



# WALKER COUNTY DEPARTMENT OF EDUCATION FACILITIES & OPERATIONS

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## INVITATION TO BID INSTRUCTIONAL SUPPLIES – BID NUMBER 22-01 February 17, 2022

The Walker County Board of Education invites your company to submit a bid for INSTRUCTIONAL SUPPLIES to be used by the Walker County School System. Bidders should thoroughly review the GENERAL TERMS AND REQUIREMENTS DOCUMENT for all details, terms, conditions and specifications.

**SEALED BID:** This will be a sealed bid process. **All packages or envelopes must be sealed and mailed or hand delivered to the Walker County Board of Education, Facilities & Operations Department, 298 Culberson Avenue, LaFayette, GA 30728 (NOT TO THE CENTRAL OFFICE).** Bids will not be accepted after **Wednesday, March 23, 2022 at 2:00 p.m. EST.** Postmark by the U S Postal Service or Express Services will not be considered in relation to the deadline. Therefore, please consider the inconsistent delivery of mail when submitting your bid. **Submit your bid package marked clearly on the outside of the envelope or box – INSTRUCTIONAL SUPPLIES – BID #22-01.** Samples should be mailed or delivered in a separate envelope or box clearly marked **INSTRUCTIONAL BID SAMPLES with Bid #22-01 with the vendor submitting the samples clearly marked.**

**TO OBTAIN BID:** Please visit our website at [www.walkerschools.org](http://www.walkerschools.org). Hover over “quick links” at the top to see the drop down menu, then click on “Open Bids”, and finally click on Instructional Supplies Bid 22-01.

**MAILING INSTRUCTIONS:** Walker County Schools, Facilities & Operations, Attn: Kelia Kimbell, Warehouse, 298 Culberson Ave., LaFayette, Georgia 30728. **DO NOT MAIL TO THE CENTRAL OFFICE.**

**BID OPENING:** Bids will be opened on **Wednesday, March 23, 2022 at 2:00 p.m. EST** in the Facilities & Operations Department Conference Room/Cafeteria (Old LHS Cafeteria) at 298 Culberson Ave, LaFayette, GA 30728. Please email [keliakimbell@walkerschools.org](mailto:keliakimbell@walkerschools.org) or call 706-639-0168 if you need directions.

**AWARDING OF BIDS:** The bids will be evaluated and awarded according to what is most advantageous for Walker County Schools. The Walker County Board of Education reserves the right to accept or reject any or all bids and to waive any informality. Please read general terms and conditions.

**CONTACT PERSON:** If you have any questions concerning this bid, contact Kelia Kimbell at Facilities & Operations – Warehouse at 706-639-0168 or by email at [keliakimbell@walkerschools.org](mailto:keliakimbell@walkerschools.org).

Respectfully,

Chris Jones  
Director of Facilities & Operations