

## **ADVERTISEMENT FOR BIDS**

Project Title: Hampton Demolition  
Owner: Town of Hampton  
Project No. 4-NR-17-002

Separate sealed bids for the Town of Hampton for Nix Street Neighborhood Revitalization Demolition will be received at Hampton Town Hall on Wednesday, March 25, 2020 at 3:00 pm and publicly opened and read aloud.

The scope of work includes: the complete demolition and disposal of up to four (4) condemned structures located within the Town limits on three (3) separate parcels.

The Information for Bidders, Bid Form, and other contract documents are attached.

All bid forms must be complete and sealed bids must be submitted and a public bid opening will be held at 3:00 pm on Wednesday, March 25, 2020 in Council Chambers at Hampton Town Hall located at 608 First Street West, Hampton, SC, 29924. For questions or additional information, please email Kimberly Mullinax at [kmullinax@lowcountrycog.org](mailto:kmullinax@lowcountrycog.org).

**“EQUAL EMPLOYMENT OPPORTUNITY”**

Date: February 21, 2020

**Town of Hampton  
608 First Street West  
Hampton, SC 29924  
803-943-2951**

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**BID:  
NIX STREET NEIGHBORHOOD REVITALIZATION  
DEMOLITION and DISPOSAL PROJECT  
CDBG # 4-NR-17-002**

**DUE: Wednesday, March 25, 2020 @ 3:00 pm**

**MAIL RESPONSE TO:**

Town of Hampton  
Attn: Keith Browning  
608 First Street West  
Hampton, SC 29924

**DELIVER RESPONSE TO:**

Town of Hampton  
Attn: Keith Browning  
608 First Street West  
Hampton, SC 29924

## OVERVIEW

The Town of Hampton will accept separate sealed bids for the complete demolition and disposal of condemned residential structures located within the town limits on three (3) separate parcels (4 structures). The bid amount shall include the removal of all construction materials above and below grade for each parcel. All underground utilities such as water, gas and sewer connections are to be terminated and sealed at the street right-of-way and the work shall include the removal of all buried pipes and footings for each parcel. Lots shall be left clean and free of debris and include trimming of overgrowth, bush hogging, stump/dead tree removal, vine removal and leveling with clean fill and seeded. All materials from the sites shall be disposed of properly in accordance with SC Department of Health and Environmental Control (DHEC) regulations.

This project is being funded by the South Carolina Department of Commerce, Grants Administration, under the Community Development Block Grant Program (CDBG) and is administered by the Lowcountry Council of Governments. All bids and contracts shall meet the requirements enumerated in the specifications and contract documents.

Bidders will make positive efforts to use small and minority owned business and to offer employment, training and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968.

Asbestos inspections have been completed on all structures. Project designs were done on two (2) structures. The Asbestos Inspection Report, Project Design (as applicable), and pictures for each property are available by request via email, [kmullinax@lowcountrycog.org](mailto:kmullinax@lowcountrycog.org). Prior to demolition work commencing, the successful bidder will have to provide evidence that they are qualified to do asbestos removal. A Demolition Permit, any required Tree Permit and a Town Business License is required by the contractor who will be doing the demolition and clean-up work. The listing of structures to be demolished and disposed are in the bid form. Cost of demolition and disposal needs to be itemized and listed separately for each property. Air monitoring services will be provided by *Summit Engineering, Laboratory & Testing, PC* under a separate contract.

Please complete the bid form as each structure must be separate for bidding and payment purposes. The bid form shows a base bid of four (4) structures. All structures must be completed on the bid form in order for the bid to be determined responsible. **The lowest bidder will be based on the base bid.** For one structure, an alternate bid is shown in case the DHEC variance is not obtained and the structure taken down using full containment methods. The Town reserves the right to accept or reject any or all bids in whole or in part and to award a contract that is in the best interest of the Town.

All bid forms must be complete and sealed bids must be submitted by deadline date of Wednesday, March 25, 2020 at 3:00 pm. The Town of Hampton encourages participation by women and minority owned businesses. No bidder may withdraw his bid within 90 days after the actual date of the opening thereof. Work should begin within 30 days of Notice To Proceed and must be completed within 60 days.

The Town requests that all bidders respond with an actual bid or with a written "No Bid." This provision guards against receiving an insufficient response to the Advertisement of Bids.

The Bid Form must be completed with addenda acknowledged and returned by the specified date and time. The low bidder will need to provide additional information for contract approval.

Additionally, a sample contract with the required CDBG Contract Special Provisions is attached. Any responsible low bidder will have to enter into a contract arrangement with the Town for the described work subject to the approval of the SC Department of Commerce- Division of Grants Administration.

This project is being funded in whole or in part by the South Carolina Department of Commerce, Grants Administration, under the Community Development Block Grant Program (CDBG) and is administered by the Lowcountry Council of Governments. Federal requirements will apply to the contract. All bids and contracts shall meet the requirements enumerated in the contract documents, specifications, and contract. All contractors and subcontractors are required to be registered in the federal System for Award Management ([www.sam.gov](http://www.sam.gov)). Bidders on this work will be required to comply with the President's Executive Order No. 11246 & Order No. 11375 which prohibits discrimination in employment regarding race, creed, color, sex, or national origin. Bidders must comply with Title VI of the Civil Rights Act of 1964, the Anti-Kickback Act, the Contract Work Hours and Safety Standards Act, and 40 CFR 33.240.

To be considered responsive, responders must use the Bid Form included in the specifications. Subject to the terms, conditions, provisions, and the enclosed specifications, responses to this solicitation will be received at this office until the stated date and time. Responses received after the scheduled due date and time will be rejected. Bids must be submitted in a sealed package marked on the outside with the Contractor's name, address, the solicitation name and number.

Bidders must deposit security with all bids. Security shall be in the form of a bid bond or certified check made payable to the Town, and shall be in an amount equal to not less than 5% of the amount of the total bid. A performance bond from contractors for 100% of the contract price shall be executed for contracts over \$100,000 and a payment bond on the part of the contractor for 100% of the contract price is required.

Environmental Mitigation Measures are included in the contract and must be followed.

Any prospective bidder, offeror, contractor or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to the Town in accordance with Section 11-35-4210 of the SC Code of Laws, within 15 days of the date of issuance of the Notice of Intent to Award.

**Keith Browning, Building Official, Town of Hampton will host a site visit at 10:00 am on Friday, March 6, 2020. Please call Keith at 803-943-2951 if interested.**

**All questions should be submitted via email by 10:00 am on Wednesday, March 11, 2020 to Kimberly Mullinax, Lowcountry Council of Governments, [kmullinax@lowcountrycog.org](mailto:kmullinax@lowcountrycog.org). All questions and answers will be posted as addenda on the website, [www.lowcountrycog.org](http://www.lowcountrycog.org). It is the bidder's responsibility to review and acknowledge any addenda on the bid form.**

**A Public bid opening will be held at 3:00 pm on Wednesday, March 25, 2020 in Council Chambers at Hampton Town Hall located at 608 First Street West, Hampton, SC.**

## SCOPE OF SERVICES

The Town of Hampton will accept separate sealed bids for the complete demolition and disposal of condemned residential structures located within the town limits on three (3) separate parcels (4 structures). The bid amount shall include the removal of all construction materials above and below grade for each parcel. All underground utilities such as water, gas and sewer connections are to be terminated and sealed at the street right-of-way and the work shall include the removal of all buried pipes and footings for each parcel. Lots shall be left clean and free of debris and include trimming of overgrowth, bush hogging, stump/dead tree removal, vine removal and leveling with clean fill and seeded. All materials from the sites shall be disposed of properly in accordance with SC Department of Health and Environmental Control (DHEC) regulations. Debris may be taken to the Hampton County Landfill located at 2310 Hopewell Road, Brunson, approximately 8 miles from project site.

- Contractor must have appropriate licenses and permits for the project.
- It is the contractor's responsibility to walk each property.
- Demolition Projects will be completed within **60 days** of the "Notice to Proceed."

Asbestos inspections have been completed on all structures. Project designs were done on two (2) structures. The Asbestos Inspection Report, Project Design (as applicable), and pictures for each property are available by request via email, [kmullinax@lowcountrycog.org](mailto:kmullinax@lowcountrycog.org). Prior to demolition work commencing, the successful contractor will have to provide evidence that they are qualified to do asbestos removal or subcontract with a qualified company to perform all asbestos abatement as described in the asbestos reports and abatement plan as provided. Air monitoring services will be provided by ***Summit Engineering, Laboratory & Testing, PC*** under a separate contract. The Town reserves the right to accept or reject any bid in whole or in part and to award a contract that is in the best interest of the County.

## INSTRUCTIONS TO BIDDER

1. Submittal must include **one (1) original BID** response clearly marked as original and **one (1) complete copy** of the BID response. Responses must be in a sealed envelope/package containing the solicitation name and number. The individual signing the response must be an Agent legally authorized to bind the company. To be considered responsive, responders must use the Bid Form included in the specifications.
2. All bids are due by **3:00 pm on Wednesday, March 25, 2020**. Responses can be mailed or hand delivered to: Town of Hampton, Attn: Keith Browning, 608 First Street West, Hampton, SC 29924.
3. Show solicitation number on the outside of mailing package. Town of Hampton assumes no responsibility for unmarked or improperly marked envelopes.
4. It is the contractor's sole responsibility to ensure that solicitation responses, amendments thereto or withdrawal requests are submitted by the scheduled due date and time.
5. The contractor must clearly mark as "Confidential" each part of their response, which they consider to be proprietary information that could be exempt from disclosure under Section 30-40(C) Code of Laws of South Carolina, 1976, Freedom of Information Act. Town of Hampton reserves the right to determine whether this information should be exempt from disclosure and legal action may not be brought against the Town or its agents for its determination in this regard.
6. **RESPONSE FORM:** All responses shall be printed in ink or typewritten. If required, additional pages may be attached. Bids written in pencil will be disqualified.
7. Subject to the terms, conditions, provisions, and the enclosed specifications, responses to this solicitation will be received at this office until the stated date and time. Responses received after the scheduled due date and time will be rejected. Bids must be submitted in a sealed package marked on the outside with the Firm's name, address, and the solicitation name and number.
8. This solicitation does not commit Town of Hampton to award a contract, to pay any costs incurred in the preparation of BID submitted, or to procure or contract for the services. The Town reserves the right to accept or reject or cancel in part, or in its entirety offers received as a result of this request if deemed to be in the best interest of the Town to do so.
9. A "No Response" qualifies as a response.

## SELECTION CRITERIA

It is the intent of Town of Hampton to award one contract to the lowest responsive, responsible bidder based on the total bid submitted on the Bid Form with approval by Hampton Town Council and SC Department of Commerce – Division of Grants Administration. Hampton reserves the right to reject any or all bids, and to award a contract that is most advantageous, and in the best interest of the Town and its partners.

**Town of Hampton Bid Form**  
**Nix Street Neighborhood Revitalization Demolition and Disposal Project - CDBG #4-NR-17-002**

Company Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/St/Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Cell Phone Number: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Contractor's License No: \_\_\_\_\_

BASE BID							
Address & Tax Map #	Approx Size	Description	Services	Unit Price	Units	Total Price	
1 107 Nix Street West	1032	block house	Asbestos Removal with DHEC Variance		sy	\$	-
Hampton, SC 29924		(burned)	Demolition		cy	\$	-
119-10-07-009			Clean Fill		cy	\$	-
			Debris Removal		sy	\$	-
			Vegetative Removal		sy	\$	-
			Regrass		sy	\$	-
			Total Permit Fees		ls	\$	-
			Total Landfill Costs		ls	\$	-
2 202 Forrest Avenue	1735	block house with	Asbestos Removal	Not Applicable	sy	Not Applicable	
Hampton, SC 29924		wood siding	Demolition		cy	\$	-
119-10-06-005			Clean Fill		cy	\$	-
			Debris Removal		sy	\$	-
			Vegetative Removal		sy	\$	-
			Regrass		sy	\$	-
			Total Permit Fees		ls	\$	-
			Total Landfill Costs		ls	\$	-
3 120 William Street	998	block house	Asbestos Removal - house		sy	\$	-
4 Hampton, SC 29924	160	shed (wood & tin)	Asbestos Removal - shed	Not Applicable	sy	Not Applicable	
119-10-01-007			Demolition		cy	\$	-
			Clean Fill		cy	\$	-
			Debris Removal		sy	\$	-
			Vegetative Removal		sy	\$	-
			Regrass		sy	\$	-
			Total Permit Fees		ls	\$	-
			Total Landfill Costs		ls	\$	-
						<b>BASE BID \$</b>	<b>-</b>

ALTERNATE BID							
Address & Tax Map #	Approx Size	Description	Services	Unit Price	Units	Total Price	
1 107 Nix Street West	1032	block house	Asbestos Removal without DHEC Variance		sy	\$	-
						<b>ALTERNATE BID \$</b>	<b>-</b>

Note: The Town will accept the lowest responsible Base Bid based on budgetary constraints. The unit costs that are requested are to be used only for the purpose of establishing cost reasonableness in the event that a change order becomes necessary.

The bidder has examined and carefully studied the Request for Bid and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum # _____	Dated _____
Addendum # _____	Dated _____
Addendum # _____	Dated _____
Addendum # _____	Dated _____

\_\_\_\_\_  
 Authorized Representative/Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized Representative/Title (Print)

**THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR BID**