



REQUEST FOR PROPOSAL  
(RFP)  
FOR  
STRUCTURAL CONDITION ASSESSMENT  
OF  
HARBORWALK (PILES)  
AND  
KAMINSKI HOUSE MUSEUM BULKHEAD

OWNER: City of Georgetown  
2377 Maybank Drive  
Georgetown, SC 29440  
Contact: Orlando Arteaga, PE  
Email: [oarteaga@georgetownsc.gov](mailto:oarteaga@georgetownsc.gov)  
Phone: 843.545. 4501

PROJECT: Structural Condition Assessment Boardwalk (Piles) & Bulkhead

PROJECT No.: N/A

DATE OF ISSUE: Friday, June 30, 2023

DUE: **On or before 2:00 PM EST (local time) Friday, July 14, 2023**

Submit proposals by email only to: Orlando Arteaga, PE email: [oarteaga@georgetownsc.gov](mailto:oarteaga@georgetownsc.gov)

## **Scope of Services**

### **Task 1**

The City seeks a marine engineering consultant to perform a below-water structural assessment of the timber piles supporting the Harborwalk (boardwalk) along the Sampit River.

The Harborwalk consists of a timber structure supported on piles extending for about 1,480 feet along the Sampit River in Georgetown, South Carolina. The dock is comprised of a 12-foot wide walkway between Stations 0+00 and 10+40 and an 8-foot wide walkway between Stations 10+40 and 14+80 (Plans will be provided to the selected inspecting engineering firm).

This task consists in performing under-water observations and evaluations of the structural condition of the piling system supporting the boardwalk structure.

The consultant will provide a report with the final condition assessment of the timber piles, recommendations, and cost estimates for the repair or rehabilitation of the piling system.

The condition assessment report shall identify any structural deficiencies and classify the damage as “minor”, “moderate”, “major”, or “severe” as applicable.

#### **Site Address:**

1. Harborwalk: Front Street from King to Screven Streets.

### **Task 2**

The City seeks experienced marine engineering consultant to perform a structural inspection and to provide recommendation on the existing concrete bulkhead located at the Kaminski House Museum.

The consultant shall also inspect the timber deck and structural support members and handrails and provide a recommendation for a future repair, as applicable. (See Exhibit B)

A separate condition assessment report shall be submitted to the City.

#### **Site Address:**

2. Kaminski House Museum: 1003 Front St, Georgetown, SC 29440

**Schedule of Events**

The following is the schedule of events listed in the order of occurrence, showing the major milestones from the issuance of this RFP:

<b>Activity</b>	<b>Milestone Dates</b>
RFP	6/30/2023
Questions	7/7/2023
Proposal Due	7/14/2023
Award Date	7/21/2023
Start Date	8/1/2023
Finish Date	8/31/2023

The City reserves the right to change the project schedule as necessary. In the event of a significant date change, the city will notify the proposers. The city reserves the right to issue addenda to this RFP up to 2 days before the proposal due date as needed to clarify or to make corrections or changes to the RFP document.

The City reserves the right to request additional information at any time from prospective firms or individuals deemed necessary by the city to evaluate the proposals. However, this process may not be an opportunity to submit missing documentation or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the project schedule at any time.

The City also reserves the right to reject any proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

**Submittal Instructions**

Submit the following documents:

1. This RFP initialed on each page by an authorized company representative.
2. Brief Statement of Qualifications including proposed field personnel, hourly rates, and three references. (Not to exceed five pages)
3. Proposal on company's letterhead. (Two proposals, one for each task)

Proposal due Date: See Page 1

Submit lump sum proposal and initialed RFP by email: to [oarteaga@georgetownsc.gov](mailto:oarteaga@georgetownsc.gov)

Note: The successful proposer will be required to submit the following documents within five business days of the award date: 1. W9 form, 2. Certificate of Insurance, 3. payment receipt of City's 'per-job' business license or copy of yearly business license certificate.

### **Insurance, and Business License Requirements:**

Liability, Auto, Workers' Comp Insurance:

- Commercial General Liability:  
Each Occurrence \$1,000,000  
General Aggregate \$2,000,000
- Automobile Liability:  
Combined Single Limit \$1,000,000
- Workers' Compensation:  
Statutory Limits

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage. Certificates showing proof of insurance shall be submitted to the City before the commencement of services

### **Indemnity Provisions**

The selected consultant agrees to indemnify and hold the Owner harmless from and against all liability, loss, damages, or injury. All costs and expenses (Including attorney fees and charges related to a suit) suffered or incurred by the city arising from or related to the terms of this RFP's Scope of Work.

### **City Business License**

The selected consultant shall be required to obtain all applicable City permits and a per-job business license **prior to work commencing**. Contact Ms. Victoria Know at the Finance Department at 843.545.4041 for business license information.

### **Questions**

No answers will be given over the phone.

Questions regarding this RFP should be submitted to [oarteaga@georgetownsc.gov](mailto:oarteaga@georgetownsc.gov) no later than 2:00 PM EST (local time), Friday, July 7, 2023. No questions will be accepted after the deadline above. All submittals shall include the following in the subject line:

Harborkwalk Condition Assessment

### **Exhibits Available**

Exhibit A: Harborwalk Site Map

Exhibit B: KHM Site Map



ORANGE ST

EXHIBIT A

FRONT ST

BROAD ST

BROAD ST

FRONT ST

SCREVEN ST

SCREVEN ST

PRINCE ST

PRINCE ST

QUEEN ST

CITY OF  
GEORGETOWN  
HARBORWALK

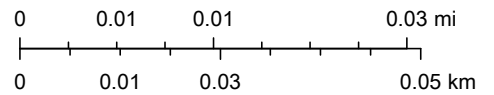
# KHM Site Map



5/26/2023, 3:57:31 PM

1:1,128

- ▲ 911 Addresses
- Lots with Ownership
- Streets
  - County Road
  - Private Road
  - State Road
- Other
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3
- Georgetown Central
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3
- Georgetown South
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3
- Georgetown North
  - Red: Band\_1
  - Green: Band\_2



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