

INVITATION TO BID

No. 17-26

ROCKDALE COUNTY, GEORGIA

May 24, 2017

**HVAC (Heating, Ventilation,
and Air Conditioning)
Total Maintenance, Repair, and
Replacement Service**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 MILSTEAD AVENUE
CONYERS, GA 30012
770-278-7552**

INTRODUCTION:

This is an Invitation to Bid (ITB) for a contract to provide the purchase and service of **Heating, Ventilation, and Air Conditioning (HVAC) Total Maintenance, Repair, and Replacement Service** in Rockdale County. Instructions for preparation and submission of a bid are contained in this packet. Bids must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this invitation and all questions arising subsequent to award are to be addressed to the Procurement Officer at the following address:

Rockdale County Finance Department
Attn: Meagan Porch, Buyer
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7557, Fax (770) 278-8910
E-mail: meagan.porch@rockdalecountyga.gov

To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

BID COPIES FOR EVALUATION:

Five (5) hard copies and one (1) original hard copy and one (1) CD's in Adobe PDF format will be required for review purposes. (*Original must be clearly marked "Original" and the Copies clearly marked "Copies."*). CD's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

All bid materials must be completed and enclosed in a sealed envelope prior to submittal. The ITB number 17-26 must be clearly written on the outside of the envelope. **Incomplete, incorrect, unsealed, unmarked, or improperly submitted bids may be rejected.**

CONTRACT TERM:

12 Months with option to renew four (4) additional 12-month periods, renewable each year under the same prices, terms and conditions, provided option is exercised.

Unless otherwise noted, quoted prices will remain firm for the two (2) additional 12-month periods when and if renewed each term. Rockdale County reserves the right to negotiate pricing / discounts for renewal consideration prior to approving any given renewal option.

DUE DATE:

Sealed bids will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, June 29, 2017**. Bids received after this time will not be accepted.

PRE-BID CONFERENCE:

There will be a **MANDATORY** pre-bid conference held at the **J.P. Carr Community Center**, located at: **981 Taylor Street, Conyers, GA 30012 at 10:00 A.M., local time, Thursday, June 8, 2017.**

Any questions and/or misunderstandings that may arise from this ITB must be submitted in writing and forwarded to the Buyer at the above address or by email. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. *Any contractor who intends to submit a Bid is required to attend this meeting.*

SITE VISITS:

Immediately following the Pre-Bid conference and through Friday, June 16, 2017, you may visit the locations listed on pages 17 and 18. For each site listed, bidder will need to coordinate with the County representatives listed for that site.

NOTE: To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are **NOT** to question and/or have discussions with the representatives at the site visits regarding the HVAC units, etc. Doing so could result in disqualification of the bidder. All questions, etc. are to be addressed to the Buyer only.

QUESTIONS AND CLARIFICATIONS:

Any questions and/or misunderstandings that may arise from this ITB must be submitted in writing and forwarded to the Purchasing Department at the above address or by email. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. You should submit your questions and/or requests for clarifications about this ITB no later than **2:00 p.m., local time, on Thursday, June 22, 2017.** Written responses from the County to the questions it receives will be in an addendum and posted to the County's website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this ITB will be issued in an addendum and posted to the County's website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

Bidders should check the website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids frequently during the process to verify that they have received all issued addenda. Bidders have the responsibility of making sure that they have received all issued addenda.

WARRANTY AND / OR GUARANTY:

The bidder will state below or will furnish a separate letter attachment which fully explains the condition of Warranty and/or Guaranty. If no Warranty and/or Guaranty is applicable, it must be so stated. NOTE: Failure to respond to the requirement of this paragraph may result in the bid being unconsidered.

FOREIGN PRODUCTS:

Rockdale County prefers to buy items produced and/or manufactured in the United States of America; however, foreign products may be considered provided it is so stated. Bidder certifies that item(s) offered on this bid is/are manufactured/produced in the United States.

Yes _____ No _____

If "No" state place: _____

Bidder must check applicable blank below:

Bidder affirms that specifications are exactly met:

Yes _____ No _____

ANY DEVIATION FROM SPECIFICATIONS MUST BE COMPLETELY EXPLAINED BY BIDDER. Bidder will explain exact particulars where bid does not meet exactly the specification if A No is checked above.

DELIVERY

Delivery is required at any time on and around-the-clock, seven days a week basis. Generally, standard service requests can be dealt with in normal business hours. However, the nature of some of these needed work items also will require that the contractor be prepared to provide labor services outside of normal business hours. Normal business hours shall be considered from 8:00 a.m. to 5:00 p.m. Monday through Friday except for the County's official holidays. Off-hours will include all other times Monday through Friday, and all day on Saturday, Sunday, and official holidays. The contractor will be expected to provide emergency responses and otherwise scheduled services during these periods when requested by the County.

On occasion the County will request the contractor's services on an emergency basis. The contractor shall be prepared to respond to such emergency calls on a 24-hour basis seven days per week. The County will make emergency request by phone, fax, or e-mail. The contractor shall respond to the County within two (2) hours of the request and should be in the field for such emergency requests for repairs within three (3) hours from the time of the initial service request.

Bidder must check and initial applicable blank below:

Yes _____ No _____

Bidder state below time required for his/her response to reach jobsite after emergency services are required by the County if greater or less than requested time stated above (Bidder state definite time and will not use such terms as "soon" or "as soon as possible").

Bidder state what priority will be given to Rockdale County service calls for: 1) regular service, and for 2) emergency service:

QUALIFICATIONS OF OFFERORS:

Bidders must have a current business license from their home office jurisdiction and provide a copy of that license with the submittal of their bid response. Rockdale County vendors doing business in Rockdale County must have a current Rockdale County Business License.

Bids from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

Bidders are to submit at least **(3) three references** from projects with similar experience using the materials and process in this Invitation to Bid.

ESCALATION CLAUSE:

During the life of the contract, if the successful bidder requests a price increase, the successful bidder shall furnish price lists to the County for his/her increases and those of his/her supplier (e.g. factory) increases, as and if prices are changed. Furnish also a list of his/her supplier's (e.g. factory) prices that had been in effect during bidder's earlier prices; so that County can see the difference. Price change will be in effect only after receipt and approval of one copy of these price lists, (or catalogs), by the Rockdale County Purchasing Department. Price lists and changes thereto are to be furnished under the contract and without charge to the County. Catalogue(s) or Price List(s) are to be submitted to Purchasing Department, P.O. Box 289, Conyers, GA 30012. All price increases will require Board of Commissioners approval as a change order to the contract.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

OPTION TO AUDIT

Successful bidder will be required to maintain complete records during the life of the contract and for a period of one year after completion of the contract. Such records are to be made available to the County if officially requested, to be audited by a designated County auditing staff. In such audits reveal overcharges and/or undercharges, such will be adjusted and compensation made by either party to correct charges.

TORT IMMUNITY:

No officer, employee, or agent of the County acting within the scope of his/her employment or function shall be held personally liable in tort or named as a defendant in any action for injury or damage suffered because of any act, event, or failure to act.

PROPRIETARY INFORMATION:

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade

secret.

AWARD OF CONTRACT:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee. Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

QUANTITIES:

The quantities listed in the Bidders Response Schedule are provided as an estimate for bid purposes. The County will not be obligated to quantities beyond actual needs.

SELECTION PROCESS:

The Rockdale County Procurement Office and/or Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Purchasing Department and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose bid represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all bids if such action is in the county's interest.

Rockdale County may evaluate bids and award a contract without discussions with offerors. Therefore, the offeror's initial bid should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

INSURANCE:

The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Property Damage Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury	\$1,000,000.00 each person
Liability	\$1,000,000.00 each occurrence
Automobile Property Damage	\$1,000,000.00 each occurrence
Liability	

(If hazardous substances are involved)

Contractor's Pollution Liability (with 1 year extended reporting period)

Each Occurrence	\$1,000,000.00
Aggregate	\$2,000,000.00

Environmental Impairment Liability (with 1 year extended reporting period)

Each Occurrence	\$1,000,000.00
Aggregate	\$2,000,000.00

General Liability \$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

BONDS:

N/A

PERMITS:

The awarded contractor will be responsible for acquiring any permits that are required for this project/purchase. Rockdale County will waive fees on all permits issued by Rockdale County.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

Vendors submitting a Qualification package in response to this ITB must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the ITB package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

- A. The form must be signed by an authorized officer of the contractor or their authorized agent.
- B. The form must be notarized.
- C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.

LOCAL VENDOR PREFERENCE POLICY

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bid and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitations to Bid. A copy of the Policy may be downloaded from the County website at www.rockdalecounty.org, under Finance/Purchasing.

The Local Vendor Preference Policy **will** apply to this ITB.

ENERGY EFFICIENT, RECYCLING, AND WASTE REDUCTION PURCHASING POLICY

Policy #R-2015-08 includes the following language:

The Rockdale County Board of Commissioners only purchases energy star rated equipment and appliances that are economically responsible and reduce resource consumption and waste within federal, state, and local laws. The County will only purchase recycled copy, computer, and fax paper with at least 30 percent recycled content.

A copy of the policy may be viewed and downloaded by visiting the website at www.rockdalecounty.org, Bid Announcements, and scrolling down to the bottom of the page.

GENERAL INFORMATION:

RECEIPT OF BID:

No bids received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a bid not properly addressed and identified.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the bid due date, without prejudice to the bidder, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF BID:

Rockdale County may reject any and all bids and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any bid in the proposing procedure. Rockdale County shall be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from proposing and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid, and addenda, if any, will be deemed part of the contract.

GOVERNING LAWS:

This contract is made under and shall be governed and construed in accordance with the laws of the State of Georgia.

ERRORS AND OMISSIONS:

The vendor shall not take advantage of any errors or omissions in this Bid Request, and shall promptly notify Rockdale County of any omissions or errors found in this document.

STANDARD INSTRUCTIONS:

1. The instructions contained herein shall be construed as a part of any bid invitation and/or specifications issued by Rockdale County and must be followed by each bidder.
2. The written specifications contained in this bid shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this bid may result in disqualification by Rockdale County.
3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the bid price.
4. The following ITB# **17-26** must be written clearly on the outside of each bid envelope in order to avoid prior opening in error.
5. All bids must be received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place of bid due date. Bids received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
6. Unless otherwise stated, all bids submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
7. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid to Rockdale County the first page of your bid package should be the bid form listing the price, delivery date, etc., unless the bid form is requested to be in a separate envelope.
8. Rockdale County reserves the right to accept a bid that is not the lowest price if, in the County's judgment, such bid is in the best interest of the County and the public. The County reserves the right to reject any and all bids.
9. Telephone, Telegraphic or Facsimile bids will not be accepted.
10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

Federal I.D. #58-6000882
Sales Tax Exempt #58-800068K
11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any bid on the basis of incomplete or inaccurate answers to the questionnaire.
12. If applicable, warranty information shall be provided.
13. Bidders shall state delivery time after receiving order.
14. Bidders shall identify any subcontractors, and include an explanation of the service or product that they may provide.

BID SPECIFICATIONS:

The specifications are as follows and on the attached pages.

General:

Purchase Price shall include delivery, F.O.B. Rockdale County – See List of Facilities and list of HVAC Units. Rockdale County reserves the right to increase or decrease the listing of facilities or the services at any time during the term of the contract.

Include any brochures and specifications that pertain to the equipment when changing or adding new equipment that you are proposing.

List any options and the cost for the options separately.

Warranty information must be provided with the submittal of bid.

All manuals associated with the service / equipment must be delivered with the equipment at no additional charge to Rockdale County.

USUAL & CUSTOMARY RATES FOR SERVICE & REPAIR CONTRACTS

In Indefinite Quantity Contracts for maintenance, repair, and services where some items' total costs are not fixed, but are based upon time and materials only; then, Rockdale County reserves the right to verify that the Successful Bidder's prices are not in excess of usual and customary rates typically charged in the industry for the work requested. Should the County discover that the Successful Bidder is charging in excess of the usual and customary rates, then the County reserves the right to award such work outside the contract. In all such cases, Successful Bidder shall furnish the County with a not-to-exceed cost and completion time before beginning any work without prior approval from the Department or Division using the contract.

MINIMUM SPECIFICATIONS

I. PURPOSE

Provide on-call services throughout Rockdale County at its residential, commercial and industrial properties. The Contractor shall be responsible for all services related to the total maintenance, repair and replacement of heating, ventilation, and air conditioning (HVAC) systems.

II. SCOPE OF SERVICES

The Contractor shall purchase and install parts, repair and replace key components such as compressors, condensers, evaporators, piping, motors, gauges, boilers, pumps, associated building controls and assorted accessories to ensure the efficient and proper operation of HVAC systems throughout Rockdale County.

A. Types of Services Required

The contractor shall be called upon to perform repairs, installations and services that include, but are not limited to:

1. Lubricate and repair HVAC systems, pumps, compressors, condensers, filters, belts, valves, humidifiers, and other related HVAC equipment.
2. Installation of heating, ventilation and air conditioning equipment.
3. Conduct tests, locate problems, repair malfunctions, recharge systems with refrigerant and check operation to ensure correct repairs.
4. All other duties as they are assigned that may not be included above relating to HVAC maintenance and repairs.

B. Emergency Service Request

On occasion, the County will request the Contractor's services on an emergency basis. The Contractor shall be prepared to respond to such emergency calls on a 24/7 basis. The County will make emergency request by phone, fax, or email. The Contractor shall respond to the physical location within two (2) hour of the service request

C. High Priority Requests:

The County's Facilities Operations and Maintenance Division will request the Contractor's services via phone, fax, email or service request form. The response shall include labor costs by time and rate, and all cost, with mark-ups, for equipment, materials, and parts. The response shall indicate the dates and times and the time frame in which the work will be implemented. The Contractor will not initiate the work until it has received approved authorization from the County. (Note: phone, faxes and email will be used to expedite this process.) On high priority requests the Contractor is required to initiate work within twenty four (24) hours of receipt of authorization to start. For service requests with a project level scope that will require more intensive site investigation and analysis, the Contractor shall request an extension of the specified period to prepare its estimate and work plan. The Contractor must start and complete the work within the timeframe authorized by the County.

MINIMUM SPECIFICATIONS - Continued

D. Routine Requests:

The County will request routine services via phone, fax or e-mail. These routine requests shall be provided within two (2) business days.

E. Hours of Service

Normal business hours shall be from 8:00 a.m. to 5:00 p.m., local time, Monday through Friday except for the County's official holidays. Generally, standard service request can be dealt with in normal business hours. The nature of some of the needed work items; however, will require that the Contractor be prepared to provide labor services outside of normal business hours. After-hour work will include all other times after 5:00 p.m., Monday through Friday and all day on Saturday, Sunday and official holidays. This contract may require emergency services that could be required at any time on a 24/7 basis. The Contractor will be expected to provide emergency responses and otherwise schedule services during these periods when requested by the County. Labor hours during these timeframes or any other period outside of normal business hours will be considered overtime and compensated as such under the resulting contract.

F. Personnel Assigned to the Work

The County requires the successful Contractor to have personnel with the appropriate EPA Refrigerant Reclamation Certificate (as required) assigned to all work as requested. **A list of key personnel and an organizational chart shall be submitted with this bid.** The list and chart shall include proposed management, supervisory and technical personnel. The chart shall outline the title and function of listed personnel. **Certifications of technicians must be included.**

G. Equipment, Materials, Parts, and Supplies

The Contractor shall supply all equipment, materials, parts, and supplies needed to provide the services requested. The Contractor shall provide such in completing the scope of work on any given service request. This requirement extends to boom trucks, cranes, personnel lifts, scaffolding, and specialized ladders needed to reach high work areas. The County will notify the Contractor through its service request form if it intends to provide any materials or parts needed for a work item.

H. Locations of Facilities

All facilities will be located within Rockdale County, Georgia with the exception of the Ground Storage Tank Pump Station located on Lenora Church Road, Snellville, GA which is located inside Gwinnet County.

MINIMUM SPECIFICATIONS – Continued

I. Basis of Compensation

Compensation to the contractor for service request work will be based on the hourly labor rates provided in the bid for the contract, the actual cost of parts, materials, and equipment plus a percentage mark-up indicated in the same bid (not to exceed 15%) and a fixed trip charge. The hourly labor rates shall include all costs associated with transportation by service vans and trucks as well as all costs for hand tools, power tools, ladders, carts, testing equipment, and miscellaneous items and consumables normally associated with electrical service calls for repair and installation work. Hourly labor rates shall begin when the contractor's personnel reaches the service site and shall end when leaving the service site. A single trip charge shall be applied to cover time in transit. Overtime rates may be charged for time outside of the "normal hours" specified in the bid. The contractor's cost for materials, parts and supplies refer to the approximate amount the County would pay if the County purchased these items from a local supply house. Contractor agrees that it will provide documentation of costs for parts and materials upon request of the County. Equipment referenced shall include rental cost of specialized equipment utilized by the Contractor, such as boom trucks, personnel lifts, excavation equipment, scaffolding, etc. The County shall not be charged for labor hours associated with the provision of cost estimates and proposals, unless the County Representative has authorized such costs in writing.

J. County Representative

In administration of the services under the resulting contract, the County will be represented as noted on the List of Facilities.

K. Inventory Listing

The contractor is to provide on a quarterly basis an updated inventory listing of all equipment (list should include the projected life-expectancy of each system).

III. PERFORMANCE STANDARDS AND QUALITY ASSURANCE

A. Applicable Industry Standards

All repairs and installation shall be completed in accordance with all applicable International Mechanical Codes – 2012 Edition and all Georgia Department of Community Affairs Amendments dated January 1, 2014 or current.

B. Warranties

The Contractor shall warrant against failure of all materials and workmanship associated with its service request work for materials one (1) year and workmanship (90 days) after the date of acceptance of such work by the County. If any of the work is found defective or not in accordance with the service request or applicable codes and standards, the Contractor shall correct warranted work promptly, at no cost to the County, after receipt of a written notice from the County to do so. Contractor shall provide the County Representative copies of the standard manufacturer's warranties for any new equipment and parts purchased and installed by the Contractor. The Contractor shall provide this warranty information with its service report whenever applicable.

MINIMUM SPECIFICATIONS - Continued

IV. REPORTS AND INVOICING

A. Service Report Requirements

Each completed Service Request shall be documented in the Contractor Service Report. The format of the Contractor Service Report shall be developed at the beginning of the contract period, and shall be acceptable to the County Representative. The Contractor Service Report shall include, at a minimum, the following information:

1. County Purchase Order Number
2. Service Request Tracking Number (Original Service Request with Signed Authorization also shall be attached)
3. Location of Services – Facility Name/Address
4. Name of County Representative requesting Service, Repair, or Installation.
5. Description of Repairs, Services, or Installation Performed
6. Personnel Utilized and Hours of Service – this section shall clearly indicate for each day of service the individuals assigned, the labor rates, the hours worked and the labor subtotals and totals
7. Parts, materials and equipment utilized – descriptions, quantities, costs, applicable mark-ups, and subtotals and total
8. Trip Charges Per Service Request (one (1) trip per request)

B. Summary of Costs

The contractor shall submit the Contractor Service Reports within 48 hours of the completion of the services. The County Representative will review the Service Reports and advise the contractor within five (5) calendar days if there are questions or concerns regarding the service or costs. The County Representative will provide written approval of Service Reports. An acceptable Contractor Service Report shall serve as the basis for the contractor's invoicing.

C. Invoicing Procedure

The Contractor shall invoice the County for its services only after there is confirmation that the information provided is acceptable to the County. The invoice shall clearly indicate the name of the person requesting the service as well as the department. If changes are required by the County, the final invoice should reflect those modifications.

The Contractor shall provide invoice within seven (7) days of the approved service.

V. SPECIAL REQUIREMENTS

A. Financial Recordkeeping

The Contractor shall be required to maintain a complete set of records, including all supporting cost documentation and services correspondence for all work performed under the resulting contract for the life of the contract and one (1) year thereafter.

MINIMUM SPECIFICATIONS – Continued

VI. CONTRACTOR QUALIFICATIONS

- A. The qualifications and experience of the Contractor are critical in performing the services requested, which must have assurances that the selected firm is a responsible organization capable of professionally implementing the services requested. The Contractor shall have at least five (5) years of commercial and industrial HVAC experience. As part of its bid submission, the Contractor shall provide all the information requested herein within this section. The County also reserves the right to request additional information or make further investigations to determine the ability of the Contractor to perform. The Contractor's failure to provide the information requested herein, to complete the forms in full or to provide other information requested by the County, will be cause for the County to declare the Contractor non-responsive. The County also reserves the right to reject any Contractor if the evidence furnished by the Contractor or investigation of the Contractor, fails to satisfy the County that such Contractor is properly qualified to carry out the obligations.
- B. Company has not been in Chapter 7 during the last ten (10) years.
- C. Contractor's primary office must be located within thirty (30) miles of Rockdale County.
- D. Contractor shall provide Rockdale County a minimum of three (3) references. The Contractor shall provide Rockdale County a point of reference where such work has been performed, along with point of contact, phone number, and size of project.

VII. PRICING STRUCTURE

- A. Proposal A - pricing shall be for the scope of services as described above and shall be broken down as shown on the attached bid form.
- B. Proposal B – pricing shall be for the scope of services as described above PLUS replacement cost for HVAC units at each building. This replacement cost shall be included in the Quarterly and Annual cost for each building as shown on the attached bid form

End Minimum Specification

List of Facilities

Fire & Rescue	Contact: Joel Yoder	Phone Number: 770-278-8401		
Fire Station No. 1	1831 Conyers Station Road	Conyers	GA	30012
Fire Station No. 2	4088 Troup Smith Road	Conyers	GA	30094
Fire Station No. 3	2450 Old Salem Road	Conyers	GA	30013
Fire Station No. 4	3601 Union Church Road	Stockbridge	GA	30281
Fire Station No. 5	2100 Hightower Trail	Conyers	GA	30012
Fire Station No. 6	2681 Hurst Road	Conyers	GA	30094
Fire Station No. 7	1496 Rockbridge Road	Conyers	GA	30012
Fire Station No. 8	1164 Scott Street	Conyers	GA	30012
Fire Station No. 9	2009 Walker Road	Conyers	GA	30012
Training Annex	2150 Iris Drive	Conyers	GA	30012
Tower Miller Bottom	3751 Miller Bottom Road	Conyers	GA	30012
Tower Smyrna Road	2349 Smyrna Road	Conyers	GA	30012
Tower Union Church	4800 Union Church Road	Stockbridge	GA	30281
911 / Communications	2120 Farmer Road	Conyers	GA	30012
Maintenance (Building)	Contact: Charles Welch	Phone Number: 770-480-4870		
Administrative Building	958 Milstead Avenue	Conyers	GA	30012
Animal Care & Control Center	1506 Rockbridge Road	Conyers	GA	30012
BOC Office	962 Milstead Avenue	Conyers	GA	30012
C.E. Steele Community Center	1040 Oakland Avenue	Conyers	GA	30012
Court Annex (HR & BOA)	961 / 981 Milstead Avenue	Conyers	GA	30012
Court Annex (Magistrate)	945 Court / 948 Banks Street	Conyers	GA	30012
Courthouse	922 Court Street	Conyers	GA	30012
DFACS Building	975 Taylor Street	Conyers	GA	30012
JP Carr Community Hall	981 Taylor Street	Conyers	GA	30012
JP Carr Service Center	987 Taylor Street	Conyers	GA	30012
Health Department	985 Taylor Street	Conyers	GA	30012
Mental Health Offices	977 Taylor Street	Conyers	GA	30012
Veterans Services	983 Taylor Street	Conyers	GA	30012
DUI Building	943 Court Street	Conyers	GA	30012
Olivia Haydel Senior Services Center	1240 Dogwood Drive	Conyers	GA	30012
Parker Road Offices	1407 Parker Road	Conyers	GA	30012
Transportation / Fleet	2570 Old Covington Highway	Conyers	GA	30012
County Annex Building	1400 Parker Road	Conyers	GA	30012
Transfer / Recycling Center	1200 Sigman Road	Conyers	GA	30012
MIS - Suite ABC	1329 Portman Road	Conyers	GA	30012
Portman Drive – Suite E	1329 Portman Road	Conyers	GA	30012
Environmental Health – Suite F	1329 Portman Road	Conyers	GA	30012
Rec and Maintenance – Suite J	1329 Portman Road	Conyers	GA	30012
Tax Commissioners Office	969 Pine Street	Conyers	GA	30012
Sheriff	Contact: David Ghee	Phone Number: 678-858-2299		
Sheriff's Office	911 Chambers Drive	Conyers	GA	30012
Sheriff's Office	3552 Hwy 20 SE	Conyers	GA	30013
Sheriff's Office	2345 Sigman Industrial	Conyers	GA	30012
Sheriff's Office	2385 Sigman Industrial	Conyers	GA	30012
Sheriff's Office	2135 Sigman Road NE	Conyers	GA	30012
Sheriff's Office	2100 Plunket Road (Gun Range)	Conyers	GA	30012

Sheriff's Office – Suite D	1329 Portman Road		Conyers	GA	30012
Parks	Contact: Joel Strickland		Phone Number: 404-313-1143		
Black Shoals Park	3001 Black Shoals Rod NE		Conyers	GA	30012
JP Carr Gym	986 Hardin Street		Conyers	GA	30012
Johnson Park	1791 Ebenezer Road		Conyers	GA	30012
Tennis Center	1370 Parker Road		Conyers	GA	30012
Water	Contact(s): April Skinner (AS) Wanda Lester (WL) Hugh Pannel (HP)		Phone Number(s): 770-278-7510 770-278-7447 770-278-7470		
Almand Branch	380 Morris Drive	(AS)	Conyers	GA	30094
Honey Creek	4100 Troupe Smith Road	(AS)	Conyers	GA	30094
Scott Creek Plant	1285 Hwy 212	(AS)	Conyers	GA	30094
Snapping Shoals	3175 Old Salem Road	(AS)	Conyers	GA	30013
Wastewater Treatment Plant (Quigg Branch)	2440 Tatum Road	(WL)	Conyers	GA	30013
Water Engineering – Suite G	1329 Portman Drive # H	(WL)	Conyers	GA	30094
Water Engineering – Suite H	1329 Portman Drive # H	(WL)	Conyers	GA	30094
Water Central Maintenance	2420 Tatum Road	(WL)	Conyers	GA	30013
Water Treatment Plant	3090 Gees Mill Road	(HH)	Conyers	GA	30013
Hightower Pump Station	1055 Pleasant Hill Road	(HP)	Conyers	GA	30012
Lorraine Tank Pump Station	4904 East Fairview Road	(HP)	Stockbridge	GA	30281
Raw Water Pump Station	2001 Centennial Olympic Parkway	(HP)	Conyers	GA	30013
Ground Storage Tank Pump Station	4848 Lenora Church Road	(HP)	Snellville	GA	30039
Ground Storage Tank Pump Station	2540 Lake Rockaway Road	(HP)	Conyers	GA	30012

BID FORM – ITB No. 17-26

Instructions: Complete all (4) FOUR parts of this bid form.

PART I: Vendor Information:

Vendor Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

BID FORM – ITB No. 17-26 (Continued)

PART III: Bid Summary – Proposal A – Maintenance and Repair

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Bid Form.

REPAIR PRICE SCHEDULE

ITEM NO.	COMMODITIES OR SERVICES As per Minimum Specifications and notes below.	UNIT PRICE	HOURS	AMOUNT
1.	Hourly Rate for General HVAC Contractor (Normal Hours)	Each	_____	_____
2.	Hourly Rate for General H VAC Contractor (Night, Holiday and Weekend Hours)	Each	_____	_____
3.	Hourly Rate for HVAC Supervisor / Foreman (Normal Hours)	Each	_____	_____
4.	Hourly Rate for General H VAC Supervisor / Forman (Night, Holiday and Weekend Hours)	Each	_____	_____
5.	Trip Charge Per Assigned Services (Normal Hours)	Each	_____	_____
6.	Trip Charge Per Assigned Service (Night, Holiday and Weekend Hours)	Each	_____	_____
7.	Percentage Mark-Up on Parts, Materials, and Equipment	_____ %		
Item No 8 – 66: Quarterly Maintenance Fee Per Building, as per Minimum Specifications and notes below.		UNIT PRICE	QUARTERLY PRICE	ANNUAL AMOUNT
Fire & Rescue				
8.	Fire Station No. 1	Quarterly	_____	_____
9.	Fire Station No. 2	Quarterly	_____	_____
10.	Fire Station No. 3	Quarterly	_____	_____
11.	Fire Station No. 4	Quarterly	_____	_____
12.	Fire Station No. 5	Quarterly	_____	_____
13.	Fire Station No. 6	Quarterly	_____	_____
14.	Fire Station No. 7	Quarterly	_____	_____
15.	Fire Station No. 8	Quarterly	_____	_____
16.	Fire Station No. 9	Quarterly	_____	_____
17.	Training Annex	Quarterly	_____	_____
18.	Tower Miller Bottom Road	Quarterly	_____	_____
19.	Tower Smyrna Road	Quarterly	_____	_____
20.	Tower Union Church Road	Quarterly	_____	_____
21.	911 / Communications	Quarterly	_____	_____
Maintenance (Building)				
22.	Administrative Building	Quarterly	_____	_____
23.	Animal Care & Control Center	Quarterly	_____	_____
24.	BOC Office	Quarterly	_____	_____
25.	C.E. Steele Community Center	Quarterly	_____	_____
26.	Court Annex (HR & BOA)	Quarterly	_____	_____
27.	Court Annex (Magistrate)	Quarterly	_____	_____
28.	Courthouse	Quarterly	_____	_____

29.	DFACS Building	Quarterly		
30.	JP Carr Community Hall	Quarterly		
31.	JP Carr Service Center	Quarterly		
32.	Health Department	Quarterly		
33.	Mental Health Offices	Quarterly		
34.	Veterans Services	Quarterly		
35.	DUI Building	Quarterly		

PRICE SCHEDULE

ITEM NO.	Item No 8 – 66: Quarterly Maintenance Fee Per Building, as per Minimum Specifications and notes below.	UNIT PRICE	QUARTERLY PRICE	ANNUAL AMOUNT
36.	Olivia Haydel Senior Services Center	Quarterly		
37.	Parker Road Offices	Quarterly		
38.	Transportation / Fleet	Quarterly		
39.	County Annex Building	Quarterly		
40.	Transfer / Recycling Center	Quarterly		
41.	MIS – Suite ABC	Quarterly		
42.	Parker Road – Suite E	Quarterly		
43.	Environmental Health – Suite F	Quarterly		
44.	Rec and Maintenance – Suite J	Quarterly		
45.	Tax Commissioners Office	Quarterly		
	Sherriff			
46.	Sheriff's Office – 911 Chambers Drive	Quarterly		
47.	Sheriff's Office – 3552 Hwy 20 SE	Quarterly		
48.	Sheriff's Office – 2345 Sigman Industrial	Quarterly		
49.	Sheriff's Office – 2385 Sigman Industrial	Quarterly		
50.	Sheriff's Office – 2135 Sigman Road NE	Quarterly		
51.	Sheriff's Office – 2100 Plunket Road (Gun Range)	Quarterly		
52.	Sheriff's Office – Suite D 1329 Portman Road	Quarterly		
	Parks			
53.	Black Shoals Park	Quarterly		
54.	JP Carr Gym	Quarterly		
55.	Johnson Park	Quarterly		
56.	Tennis Center	Quarterly		
	Water			
57.	Almand Branch	Quarterly		
58.	Honey Creek	Quarterly		
59.	Scott Creek Plant	Quarterly		
60.	Snapping Shoals	Quarterly		
61.	Wastewater Treatment Plant (Quigg Branch)	Quarterly		
62.	Water Engineering	Quarterly		
63.	Water Central Maintenance	Quarterly		
64.	Water Treatment Plant	Quarterly		
65.	Hightower Pump Station	Quarterly		
66.	Lorraine Tank Pump Station	Quarterly		
67.	Raw Water Pump Station	Quarterly		
68.	Ground Storage Tank Pump Station	Quarterly		
69.	Ground Storage Tank Pump Station	Quarterly		

BID FORM – ITB No. 17-26 (Continued)

PRICE SCHEDULE

NOTES TO SUPPLIER – CONTINUED

NOTE 3: All Contractors’ jobsite liaison personnel must be able to speak, read, and comprehend the English language. Bidder State Compliance:

Yes _____ No _____

NOTE 4: Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

NOTE 5: Rockdale County observed holidays are as follows:

NEW YEAR’S DAY	NEW YEAR’S DAY
THIRD MONDAY IN JAUARY	MARTIN LUTHER KING’S BIRTHDAY
LAST MONDAY IN MAY	MEMORIAL DAY
JULY 4	INDEPENDENCE DAY
1 ST MONDAY IN SEPTEMBER	LABOR DAY
NOVEMBER 11.....	VETERAN’S DAY
4 TH THURSDAY IN NOVEMBER	THANKSGIVING DAY
4 TH FRIDAY IN NOVEMBER	DAY FOLLOWING THANKSGIVING
DECEMBER 24	CHRISTMAS EVE DAY
DECEMBER 25	CHRISTMAS DAY

**Whenever a legal holiday occurs on Saturday, the previous Friday will be observed.
Whenever a legal holiday occurs on Sunday, the Monday following will be observed.**

End Price Schedule for Proposal A, Maintenance and Repair

PART IV: Bid Summary - Proposal B – Maintenance, Repair, and Replacement

Item No 67 – 125: Quarterly <u>Total</u> Maintenance, Repair, and Replacement Fee Per Building		UNIT PRICE	QUARTERLY PRICE	ANNUAL AMOUNT
	Fire & Rescue			
70.	Fire Station No. 1	Quarterly		
71.	Fire Station No. 2	Quarterly		
72.	Fire Station No. 3	Quarterly		
73.	Fire Station No. 4	Quarterly		
74.	Fire Station No. 5	Quarterly		
75.	Fire Station No. 6	Quarterly		
76.	Fire Station No. 7	Quarterly		
77.	Fire Station No. 8	Quarterly		
78.	Fire Station No. 9	Quarterly		
79.	Training Annex	Quarterly		
80.	911 / Communications	Quarterly		
	Maintenance (Building)			
81.	Administrative Building	Quarterly		
82.	Animal Care & Control Center	Quarterly		
83.	BOC Office	Quarterly		
84.	C.E. Steele Community Center	Quarterly		
85.	Court Annex (HR & BOA)	Quarterly		
86.	Court Annex (Magistrate)	Quarterly		
87.	Courthouse	Quarterly		
88.	DFACS Building	Quarterly		
89.	JP Carr Community Hall	Quarterly		
90.	JP Carr Service Center	Quarterly		
91.	Health Department	Quarterly		
92.	Mental Health Offices	Quarterly		
93.	Veterans Services	Quarterly		
94.	DUI Building	Quarterly		
95.	Olivia Haydel Senior Services Center	Quarterly		
96.	Parker Road Offices	Quarterly		
97.	Transportation / Fleet	Quarterly		
98.	County Annex Building	Quarterly		
99.	Transfer / Recycling Center	Quarterly		
100.	MIS – Suite ABC	Quarterly		
101.	Parker Road – Suite E	Quarterly		
102.	Environmental Health – Suite F	Quarterly		
103.	Rec and Maintenance – Suite J	Quarterly		
104.	Tax Commissioners Office	Quarterly		
	Sherriff			
105.	Sheriff's Office – 911 Chambers Drive	Quarterly		
106.	Sheriff's Office – 3552 Hwy 20 SE	Quarterly		

107.	Sheriff's Office – 2345 Sigman Industrial	Quarterly		
108.	Sheriff's Office – 2385 Sigman Industrial	Quarterly		
109.	Sheriff's Office – 2135 Sigman Road NE	Quarterly		
110.	Sheriff's Office – 2100 Plunket Road (Gun Range)	Quarterly		
111.	Sheriff's Office – Suite D 1329 Portman Road	Quarterly		
	Parks			
112.	Black Shoals Park	Quarterly		
113.	JP Carr Gym	Quarterly		
114.	Johnson Park	Quarterly		
115.	Tennis Center	Quarterly		
	Water			
116.	Almand Branch	Quarterly		
117.	Honey Creek	Quarterly		
118.	Scott Creek Plant	Quarterly		
119.	Snapping Shoals	Quarterly		
120.	Wastewater Treatment Plant (Quigg Branch)	Quarterly		
121.	Water Engineering	Quarterly		
122.	Water Central Maintenance	Quarterly		
123.	Water Treatment Plant	Quarterly		
124.	Hightower Pump Station	Quarterly		
125.	Lorraine Tank Pump Station	Quarterly		
126.	Raw Water Pump Station	Quarterly		
127.	Ground Storage Tank Pump Station	Quarterly		
128.	Ground Storage Tank Pump Station	Quarterly		

End Price Schedule for Proposal B, Maintenance, Repair, and Replacement

**ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR**

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is _____ (owner, partner officer, representative, or agent) of _____, the Vendor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 20

Name _____

Title _____

My commission expires (Date)

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is _____ (owner, partner officer, representative, or agent) of _____, the sub-contractor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

 (Signed)

 (Title)

Subscribed and Sworn to before me this _____ day of _____, 20 ____.

Name _____

Title _____

My commission expires (Date)

Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

Sub-subcontractor Affidavit under O.C.G.A. §13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractors hereby attest that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____

Affidavit Verifying Status for County Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

* _____

Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____.

Notary Public

My commission Expires:

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.

CONTRACTOR’S QUALIFICATION STATEMENT AND QUESTIONNAIRE

NAME OF PROPOSED CONTRACTOR: _____

I. INSTRUCTIONS

- A. All questions are to be answered in full. If copies of other documents will answer the question completely, they may be attached and clearly labeled. If additional space is needed, additional pages may be attached and clearly labeled.
- B. The owner, Rockdale County, Georgia, its agents and representatives, shall be entitled to contact each and every reference listed in response to this questionnaire, and each entity referenced in any response to any question in this questionnaire. By completing this questionnaire, the contractor expressly agrees that any information concerning the contractor in possession of said entities and references may be made available to the owner.
- C. Only complete and accurate information shall be provided by the contractor. The contractor hereby warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The contractor also acknowledges that the owner is relying on the truth and accuracy of the responses contained herein. If it is later discovered that any material information given in response to a question was provided by the contractor, knowing it was false, it shall constitute grounds for immediate termination or rescission by the owner of any subsequent agreement between the owner and the contractor. The owner shall also have and retain any other remedies provided by law.
- D. The completed form shall be submitted with contractor’s proposals.
- E. This form, its completion by the contractor, and its use by the contractor, and its use by the owner, shall not give rise to any liability on the part of the owner to the contractor or any third party or person.

II. GENERAL BACKGROUND

- A. Current address of contractor: _____

- B. Previous Name or address of contractor: _____

- C. Current president or CEO and years in position: _____
- D. Number of permanent employees: _____
- E. Name and address of affiliated companies: _____

III. FINANCIAL STATUS

- A. Please attach financial statements for the past three years for which they are complete. If such statements are not available, please furnish the following information:

1. LAST COMPLETE FISCAL YEAR:

- A. Revenues (Gross) _____
- B. Expenditures (Gross) _____
- C. Overhead & Admin (Gross) _____
- D. Profit (Gross) _____

2. YEAR PRIOR TO "1" ABOVE:

- A. Revenues (Gross) _____
- B. Expenditures (Gross) _____
- C. Overhead & Admin (Gross) _____
- D. Profit (Gross) _____

3. YEAR PRIOR TO "2" ABOVE:

- A. Revenues (Gross) _____
- B. Expenditures (Gross) _____
- C. Overhead & Admin (Gross) _____
- D. Profit (Gross) _____

B. BANKRUPTCIES

1. Has the Contractor, or any of its parents or subsidiaries, ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

2. Has any Majority Shareholder ever had a Bankruptcy Petition filed in his/her name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

C. BONDING

1. What is the Contractor's current bonding capacity? _____

2. What is the value of the Contractor's work currently under contract? _____

IV COMPANY EXPERIENCE – SIMILAR PROJECTS

A. List three projects of reasonably similar nature, scope, and duration performed by your company in the last five years, specifying, where possible, the name and last known address of each owner of those projects:

Project #1:

Name and Address:

Date of Construction:

Type of Construction:

Contract Price:

Owner contact info:

Architect/Engineer contact info:

Project #2:

Name and Address:

Date of Construction:

Type of Construction:

Contract Price:

Owner contact info:

Architect/Engineer contact info:

Project #3:

Name and Address:

Date of Construction:

Type of Construction:

Contract Price: _____

Owner contact info: _____

Architect/Engineer contact info: _____

V ARBITRATIONS, LITIGATIONS, AND OTHER PROCEEDINGS

Has your company been involved in any construction arbitration demands filed by, or against, you in the last five years? _____

Has your company been involved in any construction-related lawsuits (other than labor or personal injury litigation) filed by, or against, you in the last five years? _____

Has your company been involved in any lawsuits, proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past seven years? _____

Has your company been involved in any lawsuits, proceedings, or hearings initiated by the Occupational Safety and Health Administration concerning the project safety practices of the Contractor in the last seven years? _____

Has your company be involved in any lawsuits, proceedings, or hearings initiated by the Internal Revenue Service, or any state revenue department, concerning the tax liability of the Contractor (other than audits) in the last seven years? _____

Have any criminal proceedings or investigations been brought against the Contractor in the last ten years? _____

If you answered yes to any of the questions above, please identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the proceeding (attach documentation if needed):

VI COMMENTS

Please list any additional information that you believe would assist the Owner in evaluating the possibility of using the Contractor on this Project. You may attach such additional information as an Exhibit to this Statement and Questionnaire.

I certify to the Owner that the information and responses provided on this Questionnaire are true, accurate and complete. The Owner, or its designated representative, may contact any entity or reference listed in this Questionnaire. Each entity or reference may make any information concerning the Contractor available to the Owner, or its designated representative.

Contractor:

Signature

Date

Title

Sworn to and subscribed before me
This _____ day of _____

Signature

Notary Public

My Commission Expires:

FIRE RESCUE

List of Units

Rockdale County Fire Rescue Building HVAC Units

Building	Unit #	Air Cond/ Heat Pump	Furnace / Air Handler	Make
Station 1	Unit 1	Model# 14ACX-048-230-14	Model# ML180DF090P48B	Lennox
		Serial # 1915C35112	Serial #1715E20385	
	Unit 2	Model# 14ACX-048-230-14	Model# ML180DF090P48B	Lennox
		Serial # 1915C35103	Serial #1715F03884	
	Unit 3	Model# 38CKC036350	Model# 58RAV070-12	Carrier
		Serial # 3705E42073	Serial # 0800A21758	
Station 2	Unit 1	Model#24ABR360A0035010	Model#FC4DNF06000AA	Carrier
		Serial#3207E02423	Serial#4806A84392	
Station 3	Unit 1	Model#13HPX06023019	Model#CBX25UH0602301	Lennox
		Serial#1914K10239	Serial#6014G11978	
Station 4	Unit 1	Model#25HBC360A300	Model#FB3CNF060	Carrier
		Serial#2111E15581	Serial#1611A87460	
Station 5	Unit 1	Model#UPKA031JAZ	Model#RBHC17J11NFD	Rheem
		Serial#6389M220015570	Serial#TM190312675	
Station 6	Unit 1	Model#2TTA3060A3000A	Model#TUX1D120A9601AB	Trane
		Serial#81731PR4	Serial#71623E17G	
	Unit 2	Model#2TTA3060A3000AA	Model#TUX1D120A9601AB	Trane
		Serial#81737JN4F	Serial# Unknown/Unreadable	
Station 7	Unit 1	Model#13ACX06023017	Model# AF80MPA12585A	Lennox
		Serial#1914G03391	Serial#4603C02772	
HQ	Unit 1	Model#URKA-A024JK08E	Model#N/A	
		Serial#1R6301ADAAF170307473	Serial# N/A	
	Unit 2	Model#PA13NA042	Model#PGMAA4811ADJA	Payne
		Serial#1509X62476	Serial# 00809A14994	
	Unit 3	Model#10AJB42A01	Model#80PJ10EDR01	Weatherking
		Serial#7207M960510880	Serial# GE50307F410602527	
Station 8	Unit 1	Model#UAKA-060JAS	Model#58EFB100-16	Ruud
		Serial#4987M31931856	Serial#5100V00548	
	Unit 2	Model#10ACB36-11P	Model#G40UH-48C-110-15	Lennox
		Serial#5899E12382	Serial#5907K22735	
Station 9	Unit 1	Model#TCGD60S41S1A	Model# TG9S100C20MP11A	
		Serial#WOC9632905	Serial# WOE9804890	
	Unit 2	Model#TCGD60S41S1A	Model#TG9S100C20MP11A	
		Serial#WOC9648348	Serial#WOE9804904	
Training Annex	Unit 1	Model# 13ACX04823019	Model#ML180UH090P48B	Lennox
		Serial# 1914K39225	Serial#1714M15049	
	Unit 2	Model#13ACX04823019	Model#ML180UH090P48B	Lennox
		Serial#1914F54273	Serial#1714M14997	

Rockdale County Fire Rescue Building HVAC Units

Tower - Miller Bottom	Unit 1	Model#AVPA42ACA100NVAC100	N/A	Marvair
		Serial#ECF13153800	N/A	
	Unit 2	Model#AVPA42ACA100NVAC100	N/A	Marvair
		Serial#BCF13152802(?hard to read)	N/A	
Tower - Smyrna	Unit 1	Model#WA361-A10	N/A	Bard
		Serial#125L930806843-02	N/A	
	Unit 2	Model#WA361-A10	N/A	Bard
		Serial#125L930806845-02	N/A	
Tower - Union Church	Unit 1	Model#AVPA42ACA100NVA2100	N/A	Marvair
		Serial#FCF132634-0-1	N/A	
	Unit 2	Model#AVPA42ACA100NVA2100	N/A	Marvair
		Serial#ECF132634-900-1	N/A	
Emer. Comm. Center	Unit 1	Model# TSA060S4N44Y	Model#ML180UH110P60	Lennox
		Serial#5815G03110	Serial#1715G20758	
	Unit 2	Model#TSA060H4N42Y	Model#ML180UH110P60C	Lennox
		Serial#5816A07389	Serial#1716A21217	
Emer. Comm. Center	Unit 3	Model#14ACXS018230A14	Model#ML180UH090P36B	Lennox
		Serial#1915G15863	Serial#1715F18819	
	Unit 4	Model#TSA048H4N42Y	Model#ML180UH090P48B	Lennox
		Serial#5815J06296	Serial#1716B24488	
	Unit 5	Model#13ACX03023017	Model#ML180UH070P36A	Lennox
		Serial#1914L38585	Serial#1716B20826	

RECREATION & MAINTENANCE

List of Units

HVAC UNITS

Portman Dr. 1329 Portman Dr.

- Thermal Zone TZAA-324-2A757
- Lennox
 - HS186538Y: 4 units
 - HS185135Y: 3 units
 - HS4132Y: 1unit
 - HS29123P

Tax Assessor 981 Milstead Ave.

- Carrier
 - 1A: 2415E19679
 - 1B: 2415E19762

Human Resources 981 Milstead Ave.

- Ruud
 - UACC056CAS: 2Units

Animal Control 1506 Rockbridge Rd.

- Lennox
 - 13ACX06023017
- Rheem
 - RAKA037JAZ
- Bryant
 - 113NA042C

DFCS 975 Taylor St.

- Trane
 - TTA060C400A0: 5 units
 - TTA048C400A0: 5 units
- Goodman
 - GSC130604BD
- Goodman
 - GSC130604BB

Mental Health 977 Taylor St.

- Trane
 - A042C400A0: 4 units
 - A048C400A0: 3 units
 - A060C400A0: 2 units
- Lennox
 - HS29048136
 - TSA06054N446
- Thermal Zone
 - TZAA360DA

Senior Services 1240 Dogwood Dr.

- York
 - H1DBO36306B: 3 units
 - H1DB07632513: 3 units
 - H2DB048506A
- Trane
 - TTA3060A300AA: 4units
- Thermal Zone
 - TZAA33628757
- Amana
 - GSX130481BA

Court House 922 Court St.

- Lennox
 - CHP162611P
 - GC5168531253Y
 - GC5165131253Y
 - HP17953V3Y
 - HP196533Y: 2 units
 - GC51616032704Y
 - GC5169532006Y
 - GC5166531253Y: 2 units
 - 13ACD02423002
- Data Aire: no number on unit
- Amana
 - GSZ130603AB
 - GSZ130603AA
 - 6SC130363BA
- Carrier
 - 50TFQ008A511: 2 units
- Carrier Chiller
 - 30GTN070620K
- Ruud : UAKA018JAZ

Old Covington Hwy. 2570

- Lennox
 - 1703236Y
 - TSA06054N44Y
 - H51665372Y: 4 units
 - H69211YP
- Ruud
 - 5881M330306393
- Thermal Zone
 - TZAA360CA757
- Carrier
 - 38CKB060510
 - 38CKC060300
- Rheem
 - RANL060JAZ
- ICP
 - pGX324080K00A1

Magistrate Court 945 Court St.

- Armstrong: 3 units, numbers are worn off
- Amana
 - GSG139181AE

DUI 943 Court St.

- Carrier
 - 38CKB060300
- Armstrong: 1 unit, numbers worn off

Tax Commissioner 969 Pine St.

- Carrier
 - 38TG060510: 2units
 - 38TG040510
 - 39TGO6030300

BOC 962 Milstead Ave.

- Amana
 - GSC130301CA
- Bryant
 - 569CP048
- Ruud
 - UPLA043JAZ

Admin Building 958 Milstead Ave.

- York
 - H1CE180A25B: 2 units
 - H10A060525A
- Carrier
 - 38AK5016521
 - 38YCC036530
 - 38CK060520
- Lennox
 - HS290924: 2 units
 - HP203111P
 - HS291202Y: 3 units
- Ruud
 - RAWD075CAS
- Trane
 - YCD060C3L0BE

JP Carr Complex 985 Taylor St. (health dept., veteran's services, juvenile justice, community hall)

- Aaon
 - RN01630BA02344
 - RN04030BB043C4
 - 1ARICL1872
 - 1ARICL1271

CE Steele Building 1050 Oakland Ave.

- Intercity
 - CAB090SNHA

Transfer Station 1200 Sigman Rd. NE

- Bard
 - 140H08251095102

Annex Building 1400 Parker Rd.

- **Ruud**
 - CUAKA0600AS
- **York**
 - DM090C00N4AAA
 - E1RA060S46H
- **Carrier**
 - 48TMD016601Qa
 - 48AKD050F11HH: chiller unit

HVAC Furnaces

Portman Dr. 1329 Portman Dr.

- **Suite J**
 - 2 Sterling QV2/ Model QVF250
 - 1 Goodwin/ Model HCA120NO5R
- **Suite A**
 - 4 Lennox/ Model GS1844-5125-8
 - 1 Lennox/ Model 180UH110P48C-55
 - 1 Lennox/ Model GS18Q3-50-5
 - 1 Lennox/ Model GS1Q415-125-8
- **Suite E**
 - 1 Lennox/ Model GS16Q4151-125-3
- **Suite F**
 - 1 Lennox/ Model GS18Q4/5 -125-9
- **Suite H**
 - 1 Rheem/ Model RGDA/150E-JR
- **Tax Assessors 981 Milstead Ave**
 - 2 Carrier/ Model 588TA110-22
- **Human Resources 981 Milstead Ave.**
 - 2 Rudd/ Model UGDA-150E-JR
- **Animal Control 1506 Rockbridge Rd.**
 - 2 Bryant/ Model 373LAV060115
 - Lennox/ Model ML180VH110P60C-03
- **DFCS 975 Taylor St.**
 - 5 Trane/ Model XE80
- **Mental Health 977 Taylor St.**
 - 5 Trane/ Model XE80
- **Senior Services 1240 Dogwood Dr.**
 - 5 York/ Model
P2MPD16N06401F
P1CKD16N06401A
P1CKD12N06401A
P1CKD20N08001A
P1CKD20N08001A
 - 3 Trane/ Model XV80

- **Court House 922 Court St.**
 - 2 Amana/ Model ARUF486016CA
 - 1 York/ Model CS666SHAFY
 - 4 Lennox/ Model
CBH17-95V-2
C26-51/65FC-1
CB19/B19-65
Cb19-65-2P
- **Old Covington Hwy. 2570**
 - 1 Rheem/ Model 80PS12EDR01
 - 5 Lennox/ Model G12Q5-137-3
 - 1 Rudd/ Model UMQA-101013
 - 2 Carrier/ Model 46BB250A
 - 3 Carrier/ Model 46BB200A
 - 1 Reznor/ Model could not find
- **Magistrate Court 945 Court St.**
 - 3 Magic Chef/ Model G66-55D2C2-5
- **DUI Court 943 Court St.**
 - 1 Lennox/ Model G12Q5-165
 - 1 Heil-Quaker/ Model EBU24BFC1
- **Tax Commissioner 969 Pine St.**
 - 3 Carrier/ Model 58STA110
 - 1 Carrier/ Model 58GP125-JA
- **BOC 962 Milstead Ave.**
 - 1 Ruud/ Model UGPH-05EAUER
 - 1 Ruud/ Model UGPH-10EBRJR
- **Admin Building 958 Milstead Ave.**
 - 4 York/ Model P4UCB30N12206A (2 doubles)
 - 1 York/ Model P2MPD20N11201G
 - 1 Ruud/ Model UGPH-10RBRJR (triple)
 - 5 Lennox/ Model G24-200a-1
 - 1 Carrier/ Model FB\$ANF036
 - 1 Unit behind studio
 - 1 Unit for Candy's file room

- **JP Carr Complex 985 Taylor St. (Health Dept., Veteran's Services, Juvenile Justice, Community Hall)**
 - 1 Aeon/ Model
RN01630BA02344
RN04030BB043C4
1ARICL1872
1ARICL1271
- **CE Steele Building 1050 Oakland Ave.**
 - 1 Intercity/ Model Could not see
- **Transfer Station 1200 Sigman Rd. NE**
 - Bard 140H08251095102
- **Annex Building 1400 Parker Rd.**
 - 1 Carrier/ Model WKF1505A
 - 5 Carrier/ Model 45MC
 - 2 York/ Model worn off

SHERIFF'S OFFICE & JAIL

List of Units

SHERIFF'S OFFICE ADMIN BUILDING

CARRIER (CHILER)
MODEL # ~~30GTN130-620PT~~
SERIAL # ~~3601F09718~~

30RBF1306-HB-7

THIS UNIT IS BEING REPLACED. NEW UNIT SHOULD BE HE
THE REPLACEMENT UNIT WILL NEED TO TAKE THE OLD UI

See attached

SHERIFF'S OFFICE FIRING RANGE

0117 Q85165

RHEEM
MODEL # RPRL 036JEC
SERIAL # 7221W241219036

SHERIFF'S OFFICE WORK RELEASE

BRYANT
MODEL # 569CPX120000ABAA
SERIAL # 2100G04009

BRYANT
MODEL # 569CPX120000ABAA
SERIAL # 2100G00231

SHERIFF'S OFFICE MCV BUILDING

RHEEM
MODEL # RPNL-018JAZ
SERIAL # 7474 M2108 13053

RHEEM
MODEL # RPNL 036JAZ
SERIAL # 7477 W111 009216

RHEEM
MODEL # RP1424AJINA
SERIAL # W291511105

COUNTY JAIL (NEW JAIL)

COOK COMPANY
MODEL # 70CPS 70CPSCL1
SERIAL # 050S974230-00/0021901

EF-14 (EXHAUST FAN)

COOK COMPANY
MODEL # 120ACE120C3B
SERIAL # 050S974230-00/0009901
EF-13 (EXHAUST FAN)
BELT # 4L210 1 BELT

mitsubishi electric
MODEL # PUY-A18NHA6
SERIAL # 42U01560B
CU-06

COOK COMPANY
MODEL # 150ACE150C3B
SERIAL # 050S974230-00/0006001
EF-07 (EXHAUST FAN)
BELT 4L230 1 BELT

COOK COMPANY
MODEL # 300ACE300C8B
SERIAL # 050S974230-00/0007301
EF-08 (EXHAUST FAN)
BELT A37

COOK COMPANY
MODEL # 120ACE120C3B
SERIAL # 050S974230-00/0004701
EF-05 (EXHAUST FAN)
BELT 4L230 2 belts

COOK COMPANY
MODEL # 150ACE150C3B
SERIAL # 050S974230-00/0004701
EF-06 (EXHAUST FAN)
BELT 4L230 2 belts

COOK COMPANY
MODEL # 120ACE120C3B
SERIAL # 050S974230-00/0008602
EF-11 (EXHAUST FAN)
BELT 4L210 2 belts

COOK COMPANY
MODEL # 120ACE120C3B
SERIAL # 050S974230-00/0008601
EF-09 (EXHAUST FAN)

**CARRIER CENTURION
MODEL # 48PGFC16-B-60-A0
SERIAL # 028G40032
RTU-03**

**CARRIER CENTURION
MODEL # 48PGFC16-B-60-A0
SERIAL # 0208G30039
RTU-04**

**CARRIER
MODEL # 48AKT050AEQ611HN
SERIAL # 5007U37411
RTU-05**

**mitsubishi electric
MODEL # PUJ-A18NHA
SERIAL # 7XU90917A
CU-7**

**COOK COMPANY
MODEL # 90ACEL90C15DL
SERIAL # 050S974230-00/0002003
EF-12 (EXHAUST FAN)**

**COOK COMPANY
MODEL # SPECIAL GI 20X20GI
SERIAL # 050S984571-00/0008002
RH-18**

**COOK COMPANY
MODEL # SPECIAL GI 20X20GI
SERIAL # 050S984571-00/0008001
RH-17**

**COOK COMPANY
MODEL # 90ACEL90C150DL
SERIAL # 050S974230-00/0002002
EF-10 (EXHAUST FAN)**

**CARRIER
MODEL # 50TFF005PA-611RQ
SERIAL # 4807G10203
RTU-08**

COOK COMPANY

MODEL # 150ACE150C3B
SERIAL # 050S974230-00/0015001
EF-19 (EXHAUST FAN)

COOK COMPANY
MODEL # 150ACE150C3B
SERIAL # 050S974230-00/0015002
EF-20 (EXHAUST FAN)

CARRIER CENTURION
MODEL # 48PGDC28-C-60-A0
SERIAL # 4907G30040
RTU-07

CARRIER
MODEL # 48TME014PA-601RQ
SERIAL # 4607G40186
RTU-09

CARRIER
MODEL # 48TME014PA-601RQ
SERIAL # 4807G11489
RTU-06

COOK COMPANY
MODEL # 90ACEL90C15DL
SERIAL # 050S974230-00/0002004
EF-15 (EXHAUST FAN)

COOK COMPANY
MODEL # 016016GR16X16GR
SERIAL # 050S984571-00/0006601
RH-16

COOK COMPANY
MODEL # 100ACE100C3B
SERIAL # 050974230-00/0012501
EF-17 (EXHAUST FAN)

COOK COMPANY
MODEL # 100ACRU100R3B
SERIAL # 050S974230-00/0013801
EF-18 (EXHAUST FAN)

COOK COMPANY
MODEL # 70ACEH7015DH
SERIAL # 050S974230-00/0000702

EF-03 (EXHAUST FAN)

**mitsubishi electric
MODEL # PUY-A18NHA
SERIAL # 7XU90913A
CU-4**

**YORK
MODEL # H2RD018S06B
SERIAL # W0G7985602
CU-3**

**COOK COMPANY
MODEL # D12012GI12X12GI
SERIAL # 050S984571-00/0005103
RH-15**

**MITSUBISHI ELECTRIC
MODEL # PUY-A18NHA
SERIAL # 7XU90916A
CU-5**

**COOK COMPANY
MODEL # 90ACEL90C15DL
SERIAL # 050S974230-00/0002001
EF-04 (EXHAUST FAN)**

**MITSUBISHI ELECTRIC
MODEL # PUY-A18NHA
SERIAL # 7XU90914A
CU-08**

**COOK COMPANY
MODEL # 120ACE120C3B
SERIAL # 050S974230-00/0011201
EF-16 (EXHAUST FAN)**

**CARRIER
MODEL # 50AK-040AD0611HN
SERIAL # 5007U37400
RF-U2**

**COOK
MODEL # SPECIAL GI 28X28GI
SERIAL # 050S984571-00/0010902
RH-04**

COOK
MODEL # SPEACIALGI 28X28GI
SERIAL # 050S984571-00/0010903
RH-05

COOK
MODEL # 024024GI 24X24GI
SERIAL # 050S984571-00/0012601
RH-06

COOK
MODEL # 024024GI 24X24GI
SERIAL # 050S984571-00/0003701
RH-12

COOK
MODEL # SPECIAL GI28X28GI
SERIAL # 050S984571-00/0002102
RH-11

COOK
MODEL # SPECIAL GI28X28GI
SERIAL # 050S984571-00/0002101
RH-10

CARRIER
MODEL# 48PGEC20-B-60-A0
SERIAL # 4970G20030
RTU-10

COOK COMPANY
MODEL # 195ACSG 195SC7B
SERIAL # 050S974230-00/0016304
SEF-12

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974230-00/0019104
SEF-11

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974230-00/0019103
SEF-10

YORK
MODEL # H2RD024S06B

SERIAL # WOF7896167
CU-2

YORK
MODEL # H2R0024S06B
SERIAL # WOF7896166
CU-1

CARRIER
MODEL # 489GE20-B-60-A0
SERIAL # 4907G20032
RTU-1B

COOK COMPANY
MODEL # 195ACSC 195SC7B
SERIAL # 050S974230-00/0016302
SEF-06

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974230-00/0017804
SEF-05

COOK COMPANY
MODEL # 201ACSC 210SC9B
SERIAL # 050C974230-00/0017803
SEF-04

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974230-00/0017802
SEF-03

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974230-00/0017801
SEF-02

COOK COMPANY
MODEL # 195ACSC 195SC7B
SERIAL # 050S974230-00/0016301
SEF-01

CARRIER
MODEL # 48PGEC20-B-60-A0
SERIAL # 4907G20029
RTU-1A

COOK COMPANY
MODEL # 200ASP 200ASP
SERIAL # 050S974230-00/0020401
SF-01

COOK COMPANY
MODEL # 012012GI 12X12GI
SERIAL # 050S974230-00/0000101
RH-13

COOK COMPANY
MODEL # 70ACEH 70C15DH
SERIAL # 050S974230-00/0000701
EF-01

COOK COMPANY
MODEL # 012012GI 12X12GI
SERIAL # 050S9874571-00/0005102
RH-14

COOK COMPANY
MODEL # 200ASP 200ASP
SERIAL # 050S974230-00/0020402
SF-U2

CARRIER
MODEL # 48PGE20-B-60-AO
SERIAL # 4907G20031
RTU-1C

COOK COMPANY
MODEL # 195ACSC 195SC7B
SERIAL # 050S974230-00/0019101
SEF-08

COOK COMPANY
MODEL # 210ACSC 210SC9B
SERIAL # 050S974239-00/0019102
SEF-09

MODEL # 82D3602XH33L2
SERIAL # 20080200004
ERU-1B

MODEL # 82D3602XH33L2
SERIAL # 20080200003
ERU-1A

MODEL # 82D3602XH33L2
SERIAL # 20080200006
ERU-1C

MODEL # 82D3602XH33L2
SERIAL # 20080200005
ERU-1D

SHERIFF'S OFFICE (OLD JAIL)

JOHNSON CONTROLS
MODEL # J12ZFN15N2AZZ70001A
SERIAL # N1B5462111
RTU-A4

JOHNSON CONTROLS
MODEL # JAZFD06U2AZZ10002A
SERIAL # NIA5455414
RTU-A5

JOHNSON CONTROL
MODEL # J10ZFN15A2AZZ70002A
SERIAL # N1B5462125
RTU-A6

JOHNSON CONTROLS
MODEL # J03ZFD06U2AZZ20001A
SERIAL # NIB5472723
RTU-A3

JOHNSON CONTROLS
MODEL# J1ZFN15N2AZZ70001A
SERIAL # N1B5A62113
RTU-5A

JOHNSON CONTROLS
MODEL# J12ZFN15N2AZZ70001A
SERIAL # N1B5462112
RTU-8A

JOHNSON CONTROLS
MODEL # J03ZFD06U2AZZ20001A
SERIAL # N1B5472724

JOHNSON CONTROLS
MODEL # J12ZFN15NZAZZ70001A
SERIAL # N1B5462110
RTU-9A

JOHNSON CONTROLS
MODEL # J12ZFN15N2AZZ70001A
SERIAL # N1B5462114
RTU-6A

LENNOX
MODEL # HS29-060-9Y
SERIAL # 5898F32096
CONDENSOR #2

LENNOX
MODEL # HS29-060-9Y
SERIAL # 5898F32097
CONDENSOR #1

JOHNSON CONTROLS
MODEL # ZXG05D2B1AA1A11141
SERIAL # N1C4554735

JOHNSON CONTROLS
MODEL # ZXG06D2B1AA1A11141
SERIAL # N1D4610423

JOHNSON CONTROLS
MODEL# J07YCC00A2AAA4A
SERIAL # NIB5462009

JOHNSON CONTROLS
MODEL # J07YCC00AZAAB4A
SERIAL # N1A5449584

CENTRIE MASTER
MODEL # PU403M-25
SERIAL # OLD860811
8C

CENTRIE MASTER
MODEL # PU403M-25

SERIAL # OLD860811
9C

CENTRIE MASTER
MODEL # PU403M-25
SERIAL # OLD868011
6C

CENTRIE MASTER
MODEL PU403M-25
SERIAL # OLD868011
5C

TRANE
MODEL # BTA0900300MB
SERIAL # B03195974

AIR EASE
MODEL # SHP10C30A-5
SERIAL # 8401DZ0231

MAINTENANCE SHOP SHERIFF'S OFFICE

CARRIER
MODEL CANT READ THE TAG
SERIAL # CANT READ THE TAG

COUNTY JAIL WOMENS ANNEX

STERLING
MODEL # E1G-RT35A6C01B45R2AB1
SERIAL # H01216649001001
MAU-7

CARRIER
MODEL # 48TJD006/301GA
SERIAL # 0698G20924
RTU-2

CARRIER
MODEL # 48TJD006/301GA

**SERIAL # 0698G20923
RTU-1**

**CARRIER
MODEL # 48SS018040321AB
SERIAL # 0898G11018
RTU-5**

**CARRIER
MODEL # 48TJD006301GA
SERIAL # 0698G20925
RTU-4**

**CARRIER
MODEL # 48TJD006301GA
SERIAL # 0698G20926
RTU-3**

**CARRIER
MODEL # 48TJD02H
SERIAL # 2101F85653
RTU-6**

SOUTHSIDE (HONEY CREEK ROAD & GA. 20)

**CARRIER
MODEL # 50TCQA05A2A5A0F5C0
SERIAL # 4312C88254**

**CARRIER
MODEL # 50TCQA07A3A5A0F5C0
SERIAL # 4312C88281**

**CARRIER
MODEL # 50CQA06A3A5A0F5C0
SERIAL # 4312C88278**

**CARRIER
MODEL # 50TCQD08A2A5A0F5AO
SERIAL # 4512G10130**



Carrier

A United Technologies Company

MODEL 30RBF1306--HB--7



SERIAL 0117Q85165

Compressors

Qty	Volts AC	PH	HZ	RLA	LRA	Refrigerant/System
3	460	3	60	41.6	260	A 133 60.3 R - 410
3	460	3	60	32.7	215	B 106 48.1
						C

Fan/Aux Motors	Qty	Volts AC	PH	HZ	FLA	HP	KW
Outdoor	8	460	3	60	5.4	3.55	2.65

Main Power Supply

CKT	Volts AC	PH	HZ	Volts	Min	Fuse or
1	460	3	60	506	414	MCA * MOCPS * HACR BRKR
2					276.5	300

Control Power Supply

Volts	PH	HZ	MCA & MOCPS	Fuse or
				BRKR

*MCA = Min Circuit Amps per UL 1995
*MOCPS = Max Over Current Protective Device Amps per UL 1995

Run Test Scan



SERIAL

MODEL 1P30RBF1306--HB--7
S0117Q85165

Test Pressure (Gage)
Hi 656 PSI (4,522 kPa)
Lo 445 PSI (3,068 kPa)

30RBF1306--HB--7 Assembled in USA with domestic and globally sourced components
Suitable for Outdoor Use ONLY Charge System per Installation Instructions

Control Panel Short Circuit Current Rating: 5 kA RMS symmetrical

PARKS

List of Units

Black Shoals Park

Inside Unit – Carrier

Model FB4CNP060

Serial # 3214A81905

Outside Unit – Carrier

Model 25HCD360A300

Serial # 3314E15553

JP Carr Gym - 986 Hardin Street

1- CARRIER 48HJE004–351HQ

4- CARRIER 48HJD12- 571HQ

Johnson Park - 1781 Ebenezer Road

1- YORK D1NA036N07225A

1- YORK D1NA048N090258

1-TRANE YSD240F3RLA0000

1- CARRIER 48TCDA06A25A0A0A0

1- YORK ZF150N20N2AAA5A

WALL UNITS (HOTEL STYLE)

4- CARRIER 52CQ212331AA

Tennis Center - 1370 Parker Road

2-CARRIER DM090C00N4AAA4

WATER RESOURCES

List of Units

WATER				
QUIGG BRANCH WASTE WATER TREATMENT 2440 TATUM RD.				
	1- CARRIER MODEL # 38EH04261DL		Maint Bldg	
	1- CARRIER MODEL # FB4ANF030		Press Bldg	
	1-REEM MODEL # RLMBA090CLO00		Control Bldg	
	1-CARRIER MODEL # 40A0018330DF		Control Bldg	
	1-CARRIER MODEL # 38ER018300		Control Bldg	
	1-HUSER MODEL # 38YCA036320		Admin Bldg	
	1-TRANE HEAT PUMP MODEL # 4TWB3036B1000BA		Admin Bldg	
	1- RENZOR MODEL # ADF-300		UASB Bldg	
WATER TREATMENT CENTER 3090 GEES MILL RD.				
	1-ADDISON RCA171004E		Admin	outside
	1-TRANE TTA030C400A1		Admin	outside
	1-TRANE TTA120B400CA		Admin	outside
	1-TRANE TTA060D400A1		Admin	outside
	1-TRANE TWE030C140B0		Admin	inside
	1-TRANE TWE120B300CA		Admin	inside
	1-TRANE TWE060A400CA		Admin	inside
	1-ADDISON VCA201E14E		Admin	inside
	2-RITE TEMP RTS2004AWC		Ozone	North/South
	1-ADDISON RCO64004F		Raw Water	outside (electrical)
	1-ADDISON HCH064F04E		Raw Water	inside (electrical)
	1-ADDISONRCC414D004G		Raw Water	outside (pump house)
	1-ADDISON VCC374HLIU4G		Raw Water	inside (pump house)
	1-LENNOX 14HPX-030-230-16		High Tower	outside
	1-LENNOX CBX25HU-030-230-1		High Tower	inside
	4-MARLEY W1250483BTLSDM		High Tower	pump room heaters
	2-COOK 300V8B		High Tower	pump room ext fans
	4-pump aroom louvers		High Tower	
	4-INVENSYS MA-418-500-0-3		High Tower	louver motors
	1-wall mount unit W24A1-AOSBWXXXJ		Lorraine	
	1KWIKOOL KPO5-21		mobile unit	
	1-JOHNSON CONTROLS(METASYS) DX-9100-8454		Admin	control system
	1-LORREN COOK MD135R3B 40-EF-2		Admin	control system
	1-LORREN COOK MD195R8B 40-EF-3		Admin	control system
	2-COOK 270R9B		Admin	splitter box
	6-LORREN COOK - ext fans		high service	pump room
	6-CHROMALOX - wall heaters		high service	pump room
	1-JOHNSON CONTROLS(METASYS) DX-9100-8454		high service	pump room
	2-louvers		high service	pump room
	1-JOHNSON CONTROLS(METASYS) DX-9100-8104		filter bldg	

	5-CHROMALOX		filter bldg	
	1-AEROVENT - air handler (with heat)		filter bldg	
	8-louvers		filter bldg	
	1-wall heater in stairs CU94508483FT		super P bldg	stairs
	1-LORREN COOK 245R7B 50-EF-6		chemical bldg	roof fans
	1-LORREN COOK 245R7B 50-EF-8		chemical bldg	roof fans
	1-LORREN COOK 245R7B 50-EF-4-1		chemical bldg	roof fans
	1-LORREN COOK 165R5B 50-EF-5		chemical bldg	roof fans
	1-LORREN COOK 245R5B 50-EF4-2		chemical bldg	roof fans
	1-LORREN COOK 135R4B 50-EF-7		chemical bldg	roof fans
	1-LORREN COOK 180R5B 50-EF-1		chemical bldg	roof fans
	1-LORREN COOK 135R4B 50-EF-3		chemical bldg	roof fans
	1-DODGE ENG & CONTROLS ES140A2-S		chemical bldg	louvers
	1-INDEE CO 50-MAU-1		chemical bldg	heaters/AHU
	1-IndEE CO 50-MAU-2		chemical bldg	heaters/AHU
	1-LORREN COOK 24XMWS 50-SP-1		electrical rm	wall mount fan
	2-JOHNSON CONTROLS (METASYS)		electrical rm	
	1-MITSUBISHI ELECTRIC PKA-A24KA6		hypo room	inside unit
	1-MITSUBISHI ELECTRIC PUZ-A24NHA6		hypo room	inside unit
	2-louvers		hypo room	
	1-MARLEY CU94508483FT		super P staircase	wall mount heater
WATER MAINTENANCE 2420 TATUM RD.				
	3-CARRIER 38CKC048300			
	1-CARRIER 38CKC036340			
	GOODMAN GSC130481CC			
	CARRIER 38CKC060300			
	CARRIER 40MFC009-1 INSIDE CONTROL ROOM			
	REZNOR FE50 4 IN WAREHOUSE			
	CARRIER 52SEE309301AA WAREHOUSE OFFICE			