



## WILLIAMSON COUNTY

Leslie Mitchell, CPPO, CPPB  
1320 West Main Street, Suite 130  
Franklin, Tennessee 37064  
(615) 790-5868  
lesliem@williamson-tn.org

April 5, 2018

To Whom It May Concern:

Williamson County will accept bids on new corrugated metal pipe and corresponding metal connecting bands for the Williamson County Highway Department for the period of **July 1, 2018, through June 30, 2019**. There will be an option to renew for up to 1 additional 1 year terms.

The Bid Contract Form is enclosed for the materials to be bid, indicating the size, description, and gauge of each. All prices bid shall be F.O.B. delivered to the Highway Department, 263 Downs Blvd, Franklin, Tennessee, 37064 or as designated.

The pipe is to be ordered as needs require. We anticipate our supply to be approximately 5,000 to 6,000 ft. of various sizes (greater portion of footage to be 15", 18", and 24" diameters).

Bids will be opened May 8, 2018 at 2:00 p.m. Bids shall be submitted in a sealed envelope to the "County Mayor's Office, 1320 West Main Street, Suite 125, Franklin, TN 37064." Each envelope should be plainly marked: **"Bid-Pipe, May 8, 2018, 2:00 p.m." Company name must also appear. If the above information does not appear, the bid will not be opened.**

Enclosed is an *Ethical Standards Affidavit, Iran Divestment Act Affidavit, Fair Employment Affidavit, Immigration Attestation and Immigration Compliance Affidavit* and *Business Tax and License Affidavit*. Please complete these documents and return them with your bid.

Williamson County reserves the right to reject any and/or all proposals, to waive technicalities or informalities, and to accept any proposal deemed to be in the best interest of Williamson County. No bid shall be valid unless signed. No bid shall be accepted by FAX machine. Any exceptions to the bid specifications shall be noted in each bid. The Williamson County Highway Department reserves the right to cancel any order should the product or service prove to be less than satisfactory.

If you have any questions, please email [lesliem@williamson-tn.org](mailto:lesliem@williamson-tn.org). All questions must be submitted in writing no later than 4:30 p.m. on May 2, 2018. No addenda will be issued within 48 hours of the bid opening date and time.

Sincerely,

Leslie Mitchell, CPPO, CPPB  
Purchasing Agent

**CORRUGATED METAL PIPE (ROUND AND ARCH)  
Short Form Contract**

Invitation to bidders on the following sizes delivered to the W. C. Highway Garage.  
DESCRIPTION: CORRUGATED METAL PIPE

Size	Gauge 2 2/3 x 1/2 corr. St.	Price Per Linear Ft.	Gauge 3 x 1 corr. St.	Price Per Linear Ft.
12"	14			
15"	14			
18"	14			
21"	14			
24"	14			
30"	14			
36"	14			
42"	14		14	
48"	10		12	
54"	10		12	
60"	10		12	
66"	10		12	
72"	10		12	
78"			12	
84"			12	

DESCRIPTION: C.M.P. ARCH

Size	Gauge 2 2/3 x 1/2 corr. St.	Price Per Linear Foot	Gauge 3 x 1 corr. St.	Price Per Linear Ft.
13 x 10 - 12"	14			
17 x 13 - 15"	14			
21 x 15 18"	14			
24 x 18 - 21"	14			
28 x 20 - 24"	14			
35 x 24 - 30"	14			
42 x 29 - 36"	12		14	
49 x 33 - 42"	12		14	
57 x 38 - 48"	10		12	
64 x 43 - 54"	10		12	
71 x 47 - 60"	10		12	
6'1" x 4'7" - 66"			12	
6'9" x 4'11" - 72"			12	
7'3" x 5'3" - 78"			12	
7'11" x 5'7" - 84"			12	

All sizes and gauges to comply with the TN Department of Transportation specifications and drawing numbers D-PG-3 and D-PG-4 of the Standard Roadway and Structure Drawings. The gauges indicated above are only for the convenience of the bidder. The Vendor agrees to furnish pipe made only of American manufactured steel.

Bands: \_\_\_\_\_

Yard location \_\_\_\_\_ Pick-up discount \_\_\_\_\_%

Terms \_\_\_\_\_

In compliance with the above written minimum specifications and the invitation to bid and subject to all conditions thereof, the undersigned offers, if this bid is accepted within 30 days from the date of opening, to furnish all items at the price set opposite each item. This contract is bound by the instructions set forth in the bid invitation letter.

Company Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Remittance Address \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

***Fair Employment Practices Affidavit:*** After first being duly sworn according to law, the undersigned (Affiant) states that he/she is the \_\_\_\_\_ (Offeror) and that by its employment policy, standards, and practices the Offeror does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to his/her race, creed, color, national origin, age, or sex, and that the Offeror is not in violation of and will not violate any applicable laws concerning the employment of individuals with disabilities.

***And Further Affiant sayeth not:***

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
200\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

*Ethical Standard Affidavit.*

**State of Tennessee**

**County of Williamson County**

*Ethical Standard Affidavit.* After first being duly sworn according to law, the undersigned (“Affiant”) states that he/she has the legal authority to swear to this on behalf of \_\_\_\_\_ (“Contractor”) that no part of any other governmental monies provided for the services or products contemplated in this Agreement which was received from the State of Tennessee and/or Williamson County shall be paid directly to an employee or official of the State of Tennessee or Williamson County as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the County or the Contractor in connection with any work contemplated or performed relative to this Agreement. Affiant and Contractor further swears that no federally, state, or county appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, any employee of the State of Tennessee, or employee of Williamson County in connection with the awarding of any federal, state, or county contract, the making or awarding of any government grant, the making of any government loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal, state or county contract, grant, loan, or cooperative agreement.

**Affiant**

By: \_\_\_\_\_

Title: \_\_\_\_\_

State of Tennessee  
County of Williamson

Before me, the undersigned, a Notary public in and for the State and County aforesaid, personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledge himself/herself to be the authorizing representative of \_\_\_\_\_, and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of \_\_\_\_\_.

WITNESS my hand and seal, at office in Franklin, Tennessee, this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

**CERTIFICATION OF COMPLIANCE WITH  
THE IRAN DIVESTMENT ACT**

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. § 12-12-101, et seq., (“Act”). This form must be submitted with any bid or proposal regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

**Certification Requirements.**

No state agency or local government shall enter into any contract subject to the Act, or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

**CERTIFICATION:**

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

\_\_\_\_\_  
Printed Respondent Name Printed Name of Authorized Official

\_\_\_\_\_  
Signature of Authorized Official



**IMMIGRATION ATTESTATION  
AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

CONTRACTOR'S LEGAL ENTITY NAME \_\_\_\_\_

CONTRACTOR'S TENNESSEE LICENSE NUMBER \_\_\_\_\_

The Contractor, identified above, does hereby attest, certify, warrant, and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of the Agreement and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of any Services under this Agreement.

By executing this affidavit, the undersigned person or entity verifies its compliance with the Tennessee Lawful Employment Act codified at *Tennessee Code Annotated, Section 50-1-701, et. seq.*, stating affirmatively that the Contractor which is contracting with Williamson County government has registered with and is participating in the federal work authorization program commonly known as E-Verify or has obtained and maintains copies of the required documents in accordance with the applicable provisions of the Tennessee Lawful Employment Act.

The Contractor further agrees that it will continue to comply with all provisions of the Tennessee Lawful Employment Act, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who comply with the applicable provisions of the Tennessee Lawful Employment Act.

The undersigned person or entity further agrees to maintain records of the documents or of such compliance including documentation for all subcontractor(s) retained to perform such service on behalf of the Contractor for the minimum period provided in the Tennessee Lawful Employment Act.

\_\_\_\_\_  
BY: Authorized Officer or Agent Date  
(Name of Person or Entity)

\_\_\_\_\_  
Title of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

State of Tennessee  
County of Williamson

Before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged himself/herself to be the authorizing representative of \_\_\_\_\_, and that he/she as such authorizing representative executed the foregoing instrument for the purpose therein contained, by signing his/her name on behalf of \_\_\_\_\_.

WITNESS my hand and seal, at office in Franklin, Tennessee, this \_\_\_\_\_ day of \_\_\_\_\_,  
201\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
  
\_\_\_\_\_



## ***Business Tax and License Affidavit***

***Business Tax and License Affidavit.*** The undersigned, ("Affiant"), states that he/she has the legal authority to swear to this on behalf of \_\_\_\_\_, ("Contractor"); that Contractor is not in any manner in violation of *Tennessee Code Annotated, Section, 5-14-108(l)* which provides that "(n)o purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent." Affiant affirms and warrants that Contractor's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit. Contractor is licensed and pays business taxes in \_\_\_\_\_ (County), Tennessee.

**Affiant**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_