

Request for Qualifications

City of Canton, Ohio
Purchasing Department
218 Cleveland Ave. SW, 6th floor
Canton, Ohio 44702

Construction Oversight Services: Allen Ave SE Sanitary Sewer Replacement GP1332

Item/Project

Collection System Department

Responsible Department

Thursday, May 6, 2021 at 4:00 PM local time

Proposals Due By

Proposal Submitted By:

Company Name

Street Address

City

State

Zip

Contact Person

Phone No.

Email Address

Overview

The City of Canton intends to contract with an engineering firm for construction oversight for the following project: Allen Ave SE Sanitary Sewer Replacement GP1332.

Project Description

The project is the replacement of approximately 3,350' of 30" trunk sanitary sewer, and 3,600' of 18", 10" and 8" sanitary sewers. Included in the project are bores under US 30 and the W&LE Railroad.

Professional Services Needed

The professional services needed under this request for qualifications are construction management and inspection. This includes, but is not limited to; inspection of material, ensuring construction is according to plan, reviewing/managing project documentation, quality assurance testing, measuring/tracking quantities, preparing/reviewing pay estimates and change orders, and preparing as-built drawings.

Location – The project limits are primarily:

- Allen Ave SE - from Nimishillen Creek to 13th St SE
- Housel Ave SE - from 13th St SE to 11th St SE
- And the area roughly bounded by Allen Ave on the west, 13th Street SE on the north, Johnson Place SE on the south and Cherry Ave on the east.

Questions –

Please direct all questions regarding this request for qualifications in writing by Wednesday, April 28, 2021 at 4:00 PM to:

Questions may be submitted via the sourcing tool or to:
Purchasing@cantonohio.gov

Statement of Qualifications

Qualifications will be ranked based on the following information:

Firm's Background (10 Points)

- Information regarding the firm's history
- Types of services offered by the firm
- Information regarding the firm's available equipment and facilities

Similar Project Experience (25 Points)

- The firm's experience with similar projects, including at least three (3) examples of completed projects of a similar nature and scope

Past Project Performance (10 Points)

- Previous work performed for the City of Canton,
- Past project performance with regard to quality of work, experience with regulatory procedures and policies
- References

Project Team (25 Points)

- Education and experience of owners and key technical personnel who will be assigned this project. Project teams shall identify the proposed project manager, individuals anticipated to perform the work, and other in-house capabilities appropriate for this kind of work. Identification of possible outside sub-consultants shall be included.
- The technical expertise of the firm's current staff
- Current projects underway and availability of staff

Submittal Presentation (5 Points)

- Overall appearance and quality of the submittal.

Deadline and Submission Procedures

The submission must not exceed 25 single-sided (8.5" x 11"), numbered pages that are double-spaced with a 12-point font, including attachments. The cover page will not count towards the total number of pages, but all others will and the submission must be in PDF format or alternate formats that are easily readable using Microsoft Word. The qualification submission must provide adequate information needed to rank the capability of a firm on each of the preceding categories. The City may short list firms based on any combination of categories noted above. The City reserves the right to require an oral technical presentation to aid in the ranking process.

Firms interested in being considered for this contract must provide a statement of qualifications by 4:00 PM on Thursday, May 6, 2021. Statements received after this deadline will not be considered. Please submit your statement of qualifications via the City's sourcing tool, Vendor Registry. Vendor Registry is free for your use with City sourcing events (<https://www.cantonohio.gov/448/Purchasing-Procurement>).

Evaluation and Next Steps

Responding firms will be evaluated and ranked pursuant to Ohio Revised Code Sections 153.65-153.73 based on the above criteria. Upon the completion of this evaluation process, the City of Canton will enter into contract negotiations with the firm receiving the highest ranking. At this time the City will commence fee and contract negotiations with the selected firm most qualified to perform the services as needed. The final scope of engineering services will also be established during these negotiations.

The City of Canton reserves the right to reject any and all proposals and to accept the proposal deemed most beneficial to the City of Canton.

By order of the Mayor
Thomas M. Bernabei

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