

REQUEST FOR PROPOSAL
RFP #30
Asbestos Removal
Luttrell Elementary School

I. Overview

The Union County Government is soliciting proposals from qualified contractors to complete asbestos removal from Luttrell Elementary School located at 241 Tazewell Pike, Luttrell, Tennessee 37779.

II. Scope of Work

The contractor will be responsible for providing all labor, equipment, and materials necessary to:

- Complete abatement and proper disposal of 4,720 sq. ft. double layer floor tile/mastic from gym floor.
- Disassemble, remove and dispose of bleacher to gain access to the floor tile underneath
- Proper disposal asbestos containing materials at approved landfill and provides disposal records.
- Provide Tennessee trained supervisor and workers
- Provide asbestos liability insurance.
- Provide air testing
- All work must comply with all AHERA regulations. Failure to comply with the AHERA regulations could result in civil and criminal penalties of up to \$5,000 per day per penalty.
- Work must be completed between May 28, 2016 and June 10, 2016

III. Pre-Bid Meeting

There will be a pre-bid meeting starting in the Luttrell Elementary School Office Lobby at 241 Tazewell Pike, Luttrell, TN 37779 on April 19, 2016 at 10:00 a.m.. Attendance at the pre-bid is not required, but all vendors interested in submitting proposals are strongly encouraged to attend.

IV. Certificate of Insurance

The bidder awarded this bid or contract will maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Bidder and to Union County Government while delivery and service are being done. A certificate of insurance *must* be on file in the Finance Department before work may begin and must be maintained until work is completed.

Union County Board of Education shall be the Certificate Holder and the bid number and title shall show on the certificate. Union County Government shall be named as an additional insured on all policies except worker's compensation and auto. Insurance carrier ratings shall have a Best's rating of A-VII or better, or its equivalent. Cancellation clause on certificate should strike out "endeavor to" and include a 30-day notice of cancellation where applicable. Any deviations from the above requirements *must* be disclosed to the Union County Director of Finance. Any liability deductibles or exclusions must also be disclosed. Exceptions can be granted if applicable. Vendor is not to begin services until Certificate of Insurance is on file with Purchasing Agent.

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V. REFERENCES

Identify at least three (3) clients of completed projects that Union County may contact as references and who can independently evaluate your company's expertise in this area. Describe the work performed and include the name, job title, address and telephone number of a contact person for each reference.

VI: QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION

ALL questions and requests for additional information *MUST* be routed to the Union County Government, Finance Department, Ann S. Dyer, Director of Finance. Questions may be submitted to purchasing@unioncountyttn.org.

VII. REQUIREMENTS FOR SUBMISSION

1. NUMBER OF COPIES REQUIRED

One (1) original and one (1) copy shall be submitted in one proposal package.

2. SUBMISSION ENVELOPE REQUIREMENTS

The Envelope Or Carton Must Be Mailed To:

Union County Courthouse
RFP 30 Asbestos Removal
Attn: Ann S. Dyer, Director of Finance
Finance Department
300 Main Street, Maynardville, TN 37807

3. **STATE OF TENNESSEE CONTRACTORS' LICENSE LAW (T.C.A. 62-6-119 b):** No bid will be opened or considered for which the total cost of the project is twenty-five thousand dollars (\$25,000) or more, unless the outside of the sealed bid envelope/package containing the bid provides the following information: the Company Name, the Contractor's license number, license classification, the date of the license expiration and that part of each license classification applying to the bid. In addition, each heating ventilation or air conditioning, plumbing and electrical subcontractor's license number, date of the license expiration and that part of each classification applying to the bid if the value of the work is \$25,000 or greater, must be notated. If the value of either the contractor or the subcontractor's work is less than \$25,000, the bid envelope/package containing the bid is to be notated with the phrase "Contractor or Subcontractor's Bid is Less than \$25,000" after each appropriate heading. In the case of joint ventures, each party submitting the bid must provide this information. If no subcontractors are

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being used, the outside of the envelope/package containing the bid must state, “No Subcontractors are being used on this project.”

The Union County Director of Finance reserves the right to reject any and all proposals or waive portions thereof and to choose the proposal which best meets the needs and requirements of Union County Government.

4. ABATEMENT ACTION

The attached form must be used to document all abatements which have (or will) occur at the school in the LEA. Complete a TAHERA 10.0 form for each abatement project. Indicate the LEA Name, LEA # (if known), School Name, and School # (if known). Provide a written description of the abatement action. Include the type of each material, amount of material removed, location of project(example: Boiler Room Basement, etc.), and methods used in removal. Indicate the start and completion dates of the abatement project. Indicate the Name, Address and accreditation number of the Abatement Designer. Indicate the Name, Address and accreditation number for the Air Monitoring Laboratory. Indicate the Name and Address for the Waste Disposal site. Attach a copy of the FINAL TEM CLEARANCE OF THE AIR MONITORING REPORT that indicates all of the information requested in Item # 6 of the TAHERA 10.0 form. Indicate the date of submission.

IX. Bid Pricing Requirements:

Contract will be awarded based on lowest and best.

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Description	Cost
Asbestos Abatement and Removal Cost	\$ _____ Total Cost

Bidder (Company Name-Print)

Bid Representative Signature

Address City, St, Zip Code

Bid Representative (Print)

Phone #

Fax #

TN License #

Expiration Date

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LEA NAME: _____ LEA#: _____

SCHOOL NAME: _____ SCHOOL #: _____

ABATEMENT ACTION

Use this form to document removal, enclosure, and encapsulation or repair materials greater than 3 Square or Linear Feet of Asbestos Containing Building Materials (ACBM). Provide one- (1) form for every abatement action.

1. Provide or attach detailed written description of abatement action.

Starting Date: _____ Completion Date: _____

Original Management Plan Homogeneous Area No. _____
(Attach TAHERA 6.3 to indicate location of abatement action)

2. Name of Abatement Contract _____

Address: _____

Accreditation #/Agency: _____

3. Name of Abatement Designer: _____

Address: _____

Accreditation #/Agency: _____

4. Air Monitoring Laboratory: _____

Address: _____

Accreditation #/Agency: _____

5. Name of Waste Disposal Site _____

Address: _____

6. Attach Air Monitoring Report which provides the following information:

- a. Air Monitoring FINAL Clearance Report (TEM)
- b. Location of Samples and Date Collected
- c. General Description of Analyzing Method Used
- d. Name of Analyst and Signature
- e. Result of Analyses
- f. Laboratory Accreditation Statement (if applicable)

DATE: _____