



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080
Fax (386) 671-8085

TO: James V. Chisholm, City Manager

FROM: Kirk Zimmerman, Buyer

DATE: September 12, 2018

SUBJECT: **Selection Committee
CUSTODIAL SERVICES FOR PEABODY AUDITORIUM, OCEANFRONT
BANDSHELL, OCEANFRONT PARK & OTHER ENTERTAINMENT VENUES
RFP 0118-2390**

COPY: James Morris, Deputy City Manager
William Rotella, Financial Business Analyst
Chad Smith, Community Events Manager
Charles Walls, Food & Beverage Manager
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on September 12, 2018, to review the single Proposal received in response to the referenced Request for Proposals. This was our incumbent service provider which committee unanimously voted to approve based on past performance and low quote from last year. The Selection Committee recommends award of 1 custodial service contract and that contract negotiations be conducted with only firm to respond to the subject RFP:

1. Master's Cleaning Service

The final negotiated contracts will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8081. Thank you.

Approved: _____

Date: 10-1-18