

Date: February 19, 2020

Requisition No.: 194783

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on March 4, 2020*

**Requisition / Bid No.: R194783 / 305796
Ordering Dept.: Golf Courses, General Services
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Chemicals for City Golf Courses & City Parks

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on March 4, 2020

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informalities in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 04-MAR-20 at 2:00 PM
BID NUMBER: 305796

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS
 Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition / Bid No.: 194783 / 305796
 Ordering Dept.: Golf Courses & Parks Division, Public Works
 Buyer: Mark McKeel
 Phone No.: 423-643- 7236

Items Being Purchased: Chemicals for Golf Courses; Brainerd & Brown Acres, and City Parks

ATTACHMENTS:
 1. Bid Excel Spreadsheet (3 pages)
 2. Specifications (1 page)
 3. Affirmative Action Plan (2 pages)
 4. Iran Divestment Act Disclosure (1 page)
 5. No Contact / No Advocacy Notice (1 page)
 City of Chattanooga (COC) Terms and Conditions posted on Website
<http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions>
 If you can't download call buyer for a copy.

This Shall Be A Twelve (12) Month Blanket Contract To Supply Chemical for the City Golf Courses at Brainerd & Brown Acres.

The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.

QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.

*** BID MUST BE RECEIVED NO LATER THAN ***
 *** 2:00 PM EST ON MARCH 4, 2020 ***

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305796) ON OUTSIDE PACKAGING

PLEASE DO NOT EMAIL BIDS

**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****

Price Escalation Clause:
 If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.

NOTE:
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 All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

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Item	Class-Item	Quantity	Unit	Unit Price	Total
<p>Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.</p> <p>The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.</p> <p>The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.</p> <p>**** NOTE **** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:</p> <p>Company Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone/Toll-Free No. _____</p> <p>Fax No. _____</p> <p>eMail Address _____</p> <p>Contact Person's Name _____</p> <p>Estimated Delivery _____</p> <p>Minority-Owned Business _____ Small Business _____ Veteran _____</p> <p>Minority Woman-Owned Business _____ Disabled Veteran _____</p> <p>Woman-Owned Business _____</p> <p>**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****</p>					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

BID SOLICITATION



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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Cleary's WP 3336, Fungicide	6	Each	_____	_____
2	Chipco 26GT, Fungicide	14	Each	_____	_____
3	Subdue Maxx, Fungicide	4	Each	_____	_____
4	Torque, Fungicide	2	Each	_____	_____
5	Pro Star 70 WP, Fungicide	12	Each	_____	_____
6	Honor, Fungicide	6	Each	_____	_____
7	Tarton, Fungicide	4	Each	_____	_____
8	Daconil Action	60	Each	_____	_____
9	Round-up, Herbicide	10	Each	_____	_____
10	Dimension, Herbicide	10	Each	_____	_____

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Monument 75 WG, Herbicide	4	Each	_____	_____
12	Revolver, Herbicide	16	Each	_____	_____
13	Sedge Hammer, Herbicide	4	Each	_____	_____
14	Ronstar Flowable, Herbicide	6	Each	_____	_____
15	Dismiss, Herbicide	24	Each	_____	_____
16	Tribute Total WDG, Herbicide	8	Each	_____	_____
17	Barricade 4FL, Herbicide	6	Each	_____	_____
18	Specticle Flo Pre-emerge Herbicide	12	Each	_____	_____
19	Talstar GC Flowable, Insecticide	6	Each	_____	_____
20	DuPont Acelepryn, Insecticide	4	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	Polygon Fertilizer 29-3-12 with .75% Ronstar, per ton	4	Each	_____	_____
22	Tonnage Inspection Fee	100	Each	_____	_____
23	Spread Fee per Acre	20	Each	_____	_____
24	23-3-12 with Polygon	4	Each	_____	_____
25	29-3-12 Polygon with Ronstar	4	Each	_____	_____
26	Primo Maxx, Growth Regulator	4	Each	_____	_____
27	Foam X, Defoamer	6	Each	_____	_____
28	Catalog item (include price sheet)	1	Each	_____	_____
29	Lexicon Fungicide, 21 fl oz	9	Ounce	_____	_____
30	Maxtima Fungicide, 2.5 gal	2	Gallon	_____	_____

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	Signature XTra Stressgard Fungicide, 5.5 lbs	20	Pound	_____	_____
32	Segment II Herbicide, 2.5 gal	1	Gallon	_____	_____
33	Imazapic 2SL Herbicide, 1 gal	2	Gallon	_____	_____
34	Gallary preemergent Herbicide, 1 lb	3	Pound	_____	_____
35	Image 70 DG Herbicide, 11.43 oz	3	Ounce	_____	_____
36	Aquaneat aquatic Herbicide, 2.5 gal	3	Gallon	_____	_____
37	Prosecutor Pro Herbicide, 2.5 gal	6	Gallon	_____	_____
38	Safari 20SG Insecticide, 3 lbs	2	Pound	_____	_____
39	Advion Ant bait Insecticide, 2 lbs	15	Pound	_____	_____
40	Urea 46-0-0 water soluble Fertilizer, 50 lbs	65	Pound	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	5-5-25 Fertilizer, 50 lbs	15	Pound	_____	_____
42	15-5-30 Fertilizer, 50 lbs	15	Pound	_____	_____
43	18-5-12 plant Fertilizer, 50 lbs	10	Pound	_____	_____
44	4-3-4 plant Fertilizer, 50 lbs	10	Pound	_____	_____
45	Surfactant, 2.5 gal	1	Gallon	_____	_____

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TELEPHONE NUMBER: _____

NAME AND TITLE: _____

2020 City of Chattanooga Golf Course & City Park Chemical Bid Sheet

Product Name	Product Sold As	Category	Category-Code	Brown Acres	Brainerd	City Parks	Qty	Unit Price	Amount
Cleary's WP 3336	2 lb.	Fungicide	675-40-16	3	3		6	0.00	0.00
Chipco 26GT	2.5 gal.	Fungicide	675-40-16	7	7		14	0.00	0.00
Subdue Maxx (Agency)	gal.	Fungicide	675-40-16	2	2		4	0.00	0.00
Torque (Agency)	1 gal.	Fungicide	675-40-16	1	1		2	0.00	0.00
Pro Star 70 WP	3 lb.	Fungicide	675-40-16	6	6		12	0.00	0.00
Honor (Agency)	3 lb.	Fungicide	675-40-16	3	3		6	0.00	0.00
Tarton	2.5 gal.	Fungicide	675-40-16	2	2		4	0.00	0.00
Daconil Action (Agency)	2.5 gal.	Fungicide	675-40-16	33	33		66	0.00	0.00
Lexicon	21 fl oz.	Fungicide	675-40-16			9	9	0.00	0.00
Maxtima	2.5 gal.	Fungicide	675-40-16			2	2	0.00	0.00
Signature Xtra Stressgard	5.5 lbs.	Fungicide	675-40-16			20	20	0.00	0.00
Round-Up	2.5 gal.	Herbicide	192-43-00	5	5		10	0.00	0.00
Dimension	2.5 gal.	Herbicide	192-43-00	5	5		10	0.00	0.00
Monument 75 WG (Agency)	25 gram	Herbicide	192-43-00	2	2		4	0.00	0.00
Revolver (Agency)	1 qt.	Herbicide	192-43-00	8	8		16	0.00	0.00
Sedge Hammer	1.33 oz.	Herbicide	192-43-00	2	2		4	0.00	0.00
Ronstar Flowable (Agency)	2.5 gal.	Herbicide	192-43-00	3	3		6	0.00	0.00
Dismiss	6 oz.	Herbicide	192-43-00	12	12		24	0.00	0.00
Tribute Total WDG (Agency)	6 oz.	Herbicide	192-43-00	4	4		8	0.00	0.00
Barricade 4FL	gal.	Herbicide	192-43-00	3	3		6	0.00	0.00
Specticle Flo Pre-Emerge (Agency)	1 gal.	Herbicide	192-43-00	7	7		14	0.00	0.00
Segment II	2.5 gal.	Herbicide	192-43-00			1	1	0.00	0.00
Imazapic 2SL	1 gal.	Herbicide	192-43-00			2	2	0.00	0.00
Gallery Pre-emergent	1 lb.	Herbicide	192-43-00			3	3	0.00	0.00
Image 70 DG	11.43 oz.	Herbicide	192-43-00			3	3	0.00	0.00
Aquaneat Aquatic	2.5 gal.	Herbicide	192-43-00			3	3	0.00	0.00
Prosecutor Pro	2.5 gal.	Herbicide	192-43-00			6	6	0.00	0.00
Talstar GC Flowable	1 gal.	Insecticide	675-45-65	3	3		6	0.00	0.00
DuPont Acelepryn	.5 gal.	Insecticide	675-45-65	2	2		4	0.00	0.00
Safari 20SG	3 lbs.	Insecticide	675-45-65			2	2	0.00	0.00
Advion Ant Bait	2 lbs.	Insecticide	675-45-65			15	15	0.00	0.00
Polyon 29-3-12 with .75% Ronstar	Ton	Fertilizer	335-00-00	2	2		4	0.00	0.00
Tonnage Inspection Fee		Fertilizer	335-00-00				1	0.00	0.00
Spread Fee per Acre		Fertilizer	335-00-00				1	0.00	0.00
23-3-12 with Polyon	50 lb.	Fertilizer	335-00-00	2	2		4	0.00	0.00
29-3-12 Polyon with Ronstar	50 lb.	Fertilizer	335-00-00	2	2		4	0.00	0.00
Urea 46-0-0 Water Soluble	50 lbs.	Fertilizer	335-00-00			65	65	0.00	0.00
5-5-25*	50 lbs.	Fertilizer	335-00-00			15	15	0.00	0.00
15-5-30*	50 lbs.	Fertilizer	335-00-00			15	15	0.00	0.00
18-5-12 Plant	50 lbs.	Fertilizer	335-00-00			10	10	0.00	0.00
4-3-4 Plant	50 lbs.	Fertilizer	335-00-00			10	10	0.00	0.00
Primo Maxx, Growth Regulator (Agency)	gal.	Other	335-00-00	2	2		4	0.00	0.00
Foam X, Defoamer	qt.	Other	335-00-00	3	3		6	0.00	0.00
Surfactant	2.5 gal.	Other	335-00-00			1	1	0.00	0.00
Di-Aqu, Wating Agent	gal.	Other	335-00-00	2	2		4	0.00	0.00
Catalog Percentage Discount (-), Markup (+), or Net (0) for Items Not Listed Above; _____ %									
				126	126	182	434		0.00

Specifications for Chemicals

City Golf Courses & City Parks

Parks Division, Public Works

Vendor is to bid the **“Product Sold As”** on the Excel spreadsheet. Vendor will put in **“Unit Price”**. The **“Amount”** will populate the total bid for that line. Once all the items are bid a **“TOTAL:”** will appear at the bottom of the Excel spreadsheet. This will be your total bid.

Vendor should bid on lowest obtainable package size, not case price. Please include the unit of measure in the description, for example, gal., ton, lb., etc.

Vendor should designate which items are agency-priced if not designated.

Percentage Bid:

A percentage discount (-), markup (+), or net (0) is to be bid for items not listed on the excel spreadsheet. This is in case the Golf Courses Superintendents decide to use a different product during the course of this contract.

Bidder shall enter a percent from the manufacturer’s catalog or price list. One (1) percent minus (-) and discount amount, plus (+) and surcharge amount, or “0” for net is acceptable. You must put a (-) for discount. If a symbol is not listed, the City will assume that a (+) surcharge was bid.

Example: -10%

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Quote Responses:

_____ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # _____, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Date: _____