



CITY OF KINGMAN

**COVID-19 PERSONAL
PROTECTIVE EQUIPMENT AND
RELATED SUPPLIES**

FIN22-001

RESPONSES TO PROPOSER QUESTIONS

- Question 1.** Will you allow substitutes for N95 3M 1870 masks?
Answer. If the bid is based on offering other than the referenced or specified items, the bid must show the name of the manufacturer, brand or trade name, catalog number, etc., of article offered. If other than the brand(s) specified is offered, descriptive literature must be submitted with bid and a sample will be required.
- Question 2.** May we request the previous bid tabulation and contract pricing?
Answer. No contract was awarded on IFB-KFD Covid-19 Supplies KFD21-005. Previous invitation for bid and bid tabulation are listed below.
- Question 3.** Is the bid awarded to one vendor or by line item?
Answer. The bid will be awarded to one vendor.
- Question 4.** Are the items delivered to one location? If multiple locations, how many?
Answer. The items will be delivered to one location.
- Question 5.** When can we expect an addendum to be released for this bid?
Answer. Any addendum to the bid will be released 5 business days before the deadline for submittal.
- Question 6.** Do we have to bid on all items in order to be considered?
Answer. All items in Attachment 1 of the IFB No. FIN22-001 need to be bid on in order to be considered.
- Question 7.** Can you please clarify the size in which you would like the isopropyl alcohol liquid to be?
Answer. The size of the isopropyl alcohol liquid is gallon.
- Question 8.** Are you looking for 487 pairs of footwear covers?
Answer. Yes.
- Question 9.** Are you looking for 400 individual disinfecting wipes or 400 containers?
Answer. 400 containers of cavicide wipes.
- Question 10.** Are the glove colors (Exterior white / Interior black) mandatory for the bid?
Answer. Color is not mandatory for the bid, but the glove description is.

Responses Dated: March 17, 2022

Question 11. For the disinfecting wipes, what is the unit of measure for the volume of 400 requested? Are we talking about canisters, and if so, of how many wipes each?

Answer. Yes, Canisters. CaviCide Surface Disinfectant wipes 160 wipes per canister, 12 units per case.

Question 12. What percentage of alcohol are you looking for? Also, what unit of measure are you using for this volume of 20?

Answer. 70% or higher Isopropyl Alcohol, gallon size.

Question 13. Are the quantities that are mentioned in Item 1, 2, and 3 (N95 Masks, surgical 3-Ply Masks, Gloves) are per unit or per box?

Answer. N95 Masks, surgical 3-Ply Masks and gloves quantities are individual per mask and per box for the gloves.

Question 14. Will deliveries be made outside of city limits?

Answer. No.

Question 15. What are the addresses of the delivery locations?

Answer. 1605 Harrison, Kingman, Az 86401.

Question 16. If there are multiple locations, would the City consider one central location and distribute to internal departments using City resources in an effort to receive a more economical shipping rate?

Answer. There will be one delivery location.

Question 17. Is there a minimum thickness requirement for the nitrile gloves?

Answer. Thickness (metric) .21mm/Finger thickness 8.3mil.

Question 18. Do deliveries need to arrive at a scheduled time? What other additional requirements are there regarding deliveries?

Answer. Deliveries must be received by October 11, 2022.

Question 19. Please clarify if the glove 5,200 quantity of gloves is pairs of gloves, boxes of gloves, or cases of gloves?

Answer. Quantity of gloves is per box.

Responses Dated: March 17, 2022

Question 20. May multiple alternate brands for disinfecting wipes be submitted?
Answer. If the bid is based on offering other than the referenced or specified items, the bid must show the name of the manufacturer, brand or trade name, catalog number, etc., of article offered. If other than the brand(s) specified is offered, descriptive literature must be submitted with bid and a sample will be required.

Question 21. Are other glove brands besides Apex acceptable?
Answer. If the bid is based on offering other than the referenced or specified items, the bid must show the name of the manufacturer, brand or trade name, catalog number, etc., of article offered. If other than the brand(s) specified is offered, descriptive literature must be submitted with bid and a sample will be required.

Question 22. What are, if any, the glove specifications in millimeters?
Answer. Thickness(metric) .21mm/ Finger Thickness 8.3mil.

Question 23. For the Minimum Quantity, are the units of measure cases or boxes?
Answer. Units of measure are individual, box and gallon.

Question 24. What level of alcohol concentration for the Isopropyl Alcohol would the City like to purchase?
Answer. Isopropyl alcohol concentration needs to be 70% or higher.

Question 25. May the City provide a Past Performance Questionnaire that will be used by the City to complete vendor's references?
Answer. Questionnaire is yet to be drafted and will be based upon the reference check committee.

Question 26. Will respondents be disqualified or adversely impacted during the evaluation process if they were to submit exceptions to the City?
Answer. If the bid is based on offering other than the referenced or specified items, the bid must show the name of the manufacturer, brand or trade name, catalog number, etc., of article offered. If other than the brand(s) specified is offered, descriptive literature must be submitted with bid and a sample will be required.

Question 27. What is standard method of payment?

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Answer. Standard method of payment is check or ACH.

Question 28. Will P-cards be used for purchasing?

Answer. No.

Question 29. How will Tax Exempt Certificates be provided to vendor?

Answer. The City of Kingman is not exempt.

Question 30. What is the historical spend for this category of goods?

Answer. If you would like to request the historical spend for this category of goods you will need to submit a public records request through the City Clerk's Office.

Question 31. Does delivery location have a Dock (dock to dock)?

Answer. No.

Question 32. Do you require Inside Delivery?

Answer. No.

Question 33. Do you require Pallet Break down?

Answer. No.

Question 34. Does the location have a Lift Gate?

Answer. No.

Question 35. When is the anticipated award date?

Answer. The Anticipated award date is 04/05/22.

Question 36. May you please clarify if the UOM for the nitrile glove is the case, box, or each? as well as the rest of the line items?

Answer. Unit of measure for the gloves is per box, masks are individual and the alcohol is per gallon.

Question 37. What is the minimum quantity's unit of measure?

Answer. Units of measure are individual, box and gallon.

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Question 38. Do the surgical Masks have to be medical Grade or General use?

Answer. Medical Grade-level 3

Question 39. Do they have to be blue?

Answer. No.



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Advertisement for Bid:

Bid and specifications for the City of Kingman Fire Department Covid-19 supplies as specified in Appendix A of this advertisement. All vendors must be able to meet the requirements stipulated by the Federal Emergency Management Agency (FEMA) as well as the procurements policies of the city of Kingman. The department has been awarded a FEMA Assistance to Firefighters Grant which will be used to procure the Covid-19 equipment stated in Appendix A.

Please submit written / sealed bid proposal to the office of the City Clerk located at 310 North 4th Street, Kingman, AZ. 86401. Bids will be accepted until 3:00 pm local time on November 17, 2021. Bids will be opened and announced at this time. Any proposal received after 3:00 P.M. on the above stated date will be returned unopened. The outside of the proposal envelope shall indicate the name and address of the proposer, shall be addressed to City Clerk, City of Kingman, at the above address and shall be marked: "SEALED BID – "Kingman Fire Department Covid-19 Supplies KFD21-005" and shall contain one (1) original and three (3) copies of the bid proposal.

During the evaluation process, the City of Kingman reserves the right, where it may serve the City's best interest, to request additional information or clarifications from proposers. At the discretion of the City of Kingman, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City of Kingman reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this bid proposal, unless clearly and specifically noted in the proposal submitted, and confirmed in the contract between the City of Kingman and the firm selected.

The City of Kingman may cancel the solicitation or reject any and all offers when the cancellation or rejection is in the best interest of the City.

If you have any questions regarding the specifications for the Covid-19 supply items listed in Appendix A, please contact Jack Yeager, Assistant Fire Chief at jyeager@cityofkingman.gov or (928) 753-2891. In the event that a vendor is unable to provide the specified item or an equivalent, the vendor shall state "unable to attain." Any additional information or questions from vendors will be available on the City's website at: <https://www.cityofkingman.gov/government/advanced-components/list-detail-pages/rfp-posts-list>

The undersigned certifies that he or she is an authorized agent of the bidder and is authorized to enter into a contract with the City of Kingman for the purposes stated here within. Further, this bid proposal must meet all of the bid specifications and requirements or equivalents provided to meet the Request to Bid. Please see Appendix A for specifications and requirements. Bid price



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is to include shipping costs and delivery. Submit bids to City Clerk located at 310 North 4th Street, Kingman, AZ. 86401.

Bidders Legal Name: _____

Address: _____

Phone Number: _____

Authorized Signature: _____

Arizona Sales Tax License Number: _____

Resident Offeror* (Yes or No) _____

*When evaluating bid proposals, the applicable amount of the City's transaction privilege taxes shall not be included when evaluating an award made between the City of Kingman bidder and an Arizona based non-City of Kingman Bidder.



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APPENDIX A. BID SHEET

The City of Kingman is soliciting bids for the Kingman Fire Department Assistance to Firefighters Grant Covid-19 supplies. This bid proposal must meet all of the bid specifications and requirements. If, after the bid is awarded, the amounts specified in Appendix A are adjusted, the Kingman Fire Department will contact the vendor and a replacement item quantity will be agreed upon. The bid price must be total delivery price to include shipping costs as well to City of Kingman Fire Department 412 East Oak Street, Kingman, AZ. 86401.

Items and specifications follow.



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ITEM	SPECIFICATIONS	QUANTITY
<i>Eye Protection</i>	<i>Face Shield and/or eye goggles Clear anti-fog</i>	<i>16,000</i>
<i>Footwear covers</i>	<i>Shoe covers nonconductive fluid repellent with elastic top one size fits all</i>	<i>16,000</i>
<i>Supplies</i>	<i>Isopropyl Alcohol wipes</i>	<i>200</i>
<i>Supplies</i>	<i>Isopropyl Alcohol liquid used to disinfect the interior of fire responding units</i>	<i>20</i>
<i>Gloves</i>	<i>Surgical gloves Apex Pro LC 100 Nitrile Powder free White exterior/Black Interior Medium, Large, Extra Large</i>	<i>160</i>
<i>Respirators</i>	<i>N95 Masks 3M 1870+Bulk, Particulate Respirator Regular size</i>	<i>20,000</i>
<i>Isolation Gowns</i>	<i>Surgical gowns Blue full back, knit Cuffs, Tie waist</i>	<i>16,000</i>
<i>Surgical Type face masks</i>	<i>Surgical Face Masks 3-Ply, ear loops, Blue</i>	<i>20,000</i>