

# REQUEST FOR PROPOSALS

## SOLID WASTE COLLECTION & DISPOSAL SERVICES



.....

**JEFFERSON COUNTY  
HOUSING AUTHORITY**

.....

3700 INDUSTRIAL PARKWAY  
BIRMINGHAM, ALBAMA 35217  
**DECEMBER 2022**

## **Request for Proposal for Solid Waste Collection & Disposal Services for the Jefferson County Housing Authority**

### **A. Background**

The Jefferson County Housing Authority (hereinafter, "JCHA") was incorporated in 1941 in order to provide safe and sanitary housing for qualified low-income persons residing in the Jefferson County, Alabama area. JCHA is a public corporation duly organized and validly existing under the provision of the Code of Alabama 1975, Title 24, CH1, Article 3 governed by a five member Board of Commissioners each appointed to their position by a member of the Jefferson County, Alabama Board of Commissioners.

The Jefferson County Housing Authority (JCHA) is a public housing provider in Jefferson County, Alabama and home to low- and moderate-income residents including seniors, families, singles, and people with special needs. JCHA residents come from diverse backgrounds. This diversity includes age, education, language, sexual orientation, mental and physical disability, religion, ethnicity and race.

JCHA's housing portfolio includes a variety of types of units including townhomes, single story apartments, and duplexes located throughout Jefferson County. JCHA also manages units for the Jefferson County Development Corporation and this bid includes those units. The properties are divided into Asset Management Project Groupings (AMPs). Refer to Appendix A for a listing of properties to be serviced under this Solid Waste Collection & Disposal RFP. Note that Tarrant Housing Authority, which has 97 units, is also a part of this bid process, and will be a separate award and contract.

### **B. Request**

JCHA is seeking proposals from qualified independent providers with demonstrated professional competence, experience and licensing to provide solid waste containers, to collect and dispose of residential and commercial waste materials for its Administrative Building and 13 Public Housing Communities. In addition, the proposal should include a quote for services for the Tarrant Housing Authority. (NOTE: Contractors may submit a quote for some or all of the sites. JCHA will make an award that best serves the interest of the housing authority.)

The initial contract period will be for 12 months, with the possibility of 4 extensions. Extensions are not guaranteed, and are dependent upon what is in the best interest of the housing authority, as determined by the housing authority.

### **C. Scope of Services and Specifications**

JCHA is seeking proposals from independent providers with demonstrated professional competence, experience and licensing to provide containers, collect, and dispose of residential and commercial waste materials for the JCHA Administration building, thirteen (13) Public Housing communities, and Tarrant Housing Authority.

1. Regulatory – Contractor shall install any required equipment and begin operation within thirty days after contract execution as specified herein. Contractor shall comply with all

applicable federal, state and local laws, rules, regulations, ordinances and codes obtain any licenses or permits required to provide the services under this RFP.

2. Product Quality Standard – Contractor shall use products for the collection and disposal of solid waste (containers, dumpster roll offs, compactors, etc.) and equipment that meet or exceed the specifications included herein and in all cases shall meet or exceed the requirements of HUD and local building codes and comply with industry standards and norms.
3. Inspections – All installations shall be subject to inspection and approval by a JCHA representative. Final approval rest solely with JCHA.
4. Licensing – Contractor shall be licensed as required by the jurisdiction and state of Alabama, as needed, in which the services are to be performed and the license shall be current and in good standing. Copies of applicable license(s) shall be provided prior to execution of contract.
5. General Contractor Requirements –
  - a. Contractor is responsible for field verifying all quantities and dimensions for the placement of dumpsters. Failure to verify shall not relieve the Contractor of his/her obligations under any resulting contract.
  - b. Contractor shall follow the manufacturer's recommendations during the installation of any equipment. If the manufacturer's recommendations cannot be followed, the Contractor shall present safe viable alternatives to the Property Manager.
  - c. Contractor shall include in his/her proposal all costs for equipment, materials, hardware, labor, profit and overhead necessary and required to accomplish the tasks specified herein and as outlined in the cost proposals forms. All costs shall be full burdened.
  - d. Any products listed herein are to reference a known quality and level of performance. JCHA will consider alternate brands of equal quality and performance. The Proposer must indicate on the Proposal Fee Sheet if they are proposing alternate products, and provide complete manufacturer's specification. In all cases, JCHA shall be the final determiner of equality. All substitutions will be approved in writing; no oral approvals shall be recognized.
6. Property Locations – (See listing in Attachment A, page 11)
7. Utilities – contractor is responsible for determining the presence of overhead or underground utility line, pipes, wires, etc. which may affect the location of disposal receptacles. JCHA will assist the Contractor where possible by providing known general locations of existing utility infrastructure. If during his/her work the Contractor discovers unmarked or previously unknown utilities he/she shall immediately notify the Property Manager.
8. Section 3 Utilization – The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3) and 24 CFR Part 75. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD

assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

9. Responsibility for Subcontracts – All requirements for the “Prime” contractor shall also apply to any and all subcontractors. It is the Prime Contractor’s responsibility to insure the compliance by the subcontractors. Regardless of subcontracting, the Prime Contractor remains liable to JCHA for the performance and compliance of the subcontractor(s).
10. Placement – The placement of all materials and/or equipment upon the property shall be made in consultation with the Property Manager
11. Dumpster Specifications – The dumpsters shall meet the following minimum specifications:
  - a. Containers shall be available in six and eight cubic yard capacities for general waste disposal and may be front, side or rear load styles as determined by the contractor and Property Manager to best suit the conditions for pickup;
  - b. General waste dumpsters shall have hinged covers to limit and/or prevent the blowing of refuse and the contamination of the waste by water and where applicable side access doors to ease the dumping of waste by residents;
  - c. Containers shall be maintained and kept in good repair with no major damage or missing components and completely painted either a single solid color or with the company’s standard paint scheme.
  - d. No advertisement shall be placed on the containers beyond Contractor’s name, address, phone number and logo and any additional information required by Federal, State or local law, statute, ordinance, rule or regulation;
  - e. Contractor shall keep general waste containers (dumpsters) de-odorized and sanitized and shall remove the containers and steam clean them off-site on a quarterly basis. Each container removed shall have another immediately put in its place to prevent any inconvenience or disruption in service.
  - f. Containers that become damaged because of fire, accident, vandalism or other events and become unusable, unsafe or unsightly shall be replaced within 24 hours after notification.
12. Curbside Waste Container Specification – Containers to be provided to each apartment, as specified in Appendix A, should be made of high-density polyethylene (HDPE) plastic. It should be seamless, with reinforced rim to promote structural integrity. Each container should have 2 heavy-duty wheels to facilitate mobility, and a catch bar compatible with auto-lifters. The container must have a hinged lid to limit and/or prevent the blowing of refuse and the contamination of the waste by water. Containers will be a single solid color or with the company’s standard color scheme. Containers that become damaged or become unusable, unsafe or unsightly, for any reason shall be replaced within 24 hours after notification.
13. Frequency - The frequency of service shall be determined by the individual properties and typically service shall occur twice per week. Additional service may be required either on an overall basis or during high volume events (ex. Christmas, July 4<sup>th</sup>, etc.)

14. Contact – Contractor shall provide a contact number for properties to call for missed pickups and/or additional pickups. This phone must be answered by an individual employee of the disposal service during normal business hours. Answering service or automated services are acceptable only for after hours, holidays or weekends.
15. Missed Pickups – Contractor shall arrange to pick up missed containers at no additional charge to JCHA not later than four (4) hours after notification or 12:00 noon the next day if notice is received after 1:00 p.m.
16. Fleet – The JCHA properties are varied and diverse and will likely require more than one type or style of container to most efficiently service a given set of properties. The Contractor's fleet and equipment inventory shall be able to address these varied circumstances and shall not attempt to force a single solution for all properties.
17. Damage to JCHA Property – Contractor shall repair or replace without charge any JCHA property that is damaged by Contractor's vehicles, equipment and/or operators.
18. Disposal Sites – Contractor shall provide a listing of his/her proposed disposal sites. All disposal sites shall be properly licensed and/or permitted.

#### **D. Proposal Submission Time and Place**

One (1) signed original proposal can be dropped off at **Jefferson County Housing Authority, 3700 Industrial Parkway, Birmingham, AL 35217, or be sent via USPS**. Additionally, the signed proposal can be emailed to [dclark@jcha.com](mailto:dclark@jcha.com) with subject marked RFP for Solid Waste Collection and Disposal Services. FAX transmissions WILL NOT be accepted. All submissions must be received no later than **9:00 A.M. (Central Time) on Wednesday December 21, 2022**. Any envelope submissions must be clearly marked "**RFP for Solid Waste Collection and Disposal Services.**" FAX Copies WILL NOT be accepted.

JCHA reserves the right to accept or reject any or all proposals, and to waive any informalities or irregularities.

#### **E. Minimum Eligibility Requirements**

- Experienced in the collection and disposition of residential and commercial waste material
- Licensed as required by the jurisdiction and State of Alabama, as needed
- Worker's Compensation Insurance, in accordance with state law
- General Liability Insurance (\$1,000,000)
- Automobile Liability with limits of not less than \$500,000

## **F. Insurance Requirements**

Proof of insurance must be provided within 72 hours of contract award. A certificate of insurance must be provided stating the limits, effective and expiration dates of coverage, and must include an endorsement adding JCHA as an additional named insured.

- Comprehensive General Liability - \$1,000,000.00 combined single limit with coverage to include Premises/Operations Liability, errors and Omissions Liability, and Personal Injury Liability
- Workers Compensation, as required by applicable law
- Automobile Liability - \$500,000.00

## **G. Evaluation Process and Criteria**

All proposals will be evaluated based on the criteria outlined below. The Evaluation Committee will review proposals according to the evaluation factors and points to determine which proposals meet the specifications, and will score those that meet the specifications. The committee will discuss the proposals and decide which proposal will be recommended for approval.

### Evaluation Criteria

1. Experience of the proposer in all aspects of solid waste services including but not limited to Public Housing communities and/or HUD subsidized projects, and with communities/buildings of similar size and scope: 35 points
2. Proposer's capacity to handle this project in a timely manner: 30 points
3. Cost of Services: 25 points (The cost will not be the sole determinant for award of contract)
4. Quality of company's references: 10 points
5. Section 3: 10 points

## **H. Awards**

- JCHA reserves the right to cancel this RFP or to reject, in whole or in part, any and all proposals received in response to this RFP, upon its determination that such cancellation or rejection is in the best interests of JCHA.
- JCHA reserves the right to waive any minor informalities in any proposals received if it is in the public interest to do so, and to make multiple awards if in the best interest of JCHA.
- JCHA reserves the right to terminate a contract awarded pursuant to this RFP at any time for its convenience upon 10 days written notice to the successful proposer(s).
- JCHA reserves the right to: (a) make award to the same bidder for all; or, (b) to make award to multiple bidders
- In the event of default by the successful contractor, JCHA may procure the services specified from other sources. The defaulting contractor agrees to reimburse JCHA for any additional costs incurred as a result of such default.

## **I. Required Documents**

- Contractor Information Form
- Bid Sheet
- Affidavit
- HUD Form 5369-C Certifications & Representations of Offerers on Non-Construction Contracts
- Section 3 Plan, if appropriate

NOTE: Insurance certificates and licenses will be required when contract is signed.

## **Appendix A**

**Contractor Information Form**

**Housing Portfolio and Amps**

**Bid Sheet**

**Affidavit**

**HUD Form 5369-C Certifications and Representations  
of Offerers on Non-Construction Contracts**

**Contractor Information Form**  
**Jefferson County Housing Authority**  
**Solid Waste Collection and Disposal Services Proposal**

Please submit the following information to be used in the evaluation of your proposal for Solid Waste Collection and Disposal Services

**I. Contractor Information:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**REPRESENTATIVE:** \_\_\_\_\_

**II. Experience with Projects of Similar Size & Scope:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. Solid Waste Collection Equipment – List of Equipment to be used for this contract**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. Individuals to be assigned to this contract & qualifications**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**V. Disposal Sites:**

---

---

---

**VI. References: List three references, contact names, Company addresses, telephone number & email addresses, for whom comparable work has been performed**

**1.**

**2.**

**3.**

## HOUSING PORTFOLIO AND AMPS

<u>AMP</u>	<u>DEVELOPMENT</u>	<u>ADDRESS</u>
<b>Bessemer</b>	Nikole Kidd Mgr	205-426-8948
130	Terrace Manor I and II	4501 Little Drive, Bessemer AL
42	Oak Ridge	4462 Oak Ridge Cr Brighton AL
<b>Fultondale</b>	LaTrinda Hoyett Mgr	205-841-4573
60	Fultondale Village	2100 Stoney Brook Lane, Fultondale AL
82	Brookside	101 Village Cr, Brookside AL
26	Red Hollow	Valley Terrace & Valley Ct Birmingham, AL
38	Hickory Grove	3728 Murphree Rd, Birmingham, AL
<b>Warrior</b>	Steven Cottrell Mgr	205-647-4369
	Warrior Courts	601 Pecan St. Warrior AL
79	Chelsea Gardens	Palmer Cr, Mimosa St & Helen St
26	Bradford	8717 Adkins Dr. Pinson AL
34	Trafford	2395 Warrior-Trafford Rd Trafford AL
44	Dixie Manor	3995 Sharon Church Rd Pinson AL
<b>Spring Gardens</b>	Nita Clark Mgr	205-841-5032 Ext 102
244	Spring Gdns 1, 2, 3, 4	201 Spring Gardens Road Birmingham, AL
52	Hickory Ridge 1,2, 3	201 Spring Gardens Road Birmingham, AL
11	Brighton Gardens	4110 McClain St Brighton AL
<b>Adm Office</b>	Jamie Fitzwater Ofc Mgr	205-244-1307
		3700 Industrial Parkway Birmingham AL
<b>Tarrant</b>	Susan Giles	205-841-2270
97	Tarrant Housing	624 Bell Avenue Tarrant AL

## Bid Sheet

<u>AMP</u>	<u>DEVELOPMENT</u>	<u>N Containers</u>	<u>Type</u>	<u>N Lifts/ Week</u>	<u>Total BID</u>	<u>Per (month, lift, etc.)</u>
<b>Bessemer</b>	Nikole Kidd Mgr				\$	
130	Terrace Manor I, II	80	90 Gal	1/Week		
42	Oak Ridge	42	90 Gal	1/Week		
<b>Fultondale</b>	LaTrinda Hoyett Mgr				\$	
60	Fultondale Village	60	90 Gal	1/Week		
82	Brookside	82	90 Gal	1/Week		
26	Red Hollow	26	90 Gal	1/Week		
38	Hickory Grove	38	90 Gal	1/Week		
<b>Warrior</b>	Steven Cottrell Mgr				\$	
	Warrior Courts					
79	Chelsea Gardens	78	90 Gal	1/Week		
26	Bradford	26	90 Gal	1/Week		
34	Trafford	34	90 Gal	1/Week		
44	Dixie Manor	44	90 Gal	1/Week		
<b>Spring Gardens</b>	Nita Clark Mgr				\$	
244	Spring Gdns 1, 2, 3, 4	7	6cu.Yd	3/Week		
52	Hickory Ridge 1,2, 3	3	6cu.Yd	2/Week		
11	Brighton Gardens	11	90 Gal	1/Week		
<b>Adm Office</b>	Jamie Fitzwater	1	6cu.Yd	1/Week	\$	
<b>Tarrant</b>	Susan Giles	5	6cu.Yd	2/Week	\$	
97	Tarrant Housing					
<b>Container Exchange</b>					\$	

COMPANY NAME \_\_\_\_\_ DATE \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

**AFFIDAVIT**

**Non-Collusion**

This proposal is genuine and not a collusive or sham proposal; neither the bidder nor any of its agents, representatives, employees has in any way colluded, conspired, connived or agreed, directly, with any other bidder, firm, or person, to submit a collusive or sham proposal or to refrain from bidding, or has in any manner, directly or indirectly, sought, by unlawful agreement or connivance with any other bidder, firm or person to fix the bid price in that proposal, or to fix overhead, profit or cost element of said price, or that of any personal interest in the proposed contract; and that all statements in said proposal or bid are true.

**AND**

**Debarred, suspended**

The bidder hereby certified that neither the firm nor the bidder have been debarred, suspended, or otherwise prohibited from professional practice by any Federal state, or local agency.

**AND**

**Conflict of Interest**

The Bidder represents that no person who currently exercises any function or responsibility in connection with the Housing Authority has any direct or indirect personal financial interest in the proposed contract.

**AND**

**E-Verify**

I hereby attest that this business does not knowingly employ, hire for employment, or continue to employ an unauthorized alien. Further, I attest that this business is enrolled in the E-Verify program, and it is used in the hiring process to assure that candidates may be legally employed in the United States.

**AND**

**Non-Discrimination Policy**

This business does not discriminate in their hiring practices on the basis of race, color, creed, sex, handicap, or national origin.

Company: \_\_\_\_\_

Signature and Title: \_\_\_\_\_

Date: \_\_\_\_\_

State of Alabama, \_\_\_\_\_ County

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned notary public personally appeared \_\_\_\_\_, known to be to be the person whose name is subscribed to this instrument and acknowledged that he/she executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
COMMISSION EXPIRES

# Certifications and Representations of Offerors

## Non-Construction Contract

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No: 2577-0180 (exp. 7/30/96)

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This form includes clauses required by OMB's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. The form is required for nonconstruction contracts awarded by Housing Agencies (HAs). The form is used by bidders/offerors to certify to the HA's Contracting Officer for contract compliance. If the form were not used, HAs would be unable to enforce their contracts. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

### 1. Contingent Fee Representation and Agreement

(a) The bidder/offeror represents and certifies as part of its bid/offer that, except for full-time bona fide employees working solely for the bidder/offeror, the bidder/offeror:

- (1)  has,  has not employed or retained any person or company to solicit or obtain this contract; and
- (2)  has,  has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(b) If the answer to either (a)(1) or (a) (2) above is affirmative, the bidder/offeror shall make an immediate and full written disclosure to the PHA Contracting Officer.

(c) Any misrepresentation by the bidder/offeror shall give the PHA the right to (1) terminate the resultant contract; (2) at its discretion, to deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

### 2. Small, Minority, Women-Owned Business Concern Representation

The bidder/offeror represents and certifies as part of its bid/offer that it:

- (a)  is,  is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.
- (b)  is,  is not a women-owned small business concern. "Women-owned," as used in this provision, means a small business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.
- (c)  is,  is not a minority enterprise which, pursuant to Executive Order 11625, is defined as a business which is at least 51 percent owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- |   |   |
|---|---|
| <input type="checkbox"/> Black Americans    | <input type="checkbox"/> Asian Pacific Americans  |
| <input type="checkbox"/> Hispanic Americans | <input type="checkbox"/> Asian Indian Americans   |
| <input type="checkbox"/> Native Americans   | <input type="checkbox"/> Hasidic Jewish Americans |

### 3. Certificate of Independent Price Determination

(a) The bidder/offeror certifies that—

- (1) The prices in this bid/offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder/offeror or competitor relating to (i) those prices, (ii) the intention to submit a bid/offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this bid/offer have not been and will not be knowingly disclosed by the bidder/offeror, directly or indirectly, to any other bidder/offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the bidder/offeror to induce any other concern to submit or not to submit a bid/offer for the purpose of restricting competition.

(b) Each signature on the bid/offer is considered to be a certification by the signatory that the signatory:

- (1) Is the person in the bidder/offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above (insert full name of person(s) in the bidder/offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder/offeror's organization);  
(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder/offeror deletes or modifies subparagraph (a)2 above, the bidder/offeror must furnish with its bid/offer a signed statement setting forth in detail the circumstances of the disclosure.

**4. Organizational Conflicts of Interest Certification**

(a) The Contractor warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of work under a proposed contract and a prospective contractor's organizational, financial, contractual or other interest are such that:

- (i) Award of the contract may result in an unfair competitive advantage;
- (ii) The Contractor's objectivity in performing the contract work may be impaired; or
- (iii) That the Contractor has disclosed all relevant information and requested the HA to make a determination with respect to this Contract.

(b) The Contractor agrees that if after award he or she discovers an organizational conflict of interest with respect to this contract, he or she shall make an immediate and full disclosure in writing to the HA which shall include a description of the action which the Contractor has taken or intends to eliminate or neutralize the conflict. The HA may, however, terminate the Contract for the convenience of HA if it would be in the best interest of HA.

(c) In the event the Contractor was aware of an organizational conflict of interest before the award of this Contract and intentionally did not disclose the conflict to the HA, the HA may terminate the Contract for default.

(d) The Contractor shall require a disclosure or representation from subcontractors and consultants who may be in a position to influence the advice or assistance rendered to the HA and shall include any necessary provisions to eliminate or neutralize conflicts of interest in consultant agreements or subcontracts involving performance or work under this Contract.

**5. Authorized Negotiators (RFPs only)**

The offeror represents that the following persons are authorized to negotiate on its behalf with the PHA in connection with this request for proposals: (list names, titles, and telephone numbers of the authorized negotiators):

**6. Conflict of Interest**

In the absence of any actual or apparent conflict, the offeror, by submission of a proposal, hereby warrants that to the best of its knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement, as described in the clause in this solicitation titled "Organizational Conflict of Interest."

**7. Offeror's Signature**

The offeror hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

\_\_\_\_\_  
Signature & Date:

\_\_\_\_\_  
Typed or Printed Name:

\_\_\_\_\_  
Title: