

**SHIP HOUSING REPAIR
ESCAMBIA COUNTY**

OWNER: Wiley Reese
ADDRESS: 23 Sandalwood Street
Pensacola, Florida 32505
PHONE: 850-221-7215

JOB #: NED S-R-2020-19
DATE PREPARED: 08/28/2020
OPENING DATE: 09/04/2020
CLOSING DATE: 09/18/2020
CLOSING TIME: 12:00 noon

I/(we) certify that I/(we) have carefully examined the Housing Repair Specifications and Contractor Requirements related to the above referenced job, as furnished by Escambia County, and I/(we) have also examined the site on which the proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional, workmanship manner and to complete the work at the prices listed.

\$ _____
TOTAL JOB COST

CONTRACTOR'S SIGNATURE

TITLE

FIRM

FIRM PHONE NUMBER

BID OPENING DATE: _____
 ACCEPTED REJECTED

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS AND INSPECTIONS: Plumbing, Electrical, Mechanical, Roofing and Doors

All measurements are for reference only and should be confirmed by the bidder

Mandatory on Site Pre-Bid Conference: Friday, September 11, 2020 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Complete and submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor, bid price, and itemized pricing. Bid submissions will be accepted online via Vendor Registry or Hand-delivery. Hand-delivery of sealed bids may be accepted by appointment only and must be in a sealed envelope and delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502. NO email or fax submissions will be accepted. All bids must be received by the published deadline.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIRTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

The Homeowner will have the following sample choices, where applicable:

Roof color-1 choice

ROOF REPLACEMENT 34x14x2+15x15x2+26x15x1+18x10x1+ low pitch 16x12x1:

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 256 Square feet.).

Remove chimney to below roof line and repair decking. Confirm that chimney is no longer in use.

Remove turbine vent and repair decking. Remove satellite dish and dispose of.

Fasten and certify decking attachment as per Escambia County Building Code.

Install 30 year shingle roof as per manufacturer’s specifications with secondary water barrier as per Escambia County Building Code.

Install approximately 33 linear foot of new shingle over ridge vent.

Install self-adhering granulated modified bitumen roll roofing as per manufacturer specifications on low slope area.

Replace existing drip edge with new metal drip edge.

Install new slant-back vents.

Replace all boots with new lead or EPDM and metal boots.

Trim trees over hanging roof to clear roof by approximately 10’.

Remove tree trimming debris from premises.

Pressure wash roof of front porch.

Roof total \$ _____

EXTERIOR DOORS:

Replace front and rear entry door units with metal clad hurricane rated insulated 6 panel colonial door unit with threshold, weather stripping, peep hole in front door unit and trim.

Install new dead bolt and lock sets that are keyed alike on all new exterior door units.

Paint exterior new door units to match existing as close as possible.

Door total \$ _____

REAR ELEVATION:

Repair/replace rafter tails at low pitch roof above rear entry.

Reset/ replace cornice system of repaired rafters.

Repair siding at rear entry matching existing as close as possible.

Replace rear entry steps with handrails to meet existing Escambia County Building Code.

Rear elevation total \$ _____

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PLUMBING:

Install a new 40 gallon electric water heater in existing location as per Escambia County Code.

Plumbing total \$_____

MECHANICAL:

Install new heat pump system with air handler with new duct work, registers and grills.

Cap gas line.

All units installed during rehabilitation must meet state energy efficiency rating guidelines.

Install a new digital thermostat control.

Return air grill is to be removable filter type with filter installed.

Existing air handler space may need to be modified to meet Escambia County Code.

Replace dryer vent.

Repair/replace vent fan in back bath with like, kind and quality.

Mechanical total \$_____

ELECTRICAL:

Electrical upgrade will include but not limited to the following.

A new meter base/power pack and riser will be required.

Install disconnects at equipment and appliances where required by Escambia County Code.

All smoke/CO2 detectors shall be hardwired with battery back-up as required per Escambia County Code.

Replace/install GFI's, restoring power to laundry, kitchen and bathrooms as required by Escambia County Code.

Replace exterior lights at front and rear entries.

Lighting Schedule:

Bedrooms, Hampton Bay model FZP8012A or equivalent.

Entry, Hampton Bay model FZP8012A or equivalent.

Kitchen, Lithonia Lighting model FMFL30840SATLBZ or equivalent.

Dining, Hampton Bay model FZP8012A or equivalent.

Storage/laundry, Lithonia Lighting model 2GTL4 A12 LP840 or equivalent.

Hallways, Hampton Bay model FZP8012A or equivalent.

Bathrooms, Volume Lighting model V1124-79 or equivalent.

Exterior entries, Newport Coastal model 7974-01B or equivalent.

In each light fixture install 60-watt equivalent led light bulbs.

Install a new doorbell with a new button at front door.

Replace outlet in back bedroom.

Electrical total \$_____

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STORAGE/LAUNDRY:

Detach and reset paneling at exterior door to repair framing as required.
Repair floor joist, rim joist and underlayment at exterior door.

Storage/laundry total \$ _____

KITCHEN:

Repair floor joist and underlayment at refrigerator.

Kitchen total \$ _____

BACK BATH:

Replace door unit with hardware and lockset.
Paint door unit.

Back bath total \$ _____

FRONT HALL 8X4:

Install drywall ceiling, finish to paint.
Install ceiling moulding.
Paint ceiling and new moulding.
Replace missing ceiling insulation.

Front hall total \$ _____

FRONT CORNER BEDROOM 11X14:

Repair area of ceiling tile matching existing as close as possible.

Front corner bedroom total \$ _____

TOTAL JOB COST \$ _____
(TO FRONT COVER)