



**CITY OF WAYCROSS
REQUEST FOR BID
GRINDING SERVICES AND DISPOSAL
FY20-25
April 28, 2020**

GENERAL

The City of Waycross will be accepting bids from debris grinding contractors until **10:00 a.m., Wednesday, May 20, 2020** for our debris grinding and disposal. Bids may be delivered to the Purchasing Department, 2nd Floor, City Hall, Waycross, GA 31501 or mailed to the Purchasing Department, City Hall, PO Drawer 99, Waycross, GA 31502. Envelope must be marked Bid # FY20-25. The City of Waycross does not accept emailed, faxed or late bids.

The City of Waycross is accepting bids to obtain the best value for the City and may or may not award by low bid. Bids will be opened at the above stated date and time.

Annual Grinding Services is for a 1 year period July 1, 2020 – June 30, 2021. There will be 4 additional yearly options if all parties are in agreement to be renewed annually.

***** City Hall is only open to employees at this time. Please mail in your bid, or drop in our drop box at City Hall. You can also call me to meet you outside of City Hall to hand deliver your bid to me. At this time there are no public bid openings. If you wish to attend the opening, you must contact me prior to make arrangements to open bids on City Hall steps. All vendors will be sent a letter with a copy of the bid tab.*****

STANDARD INSTRUCTIONS

1. List of 5 references that you are currently doing grinding services for including contact names and numbers.
2. A quote sheet has been provided for your convenience.



REQUIREMENTS

- All bidders must provide their own equipment and operator(s) to feed and operate the grinder as specified, this includes loading equipment, miscellaneous equipment to facilitate grinding at 608 Genoa Street, Waycross, GA 31501.
- Use of horizontal grinder with 700 HSP engine or greater
- Grinder must accept material of up to 48” in diameter
- Material to include: brush and tree debris, brush and tree products ranging from large limbs to tree trunks, and miscellaneous landscape waste.
- Bidder must supply adequate personnel for operations on site.
- Bidder is responsible for moving the equipment and/or materials as necessary.
- Pile grindings within a location near the grinding site
- Grinding shall be done on-site Mon-Friday, 7am - 4pm unless there is a special circumstance.
- Bidder shall be responsible for all grinder damage resulting from the grinding of organic waste on site and all normal wear and tear.
- Minimum aggregate average output requirements – Particle size % passing a selected mesh size on a dry unit weight basis:
 - 3 inches (75mm), 100 % passing
 - 1 inch (25mm), 90-100 % passing
 - 0.75 inch (19mm), 70-100% passing
 - 0.25 inch (6.4mm), 30-75% passing
 - Maximum particle length of 6 inches
- Make of Grinder _____
- Model of Grinder _____
- Grinder Type _____
- Horizontal/Tub high speed y/n _____
- The City of Waycross shall provide:
 - Diesel Fuel for grinding equipment
- Bidder shall dispose of all ground debris material, price to be included with bid.
- Bidder shall submit a bid for hourly rate to grind and dispose. All pricing must be included in this rate. No hidden charges.
- Bidder shall provide all necessary licensing for operation and transport. All other cost or services shall be included with the bid.
- The City has averaged 3-4 grinds per year with 2,000 tons of yard debris.



Opportunity in every direction.

Office of the Purchasing Director

TO: ALL VENDORS
FROM: LINDA E. JONES, CPPB
DATE: April 28, 2020
RE: Request for Bid

The City of Waycross, Georgia will receive sealed bids until 10:00 a.m., Wednesday,
May 20, 2020

For : Grinding and Debris Removal Services

As specified in the attached specifications.

The city reserves the right to accept or reject any or all bids, to waive formalities and technicalities, to make an award in the best interest of the City and to make an award item by item unless otherwise stipulated by the bidder. Bidder must comply with all Federal, State and Local Laws.

Factors to be considered in making this award, if awarded, will be prices, quality, and references. The City will be the sole judge of the weights given these factors.

Bids will be opened and read aloud in the conference room at City Hall, on the second floor – 417 Pendleton Street, Waycross, Georgia, on the hour and date specified above. No bids will be accepted after bid opening time. No faxed or emailed bids will be accepted. *** See new instructions on bid spec sheet***

**BIDS SHOULD BE MAILED TO: CITY OF WAYCROSS, PURCHASING DIRECTOR
P. O. DRAWER 99
WAYCROSS, GEORGIA 31502-0099**

**OR HAND DELIVERED TO: CITY HALL – PURCHASING DEPARTMENT
(PRIOR TO OPENING) 417 PENDLETON STREET, ROOM 201
WAYCROSS, GEORGIA 31501**

BID ENVELOPE SHOULD BE MARKED: Bid # FY 20-25 Grinding

The city has provided a quote sheet for your convenience. All blank spaces shall be completed and returned with your bid package. Prices quoted shall be firm prices and remain firm until delivery is made. If awarded, the City will place an order with the successful bidder within 60 (sixty) days after bid opening.

