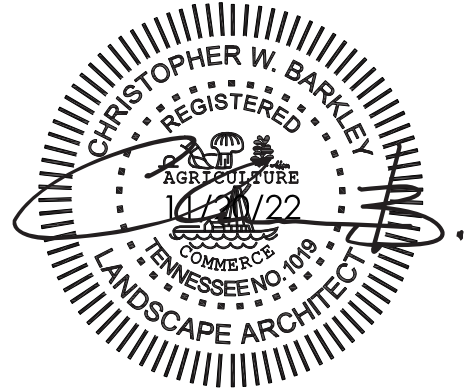


Harding Place Sidewalk Plan - Phase 2

BID AND CONSTRUCTION DOCUMENTS
HODGSON & DOUGLAS LANDSCAPE ARCHITECTS

PREPARED FOR:
CITY OF BELLE MEADE
4705 HARDING PIKE
NASHVILLE, TN 37205



2021

COMMISSIONERS

JAMES V. HUNT, MAYOR
BOB WEIGEL, VICE MAYOR
CATHY ALTENBURN
BOYD BOGLE
GRAY O. THORNBURG

CITY MANAGER

BETH REARDON



HD# 20-2095



LANDSCAPE ARCHITECTS
507 Main St, Nashville, TN 37206
t. 615.327.4447
www.hodgsondouglas.com

INSTRUCTIONS TO BIDDERS

**RE: CITY OF BELLE MEADE, TN
HARDING PLACE SIDEWALK PLAN
HDLA JOB #20-2095**

DATE: January 15, 2021

INFORMATION FOR BIDDERS

Bids will be received on or before **10:00 a.m. CST on Thursday, February 11, 2021** at the office of the *City of Belle Meade, 4705 Harding Road, Nashville, Tennessee 27205*, telephone 615-297-6041 for the **City of Belle Meade Harding Place Sidewalk Plan Phase 2, at which time such bids will be opened and read aloud.**

The project consists of: constructing new concrete sidewalks, drainage improvements, removal of portions of existing driveways, landscape removal, new landscape installation, grading, street sign relocation, and road striping.

The Owner reserves the right to reject any one or all bids received. No bidder may withdraw a submitted Bid for a period of sixty (60) days after the date set for the opening of bids.

Copies of the Proposal, Contract Documents, Drawings and Specifications may be examined free of charge or obtained at a cost of \$25.00 at the City of Belle Meade. They will also be available by going to the City of Belle Meade website : www.cityofbellemeade.org/finance , and download at no cost.

The Contractor (and/or subcontractor) shall be licensed for the classification of work required for the Project in accordance with Public Chapter No. 822 (House Bill No. 2180) "Contractors Licensing Act of 1976," passed March 18, 1976 by the General Assembly of the State of Tennessee, and any subsequent amendments thereto, or any Rules and Regulations promulgated by the State Board of Licensing Contractors and approved by proper legal authority. The entire wording of the Act shall be considered to be included by reference to these Contract Documents.

Drug-free Workplace Affidavits – T.C.A. § 50-9-113

Effective January 1, 2001, any contractor with five or more employees who provides construction services for the state or any local government is required to submit an affidavit stating that the contractor has a drug free workplace program in compliance with the Tennessee Drugfree Workplace Act, T.C.A. §§ 50-9-101 through 50-9-113. The Drug-free workplace affidavit is to be submitted with the bid for a construction project. This statute directs that no local government shall award any construction contract to a contractor who does not submit such an affidavit with its bid.

Iran Divestment Act Contractor Certification – T.C.A Title 12, Chapter 12

Effective July 1, 2016 each bidder must certify that they are not on the list of entities ineligible to contract with the State of Tennessee or any of its political subdivisions. The Iran Divestment Certification form must be submitted with the bid for this project.

The Contractor shall furnish a Certificate of Insurance indicating sufficient coverage, a minimum amount of \$2,000,000.00 per occurrence, to protect the Owners and to hold the Owner harmless from any damage

or injuries due to the Contractor's negligence. The Contractor is to furnish a Certificate of Insurance indicating coverage under a Workman's Compensation Policy that meets the State Minimum Requirements. The policies will be in the insurance companies with a Best Rating of not less than B⁺.

The successful bidder will be required to submit a performance bond subsequent to the award of the contract to guarantee their work and performance under the terms of the contract. The owner reserves the right to wave this bond if they should choose.

On each envelope containing a Bid, the Bidder shall show the following, otherwise, the Bid will not be opened.

- Name of project
- Applicable State License Number
- Expiration date, and that part of the classification applying to the Bid

Each Bidder is responsible for inspecting the sites and for reading and being thoroughly familiar with the Contract Documents. By signing the Bid, the Bidder certifies that he has investigated the site conditions of the Project, fully satisfied himself with federal, state laws, local laws, ordinances, rules and regulations that may in any manner affect the costs, progress or performance of the work. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation in respect to his Bid.

Drawings Included:

L0.00 – Cover Sheet
L1.00 – Overall Sidewalk Layout Plan
L1.01 – Sidewalk Layout Plan
L1.02 – Sidewalk Layout Plan
L1.03 – Sidewalk Layout Plan
L1.04 – Sidewalk Layout Plan
L1.05 – Detail Plan Enlargements

Specifications included:

31.11.00 – Clearing and Grubbing
31.22.19.13 – Spreading and Grading Topsoil
02516 - Sandblasted concrete walks

QUALIFICATION STATEMENT

Each bid must be accompanied by a qualification statement stating:

- Produce evidence of State Licensure.
- List the number of employees and equipment list.
- Verify that the Project Manager who will oversee this work possesses the background and experience required to manage a job of this magnitude.

QUESTIONS

All questions should be emailed in writing to Bret Hanson (bhanson@hodgsondouglas.com) or Chris Barkley (cbarkley@hodgsondouglas.com) at HDLA, LLC.

NOTES:

The following forms must be filled out and submitted with this bid:

Exhibit 'A' – Bid Form

Exhibit 'B' – Drug Free Workplace Affidavit

Exhibit 'C' – Iran Divestment Act Form

Plans and Specifications may be obtained from Belle Meade City Hall for \$25.00 or downloaded at no charge from the City website, www.citybellemeade.org/finance/. Bids may be submitted online at the City website also.

EXHIBIT 'A'
BID FORM

PROPOSAL OF:

(Name of Bidder)

(Address of Bidder)

organized and existing under the laws of the State of _____ and doing business as a _____ (insert "a corporation", "a partnership", or "an individual" or otherwise as applicable).

TO THE: CITY OF BELL MEADE
4705 HARDING ROAD
NASHVILLE, TENNESSEE 37205

In compliance with your Advertisements for Bids, Bidder hereby proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, services and other necessary supplies, in strict accordance with the terms and conditions of plans, specifications and Contract Documents within the number of consecutive calendar days and the prices set forth below for:

HARDING PLACE SIDEWALK PLAN PHASE 2 - 2021

By submitting this Bid, Bidder certifies that this Bid has been arrived independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any other competitor.

The Bidder Agrees to furnish and construct all work shown on the Contract Documents for a base bid of (show amount in both words and figures):

BASE BID:

_____ and _____ / 00 Dollars

\$ _____

EXHIBIT 'B'
DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF DAVIDSON

The undersigned, principal officer of _____
(the "Company"), being duly authorized to execute this affidavit on its behalf makes oath as follows:

1. The Company is an employer of no less than five (5) employees receiving pay and is submitting a bid to the City of Belle Meade for a contract to provide construction services.
2. The Company has a drug-free workplace program in full compliance with Title 50, Chapter 9, of the Tennessee Code Annotated, in effect at the time of the submission of such bid.
3. This affidavit is submitted in compliance with T.C.A. 50-9-113.

Further affiant saith not.

Principal Officer

STATE OF TENNESSEE

COUNTY OF DAVIDSON

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that the statements contained in the foregoing affidavit are true of his own knowledge.

Witness my hand and seal at office this ____ day of _____, 2021.

Notary Public

My Commission Expires: _____



CONTRACTOR CERTIFICATION
TCA Title 12, Chapter 12 – IRAN DIVESTMENT ACT

Date: _____

Contractor Name _____

Address _____

City, State _____

Contract Name/description: **HARDING PLACE SIDEWALK PLAN – PHASE 2**

The City of Belle Meade has executed and hands you herewith an executed counterpart of its contract with you for the performance of the above work. In your performance on this contract, we call to your attention the provisions of Tennessee Code Annotated Title 12, Chapter 12, Iran Divestment Act, which requires that any bidder submitting a bid or proposal, or who contracts with the state or political subdivision of the state, including a contract renewal or assumption, shall certify the following statement as true under the penalties of perjury: “By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA Section 12-12-106” (copy attached).

In your performance of this contract, we shall expect full compliance with the requirements of this statute and request your confirmation of this fact upon the line provided below.

THE CITY OF BELLE MEADE

By: _____
Mayor

Date: _____

_____ (Contractor) certifies that it understands the requirements of the above-referenced statute and agrees that it will comply fully with the same in the performance of the above contract.

By: _____
(Contractor’s Representative)

Date: _____

Print name of Representative

NOTICE

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

For these purposes, the State intends to use the attached list of “Entities Ineligible to Contract with the State of South Carolina or any Political Subdivision of the State per the Iran Divestment Act of 2014, S.C. Code Ann. §§ 11-57-10, et. seq.”

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at CPO.Website@tn.gov.

List Date: October 14, 2020

Source: <https://www.ogs.ny.gov/iran-divestment-act-2012>

1. Ak Makina, Ltd.
2. Amona
3. Bank Markazi Iran (Central Bank of Iran)
4. Bank Mellat
5. Bank Melli Iran
6. Bank Saderat Iran
7. Bank Sepah
8. Bank Tejarat
9. China Precision Machinery Import/Export Corporation (CPMIEC)
10. ChinaOil (China National United Oil Corporation)
11. China National Offshore Oil Corporation (CNOOC)
12. China National Petroleum Corporation (CNPC)
13. Indian Oil Corporation
14. Kingdream PLC
15. Naftiran Intertrade Co. (NICO)
16. National Iranian Tanker Co. (NITC)
17. Oil and Natural Gas Corporation (ONGC)
18. Oil India, Ltd.
19. Persia International Bank
20. Petroleos de Venezuela (PDVSA Petróleo, SA)
21. PetroChina Co., Ltd.
22. Petronet LNG, Ltd.
23. Sameh Afzar Tajak Co. (SATCO)
24. Shandong FIN CNC Machine Co., Ltd.
25. Sinohydro Co., Ltd.
26. Sinopec Corp. (China Petroleum & Chemical Corporation)
27. SKS Ventures
28. SK Energy Co., Ltd.
29. Som Petrol AS
30. Unipecc (China International United Petroleum & Chemicals Co., Ltd.)
31. Zhuhai Zhenrong Co.

EXHIBIT 'D'

The Owner may make such investigations as he deems necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any Bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the Work contemplated therein.

Further, the Bidder agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provisions of the equal opportunity clause set forth in the Supplemental General Conditions.

CITY OF BELLE MEADE

James V. Hunt, Mayor