

April 28, 2017
J.P. Kennedy Building, Suite 9
103 South College Street
Madisonville, TN 37354

The County of Monroe, Tennessee
CGD1035-05-17
The Purchase of Property, Liability, Student Accident, and Workers Compensation Insurance

To All Known Potential Bidders:

Under this cover, find Addendum I to the Monroe County, Tennessee Bid for The Purchase of Property, Liability, Student Accident, and Workers Compensation Insurance for Monroe County Government and Monroe County Board of Education.

We look forward to receiving your bid proposals and offer this Addendum to address discrepancies listed in the original bid packet. Please contact Jessi Soileau, Purchasing Agent at 423-442-9383 with any questions.

To be accepted, responses must be submitted pursuant to the bid instructions no later than 10:00 a.m. local time prevailing Thursday, May 18, 2017. Bids will not be accepted via email or fax machine. If bid is submitted in an envelope other than the "Bid Envelope" provided by the County, the outside envelope should clearly be marked "BID ENVELOPE" with the bid number.

We appreciate the time and interest shown by all potential Bidders.

Sincerely,

Jessi Soileau
Purchasing Agent
jessi.soileau@monroetn.com

Addendum I
Monroe County, Tennessee
CGD1035-05-17

Nothing in the Addendum shall be interpreted to, in any manner, address or alter any other Article, Addendum or Attachment to the Bid not specifically addressed herein. Articles amended and/or added pursuant to this and/or any other subsequent Addenda shall become part of any contract document arising from the Bid.

1. If there is any part of the RFP that your company cannot provide coverage for, please note "NO BID" in that section.

2. Please quote price for mortality coverage for the four designated police dogs below.

Name	Age	Breed	Stated Value
Storm	2 year old	Dutch Shepard	\$8,500.00
Trudy	8 years old	Malinois	\$8,500.00
Diego	4 years old	Dutch Shepard	\$8,500.00
Eros	5 years old	Malinois	\$8,500.00

3. Please see the attached budget for your records.

If you have any questions please contact the Maintenance Director, Phillip Carroll at 423-261-4026 or email phillip@monroe.k12.tn.us.

RESOLUTION No. 628-7

A RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS,
DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES
OF MONROE COUNTY, TENNESSEE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Monroe County, Tennessee, assembled in called session on the 28th day of June, 2016 that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of Monroe County, Tennessee, for the capital outlay, and for meeting the payment of principal and interest on the county's debt maturing during the year beginning July 1, 2016 and ending June 30, 2017, according to the following schedule:

GENERAL FUND

51100 County Commission	364,971
51210 Board of Equalization	3,200
51300 County Mayor	204,940
51310 Personnel Office	220,441
51400 County Attorney	75,000
51500 Election Commission (Including Voter Registration)	501,188
51600 Register of Deeds	380,719
51720 Planning	90,830
51740 Information Technology	118,086
51750 Codes Compliance	53,265
51760 Geographic Information Systems (GIS)	139,996
51800 County Buildings	765,950
51900 Other General Administration	259,560
51910 Preservation of Records	20,298
52100 Accounting & Budgeting	614,122
52300 Property Assessor's Office	332,444
52310 Reappraisal Program	88,598
52400 County Trustee's Office	350,924
52500 County Clerk's Office	498,740
53100 Circuit Court	1,091,134
53310 General Sessions Court	258,901
53400 Chancery Court	297,419
53800 Probate Court	50,130
53900 Other Administration of Justice	44,765
54110 Sheriff's Department	3,355,503
54160 Administration of the Sexual Offender	1,200
54210 Jail	2,630,065
54240 Juvenile Services	118,078

54310 Fire Prevention and Control	245,000
54420 Rescue Squad	55,000
54490 Other Emergency Management	66,513
54610 County Coroner /Medical Examine	90,600
54900 Other Public Safety – E911	172,000
55110 Local Health Center	98,212
55120 Rabies and Animal Control	205,887
55130 Ambulance/Emergency Medical Services	3,335,486
55160 Dental Health Program	59,840
55170 Alcohol & Drug Programs	9,323
55180 Crippled Children Services	1,995
55190 Other Local Health Services	337,236
55510 General Welfare Assistance	0
56300 Senior Citizen Assistance	38,000
56500 Libraries	122,191
56900 Other Social Cultural Parks and Recreational	164,850
57100 Agriculture Extension Service	82,083
57500 Soil Conservation	53,667
57700 Flood Control	2,000
58110 Tourism	237,757
58120 Industrial Development	988,103
58220 Airport	325,545
58300 Veterans' Services	55,728
58500 Contributions to Other Agencies	12,000
58600 Employee Benefits	43,765
91130 Public Safety Projects	10,000
99100 Transfers Out	<u>123,040</u>

Total General Fund \$ 19,866,288

SOLID WASTE/SANITATION FUND

57720 Sanitation Education/Information	669,021
55732 Convenience Centers	743,043
55770 Post Closure Care Costs	25,000
64000 Litter and Trash Collection	<u>141,219</u>

Total Solid Waste/Sanitation Fund \$ 1,578,283

DRUG CONTROL FUND

54150 Drug Enforcement	<u>200,241</u>
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Total Drug Control Fund \$ 200,241

HIGHWAY/PUBLIC WORKS FUND

61000 Administration	245,639
62000 Highway and Bridge Maintenance	2,468,068
63100 Operation and Maintenance of Equipment	659,888
65000 Other Charges	327,749
66000 Employee Benefits	5,000
68000 Capital Outlay	<u>455,256</u>

Total Highway/Public Works Fund **\$ 4,161,600**

EMPLOYEE INSURANCE

51900 Other General Administration	<u>2,247,665</u>
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Total Employee Insurance **\$ 2,247,665**

GENERAL PURPOSE SCHOOL FUND

71100 Regular Instruction Program	18,281,997
71150 Alternative Instruction Program	68,115
71200 Special Education Program	3,442,662
71300 Vocational Education Program	1,773,519
72110 Attendance	59,901
72120 Health Services	1,180,289
72130 Other Student Support	1,010,129
72210 Regular Instruction Program	1,171,341
72220 Special Education Program	543,733
72230 Vocational Education Program	1,743
72290 Other Programs	734,049
72310 Board of Education	776,521
72320 Director of Schools	344,423
72410 Office of the Principal	2,157,019
72610 Operation of Plant	3,437,835
72620 Maintenance of Plant	1,520,926
72710 Transportation	2,544,188
73100 Food Service	389,439
73300 Community Services	44,711
73400 Early Childhood Education	352,472
99100 Transfers Out	<u>200,000</u>

Total General Purpose School Fund **\$ 40,035,012**

CENTRAL CAFETERIA FUND

73100 Food Service	<u>2,928,100</u>
Total Central Cafeteria Fund	\$ 2,928,100

GENERAL DEBT SERVICE FUND

82110 Principal - General Government	1,705,455
82210 Interest - General Government	<u>2,363,146</u>
Total General Debt Service Fund	\$ 4,068,601

BE IT FURTHER RESOLVED that the budget for the School Federal Projects Fund shall be the budget approved for separate projects within No Child Left Behind (NCLB), Individuals with Disabilities Education Act (IDEA - Part B and Preschool), Carl Perkins Vocational fund and other federal grants by the Monroe County Board of Education.

SECTION 2. BE IT FURTHER RESOLVED that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the trustee, county clerk, circuit court clerk, clerk and master, register, and the sheriff and their officially authorized deputies and assistants may be entitled to receive under state laws heretofore or hereafter enacted. Expenditures out of commissions and/or fees collected by the trustee, county clerk, circuit court clerk, clerk and master, register and sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the trustee and converted into the General Fund as provided by law.

BE IT FURTHER RESOLVED that if any fee officials, as enumerated in Section 8-22-101, Tennessee Code Annotated, operate under provisions of Section 8-22-104, Tennessee Code Annotated, provisions of the preceding paragraph shall not apply to those particular officials.

SECTION 3. BE IT FURTHER RESOLVED that any amendment to the budget, except for amendments to the budget for funds under supervision of the director of schools, shall be approved as provided in Section 5-9-407, Tennessee Code Annotated. The director of schools must receive approval of the Board of Education for transfers within each major category of the budget, and approval of both the Board of Education and Board of County Commissioners for transfers between major categories as required by law. One copy of each amendment shall be filed with the county clerk, one copy with the chairman of the Budget Committee, and one copy with each divisional or departmental head concerned. The reason(s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfers within a certain fund.

SECTION 4. BE IT FURTHER RESOLVED that any appropriations made by this resolution which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee, or agent of the county shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the county in excess of the appropriation made herein for such office, agency, institution, division or department of the county. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2017. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

SECTION 5. BE IT FURTHER RESOLVED that any resolution which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriation Resolution shall specifically provide sufficient revenue or other funds actually to be provided during the year in which the expenditure is to be made to meet such additional appropriation. Said appropriating resolution shall be submitted to and approved by the state director of Local Finance after its adoption as provided by Section 9-21-403, Tennessee Code Annotated.

SECTION 6. BE IT FURTHER RESOLVED that the county mayor and county clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the state director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2016-2017 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, of the Tennessee Code Annotated. Said notes shall be signed by the county mayor and countersigned by the county clerk and shall mature and be paid in full without renewal not later than June 30, 2017.

SECTION 7. BE IT FURTHER RESOLVED that the delinquent county property taxes for the year 2015 and prior years and the interest and penalty thereon collected during the year ending June 30, 2017, shall be apportioned to the various county funds according to the subdivision of the tax levy for the year 2017. The clerk and master and the trustee are hereby authorized and directed to make such apportionment accordingly.

SECTION 8. BE IT FURTHER RESOLVED that the TVA Revenue Sharing Funds is accrued with the Sweetwater City Schools up to \$100,000, \$150,000 to the County General Fund, \$21,000 to the Highway Department and the rest of the funds are to be allocated to the Monroe County General Purpose School Fund.

SECTION 9. BE IT FURTHER RESOLVED that the PILT funds (in Lieu of Taxes for Federally owned Land) shall be distributed with \$100,000 going to County General Fund and the balance going to the Highway Department.

SECTION 10. BE IT FURTHER RESOLVED that all unencumbered balances of appropriations remaining at the end of the year shall lapse and be of no further effect at the end of the year at June 30, 2017.

SECTION 11. BE IT FURTHER RESOLVED that any resolution or part of a resolution which heretofore has been passed by the Board of County Commissioners which is in conflict with any provision in this resolution be and the same is hereby repealed.

SECTION 12. BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2016. This resolution shall be spread upon the minutes of the Board of County Commissioners.

SECTION 13. BE IT FURTHER RESOLVED that the Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by Monroe County for expenditures on a monthly basis. The Federal Projects Fund operates with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee. Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund be a significant deficiency in internal control and Monroe County does not desire to operate any fund with a cash deficit. The General Purpose School Fund shall transfer \$200,000 (not to exceed) to the Federal Projects Fund on or before June 30, 2017. The \$200,000 transfer shall remain in the Federal Projects Fund as designated fund balance from the General Purpose School Fund and may be repaid at any time thereafter.

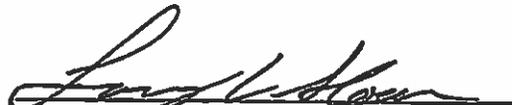
Passed this 28th day of June, 2016.

Approved:



Attest


Richard Kirkland, Chairperson


Larry Slean, County Clerk

PASSED THIS 28th day of June, 2016

It was moved by Commissioner Shadden, seconded by Commissioner Summey, that this resolution be approved as presented. Aye 8 Nay 0