



THE CITY OF DAYTONA BEACH OFFICE OF THE PURCHASING AGENT

Post Office Box 2451
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080
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**** Notice of Intent to Award ****

Date: **May 13, 2019**
Subject RFP: **19334**
Potable Water Tank and Pump Station Design
City Contact: **Joanne Flick, CPPO, CPPB**
Commission Meeting: **June 12, 2019 or later**

The Daytona Beach City Commission will consider award of the subject contract at their regular meeting on listed above to:

Recommended Vendor: **Tetra Tech, Inc.**
201 E Pine Street, Suite 1000
Orlando, FL 32801

The submittal has been reviewed and determined to be responsive and responsible.
The contract has been successfully negotiated.

The recommended Consultant listed above will:

1. If in agreement with the Contract as written, sign the signature page and return it in the same email string in which it was sent. By sending the signature page Consultant listed above agrees to the Contract as presented in its entirety, without changes, and grants permission for the signed signature page to be attached to the original PDF contract. Once attached, the combined document will serve as an original copy of the Contract noted in the footer.
2. If further contract negotiation is needed, mark up the copy and email the markup back to purchasing@codb.us for consideration. The City will make changes deemed acceptable send back a revised contract for signature.
3. Email insurance certificate(s) evidencing the required coverage at the contractual limits to Joanne Flick (purchasing@codb.us). Risk Management will review the certificate to ensure it is compliant with the contract and will advise of any discrepancies.
4. If this is the first award to the addressee by the City, send a copy of the company's current W-9 to the Purchasing Division at purchasing@codb.us.

Should you have any questions regarding this notice please contact us at 386-671-8080. The City appreciates the time and effort of all parties responding to this solicitation.