



Opportunity in every direction.

Office of the Purchasing Director

TO: ALL VENDORS
FROM: LINDA E. JONES, CPPB
DATE: April 13, 2022
RE: Request for Bid

The City of Waycross, Georgia will receive sealed bids until 10:00 a.m., Thursday,
May 19, 2022

For : Pest Control for City of Waycross Buildings

As specified in the attached specifications.

The city reserves the right to accept or reject any or all bids, to waive formalities and technicalities, to make an award in the best interest of the City and to make an award item by item unless otherwise stipulated by the bidder. Bidder must comply with all Federal, State and Local Laws.

Factors to be considered in making this award, if awarded, will be prices, quality, and references. The City will be the sole judge of the weights given these factors.

Bids will be opened and read aloud in the conference room at City Hall, on the second floor – 417 Pendleton Street, Waycross, Georgia, on the hour and date specified above. No bids will be accepted after bid opening time. No faxed or emailed bids will be accepted.

**BIDS SHOULD BE MAILED TO: CITY OF WAYCROSS, PURCHASING DIRECTOR
P. O. DRAWER 99
WAYCROSS, GEORGIA 31502-0099**

**OR HAND DELIVERED TO: CITY HALL – PURCHASING DEPARTMENT
(PRIOR TO OPENING) 417 PENDLETON STREET, ROOM 201
WAYCROSS, GEORGIA 31501**

BID ENVELOPE SHOULD BE MARKED: Bid # FY 22-34 Pest Control

The city has provided a quote sheet for your convenience. All blank spaces shall be completed and returned with your bid package. Prices quoted shall be firm prices and remain firm until delivery is made. If awarded, the City will place an order with the successful bidder within 60 (sixty) days after bid opening.

**PEST CONTROL FOR CITY OF WAYCROSS BUILDINGS
BID SPECIFICATIONS**

#FY22-34

DUE: THURSDAY, MAY 19, 2022 AT 10:00 AM

1.	<u>Contractor will provide Pest Control for the following buildings:</u>	<u>Cost Per Bldg Per Service</u>	
a.	City Hall – 417 Pendleton Street	Every other month	\$ _____
b.	CIU - 417 Pendleton Street	Every other month	\$ _____
c.	Water Plant – 512 Alice Street	As needed	\$ _____
d.	Warehouse – 516 Alice Street	As needed	\$ _____
e.	Police Dept. – 512 Oak Street	Every other month	\$ _____
f.	City Auditorium – 825 Pendleton Street	Every other month	\$ _____
g.	Fire #1 – 1805 Mary Street	Monthly	\$ _____
h.	Fire #2 - Riverside Avenue	Monthly	\$ _____
i.	Fire #3 – Havana Avenue	Monthly	\$ _____
j.	Fire #4 - 701 Haines Avenue	Monthly	\$ _____
k.	WAS – 1805 Blackwell Street	Monthly	\$ _____
l.	Oakland Cemetery – 2605 Alice St.	Monthly	\$ _____
m.	Waste Water TP – 2900 Lakeview Dr.	As needed	\$ _____
n.	Public Works Complex 629 Satilla Lane	As needed	\$ _____
	Grand Total		\$ _____

2. Specific control of the following pests and others not mentioned herein:

a. Ants	d. Rats
b. Fleas	e. Roaches
c. Mice	f. Silverfish
3. Contractor shall render service once a month, on or about the same calendar day.
4. Contractor may be recalled for pest treatment at any time deemed necessary by proper authority at no additional cost to City of Waycross.
5. Contractor shall obtain signed service report from responsible person in each City Building, stating service was rendered.
6. Contractor shall submit a copy of Department of Agriculture Licenses with bid.
7. The City shall have the right to add or delete any buildings as necessary with a comparable rate as other buildings.
8. Contractor Must show proof of liability insurance on vehicles and worker's compensation on employees and complete E-Verify forms.
9. Contract period shall be from July 1, 2022 and end on June 30, 2023. There will be an option of four (4) annual renewals of all parties are in agreement and there are no price increases.
10. The City of Waycross may, at any time they deem necessary, terminate this agreement with thirty (30) days written notice.
11. Include a list of 5 other government/business references with contact name and numbers.
12. There will be a non-mandatory pre-bid meeting so that all contractors can review each building. Monday and Tuesday, 8:00 a.m.-12:00 p.m., May 3-4, 2022. All contractors will meet at the 2nd floor conference room of City Hall, 417 Pendleton Street, Waycross, GA 31501. Contractor may choose either day to attend. Any questions that are asked will be answered in an addendum and issued to all contractors.

Name of Company _____
 Address _____
 Phone _____
 Email _____

Print Name and Signature of Authorized Personnel: