Request for Proposals
Fourth of July Fireworks Display
Kingman Fire Department
Jake Rhoades, Fire Chief

Bid Responses Due By: March 23, 2020 at 9:00 a.m.

Submittals shall be delivered in a sealed package container or envelope clearly marked on the outermost portion of the package:
City of Kingman Fireworks Bid

Bids will be received at:
Kingman Fire Department
412 E. Oak Street (Physical address)
310 N. 4th Street (Mailing address)
Kingman, AZ 86401

Direct Questions to:
Keith Eaton, Assistant Fire Chief
E-Mail: keaton@cityofkingman.gov
Phone: 928-753-2891

ANTICIPATED SCHEDULE OF EVENTS

EVENT	DATE
Advertise Period of RFB	March 8, 2020 & March 15, 2020
Bid Due Date and Opening	March 23, 2020 at 9:00 a.m.
Anticipated Award Date	April 2020

CITY OF KINGMAN

REQUEST FOR BIDS ON

FOURTH OF JULY FIREWORKS DISPLAY

1. **INTRODUCTION**

    1.1. The City of Kingman is seeking bids for the presentation of the Fourth of July Fireworks Display. All bids must conform to these specifications and be presented on the forms provided for that purpose.

2. **BIDS**

    2.1. Qualified vendors are invited to submit their best quotation for services providing fireworks for the City of Kingman's Annual 4th of July Celebration to be held on Saturday, July 4, 2020.

    2.2. The location for fireworks display is to be at the Mohave County Fairgrounds at approximately 9 P.M., local time. The pyrotechnic display should include a variety of shells and events. Prospective bidders must provide a description of fireworks proposed in their document, the show shall last a minimum of 20-25 minutes.

    2.3. The successful fireworks provider must provide all necessary insurances including liability and must indemnify the City of Kingman, as well as (if applicable) the owner of the property where the fireworks are set up.

    2.4. The successful fireworks provider must provide to the City of Kingman copies of all permits requested by the City including fire permits and Workers' Compensation.

    2.5. The successful fireworks provider must be on-site at the staging area from setup until after take down to provide security for the fireworks and to clean up after the display is over. All cleanup of the site must be completed within 24 hours of the display. Bids must be submitted in a sealed envelope plainly marked with the word "Fireworks Display". Bids submitted otherwise will not be acceptable.

    2.6. The bid, on the bidding company's letterhead must also include the attached document as part of the bid package.

    2.7. Bidders unable to submit a bid in response to this Request for Bids (RFB) should so advise in writing to preclude exclusion from future RFBs.

    2.8. The City of Kingman reserves the right to reject any or all bids, waive technicalities, and to be the sole judge of suitability of the equipment or services for its intended use and further specifically reserve the right to make the award in the best interests of the City. All equipment or services listed is intended for a particular use by the City in which it is to be utilized and must meet the requirements of that particular division(s). Other factors to be considered in awarding the bid will be price, quality, and time required to make delivery.

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3. CONTACT

3.1. Questions regarding the specifications should be directed to Assistant Fire Chief Keith Eaton, City of Kingman Fire Department, (928) 753-2891 or keaton@cityofkingman.gov.

4. MINIMUM SPECIFICATIONS OF THE FIREWORKS SHOW

4.1. ALL Fireworks must be electronically fired, no "hand firing" will be allowed; if at any time hand firing is noticed, the show will be stopped immediately.

4.2. The vendor will be responsible for 24 hour security while fireworks products are on site. This will remain during set-up and after vendor personnel leaves the site.

4.3. The awarded vendor must have a current City of Kingman business license.

4.4. The vendor must provide the City of Kingman the following insurance requirements which shall be on an occurrence basis, NOT claims made basis, and will include the following limits of coverage at the minimum:

- $ 1,000,000.00 each occurrence, $ 2,000,000.00 general aggregate general liability.

- $ 1,000,000.00 products and completed operative aggregate.

- $ 5,000,000.00 Medical

- $ 5,000,000.00 excess liability

- The successful bidder shall provide a COI and policy endorsements evidencing the required coverage as specified by the executed contract. The COI and policy endorsement shall name the City of Kingman, Mohave County and Mohave County Fairgrounds Association as additionally insured. Additionally, such insurance shall be endorsed to include a waiver of subrogation and be primary insurance. The underwriter shall be duly licensed to do business in the State of Arizona, possessing a current A.M. Best, Inc. rating of A+ or better. The COI provide ten days prior written notice to the City of any material change in or cancellation of coverage. Within ten days before work is begun, the successful bidder shall submit to the City of Kingman Fire Marshal a COI and required policy endorsements meeting the coverage requirements stated in the contract. The description area of the certificate shall include policy retention and/or deductible limits. Retention and/or deductibles shall not exceed $25,000.
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- Comprehensive automobile liability with minimum limits of $ 1,000,000.00 per occurrence.

- Workers compensation and employers liability as required by Arizona State Statute.

- The insurance requirements set forth herein are for illustration only and is not intended and shall not be constructed to modify, limit or reduce the insurance requirements and indemnifications made in the signed contract between the successful bidder and the City of Kingman.

CITY OF KINGMAN FIRE DEPARTMENT
REQUEST FOR BIDS ON
FOURTH OF JULY FIREWORKS DISPLAY

I, _____, as an authorized signer for my company hereby certify that the figures contained in this Bid Proposal are accurate and correct. I also have read and understand the specifications for the City of Kingman, Arizona and submit this Bid Proposal for consideration.

Signed_____

Print Name_____

Title_____

Company_____

Mailing Address_____

Phone_____

Date_____