

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR PROCUREMENT AND IMPLEMENTATION OF US EPA BROWNFIELDS GRANT**

The City of Decatur, Alabama hereby solicits written Statements of Qualifications (SOQ) from professional environmental consulting firms interested in contracting with the city to assist in procurement and Implementation of US EPA Brownfields Grant in Decatur, Alabama. The City of Decatur is seeking a qualified environmental consulting firm to provide grant application assistance, project management, environmental assessment, cleanup planning, and public information and outreach services related to a United States Environmental Protection Agency (U.S. EPA) Brownfield Grant Multipurpose or Cleanup, as part of the U.S. EPA Brownfields Grant Competition for Fiscal Year 2022 .

The minimum requirements must be satisfied on or before April 15th 2022, and maintained for the duration of the contract for an applicant to be considered:

- Registered to do business in the State of Alabama and the City of Decatur (not required to bid, but is required of the successful bidder before the contract can be awarded) including all team member firms and sub-contracts
- At least five (5) years of experience working on EPA Brownfield Projects and Brownfield Grants within EPA Region 4 at hazardous and petroleum sites, including: experience with organizing community involvement, conducting Phase I/Phase II ESAs, preparation of Quality Management Plans, Quality Assurance Project Plans, Work Plans Health and Safety Plans, and facilitating community involvement, and preparing Remedial/Corrective Action Plans
- Personnel with at least five (5) years of experience working with city or local governments, addressing economic redevelopment issues
- At least five (5) years of environmental consulting experience working in the State of Alabama
- Must have at least one professionally registered geologist and engineer in the State of Alabama

Applicants that do not comply with these minimum requirements and/or do not satisfactorily document in the SOQ that they meet the minimum requirements will not be considered. Selection of environmental consulting firms, in addition to the minimum requirements, will be based on the following rating criteria:

- Qualifications, Experience and capabilities
- Technical approach and ability to complete the stated RFQ requirements
- Capacity of firm to perform the work
- References and demonstrated capability to accomplish similar scope of services

A copy of the Request for Qualifications (which will be used by the Brownfield Assessment Team review committee) may be obtained by contacting:

Mr. Charles Booth
City of Decatur – Purchasing Agent
(256) 341-4522
cbooth@decatur-al.gov
PO Box 488 Decatur, AL 35602
(City Hall, 3rd Floor)

Applicants are responsible for ensuring that the Statement of Qualifications are received by the Purchasing Department of the City of Decatur's @402 Lee St NE Decatur, Alabama no later than April 15th, by 2:00pm CDT: Delivery of SOQ by facsimile is not allow.

By Carrier:
Mr. Charles Booth
City of Decatur
Purchasing Department
402 Lee St. NE
Decatur, AL 35601

By Mail:
Mr. Charles Booth
City of Decatur
Purchasing Department
PO Box 488
Decatur, AL 35602