



ESCAMBIA COUNTY WASTE SERVICES DEPARTMENT
GROUNDSKEEPING SCOPE OF WORK
PERDIDO LANDFILL AND PALAFOX TRANSFER STATION

Scope of Services:

Contractor to provide mowing, trimming and chemical treatment at the Perdido Landfill and Palafox Transfer Station during the typical growing season.

Work consists of mowing and trimming with conventional mowing/trimming equipment and chemical treatment of grass and vegetation on the landfill site. Vegetation consists of planted and or natural grasses, bushes, weeds and other vegetation within the service areas. Before beginning work, Contractor will sign in at the Administration building at Perdido Landfill and at the scale house at the Transfer Station. *All work to be performed during normal business hours.* Perdido Landfill is open Monday through Saturday 5 a.m. to 5 p.m. The Transfer Station opens at 5:15 am. Before beginning work, Contractor will sign in at the Administration building at Perdido Landfill and at the scale house at the Transfer Station.

The Contractor shall be responsible for removal of any trash, litter, etc. that would be torn, ripped or scattered by the mower and result in an objectionable appearance within the area to be mowed or trimmed. The Contractor shall exercise the necessary care to preclude any source of litter by the Contractor's operation.

The chosen Contractor will provide a certificate of insurance in accordance with Escambia County Resolution No. R2006-169 and a current W-9 form. A copy of the Resolution has been uploaded with this request for quotation.

Frequency of Mowing/Trimming:

Waste Services has adopted a service schedule that reflects a typical year. *Extreme weather conditions (wet or dry), which influence vegetation growth, may impact total number of mow/trim cycles per year.* Waste Services shall determine either an increase or decrease in the number of mowing cycles during the contract period.

Waste Services has estimated the number of acres to be mowed and footage to be trimmed or chemically treated for each site. A detailed description of service areas and the maintenance schedule for each location is included with this request for quotation.

One scheduled service at the Perdido Landfill requires a two-person team. It is estimated that it will take the two-person team approximately one and one-half days to complete. Therefore, the Contractor is to provide the team on consecutive days. The Contractor is required to perform all mowing, trimming and spraying during that service.

All grass and vegetation shall be cut to a minimum height of two (2) inches. No streaking or scalping shall be allowed in the service. Each cutting cycle is to be completed in its entirety prior to beginning another cycle. Contractor shall bill each cycle separately. At times, work by the County, other Contractors or weather conditions may prevent the Contractor from servicing an area. The area will be eliminated during the period designated by the Department as will compensation to the Contractor for that area.

Equipment:

The Contractor is responsible for complying with Department's Personal Protective Equipment Policy while performing work for the Department. Policy can be obtained from Waste Services.

Mowing and trimming equipment shall be maintained to produce a clean, sharp cut. The Contractor shall furnish enough resources to accomplish the work satisfactorily within the specified cycle time.

Mowers shall be equipped with a slow-moving vehicle sign located on the rear of the tractor, amber flashing light or white strobe light mounted on the tractor and operating. Safety devices installed by the manufacturer and protective devices on mowers and trimmers shall be properly installed and always maintained when the equipment is in use. If Waste Services determines that any equipment is deficient in safety devices, the Contractor shall remove the equipment from service immediately and the equipment shall remain out of service until the deficiency is corrected to the satisfaction of the Department.

Inspection of the Contractor's equipment by the Department shall not relieve the Contractor of responsibility or liability for injury to persons or damage to property caused by the operation of the Contractor's equipment, nor will it relieve the Contractor of the responsibility to meet the established time for completion of the mowing cycle.

Damage Repair:

Negligence by the Contractor which results in property damage public or private shall be repaired or replaced by the Contractor to the satisfaction of the Department at no additional cost to the Department. Repairs or replacement shall be completed in a timely manner.

Acceptance for Payment:

Upon completion of each service cycle Contractor will invoice Waste Services. Prior to paying the invoice, the Department representative will inspect work and notify the Contractor if the invoiced work has not been completed as per contract.

Waste Services reserves the right to withhold payment for services if it is determined that the work is incomplete. The Department will not allow payment until the Contractor has remedied the work to the satisfaction of the Department. The Department reserves the right to cancel contract if due diligence is not provided to satisfactorily comply with all requirements of this contract.

DESCRIPTION OF SERVICE AREAS - PERDIDO LANDFILL

Schedule Subject to Change Based on Weather Conditions.

¹All measurements approximate using Google Maps©

C3 Guardrail, Outfalls, Endwalls

approx. 1080 feet¹ - chemical treatment

Guardrail extends along the north and the west boundaries of Section C3. Chemically treat along the guardrail area and around the base of each guardrail post to the concrete curb, concrete edges of the outfalls and endwalls.

CCC Area

approx. 0.24 acres¹ mow and trim around trees

Designated turf area requiring mowing. Trimming is required around tree bases, structures and stairs. Curbs require edging.

East Concrete Conveyance

approx. 1527 feet¹ - chemical treatment/trim

East Conveyance: Terrace Outfalls

3 ea. - mow/trim/chemical treat

Conveyance extends along the east perimeter of the landfill site to the south storm water pond. Chemically treat weep holes and expansion joints within the conveyance. Trim edges on both sides of the conveyance where the large machine mower cannot access. *Do not scalp trimmed areas.* *Outfalls* are adjacent to the concrete ditch. Outfall structure that is composed of cement rip rap bags is to be chemically treated. Trimming/mowing is required on both sides of the terrace outfalls in the areas the large machine mower cannot access. The size of the areas vary based on the Large Machine mowing.

Fence Lines at HHW, Leachate Basin and Front Property Line

approx. 2600 feet¹ - chemical treatment

Base of fence lines to be trimmed or chemically treated no greater than four inches (4") from fence line. Fence lines are located: along Beulah Road at the main entrance to the landfill; along both sides of Range Road to the pole gate, the perimeter of the HHW area and a portion of the RMRF area. Chemical treatment must not cause areas to erode during rain

Gas Flare

approx. 0.5 acres¹ mow and trim around trees, chem treat approx. 100 ft. of fenceline

Located on the east side of Beulah Road directly across from the landfill entrance. Mow around trees outside of the fence at the entrance. Trim around base of trees so as to not cause damage. Chemical treat street-facing fenceline, approx. 100 ft.

Guard Rail Main Entrance

approx. 527 feet¹ - chemical treatment

Located inside the landfill boundary fence starting at the main entrance road and extending to just before the scale house.

Leachate Basins

approx. .25 acre¹ - mow/trim turf inside & out

Designated turf area containing a pump house, exposed liner, electrical cable, electrical panels and fence line. Mow inside and outside of fence. Trim around areas of electrical cable, Trim around exterior of building and around base of pipes. Base of perimeter fence may be chemically treated no greater than 4" from fence line. Chemical treatment must not cause area to erode during rain events. *Liner Protection:* The leachate basins have exposed liner which can be damaged by equipment. Precautionary measures must be taken by the Contractor to prevent any damage to the liner. Repairs to damage require a specialty contractor, and payment is the responsibility of the Contractor.

DESCRIPTION OF SERVICE AREAS - PERDIDO LANDFILL

Schedule Subject to Change Based on Weather Conditions.

¹All measurements approximate using Google Maps©

Lift Stations

mow/trim approx. 10 ft. perimeter around each

There are six lift stations, 3 along the east and 3 along the west perimeters of the landfill site. Stations require mowing/trimming in an approximate 10 foot diameter around each lift station and electrical box/pole so that the area can be accessed for maintenance. Chemical treatment can be used against the lift station itself. If chemically treated, the treatment must not cause erosion during rain events.

Pump Houses

mow/trim approx 10 ft. perimeter around each

There are three pump houses. Pump houses are located at the southeast pond, southwest pond and sand filter pond. A 10-foot perimeter around each pump house should be mowed/trimmed, including any power poles, so the area can be accessed for daily maintenance. Chemical treatment may be used along the edges of the buildings and exposed pipe only. If chemically treated, the treatment must not cause erosion during rain events.

Range Road to Pole Gate

approx. 1.25 acres¹ mow/trim

Mow around the recycling containers to the fenceline and on the right and on the left side of Range Road up to the fence lines. Trim around signs, bollards, utility poles and recycling containers. Areas that cannot be mowed along the fenceline shall be trimmed. Fenceline itself is to be chemically treated. This area frequently has concentrated litter that will need to be removed before mowing.

River Walk

approx 0.30 acres¹ - mow & trim

Designated turf area. Trim around or chemically treat base of signage. Pine needles to be swept/blown to base of trees. Base of trees shall be trimmed if necessary.

RMRF Concrete Conveyances

approx 500 feet¹ - chemical treatment interior, trim edges

RMRF Conveyance Outfalls

approx. 143 feet¹ - chemical treatment interior, trim edges

Conveyance extends along the north boundary of the RMRF facility and on the right and left sides of the road. *Outfalls* are adjacent to the conveyance. There are four outfalls. Concrete edges, weep holes and expansion joints are to be chemically treated. Treatment along the edges should not kill vegetation as to cause erosion during rain events.

RMRF Guardrail

approx. 913 feet¹ - chemical treatment

Guardrail extends along the north boundary of the Recycled Material Recovery Facility (RMRF). Chemically treat along the guardrail area and around the base of each guardrail post to the concrete curb.

RMRF Turf Area

approx. 2.0 acres¹ - mow/trim/edge curbs

These areas are to be mowed, trimmed and the curb edged. These areas may have concentrated litter that will need to be removed prior to beginning the groundskeeping activity. The base of building walls shall be trimmed to the level of the mow. The area between the building and storage area is to be kept trimmed or mowed. All bollards in this area are to be trimmed to the level of the mow (not less than 2"). **Litter/debris is to be removed before mowing.**

DESCRIPTION OF SERVICE AREAS - PERDIDO LANDFILL

Schedule Subject to Change Based on Weather Conditions.

¹All measurements approximate using Google Maps©

South Concrete Conveyance

approx. 2000 feet¹ - trim/chemical treatment

South Conveyance: Terrace Outfalls

5 ea. - trim/chemical treat

Conveyance extends along the south perimeter of the landfill site. It is bordered on the east by the pump house and runs west to the storm water pond past the leachate basin. Chemically treat weep holes and expansion joints within the conveyance. Trim edges on both sides of the conveyance where the mower cannot access. **Do not scalp trimmed areas.**

Outfalls are located adjacent to the concrete ditch. Outfall structure that is composed of cement rip rap bags is to be chemically treated. Mowing and trimming are required in the areas around the conveyance and outfalls that the large machine mower cannot access. The size of the areas vary based on the large machine mowing.

Turf Areas

approx. 4.75 acres¹ - mow/trim/edge curbs (DETAILED MAP ON WALL IN OPERATIONS)

Designated turf areas will receive a combination of mowing, trimming and edging at a height of not less than 2".

Litter/debris is to be removed before mowing. There is a significant amount of trimming required within the turf areas.

Areas that require trimming, such as tree bases, signage and bollards are to be trimmed to height of mow (not less than 2") and shall not be scalped. *All bollards located in the turf area are to be trimmed.* There are two small turf areas located in front of the shrub beds at the Administration Building. They shall receive trimming/mowing/edging at the same time as the larger turf areas. All sidewalks shall be cleared of clippings with a leaf blower. Weeds growing between sidewalk seams are to be sprayed. Any clippings, rocks, branches, mulch or other material that is generated by mowing and is in the walkways or parking area around the Administration and Operations buildings are to be removed at the time of mowing.

Mow/trim is to be performed in and around the fenced generator at the north side of the Operations Building. The stepping stones near the Operations building are to be trimmed as needed. The parking areas (employee lot and operations building) contain curbed areas that are to be edged, including behind the parking stops. **Litter/debris is to be removed from**

Turf Areas before mowing.

Shrub Bed Maintenance

Beds are located around the administration building and the operations building. Maintenance consists of trimming, weeding and mulching. Shrubs are to be trimmed to under the bottom of windows. The sides of shrubs, grasses and groundcover should be trimmed back so as not to interfere with pathways, walkways and doorways. **At each mow**, beds will be inspected for weed growth. Round Up® or an equivalent product shall be applied as needed to keep out weeds and/or unwanted vegetation. Weeds growing over the exterior of bushes shall be removed. Yucca plants shall have dead branches removed. Clippings from the bottle brush bushes shall be removed and disposed of.

Mulch Shrub Beds

There are two shrub beds, one around the Administration building and one around the Operations building. Waste Services will provide mulch for the Contractor to mulch beds.

MONTHLY SERVICE SCHEDULE FOR PERDIDO LANDFILL

MONTHLY SERVICE SCHEDULE Subject to Change Based on Weather Conditions

For service area details see the Service Areas & Maintenance Service Schedule - Perdido Landfill

SERVICE PERFORMED	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL NUMBER OF SERVICES
C3 Guardrail, Outfalls & Endwalls							1		1	1		1	4
CCC Area	1					1	1	1	1	1	1	1	8
East Concrete Conveyance			1				1	1	1	1	1	1	7
East Concrete Conveyance: Terrace Outfalls			1				1	1	1	1	1	1	7
Fence Lines at HHW, Leachate Basins and Front Property Line							1			1		1	3
Gas Flare							1	1	1	1	1	1	6
Guard Rail Main Entrance	1						1	1	1	1	1	1	7
Leachate Basins	3	1	1			1	4	4	4	4	5	4	31
Lift Stations (6 ea.)	1	1	1			1	1	1	1	1	1	1	10
Pump Houses (3 ea.)	1	1	1			1	1	1	1	1	1	1	10
Range Road to Pole Gate	3	1	1			1	4	4	4	4	5	4	31
River Walk						1	2	2	2	2	3	2	14
RMRF Concrete Conveyances							1		1		1		3
RMRF Conveyance Outfalls (4 ea.)							1		1		1		3
RMRF Guardrail							1		1		1		3
RMRF Turf Areas	3	1	1			1	4	4	4	4	5	4	31
South Concrete Conveyance			1				1	1	1	1	1	1	7
South Conveyance: Terrace Outfalls			1				1	1	1	1	1	1	7
Turf Areas	3	1	1			1	4	4	4	4	5	4	31
Shrub Beds (2 ea)	1	1	1			1	1	1	1	1	1	1	10
Shrub Beds (2 ea) - MULCH IN JULY AND NOVEMBER-PLF PROVIDES MULCH		1								1			2



ESCAMBIA COUNTY FLORIDA
WASTE SERVICES
GROUNDSKEEPING CONTRACT SPECIFICATIONS
PALAFX TRANSFER STATION

General Conditions:

- a) Trash Removal Prior to Mowing: Contractor will be responsible for policing and removal of any trash and litter to prevent the cutting of trash and litter as part of the groundskeeping process.
- b) Clean Up: Contractor is responsible for the clean up of any trash cut by mowers and the clearing of sidewalks, curbs and gutters. Cleaning methods suitable for clippings are blowers, brooms or rakes, as deemed appropriate by the Contractor.
- c) Damage Repair: Contractor will be responsible for repairing, at the Contractor's expense, any damage to any existing structures/facilities/vehicles determined to be caused by the Contractor in the process of groundskeeping.
- d) Reports and Follow Up: Contractor will sign in and out at the Scale House at each visit to perform work. The time and date will be noted in the scale house log. All work will be performed during normal working hours; Monday through Friday 5:15 a.m. through 2:15 p.m.
- e) Protective Equipment Policy (PPE): Contractor is responsible for complying with our Department's Personal Protective Equipment Policy while performing work for the Department. The PPE Policy is available from the Department.

Frequency of Work Performed

See Groundskeeping Maintenance Schedule (separate page). Premature mowing or billing is not allowed.

Specifications By Type

Edging/Trimming - Height same as mower if using string or blade. Building sites must be trimmed around all sidewalks, parking areas, trees, buildings, etc.

Areas too steep to be mowed will be trimmed to the same height as the mow. No scalping is allowed in these areas.

Fence Lines - Fence lines to be chemically treated no greater than six inches from fenceline.

Mowing - Fine-cut rotary no less than 2" in height. No streaking or scalping is allowed.

Shrubs and Trees - Shrubs to be trimmed to maintain shape and reasonable size, not to be overgrown or interfere with walkways and/or driveways. Tree mow/trim is to be performed against tree base without damage.

Turf Areas - Designated turf areas will receive a combination of mowing, edging and trimming. Approximate combined size of turf areas is 3.33 acres.

Acceptance for Payment:

Upon completion of each service cycle Contractor will invoice Waste Services. Prior to paying the invoice, the Department representative will inspect work and notify the Contractor if the invoiced work has not been completed as per contract.

Waste Services reserves the right to withhold payment for services if it is determined that the work is incomplete. The Department will not allow payment until the Contractor has remedied the work to the satisfaction of the Department. The Department reserves the right to cancel the contract if due diligence is not provided to satisfactorily comply with all requirements of this contract.

Transfer Station Service	OCT	NOV	DEC	APR	MAY	JUN	JUL	AUG	SEP
Trees/Bushes, <i>trim</i>				1		1		1	
Turf Areas, <i>mow/trim</i> <i>approx. 3.33 acres*</i>	3	1	1	4	4	4	4	5	4
Fence Lines, <i>spray for weeds</i>	1			1		1		1	

*Measurements are approximate using Google Maps©

NOTE: Schedule subject to change based on weather conditions