

SALE OF SURPLUS PROPERTY

RFB# **2022-1** REQUEST FOR BIDS

PITTSBURG STATE UNIVERSITY

Date Issued: July 28, 2022

Closing Date: August 9, 2022; 2:00pm local time

MUST BE PICKED UP BY: August 11, 2022; 12:00 PM Local Time

SUBMIT BID TO:
PITTSBURG STATE UNIVERSITY
PURCHASING OFFICE
1701 SOUTH BROADWAY
PITTSBURG, KS 66762
ATTN: SEAN BURKE
PHONE (620) 235-4167
swburke@pittstate.edu

1. This solicitation is for the sale of surplus property.
2. The purpose of this request is to obtain competitive bids for the sale of the merchandise described below and in accordance with the requirements below and in compliance with state regulations.
3. When communicating, always refer to the above bid number.
4. Electronic (email) bids are preferred. Please fill out the below information and email to swburke@pittstate.edu
5. Bids may also be mailed or delivered to the PSU Purchasing Office in 110 Russ Hall by the specified closing date and time.
6. All prices and conditions must be shown. Additions or conditions not shown on this bid will not be allowed.
7. Successful bidder(s) will be notified by email or telephone after bids are opened.
8. By signing below, bidder hereby certifies that I (we) do not have any substantial conflict of interest sufficient to influence the bidding process for this bid. A conflict of interest is one that a reasonable person would think would compromise the open competitive process.

For technical questions and/or to request to view the merchandise contact:

Tonya Pentola at 620-235-4780 or tpentola@pittstate.edu

Please submit your bid price in this table

Quantity	Description	Bid Price
34	Heavy Duty Metal Cabinets <ul style="list-style-type: none">• Green Color• 29.5"W x 19.25"D• 7' Height• Cabinets are all similar to those pictured, but may have variations.• Cabinets may be missing shelves.• Cabinets sold as is/where is. No delivery.• High Bidder has first choice of quantity wanted. Next highest bidder(s) will get choice until all cabinets are taken.	\$



To be considered, the following information must be provided:

Date:	Signed by:
FOB: Pittsburg State University	Print or type name:
Terms: Net prepayment required	Address:
Payment via (please indicate one): Cash/ Cashier's check (no personal checks)	City, state, zip:
E-mail address:	Telephone number:

Specifications and Requirements

1. Pittsburg State University reserves the right to sell the merchandise by item, by group, or by lot, whichever is deemed to be in the university's best interest.
2. Unless otherwise specified, Pittsburg State University reserves the right to accept or reject any or all bids, or portions thereof, and to waive technicalities.
3. Unit price will prevail in the event of extension error(s).
4. In the event of a tie for the high bid, the outcome will be determined by a coin flip.
5. The merchandise described herein is offered for sale "as is, as seen, and where is," and subject to the conditions of sales set forth herein. Except as to title (if any), Pittsburg State University makes no representations or warranties, express or implied, as to merchantability, fitness for purpose, or any other condition or quality. No employee of Pittsburg State University or the State of Kansas is authorized to make any guarantee of merchantability for use.
6. Inspection prior to submitting an offer is the responsibility of the prospective buyer. Interested bidder(s) may call 620-235-4780 or tpentola@pittstate.edu to make arrangements for viewing the merchandise.
7. State and local sales tax will be collected on all applicable sales.
8. Loading and removal of the merchandise is the buyer's responsibility. In the event that the successful bidder fails to remove the equipment within a reasonable time as determined by PSU staff, the university reserves the right, without prejudice to any other remedies, to cancel the contract and resell the merchandise at such price and under such terms and conditions as the university deems advisable, and to hold the successful bidder responsible for any loss, including all expenses incurred by the university through the default of the successful bidder.
9. The successful bidder is responsible for providing any insurance necessary to protect the university's interest and worker's compensation coverage for bidder's worker(s) or sub-contractor(s) while working on university property.
10. Successful bidder shall ensure compliance with occupational health, safety, and environmental regulations, to protect bidder and bidder's employee(s), as well as university employees in the surrounding area and on university property.
11. No returns will be accepted for the sale of this merchandise. Sales resulting from this bid may not be assigned without the consent of Pittsburg State University.
12. Bid results are available by written request to Sean Burke at swburke@pittstate.edu.
13. Any conviction for a criminal or civil offense that indicates a lack of business integrity or business honesty which currently, seriously and directly affects responsibility as a state contractor must be disclosed. This is to include (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract of subcontract or in the performance of such contract of subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or action in concert with one or more individuals or entities, owns or controls twenty-five percent (25%) or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in disqualification of the bid or termination of the contract.