

City of
SHELBYVILLE
Tennessee

September 21, 2018

REQUEST FOR QUALIFICATIONS
CITY OF SHELBYVILLE COMPREHENSIVE PLAN

The City of Shelbyville, Tennessee seeks to retain the services of a qualified consulting firm to review and revise its current 2008-2028 Comprehensive Plan, and to submit documentation substantiating their qualifications to perform the services required. The end result of this review and revision will be a new 20 year Comprehensive Plan that will guide Shelbyville's growth and development.

Firms may request consideration by submitting a letter of interest along with qualifications **(five (5) paper copies and one (1) PDF copy)** to Lori Saddler, Purchasing/IT Director, 201 N. Spring Street, Shelbyville, TN 37160. **All letters of interest and qualifications must be received by 4:00 p.m. CST, Wednesday, October 31, 2018 in a sealed package.**

The selected consulting firm will have experience in visioning leadership, community development, comprehensive planning and policy, land use planning, transportation planning, urban design, demographic and economic analysis, sustainability, mapping, citizen outreach and citizen participation.

The selected firm will also have expertise in developing modern land use regulatory tools and design criteria that align with a contemporary comprehensive plan and vision for the City of Shelbyville.

The selected firm will be well versed in conventional planning and land use regulations as well as Smart Growth/ New Urbanism, and will have tested ideas about the conservative integration of progressive planning principles and regulatory methods into a conventional, low-density suburban environment.

The purpose of this project is to develop a progressive vision of the future for the City of Shelbyville. It will create strategies, implementation plans, and regulatory tools to enhance its economic sustainability while recognizing and supporting its suburban heritage.

Project Schedule

The final schedule will be determined with input from the consulting team during negotiations for the professional agreement. The anticipated schedule is as follows:

RFQ Issued - September 2018

Letters of Interest and Qualifications due - October 31, 2018

Consultant selection completed - November 2018

Contract approved by City Council - December 2018

Authorization to Proceed - January 2019

Anticipated Plan adoption - April 2020

For a community profile, current comprehensive plan and any other documents please contact Reed Hillen, Planning and Community Development Director for the City of Shelbyville, 931-684-9001 or reed.hillen@shelbyvilletn.org.

Lori Saddler
Purchasing/IT Director