-ITB-618 AND SUBMIT IT WITH YOUR BID.

FAILURE TO SUBMIT THE PRICING SHEET AND ALL REQUIRED DOCUMENTATION WITH THE BID WILL DEEM THE BIDDER NONRESPONSIVE.

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE ON THE VENDOR REGISTRY WEBSITE.

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1 DATE:_____INITIAL:_____

ADDENDUM NO. 2 DATE: _____INITIAL: _____

ADDENDUM NO. 3 DATE: _____INITIAL: _____

TRADE SECRETS OR PROPRIETARY INFORMATION:
Trade secrets or proprietary information submitted by a Bidder in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, a Bidder seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

❑ No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.

❑ Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers, sections, and paragraphs of the bid that contain such data or materials:

_____

_____

_____

_____

State the specific reason(s) why protection is necessary and why the identified information constitutes a trade secret or is proprietary:

_____

_____

_____

_____

If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq*.) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq*.).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: _____

ADDRESS: _____

_____

E-MAIL: _____

REFERENCES

Bidders shall provide at least two (2) qualification references for asphalt paving, milling, and utility adjustment services within public roadways ("eligible work") that occurred from January 1, 2016 through December 31, 2020. Each individual reference shall include a minimum of $2,000,000 of eligible work completed within a single calendar year (January through December) for a single state or local governmental entity.

The two (2) separate references can represent eligible work performed for the same or different governmental entities, so long as the eligible work within each reference occurred in different calendar years. Multiple smaller contracts for one governmental entity in a calendar year can be used to satisfy the $2,000,000 requirement. The County reserves the right to evaluate the quality of Contractor's work through site visits with Contractor's references.

REFERENCE 1: Project Manager's (PM) Name: _____

State or Local Government: _____

PM Phone Number: _____

PM E-mail Address: _____

Dollar Value for the Completed Eligible Work: _____

Start & Completion Dates (from-to): _____

Description of Eligible Work Performed: _____

_____

_____

REFERENCE 2: Project Manager's (PM) Name: _____

State or Local Government: _____

PM Phone Number: _____

PM E-mail Address: _____

Dollar Value for the Completed Eligible Work: _____

Start & Completion Dates (from-to): _____

Description of Eligible Work Performed: _____

_____

_____

BIDDER NAME: _____

INSURANCE CHECKLIST

CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".

COVERAGES REQUIRED **COVERAGE MINIMUM(S)**

_X_1. Workers' Compensation ..... Statutory limits of Virginia
_X_2. Employer's Liability ..... $100,000 accident, $100,000 disease, $500,000 disease policy limit
_X_3. Commercial General Liability ..... $1,000,000 CSL BI/PD each occurrence, $2 Million annual aggregate
_X_4. Premises/Operations ..... $500,000 CSL BI/PD each occurrence, $1 Million annual aggregate
_X_5. Automobile Liability ..... $1 Million BI/PD each accident, Uninsured Motorist
_X_6. Owned/Hired/Non-Owned Vehicles ..... $1 Million BI/PD each accident, Uninsured Motorist
_X_7. Independent Contractors ..... $1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_8. Products Liability ..... $1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_9. Completed Operations ..... $1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_10. Contractual Liability (Must be shown on Certificate) ..... $1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_11. Personal and Advertising Injury Liability ..... $1 Million each offense, $1 Million annual aggregate
_X_12. Umbrella Liability ..... $1 Million Bodily Injury, Property Damage and Personal Injury
_X_13. Per Project Aggregate
__14. Professional Liability
 _a. Architects and Engineers ..... $1 Million per occurrence/claim
 _b. Asbestos Removal Liability ..... $2 Million per occurrence/claim
 _c. Medical Malpractice ..... $1 Million per occurrence/claim
 _d. Medical Professional Liability ..... $1 Million per occurrence/claim
_X_15. Miscellaneous E&O ..... $1 Million per occurrence/claim
__16. Motor Carrier Act End. (MCS-90) ..... $1 Million BI/PD each accident, Uninsured Motorist
__17. Motor Cargo Insurance
__18. Garage Liability ..... $1 Million Bodily Injury, Property Damage per occurrence
__19. Garagekeepers Liability ..... $500,000 Comprehensive, $500,000 Collision
_X_20. Inland Marine-Bailee's Insurance ..... $2 Million
__21. Moving and Rigging Floater ..... Endorsement to CGL
__22. Dishonesty Bond ..... $_____
_X_23. Builder's Risk ..... Provide Coverage in the full amount of Contract, including any amendments
__24. XCU Coverage ..... Endorsement to CGL
__25. USL&H ..... Federal Statutory Limits
_X_26. Carrier Rating shall be A.M. Best Co.'s Rating of A-VII or better or equivalent
_X_27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least 30 days prior to action.
_X_28. The County shall be named Additional Insured on all policies except Workers Compensation Errors and Omissions/Professional Liability and Auto.
_X_29. Certificate of Insurance shall show Bid Number and Bid Title.
__30. Environmental Impairment Liability, including coverage of on-site clean up..... BI/PD $3 Million per occurrence/$6 Million Aggregate
 a. If work requires clean up, remediation, and/or removal of bio-solids, bio-hazards waste, and any hazardous or toxic material via transportation request Business Auto Liability ..... $2 Million per occurrence with MCS-90 and CA 9948 (or equivalent) endorsements specifically referenced in the certificate of insurance
__31. Cyber insurance ..... $2Million per occurrence/Aggregate
__32. OTHER INSURANCE REQUIRED: _____

INSURANCE AGENT'S STATEMENT:
I have reviewed the above requirements with the bidder named below and have advised the bidder of required coverages not provided through this agency.

AGENCY NAME:_____ AUTH. SIGNATURE:_____

BIDDER'S STATEMENT:
If awarded the Contract, I will comply with all Contract insurance requirements.
BIDDER NAME:_____ AUTH. SIGNATURE:_____