



**ADDENDUM NO. 3**  
**ARCHITECTURAL SERVICES**  
**RFQ NO. 23-24-106**

**October 24, 2023**

The RFQ number 23-24-106 (RFQ) is modified as set forth in this Addendum. The original RFQ Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

**RFI CLARIFICATION:**

The District received a number of questions and/or requests for clarification and responds below to each, hereby incorporating these answers into the RFQ:

1. C. Background of Assigned Personnel: Consultant team is to be included as well, and their resumes?

**Response: No**

2. Do the tabs count in the page limit?

**Response: No**

3. Please confirm, does the District want three (3) bound copies and one (1) electronic version of a proposal as listed on page 7 or one (1) original and two (2) bound copies per the instructions under Section F.3.?

**Response: Section D Step Three is replaced by the following:**

**“Each firm shall submit a Statement of Qualifications with one (1) bound original and three (3) bound copies and one (1) electronic version on the thumb drive in Adobe Portable Document File format of the Statement of Qualifications prominently marked with “C-VUSD RFQ, Architectural Services-2023” and the name of the firm submitting the SOQ.”**

4. Do the architect’s consultants need to provide hourly rates? If so, does this count in the overall 30-page total?

**Response: The architect’s consultants’ hourly rates are NOT required.**

5. Would the District consider excluding the Project Experience Matrix as well as the 1-2 page project overview from the 30-page limit?

**Response: No**

6. Would the District please consider excluding team member resumes from the 30-page limit or allowing us to include them in an appendix that does not count towards the page limit?

**Response: No**

7. Under Section 6, Insurance Requirements, the language states that submitters shall maintain the insurance as described in the Attached Architectural Services Agreement, however no agreement was provided with the RFQ documents. Can the District forward the Agreement for submitters further review?

**Response: The Agreement is attached to this addendum.**

8. Additionally, is the District open to comments or exceptions to the agreement should we have any and if so, where would you like those within our Statement of Qualifications and would those comments be excluded from our 30 page limit?

**Response: Submitters may include a redline version of the Agreement with any comments or suggested language changes with their submittal, if the submitter feels this is necessary. The District's agreement is its standard Agreement approved by legal counsel. The District shall not be required to review any submitted redline Agreement. Submitters should assume that any requested changes will not be considered, unless the District determines that such changes would be in the best interest of the District. If a redlined Agreement is included in the submittal, it will not count toward the page limit.**

END OF ADDENDUM