



HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
Purchasing Department
600 S. Commerce Ave.
Sebring, FL 33870
(863) 402-6500 Purchasing Main Line
Purchasing Designated Contact: Lori DeLoach, Purchasing Analyst
(863) 402-6504, Direct Line
cmdavis@highlandsfl.gov

INVITATION TO BID (ITB)

21-004

Paint Striping Truck

- Pre-Solicitation**
- x Meeting:** None Scheduled for this solicitation
- Location:** N/A
- Request for**
- ✓ Information Deadline:** January 5, 2021, prior to 5:00 PM
- ✓ Submission Deadline:** **Friday, January 15, 2021, prior to 3:30PM**

Advertisement Date: Saturday, December 5, 2020
Second Advertised Date: Saturday, December 12, 2020

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HIGHLANDS COUNTY BOARD OF
COUNTY COMMISSIONERS
Purchasing Division

INVITATION TO BID (“ITB”)

The Board of County Commissioners (“Board”), Highlands County, a political subdivision of the State of Florida (“County”) will receive sealed Bids in the Highlands County Purchasing Division (“Purchasing Division”) for:

ITB NO. 21-004 Paint Striping Truck

Highlands County requests bids for a truck mounted air atomizing 270 gallon stripping unit.

Specifications may be obtained by downloading from our website: www.HighlandsFL.Gov, or on www.VendorRegistry.Com. Questions should be directed at: Lori DeLoach, Purchasing Analyst, 600 S. Commerce Ave., Sebring, Florida 33870, Phone: 863-402-6528; or E-Mail: cmdavis@highlandsfl.gov.

A PRE-BID meeting will NOT be held for this solicitation.

Bid Submittals may be made by mail or electronically uploaded into Vendor Registry bid site. **Emailed bids will not be accepted.** Each mailed submittal shall include one (1) original bid submittal package, and one (1) exact electronic copy (CD or thumb drive) of the bid submission packet. **MAILED BIDS MUST BE DELIVERED** to the Purchasing Division, 600 S. Commerce Ave., Sebring, FL 33870. **ELECTRONICALLY upload bids must be submitted through Vendor Registry which requires a registration. Bidders should register through the County Purchasing Division site. Bids must be submitted no later than 3:30 P.M., Friday, January 15, 2021**, at which time they will be opened

The public is invited to attend this meeting. Bids received later than the date and time as specified will be rejected. The Board will not be responsible for the late deliveries of responses that are incorrectly addressed, delivered in person, by mail, electronically uploaded or any other type of delivery service. One or more County Commissioners may be in attendance at the bid opening.

Highlands County’s Local Preference Policy and Women/Minority Business Preference Policy will apply to the award of this Bid. Please see the Highlands County Board of County Commissioners Purchasing Manual with an effective date of October 1, 2017. The County encourages the use of Disadvantaged Business Enterprise to include Women/Minority Business Bidder(s.)

The County reserves the right to accept or reject any or all Bids or any parts thereof, and the determination of this award, if an award is made, will be based on the ranking of each Bid. The Board reserves the right to waive irregularities in the Bid.

The County does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act or Section 286.26, Florida Statutes, should contact Rebecca Cable, ADA Coordinator at: 863-402-6809 (Voice), or via Florida Relay Service 711, or by e-mail: hrmanager@highlandsfl.gov. Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service.

Board of County Commissioners, Highlands County, FL

www.Highlandsfl.gov

SECTION I. GENERAL TERMS AND CONDITIONS

A) For purposes of this ITB, the following terms are defined as follows:

1. *Bidder* means the person or entity submitting a Bid in response to this ITB.
2. *Contractor* means the Bidder whose Bid is accepted by the County and who agrees to comply with the terms and conditions of this ITB and the Contract.
3. *Contract* means all of the following: (1) the terms and conditions of this ITB; (2) any terms and conditions of Purchase Orders issued by the County; and (3) the terms and conditions of any additional written agreement pertaining to this ITB that is executed by any Bidder and the County or executed by the Contractor and the County.
4. *Purchase Order* means a formal written request from the County for the purchase of materials or other supplies in connection with this ITB. The form for County Purchase Orders includes binding terms and conditions and is located on the County's website at the following address:
https://www.highlandsfl.gov/departments/business_services/purchasing/po_terms_and_conditions.php.

B) All Bids shall become the property of the County.

C) All Bidders shall comply with Section 287.087, Florida Statutes pertaining to drug free workplace programs; Section 287.133(2)(a), Florida Statutes, pertaining to public entity crimes; Section 287.134, Florida Statutes, pertaining to discrimination and Section 287.135, Florida Statutes, prohibiting contracting with scrutinized companies.

Section 287.087, Florida Statutes. Preference to businesses with drug free workplace programs:

In order to have a drug free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Section 287.133, Florida Statutes. Public entity crime; denial or revocation of the right to transact business with public entities:

(2)(a) A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity, may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity, may not be awarded or perform

work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Section 287.134, Florida Statutes. Discrimination; denial or revocation of the right to transact business with public entities:

(2)(a) An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal or reply on a contract or provide goods and services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for construction or repair of a public building or public work; may not submit bids proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity; and may not transact business with a public entity.

Section 287.135, Florida Statutes. Prohibition against contracting with scrutinized companies:

(2) A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of:

(a) Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, or is engaged in a boycott of Israel; or

(b) One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473; or 2. Is engaged in business operations in Cuba or Syria.

(5) At the time a company submits a bid or proposal for a contract or before the company enters into or renews a contract with an agency or local governmental entity for goods or services of \$1 million or more, the company must certify that the company is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and that it does not have business operations in Cuba or Syria. At the time a company submits a bid or proposal for a contract or before the company enters into or renews a contract with an agency or local governmental entity for goods or services of any amount, the company must certify that the company is not participating in a boycott of Israel.

CERTIFICATIONS OF COMPLIANCE WITH THE ABOVE REFERENCED STATUTES ARE LOCATED ON SECTION VI, AND MUST BE INCLUDED WITH THE BID, SIGNED AND NOTARIZED.

- D) Bids are due and must be received in accordance with the instructions provided in the invitation to bid.
- E) The County will not reimburse Bidders for any costs associated or expenses incurred in connection with the preparation and submittal of any Bid.
- F) Bidders, their agents and associates shall not solicit any County Official, employee, agent, or volunteer and shall not contact any County Official, employee, agent, or volunteer other than the individual listed in Section VIII of this ITB for additional information and clarification.
- G) Due care and diligence have been exercised in the preparation of this ITB and all information contained herein is believed to be substantially correct. However, the responsibility for determining the full extent of the services required rests solely with those submitting a Bid. Neither the County nor its representatives shall be responsible for any error or omission in the Bids submitted, nor for the failure on the part of the Bidders to determine the full extent of the exposures.

- H) All timely Bids meeting the specifications set forth in this ITB will be considered. However, Bidders are cautioned to clearly indicate any deviations from these specifications. The terms and conditions contained herein are those desired by the County and preference will be given to those Bids in full or substantially full compliance with them.
- I) Each Bidder is responsible for full and complete compliance with all laws, rules, and regulations including those of the Federal Government, the State of Florida and the County of Highlands. Failure or inability on the part of the Bidder to have complete knowledge and intent to comply with such laws, rules, and regulations shall not relieve any Bidder from its obligation to honor its Bid and to perform completely in accordance with its Bid.
- J) The County, at its discretion, reserves the right to waive minor informalities or irregularities in any Bids, to reject any and all Bids in whole or in part, with or without cause, and to accept that Bid, if any, which in its judgment will be in its best interest.
- K) Award will be made to the Bidder whose Bid is determined to be the most advantageous to the County, taking into consideration those Bids in compliance with the requirements as set forth in this ITB. The County reserves the right to reject any and all Bids for any reason or make no award whatsoever or request clarification of information from the Bidders.
- L) Any interpretation, clarification, correction or change to this ITB will be made by written addendum issued by the Purchasing Division. Any oral or other type of communication concerning this ITB shall not be binding.
- M) Bids must be signed by an individual of the Bidder's organization legally authorized to commit the Bidder to the performance of services contemplated by this ITB.
- N) The following "Statement of Indemnification" will be incorporated in the contract entered into in connection with this ITB.
- O) The CONTRACTOR agrees to be liable for any and all damages, losses, and expenses incurred, by the COUNTY, in any way related to the services provided herein and this Agreement, caused by the acts and/or omissions of the CONTRACTOR, or any of its employees, agents, sub-contractors, representatives, volunteers or the like. The CONTRACTOR agrees to indemnify, defend and hold the COUNTY harmless for any and all such claims, suits, judgments or damages, losses and expenses, including but not limited to, court costs, expert witnesses, consultation services and attorney's fees, arising from any and all acts and/or omissions of the CONTRACTOR, or any of its employees, agents, sub-contractors, representatives, volunteers, or the like through and including any appeals in any way related to the services provided herein and this Agreement. Said indemnification, defense, and hold harmless actions shall not be limited by any required insurance coverage amounts set forth herein and shall survive termination or natural termination of this Agreement. All pages included in or attached by reference to this ITB shall be called and constitute the Invitation to Bid as stated on the front page of this ITB.
- P) If submitting Bids or Proposals for more than one ITB or Request for Proposal (RFP), each Bid and each Proposal must be in a separate envelope and correctly marked. Only one Bid for this ITB shall be accepted from any person, corporation or firm. Modifications will not be accepted or acknowledged.
- Q) Each Bid must contain proof of enrollment in E-Verify.
- R) Minority Owned and Women Owned businesses must submit a copy of the certificate to receive credit.
- S) Board policy prohibits any County employee or members of their family from receiving any gift, benefit, and/or profit resulting from any contract or purchase. Board policy also prohibits acceptance of gifts of any kind other than advertising novelties valued less than \$10.00

- T) Bids are only accepted if delivered to the location and prior to the time specified on the ITB. Bids must be delivered in sealed envelope or box. Late Bids will not be accepted under any circumstances. If Bids are received after the scheduled time of the Bid Opening Meeting, the Bidder will be contacted for disposition. The Purchasing Division, at the Bidder's expense, can return the unopened envelope, or, at the Bidder's request in writing, can destroy it.
- U) Emailed and faxed Bids will not be accepted. Any blank spaces on the required Bid form or the absence of required submittals or signatures may cause the Bid to be declared non-responsive.
- V) The County is not responsible for correcting any errors or typos made on the Bid. Incorrect calculations or errors may cause the Bid to be declared non-responsive.
- W) The Bidder shall comply with the Florida Sales and Use Tax Law as it may apply to the contract. The quoted amount(s) shall include any and all Florida Sales and Use Tax payment obligations required by Florida Law of the successful Bidder and its material suppliers.
- X) Any material submitted in response to this ITB will become public record pursuant to Section 119, Florida Statutes.
- Y) In the event of legal proceedings to enforce the terms of a contract entered into in connection with this ITB, the prevailing party will be entitled to legal fees. Venue is in Highlands County, Florida.
- Z) If any Bidder violates or is a party to a violation of the code of ethics of the County or the State of Florida, with respect to this ITB, such Bidder may be disqualified from performing the work described in this ITB or from furnishing the goods or services for which this ITB is issued and may be further disqualified from bidding on any future requests for work, goods or services for the County.
- AA) ADDENDUMS: In this ITB the County has attempted to address most situations that may occur. However, should situations arise that are not addressed, they will be dealt with on a case by case basis, at the discretion of the County. If deemed necessary, the Purchasing Division will supplement this ITB document with Addendums. These Addendums will be posted on the County's website, www.Highlandsfl.gov. It is the sole responsibility of the Bidder to check the website for Addendums. Bidders must acknowledge receipt of Addendums by completing the respective section on the Bid Submittal Form.
- BB) AFFIRMATION: By submitting a Bid, the Bidder affirms that the Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; that the Bidder has not directly or indirectly induced or solicited any other person to submit a false or sham Bid; that the Bidder has not solicited or induced any person, firm or corporation to refrain from submitting a Bid; and that the Bidder has not sought by collusion to obtain for him/herself/itself any advantage over other persons or over the County.
- CC) COUNTY EMPLOYEES / CONFLICT OF INTEREST: All Bidders must disclose the name of any officer, director or agent who is also an employee of the Board. All Bidders must disclose the name of any Board employee who owns, directly or indirectly, any interest in the Bidder's business or any of its branches.
- DD) MISUNDERSTANDINGS: The failure or omission of the Bidder to receive or examine any instruction or document, or any part of the specifications, or to visit the site and acquaint themselves as to the nature and location of the work (where applicable), the general and local conditions, and all matters which may in any way affect performance shall not relieve the Bidder of any obligation to perform as specified herein. The Bidder understands the intent and purpose thereof and their obligations and will not make any claim for or have any right to damages resulting from any misunderstanding or misinterpretation of this ITB, or because of any lack of information.

- EE) ASSIGNMENT OF CONTRACT: The selected Bidder and the person designated by the Bidder to perform the services required by this ITB in its Bid submitted in response to this ITB shall not assign, transfer, convey, sublet or sell any portion of any contract entered into in connection with this ITB unless permission is first given in writing by the County.
- FF) COMPLAINTS: The contract will provide that complaints against the Contractor will be processed through the Purchasing Division and are to be corrected within five (5) business days. Written response to the Purchasing Manager is required. Failure to properly resolve complaints within five (5) business days may result in cancellation of the contract. Repeat complaints against the Contractor may result in termination of contract.
- GG) REQUEST FOR CHANGE OF ITB SPECIFICATIONS: Requests for changes to specifications must be submitted for consideration in writing to the person identified in Section VIII of this ITB. Requests must be submitted by the Request for Information (RFI) Cut-Off date stated in Section IX of this ITB. The request will be evaluated by the Project Manager, and the County's response will be made in an Addendum.
- HH) EXCEPTIONS / ITEMS NOT IDENTIFIED IN THE SCOPE OF WORK: Any modification to these specifications by a Bidder shall be an exception to the ITB and must be discussed in detail by the Bidder in its Bid under "Exceptions / Items not Identified in Scope of Work", unless otherwise specified.
- II) DOCUMENTATION RESULTING FROM SERVICES RENDERED: The contract will prohibit the Contractor from publishing or releasing any information related to the requested services without prior written permission from the County. All reports and documents resulting from the ensuing contract will remain the sole property of the County.
- JJ) OTHER ENTITIES ("PIGGYBACKING"): All Bidders submitting a bid to this ITB agree to allow the City of Sebring, Florida and other local government agencies to purchase the Services for the same conditions and at the same pricing set forth by the bid, during the period that the awarded bid is in effect. Any liability created by purchase orders issued against the awarded bid shall be the sole responsibility of the entity placing the order. If the City of Sebring and other governmental agencies desire to participate in this ITB, and make an award thereof, each government agency shall accept the bidder's response and make an award thereof independently of Highlands County. Each governmental agency shall be responsible for its own purchases and each shall be liable for materials and services ordered and received by that governmental agency. None of the agencies assume any liability for the other agencies' actions by virtue of this ITB. This offer for participation in no way restricts or interferes with the right of the City of Sebring or any other governmental agency to competitively procure any or all items.

SECTION III. THE COUNTY'S RESERVATION OF RIGHTS

This ITB constitutes only as an invitation to submit a Bid to the County. The County reserves, holds and may in its own discretion, exercise any or all of the following rights and options with respect to this ITB:

- A) To supplement, amend or otherwise modify this ITB, and to cancel this ITB with or without the substitution of another Invitation to Bid (ITB) or Request for Proposals (RFP).
- B) To issue additional subsequent ITBs or RFPs.
- C) To reject all incomplete / non-responsive Bids, or Bids with errors.
- D) The County reserves the right to determine, in its sole discretion, whether any aspect of the submitted Bids is satisfactory to meet the criteria established in this ITB, the right to seek clarification and/or additional information from any submitting Bidder.
- E) The County also reserves the right to modify the Scope of Work to be performed.

- F) The County shall have no liability to any Bidder for any costs or expenses incurred in connection with the preparation and submittal of a Bid in response to this ITB.
- G) If the County believes that collusion exists among Bidders, all Bids will be rejected.

SECTION IV. INSURANCE

- A) Unless otherwise stated in the specifications, the following minimum Insurance Requirements will be included in the contract and must be met before delivery of goods and performance of services:
 - 1. Workers' Compensation Insurance: The Contractor shall have and maintain workers' compensation insurance for all employees for statutory limits in compliance with Florida law and Federal law. The policy must include Employer Liability with a limit of \$100,000 each accident, \$100,000 each employee, \$500,000 policy limit for disease.
 - 2. Commercial General Liability Insurance: Occurrence Form Required: The Contractor shall have and maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the work performed pursuant to this ITB in the amount of \$1,000,000. Products and completed operations aggregate shall be \$1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at \$100,000.
 - 3. Commercial Automobile Liability Insurance: The Contractor shall have and maintain commercial automobile liability insurance with a limit of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.
 - 4. Special Requirements / Evidence of Insurance:
 - a. A copy of the Bidder's current certificate of insurance MUST be provided with the Bid submitted in response to this ITB. A formal certificate shall be provided upon announcement that a Bidder has been awarded the work as called for in this ITB. The Certificate(s) shall be signed by a person authorized by that insurer to bind coverage on its behalf. All Certificates of Insurance must be on file with and approved by the County before commencement of any work activities. **The formal insurance certificate shall also comply with the following:**
 - (1) "Highlands County, a Political Subdivision of the State of Florida and its elected officials, its agents, employees, and volunteers" shall be named as an "Additional Insured" on all policies except Worker's Compensation and Professional Liability.
 - (2) Contractor shall deliver written notice to the County by overnight delivery return receipt requested, hand delivery or confirmed facsimile thirty (30) days prior to giving or within three (3) days after receiving notice of cancellation, modification, non-renewal, or any other lapse in coverage of any required insurance policies.
 - b. It should be remembered that these are minimum requirements, which are subject to modification in response to high hazard operations.
 - c. The policies of insurance shall be written on forms acceptable to the County and placed with insurance carriers authorized by the Insurance Department in the State of Florida that meet an AM Best financial strength rating of no less than "A- Excellent: FSC VII".
 - d. The Contractor shall hold the County, its agents and employees, harmless on account of claims for damages to persons, property or premises arising out of the services performed in connection with this ITB. The County reserves the right to require the Contractor to provide and pay for any other insurance coverage the County deems necessary, depending upon the possible exposure to liability.

- e. All policies must include Waiver of subrogation; any liability aggregate limits shall apply “Per Jobsite”/Per Job Aggregate. All liability insurance except Professional Liability shall be Primary and Non-Contributory. Certificate of Insurance shall confirm in writing that these provisions apply.
5. Renewal:
- a. In the event the insurance coverage expires prior to termination of the contract entered into in connection with this ITB, a renewal certificate shall be issued 30-days prior to said expiration date.
 - b. Such notification will be in writing by registered mail, return receipt requested, and addressed to the County Purchasing Manager, 600 S. Commerce Ave., Sebring, FL 33870 or emailed to purchasing@highlandsfl.gov.

-END OF SECTION-

SECTION V. SPECIAL TERMS AND CONDITIONS

These are conditions that are in relation to this solicitation only and have not been included in or are revising the County's standard General Terms and Conditions or the Scope of Work.

- A) **BASIS OF AWARD:** The bid is to be awarded the lowest responsive bid.
- a. The County has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and or Requirements which shall service as a guide to the bidder(s) in conforming to the provision of goods and/or services to be provided: Rates and all other negotiated expenses will remain in effect throughout the duration of the award period.
 - b. This award does not entitle any bidder to exclusive rights to County Agreement/Contracts. The County reserves the right to obtain commodities or perform services in-house or by any other means it so desires.
 - c. All pricing shall be all inclusive to include, but not limited to, licensing, material, labor, travel, shipping, handling or delivery, return and incidentals, as applicable, to provide the service described.
 - d. Should the item be not available in the timeframe needed from the lowest bidder, the County reserves the right to request from the next lowest until the item is obtained.
- B) **MINIMUM QUALIFICATIONS** below are to be provided with the submission package:
- C) **TERM:**
The successful bidder shall be responsible for furnishing and delivering to the County's requesting Department(s) the commodity as specified on the bid submittal. The contract will include a thirty (30) day termination for convenience clause for termination by the County.
- D) **REFERENCES:**
1. Provide a summary of three (3) account references. Include name of account, address, telephone number, email address, contact person, dates commodity was provided..

SECTION VI. ITB CONTACT INFORMATION

All questions regarding this ITB and the details of the project during the ITB process shall be submitted by Bidders in writing to:

*Chris Davis, Purchasing Manager
Highlands County Purchasing Division
600 South Commerce Avenue, Sebring, FL 33870
Phone: (863) 402-6528; Email: cmdavis@highlandsfl.gov*

SECTION VII. REQUEST FOR INFORMATION (RFI) CUT-OFF

All questions regarding this ITB shall be submitted by Bidders in writing by 5 P.M. on the date noted on the cover page of this solicitation.

SECTION VIII.SCOPE OF WORK AND SPECIFICATIONS

1. **BACKGROUND:** Highlands County seeks to purchase a paint striping truck to install painted pavement markings with the county's paving program and satisfy demands for maintaining pavement markings on the roadway system.
2. Highlands County is soliciting bids for a truck mounted air atomizing striping application machine. The machine shall apply reflectorized centerline striping that meets Federal & State guidelines utilizing water base or low VOC traffic paint & glass beads. The equipment must be capable of applying water base paint at ambient temperatures of 70 ° Fahrenheit on dry clean pavement asphalt or concrete. The paint material shall not be heated, the unit shall be capable of applying (2) four to eight-inch lines from the left side of the unit and (1) four to eight-inch line on the right side, in either solid or skip patterns or combination of these patterns. Highlands County **will not** accept bids for airless paint systems. The County will only accept bids on air atomizing paint systems. Bidders shall make available at the request of Highlands County a similar unit highlighting the separate components outlined within this specification document.
3. The application unit shall operate in the range of 5 to 12 MPH. All material and parts shall conform to the truck manufactures recommendations and applicable Federal SAE standards.
4. All equipment and components (except Chassis) shall be of the manufacturer's latest listed and published stock models, which shall meet the applicable requirements of this specification.
5. The unit shall be guaranteed against defective materials and workmanship for one-year (365) days after acceptance of the unit baring poorly serviced of poorly maintained and operated unit.
6. All guarantee claims for parts will be replaced or replaced by the manufacturer. All replacement parts shall be shipped to the user within one working day if parts are available.
7. The manufacturer shall agree to sell all parts necessary for the operating life of the unit for a minimum of (10) years.
8. The complete machine and all components, including tanks, compressor, pumps, etc. shall have protective coatings applied. One prime coat and one finish coat of paint. The prime coat material shall be specifically compounded for the materials to which is applied.
9. Finish coat color for platform and above deck shall be white to match chassis. A high solid urethane with enhancer or equal. Below deck components shall be painted black.
10. All fasteners shall be chromium or cadmium plated.

11. The chassis shall be a new current model (No Exceptions) automotive chassis to meet the specific requirements of this specification.
12. The chassis shall be cab over tilt style 33,000 GVWR, front axle GAWR 12,000 lbs. rear axle 21,000 lbs. rating, the engine shall be diesel.
13. When completely loaded with paint & glass beads, staff and cones the chassis axle and total GVWR ratings shall not exceed state axle and Federal bridge laws. The County will reject bids exceeding these limits.
14. The vehicle shall have low speed control to allow operators to set a desired RPM at a certain speed to be constant. Speed can deviate slightly on inclines and declines.
15. Aluminum removal fenders shall be equipped over rear wheels with mud guards on the fenders edge.
16. Cab shall have air conditioning AM/FM radio and 3-person seating and seat belts for each and 5lb. powder fire extinguisher in cab and one 10 lb. fire extinguisher mounted on platform deck.
17. The steel platform shall not exceed 96 inches in total width including all projections and shall be at least 230 inches long. The platform framing shall be constructed of 3-inch structural channel members and 5-inch structural longitudinal members to support all equipment required mounted on it. The spacing of cross members shall not exceed 1.5 feet. Perimeter tubing shall be 2-inch by 4-inch.
18. Platform shall be supported by a minimum of eight (8) equally spaced risers. The risers shall be made into built-in structural channel and have a minimum 7 1/2" opening from the top of the chassis rail to the bottom of the platform. The opening shall facilitate accessibility to the material and control plumbing in the area located between chassis railing.
19. The risers shall be welded to the bottom of the striping platform and fastened to chassis rails vertical flange by at minimum of two (2) 5/8-inch diameter grade #8 bolts to transfer the loading on the rails. A soft aluminum spacing to be placed between the risers and the chassis rails top flange. All spacers to be permanently secured at their locations.
20. The platform shall have a 1/8-inch medium pattern non-slip tread surface.
21. Ladders with skid resistant steps shall be furnished on both sides of platform one (1) drivers' side and two (2) passenger side. Safety chains or approved pins shall be furnished to secure ladders in a stored position.

22. Steel railing shall be installed around the platform where necessary and bolted in place. Railing shall be constructed of 1 ¼ inch square tubing. The rail height shall be not less than 42 inches with 21-inch-high supporting cross member. Corners shall be rounded for operator safety.
23. Rear bumper shall have a minimum 12-inch width and extended across the rear of the platform. It shall be at least 15-inches above road surface. The bumper support shall be at least 4" by 5.5-inch channel steel on both sides.
24. Two (2) weatherproof locking tool boxes of adequate size shall be furnished and installed on the platform. The box shall have full face bottom hinged door with locking latch. Any special tools needed for adjustment or disassembly of machine components shall be furnished in these boxes.
25. The operator canopy shall be provided to protect operators from sun & weather. The structure shall be constructed so the roof is sufficiently secured and supported by tubular columns. The structure shall be designed to withstand normal traffic speeds. The approximate size of this canopy shall be 96 inches wide and 60 inches deep with an inside ceiling height of 72 inches. For the operator's comfort, there shall be a padded armrest on the railing. Two (2) dome lights shall be mounted in the canopy ceiling, lights shall be capable of changing from white to red for night striping.
26. Two (2) air suspension, high back operator seats with armrests shall be mounted on the vehicle platform. They shall be fitted with foam rubber cushions and back. The covering shall be weather resistant plastic and shall be fitted with seat belts in accordance with SAE and Federal Standards.
27. Cone platform shall be provided, mounted on the rear of the truck, and constructed for the storage of approximately 100 cones and shall have two removable padded operator seats with seat belts. There will be a full width railing across the back and safety chains on both sides of the unit to be able to fold to 36" for storage. The flooring shall be a minimum of two inch by 3/16-inch-thick steel angle.
28. The marking machine shall be equipped with three (3) stainless steel ASME certified pressure vessels for storage of paint. One (1) vessel shall have a capacity of 120 gallons for white paint, one (1) vessel shall have a capacity of 120 gallons for yellow paint, and the other, a capacity of 30 gallons for black paint. The tank construction shall be all stainless steel and have a top opening not less than 14 inches in diameter. The bottom of the tank shall be supported by a welded steel skirt to distribute the weight evenly, no point supports (legs) will be acceptable.
29. The unit shall have a paint supply designed for three-color application and appropriate cross-plumbing to allow single color loading of both larger tanks. The material supply shall be so

arranged as to permit the simultaneous operations of one (1) to three (3) spray guns on the left carriage and one (1) spray gun on the right carriage for berm or edge striping.

30. Each vessel shall be equipped with a 0-160 PSI gauge, a safety valve, a bleed-off valve and a shut-off valve, arranged so that air pressure may be maintained on the vessel. Hydraulic driven agitators shall be included for each tank with speed controls mounted at the operator position.
31. A stainless-steel strainer shall be inserted in each system. The strainer shall be cylindrical in design and made from a #16 gauge perforated stainless steel material. The perforation shall be 1/8 inch in diameter and on approximately 3/16-inch centers (33 holes per square inch). No wire strainers are acceptable. The strainer shall be readily accessible and where necessary, valving shall be provided to isolate the strainers from the feed line for cleaning.
32. Two (2) air-operated diaphragm type, MB 2", pumps shall be furnished to transfer paint at the rate of 25 GPM from the storage containers to the paint tanks on the striping unit.
33. The pumps shall be equipped with Teflon balls and Teflon diaphragms.
34. The pump construction shall have stainless steel wetted parts. Two (2) 12-foot sections of 2-inch diameter suction hose and a strainer assembly shall (one for each paint color).
35. Provisions shall be provided to clean the pumps by re-circulating cleaner from a bucket.
36. The glass supply shall have a pressurized tank having a capacity of 1,500 lbs. of glass spheres is to be provided. This tank is to be of all steel ASME certified construction with a top opening of not less than 14 inches in diameter. A 0-160 PSI pressure gauge, pressure regulator, 110 PSI pressure relief valve, and auto evacuating moisture trap are to be included and mounted on the tank. In addition, the tank shall have a minimum 2-inch sight glass for viewing the bead levels. These sight glasses shall meet all ASME and maximum pressure requirements. The sight glasses shall allow the operator to determine bead levels at $\frac{3}{4}$ full stage, $\frac{1}{2}$ full stage and $\frac{1}{4}$ full stage. The glass spheres are to be conveyed under pressure to glass sphere dispensing guns through rubber pressure hoses. A finned tube-type air cooler and moisture separator are to be supplied to remove moisture from air used to operate the glass system. No gravity feed bead system will be accepted.
37. The unit shall have an air-operated, gun cleaning system shall be installed on the striping machine. It shall consist of a 20-gallon ASME certified stainless-steel pressure tank with safety valve and valves and piping necessary to introduce cleaner into each paint line. All piping shall be solvent resistant type. The tank construction shall be with a 4-inch threaded top opening and a full steel skirt support. A provision for the use of a hose shall be provided in the cleaner plumbing, connection to be on the driver's side rear. A cleaner handgun and 50 feet of hose and reel shall be provided for cleanup.

38. The unit shall have a paint supply designed for two-color application and appropriate plumbing to allow single color loading of both tanks. No wire strainers are acceptable. The strainer shall be readily accessible and where necessary, valving shall be provided to isolate the strainer from the feed line for cleaning. The strainers should be removed for cleaning with a single clamp sealed lid.
39. All hoses, pumps, fittings and valves that are in contact with the traffic paints shall be impervious to any petroleum based or water based solvent paints. Paint plumbing shall be stainless steel tubing, pipe and fittings. All 2" valves will be ball type, 3-piece construction with Teflon seals, all valve construction shall be stainless steel. As much plumbing as possible needs to be outside of the frame. A zippered vinyl jacket shall protect all airlines, paint and bead hoses to each gun carriage. The pumps, hoses fittings, valves and all components that are in contact with the marking materials shall be stainless steel.
40. Each carriage shall also have a multi-channel flat jet nozzle, mounted directly in front of each paint spray gun row, to remove dirt and debris from the road surface prior to the application of paint and glass beads. The "on/off/AUTO" air supply to these nozzles shall be located in the control boxes. Each air nozzle shall have a manual needle valve adjustment air flow control.
41. The guns shall be Kamber Model 38-15 N.B. (no exceptions), capable of applying a 4 to 8-inch wide line at 15 mils at 12 MPH maximum striping speed. The bidder must have available for demonstration at the customer's location, the gun proposed under this section. The guns must carry a minimum warranty of one (1) year.
42. The paint gun shall be a high quality pneumatically actuated and internally atomizing spray gun. It must be capable of spraying all standard cold and hot applied fast dry paints; oil base, chlorinated rubber, water base latex paint, and premix. The main gun body shall be machined from a solid block, not exhibiting any seams or connections. All guns wetted components must be manufactured from stainless steel. In order to adapt the gun to water base paint applications it shall be easily convertible, from a bleeder to a non-bleeder configuration and reverse the process by either removing or replacing a ball check in the atomizing gun port. The guns shall be in the non-bleeder mode, but with the ability to flush gun tips even in the non-bleeder mode ("flush on the fly"). The gun needle packing nut must be adjustable thus enabling the operation to compress the packings to ensure continuous sealing of the needle through the wear period. The lower gun assembly shall contain a spring-loaded Teflon packing and be of the double-barrel design comprising of a separate fluid nozzle, air nozzle, and exterior nozzle to produce a well-defined 4" to 9" wide painted line with an even paint distribution. Each spray gun shall have as an integral part, a gun shroud which shall produce sharp line definition. The shroud shall consist of a round collar that will fit on the gun's air nozzle retainer ring and be an open channel type shroud to facilitate cleaning without removal. For better durability and life, the following components; exterior nozzle and fluid nozzle shall have a minimum surface hardness of 50 as measured on a Rockwell "B" scale. The needle shall be constructed entirely of stainless steel to

prevent rusting. Gun material inlet shall be constructed at a 25° angle to allow maximum material flow.

43. All paint guns shall be mounted on electric elevators which will permit remote vertical adjustment for each individual gun to change line width anywhere from 4 inches to 8 inches. The controls shall be mounted at the operator's stations.
44. There shall be installed pneumatically actuated glass sphere guns, high capacity (35 lbs. per minute at 30 PSI tank pressure), air atomized glass guns, Kamber Model 90HO designed to remove bead pulsation by fluidizing bead flow out of the gun nozzle. Gun outlet shall be fitted with a closed spooned glass deflector with adjustable side curtains to insure precise adjustment of beads on the paint line, thus minimizing waste of glass outside the paint line. The closed spoon material deflector must also be equipped with a hardened steel replaceable insert (either circular or rectangular shaped) to prevent wear of the deflector at the material outlet.
45. The glass guns atomizing air by-pass (coupling tube assembly) must be constructed of brass (plastic will not be acceptable). This assembly must also house a filter screen to prevent glass beads from being trapped in the atomizing air system. In order to prevent glass from migrating into the air operation chamber, the gun shall employ a dual sealing system; this shall consist of a wiper seal, backed up by a needle "O" ring. The gun must also be equipped with internal stainless-steel springs to prevent rusting due to condensation within the gun. All gun inlets must be threaded (not soldered) to allow replacement of such parts due to wear or other damage. The glass guns must be equipped with an interchangeable material tip system. This system must offer six (6) different tips sized from 5mm to 10mm tip orifice dimensions to provide the operator an infinite range of application speeds. Tips must be constructed of hardened steel to prevent excess wear.
46. Provision shall be made in the paint plumbing for paint to be applied with a handheld spray gun. This hand gun shall be supplied along with twenty-five (25) feet of hose and all required fittings and shall be mounted on a retractable hose reel mounted conveniently at the rear of the truck. The hose reel shall be designed to be out of the way of the operators during longline painting, but easily accessible to the operators on the ground at the rear of the striper, the hand gun and hose shall be plumbed for operation with either color paint. A ball valve shall be installed on each paint supply line to shut off the paint to the hand gun assembly. A provision for flushing the gun and hose shall be provided to change color. The hand gun shall be a Kamber Model 8 (No exceptions). This allows the user to interchange the tips and nozzles between the road guns and the hand gun.
47. Two-gun carriage assemblies shall be supplied, mounted behind the vehicle's rear wheels, to support and align the spray guns. The main carriage, mounted on the left-side of the vehicle, shall have provisions for attaching three (3) paint spray guns (2 yellow, 1 black), two (2) glass sphere guns, and two (2) air nozzles. One (1) 5.00-5, 10 ply pneumatic 13" diameter aircraft style tire/wheel assembly to maintain the guns at the same relative position

above the pavement at all times. The assembly with grease-able bearings and single axle shall be positioned to evenly distribute the weight of the carriage. The entire unit shall be mounted with linear bearings to allow vertical motion but yet keep the spray guns normal to the road surface. A pneumatic lift system, with auto lock, shall be provided to raise the gun carriage for transport. The control switch shall be located in the gun box. The cross slide supporting the carriages shall allow the carriages to be positioned for transport within the width of the vehicle's platform and permit its use anywhere from this location outward for a distance of 4 feet. The slide mechanism shall consist of a rectangular tube within a rectangular tube telescoping design with UHMW, self-lubricating material bearing areas.

48. The second spray gun carriage shall be provided and mounted along the right side of the striping unit to align and support one (1) paint spray gun (white), one (1) glass sphere gun, and one (1) air nozzle. The design of this carriage shall be identical to the main carriage, and it shall also extend 4 feet from the edge of the platform. Each carriage slide shall be equipped with a hydraulic cylinder for moving the carriage to any point within its operating range. The cylinder shall be double-action, controlled by a power steering control, and the steering wheel shall be conveniently located for the operator.
49. A tilting and telescopic steering column shall be conveniently located for each operator. Each column shall include a steering wheel with knob. The power steering control unit and hydraulic hoses shall be located under the equipment platform, out of the way of the operators.
50. Stacked body, quick acting solenoid valves with a manual override feature shall be mounted on each carriage. Valves shall be equipped with balanced spool designed to minimize back pressure or restriction in exhaust. The valves shall be of a one-piece aluminum design body.
51. The left carriage layout shall be two (2) air nozzles, two (2) yellow paint guns, one (1) black paint gun two (2) glass bead guns.
52. The right carriage shall be one (1) air nozzle, one (1) white gun and one (1) glass bead gun.
53. The carriage wheels shall be adjustable for rumble strip avoidance. This adjustment will allow the outside wheel to extend outward and the inside wheel to adjust inward and shall locked into position with spring-loaded pins. It shall support the carriage and maintain it at a fixed height from the road surface.
54. Flushing the paint guns shall be accomplished by utilizing 3-way valves mounted on the control center.
55. The air compressor shall be a Sullivan Pallatek unit or approved equal capable of supplying at least 260 cubic feet of free air per minute at 110 PSI.

56. All containers shall be ASME approved for 110 PSI working pressure. All necessary safety valves, piping and fittings shall be included.
57. The compressor engine shall be diesel powered, liquid-cooled, four-cycle, four cylinder, overhead valve construction, heavy duty industrial type. It shall include as standard equipment: a fin-tube type radiator, lubricating oil filter, 12-volt electrical system, pushbutton starting, and recommended air filter to be shared with the compressor air intake. The air compressor engine and chassis engine shall have a common fuel tank.
58. A Schmidt or approved equal, model number 1200-080-03 coalescing moisture extractor shall be installed in the main air supply line. It shall have a rating of 800 CFM.
59. A common skid base shall be provided under the engine and compressor, so they may be handled and mounted as a package unit. The compressor shall be mounted to the platform longitudinal members. A complete cover with hinged or sliding access panels shall be supplied for weather protection.
60. The operating control panel shall be located at the end of the compressor unit and the unit mounted so that it is at the curb side of the vehicle and include, in addition to operating controls, gauges showing oil and air pressures, water temperature, and voltmeter and an electric hour meter.
61. An electric cooling fan shall be installed into the main airline to remove heat from the compressed air.
62. The unit shall be furnished with the following accessory items as a standard part of the package: hour meter, oil level gauge, automatic moisture trap for controls, automatic blowdown valve, minimum pressure valve and a hydraulic pump.
63. The hydraulic system shall have a minimum 35- gallon reservoir. The reservoir shall be equipped with an internal baffle, sight level gauge, and vented cap. The reservoir shall be located to insure flooded inlet suction to the pump. The return port on the reservoir shall be equipped with a 50 gallon per minute return filter. The 6-micron absolute return filter shall be a canister type with replaceable element and indicator gauge. All high-pressure hydraulic hose shall be rated at a minimum of 2,000 PSI working pressure. A shut-off valve will be installed in the low pressure plumbing to isolate the reservoir and limit fluid loss when maintenance is performed.
64. The hydraulic pointer shall be front mount adjustable pointer guide shall be provided. The guide shall be constructed using a trailer ball and coupling type system. The pointer shall have a "main" pivot point located near the center of the bumper. To this pivot shall be fixed the "main guide arm". The "main guide arm" will be able to swing out for either edgeline or centerline control. A second pivot point will be located at both outer bumper point locations. This pivot point will offer support for the "bracing arm". The "bracing arm" shall swing out

and support the "main guide arm" at approximately its mid-point. This process shall be reversible to permit the "main guide arm" to be used for either edgeline or centerline operation. An additional "telescoping section" shall be inserted into the "main guide arm" to allow a pointer extension from 10 feet to approximately 13 feet. The unit shall be mounted directly on the front truck frame, and so designed that it can easily be swung and secured to brackets attached to the bumper face for easy transport. The guide shall be constructed of solid tubular steel and have a pneumatic rubber-tired caster wheel, and adjustable pointer guide, and flag socket located at its forward end. The pointer shall be equipped with a 1" cylinder hydraulic lift capable of lifting the pointer off the ground approximately 45° for transporting or maneuvering the striper. Hydraulic power take-off from chassis power steering shall not be acceptable. A remote electric switch shall be mounted in the chassis cab to activate a control valve for the pointer and shall be easily accessible to the driver. The pointer can be configured to require manual assist to locate in the transport position.

65. The cab mounted laser guidance system shall be supplied a GL-3000-P Laser System using an ultrahigh visibility green laser to establish visual line control for the paint striping machine. The operator adjusts the laser spot to the desired reference point on the road via a remote control panel located in the cab of the truck.
66. The control shall have a three-function switch for: Laser On Steady mode. Laser On Blinking mode. Laser Off.
67. There shall be a corresponding green light located on the laser status panel indicating the laser status:
 - a. Light On Steady mode.
 - b. Light Blinking mode.
 - c. No Light (Off).
68. To position the laser spot to the desired location; i.e., center line, road edge, bike lane, etc., the operator shall push the proper buttons for the direction that he/she wants the laser spot to move in; left, right, forward, back, and the laser tracks simultaneously.
69. The laser, all optics, mechanical mechanisms, and electronics shall be located in a rugged, weatherproof housing that is typically mounted to the roof of the truck. This permanent installation shall eliminate the need to remove the laser at the end of the day. Two cables shall run from the laser housing, one for 12V DC power, the other for system control in the cab.

Specifications -

Laser - 532mm Class IIIA. Power - 12V DC 4.0 amps/hour (Max Operating) Operating Temperature - +36° - +120° F. Power/Control Cable Length - Approximately 20 Feet (from laser box) to DB15 Connector for Control Box. Laser Box – Approximately, 6-1/8 H x 6-1/2 W x 12 L Inches.
70. The control center shall be provided. This shall consist of an integral sheet metal covered framework providing space for electrical controls, spray equipment connections, heater thermostat control, and any other auxiliary parts required by the spray equipment. The

control center shall be mounted in an inclined position so that it can be observed from either operator's position. This control center shall have mounted on it, all the necessary regulators, gauges, valves, switches, and indicators required for operation of the striping equipment. All parts shall be of the panel type and located behind the panel if at all possible. An easily removable back plate with four (4) recessed latches shall allow access to the interior for service. Both a 110 PSI safety valve and a condensate drain shall be located on the panel air manifold. All the gauges shall be of the liquid-filled type. All control center switches shall be lighted rocker or push-button type. The spray equipment shall be electrically controlled by means of toggle switches and solenoid valves. The switches shall be located in two (2) separate control boxes within easy reach of the rear equipment operators. The switch sections shall also house additional switches and indicator lights for the skipline mechanism control. Each control box shall be located within a non-metallic enclosure with a clear hinged and latched cover. Each enclosure shall be mounted to the canopy railing and friction hinged to "flip" out of the way when necessary. All line pattern combinations, skipline mechanism actuation, and skipline mechanism reset shall be controlled by toggle switches. Pre-selected combinations shall be obtained by activating only on switch that also simultaneously actuates or resets the skipline mechanism. One (1) toggle switch shall be a "START/STOP" switch connected in such a way that when activated, it will turn off and cancel any of the above selected patterns, as well as automatically reset the skipline mechanism to a ready position. All electrical wiring shall be enclosed in conduit type protective case. Any wires passing through the deck shall have grommets around them. All electrical controls shall be 12-volt power only. All electrical wiring shall terminate in the operator control center. A master emergency shutoff switch shall be located with the cab area.

71. A David Clark Model 9900 wireless intercommunication system shall be furnished to provide a means of vocal communication between the driver of the vehicle and the operators of the striping equipment. This system shall provide open communications for all operator stations.
72. Three (3) single ear headset for the front cab operator and rear operators shall be provided. The headsets shall be equipped with noise cancelling microphone and on/off/microphone controls for hands free communication.
73. The skip timer system shall follow the intent of this specification to describe a highly reliable, easy to use, simple to install, compact skip-setting mechanism that requires little or no maintenance and no clutches, cams, gears, bearings or devices that must be adjusted while at rest. The skip timer control boxes shall use mid-sized IP67 rated toggle switches and shall use sealed push-buttons for menu navigation. The skip timer control box shall have a full color, 4.3" screen. The color menu system shall provide an animated preview of skip timer patterns, reflecting current settings and switch positions and shall provide guided calibration processes for distance and pump calibrations. The color menu system shall have a descriptive information system to provide the operator with information about errors, warnings, and skip timer operation. There shall be a switch test menu, for in-field diagnosis of switch failure, incorporated into the color menu system. The skip timer system shall communicate using CAN bus serial communications protocol. It shall have an operating

temperature range from 33° Fahrenheit to 140° Fahrenheit and a storage temperature range of 10° Fahrenheit to 160° Fahrenheit.

74. The skip timer output boxes shall directly drive all loads (air dusters, material guns, bead guns, etc. where applicable). All outputs shall be solid state. To simplify diagnostics, the skip timer output boxes shall have driver indicator LEDs for all driver outputs.
 - a. The skip timer shall accept motion signals from a magnet-wrapped driveline collar. All motion signal sources will maintain a 0.1' resolution during normal road marking operations. The skip timer system software shall be field upgradeable via USB drive, and the hardware shall be field upgradeable using hub expansions ports for adding more driver output boxes, sensor input boxes, or data logging equipment.
 - b. The skip timer shall separately track skip and solid distance painted per gun, and paint consumption from pump strokes, into internal, non-volatile counters.

75. The bidder will provide literature or system diagrams and details on the following components:

76. Chassis, paint handling equipment, glass system, cleaner system, paint pumps, hoses, paint guns, glass guns, gun carriage system, compressor, guidance system, intercom system and skip timer system.

77. A computer-generated engineers' detailed layout of equipment body components and vehicle weight distribution shall be provided with the bid submittal. The layout drawing shall show the location of material and glass bead supply equipment, air compressor package/engine equipment, and other components necessary for the successful construction and operation of the striping unit. Failure to supply information as requested for the previous items will cause the bid to be rejected.

-END OF SECTION-

SECTION IX. HIGHLANDS COUNTY FORMS

Documentation included with Bid submittal package

Any blank spaces on the form(s), qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County’s Form may result in the submission being declared non-responsive by the County.

The list of forms below is meant only as a guide. It is the Bidder’s responsibility to review and include all requested and required documentation.

Forms	circle one		
LOCAL COMPLIANCE FORMS			
Official Bid Submittal Form: include acknowledgement of all addenda, original signature AND Excel Itemized Bid Form	Required	YES	NO
Drug-Free Workplace Certification, F.S. 287.087	Required	YES	NO
Public Entity Crimes Sworn Statement, F.S. 287.133	Required	YES	NO
Discrimination Certification, F.S. 287.134	Required	YES	NO
Scrutinized Companies Certification, F.S. 287.135	Required	YES	NO
E Verify Certification	Required	YES	NO
Local Preference Affidavit of Eligibility	Required	YES	NO
MISCELLANEOUS DOCUMENTATION			
Bidder/Proposer FEI/EIN Number	Required	YES	NO
Acord Insurance Form (sample copy of Certificate of Insurance)	Required	YES	NO
Women / Minority Business Enterprise Certification	If Applicable	YES	NO
References Provide a Summary and “Project Reference Survey” for three (3) references. (see Section IV, Reference section for additional requirements)	Required	YES	NO
Licenses, Certifications: o If applicable	If Applicable	YES	NO
Chassis information	Required	YES	NO
Equipment components manufactures and models	Required	YES	NO
Warranty information	Required	YES	NO
One (1) ORIGINAL Submission Package, One (1) exact paper COPY of the Submission package (TOTAL 2 PAPER COPIES) and one (1) exact electronic copy on thumb drive of the Submission package.	Required	YES	NO
Statement of “No Bid” Due prior to submission due date and time	If Applicable		
Sealed Submission Label (affix to outside of submittal package)			

OFFICIAL BID SUBMITTAL FORM

BID SUBMITTED TO:
**HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
 PURCHASING DIVISION**

SOLICITATION IDENTIFICATION: **ITB 21-004**
 SOLICITATION NAME: **Paint Striping Truck**

SUBMITTED BY:

 Bidder's Name

 Bidder's Authorized Representative's Name and Title

 Bidder's Address 1

 Bidder's Address 2

 Contact's Name and Title (Print)

 Contact's E-mail Address

 Contact's Phone Number

 Dun's Number

 Employer Identification Number/Federal Employer Identification (as shown on Sunbiz.org)

BIDDER IS: (CHECK ONE)

Individual
 Partnership
 Corporation
 Limited Liability Company
 Joint Venture*

*Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above for an individual or the appropriate form of entity.)

In submitting this response, BIDDER represents that:

- BIDDER has examined and carefully studied the ITB Documents and the following Addenda (receipt of all which is hereby acknowledged). Bidder should insert date of the Addendum and Addendum Number in boxes below:

Addenda Number	Date Issued	Addenda Number	Date Issued	Addenda Number	Date Issued	Addenda Number	Date Issued

- It is the sole responsibility of the bidder/proposer to check the Purchasing web-site for any addenda issued for this solicitation.

CERTIFICATION/ACKNOWLEDGEMENTS:

Having carefully examined the general and purchase order "Terms and Conditions", all solicitation documents and, if necessary, reviewed site conditions that may affect cost, progress, performance and finishing of the work which meet these specifications.

The successful bidder/proposer shall be responsible for furnishing and delivering to the Highlands County requesting Department commodity or service. The pricing provided shall be all inclusive of travel, labor and materials and incidentals necessary to provide the services described herein.

This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the County. The signature below, by an authorized representative, affirms they have read and understand the solicitation requirements.

Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.

Bid Amount

Provide the total bid price for the roadway paint striping truck as specified \$ _____

Date of delivery: _____

Exceptions to the specifications or alternate to a specific specification:

SUBMITTED ON: _____ 20 _____

COMPANY: _____

SIGNATURE: _____ (Seal)

Bidder's Authorized Representative

PRINTED NAME: _____

TITLE: _____

ADDRESS: _____

CITY/STATE/ZIP _____

PHONE NUMBER: _____

EMAIL: _____

DRUG FREE WORKPLACE

**CERTIFICATION PURSUANT TO SECTION 287.087, FLORIDA STATUTES
PREFERENCE TO DO BUSINESS WITH DRUG FREE WORKPLACE PROGRAMS**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to the HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

by _____
[Print individual's name and title]

for _____
[Print name and state of incorporation or other formation of the entity submitting this sworn statement]

whose business address is _____ and

whose Federal Employer Identification Number (FEIN) is _____ (hereinafter referred to as "Bidder")

2. CERTIFICATION

Bidder hereby certifies that at the time of its Bid the Bidder has a drug free workplace program in place. The program meets the requirements of Section 287.087, Florida Statutes.

THIS CERTIFICATION IS MADE PURSUANT TO SECTION 287.087, FLORIDA STATUTES, AND IS, UPON DELIVERY, A PUBLIC RECORD.

Print Name: _____ Date: ____/____/____

STATE OF _____
COUNTY OF _____

The foregoing Certification was sworn to before me this ____ day of _____, 20____, by _____, as _____, the duly authorized officer of _____, on its behalf, who is either personally known to me [] or has produced _____ as identification [].

(AFFIX NOTARY SEAL)

Signature: _____
Print Name: _____
Notary Public, State of _____
Commission No. _____
My Commission Expires: _____

**SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

STATE OF FLORIDA _____ } ss
COUNTY OF _____ }

Before me, the undersigned authority, personally appeared _____ who, being by me first duly sworn, made the following statement:

1. The business address of _____ (name of bidder or contractor), is

2. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.

3. I understand that "convicted" or "conviction" is defined by the statute to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.

4. I understand that "affiliate" is defined by the statute to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

5. Neither the bidder or contractor nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the bidder or contractor nor any affiliate of the bidder or contractor has been convicted of a public entity crime subsequent to July 1, 1989.

(Draw a line through paragraph 5 if paragraph 6 below applies.)

6. There has been a conviction of a public entity crime by the bidder or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the bidder or contractor who is active in the management of the bidder or contractor or an affiliate of the bidder or contractor. A determination has been made pursuant to 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is _____.

A copy of the order of the Division of Administrative Hearings is attached to this statement.

(Draw a line through paragraph 6 if paragraph 5 above applies.)

THIS SWORN STATEMENT IS MADE PURSUANT TO SECTION 287.133(3)A, FLORIDA STATUTES, AND IS, UPON DELIVERY, A PUBLIC RECORD

Signature: _____

Print Name: _____

Print Title: _____

On ____ day of _____, 20____.

STATE OF _____

COUNTY OF _____

Sworn and subscribed before me in the State and County first mentioned above on the _____ day of _____, 20____.

Signature: _____

Print Name: _____

Notary Public, State of _____

Commission No. _____

My Commission Expires: _____

(AFFIX NOTARY SEAL)

NONDISCRIMINATION CERTIFICATION

**CERTIFICATION PURSUANT TO SECTION 287.134, FLORIDA STATUTES
DISCRIMINATION; DENIAL OR REVOCATION OF THE RIGHT TO TRANSACT BUSINESS WITH
PUBLIC ENTITIES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to the HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

by _____
[Print individual's name and title]

for _____
[Print name and state of incorporation or other formation of the entity submitting this sworn statement]

whose business address is _____ and

whose Federal Employer Identification Number (FEIN) is _____ (hereinafter referred to as "Bidder")

2. CERTIFICATION

Bidder hereby certifies that at the time of its Bid the Bidder has not been placed on the discriminatory vendor list by the Department of Management Services.

THIS CERTIFICATION IS MADE PURSUANT TO SECTION 287.134, FLORIDA STATUTES, AND IS, UPON DELIVERY, A PUBLIC RECORD.

Print Name: _____ Date: ____/____/____

STATE OF _____
COUNTY OF _____

The foregoing Certification was sworn to before me this ____ day of _____, 20____, by _____, as _____, the duly authorized officer of _____, on its behalf, who is either personally known to me [] or has produced _____ as identification [].

(AFFIX NOTARY SEAL)

Signature: _____
Print Name: _____
Notary Public, State of _____
Commission No. _____
My Commission Expires: _____

SCRUTINIZED COMPANIES CERTIFICATION

**CERTIFICATION PURSUANT TO SECTION 287.135, FLORIDA STATUTES
SCRUTINIZED COMPANIES CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to the HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

by _____
[Print individual's name and title]

for _____
[Print name and state of incorporation or other formation of the entity submitting this sworn statement]

whose business address is _____ and

whose Federal Employer Identification Number (FEIN) is _____ (hereinafter referred to as "Bidder")

2. CERTIFICATION

Bidder hereby certifies that at the time of its Bid the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria. Bidder also hereby certifies that it is not participating in a boycott of Israel.

THIS CERTIFICATION IS MADE PURSUANT TO SECTION 287.135(5), FLORIDA STATUTES, AND IS, UPON DELIVERY, A PUBLIC RECORD.

Print Name: _____

STATE OF _____
COUNTY OF _____

The foregoing Certification was sworn to before me this ____ day of _____, 20____, by _____, as _____, the duly authorized officer of _____, on its behalf, who is either personally known to me [] or has produced _____ as identification [].

(AFFIX NOTARY SEAL)

Print Name: _____
Notary Public, State of Florida
Commission No. _____
My Commission Expires: _____

E-VERIFY CERTIFICATION

CERTIFICATION OF PARTICIPATION IN THE UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICE BUREAU'S E-VERIFY PROGRAM

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

by _____
[Print individual's name and title]

for _____
[Print name and state of incorporation or other formation of the entity submitting this sworn statement]

whose business address is _____ and

whose Federal Employer Identification Number (FEIN) is _____ (hereinafter referred to as "Bidder")

2. CERTIFICATION

Bidder hereby certifies that at the time of its Bid the Bidder participates in the United States Citizenship and Immigration Services Bureau's E-Verify Program, and does not knowingly employ, hire for employment, or continue to employ an unauthorized alien.

Bidder's E-verify Company ID #: _____

THIS CERTIFICATION IS, UPON DELIVERY, A PUBLIC RECORD.

Print Name: _____ Date: ____/____/____

STATE OF _____
COUNTY OF _____

The foregoing Certification was sworn to before me this ____ day of _____, 20____, by _____, as _____, the duly authorized officer of _____, on its behalf, who is either personally known to me [] or has produced _____ as identification [].

(AFFIX NOTARY SEAL)

Signature: _____
Print Name: _____
Notary Public, State of _____

LOCAL VENDOR AFFIDAVIT

LOCAL PREFERENCE AFFIDAVIT OF ELIGIBILITY

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

by _____
[Print individual's name and title]

for _____
[Print name of Company/Individual submitting sworn statement]

Whose business address is _____

(If applicable) its Federal Employer Identification Number (FEIN) is _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this Sworn statement): _____.

2. LOCAL PREFERENCE ELIGIBILITY

A. Contractor/Individual has had a fixed office or distribution point located in and having a street address within Highlands County for at least twelve (12) months immediately prior to the issuance of the request for quotation, competitive bids or request for proposals by the County.

YES ____ NO ____

B. Contractor/Individual holds business license required by the County, and/or if applicable, the Municipalities:

YES ____ NO ____

C. Contractor/Individual employs at least one full-time employee, or two part-time employees whose primary residence is in Highlands County, or, if the business has no employees, the business shall be at least fifty (50) percent owned by one or more persons whose primary residence is in Highlands County.

YES ____ NO ____

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM SHALL BE CONSIDERED PUBLIC RECORD.

[Signature and Date]

STATE OF _____, COUNTY OF _____

Subscribed and sworn before me, the undersigned notary public on this ____ day of _____, 20____.

NOTARY PUBLIC

SEAL

Commission Expiration Date



Highlands County Purchasing Division

PROJECT REFERENCE SURVEY

Solicitation # 21-004 ITB

Paint Striping Truck

Section 1	Project Respondent Information	Please return completed form to:	
FROM:		Bidder/Proposer:	
COMPANY:		Due Date:	
PHONE #:		Total # Pages:	1
FAX #:		Phone #:	Fax #:
EMAIL:		Bidder/Proposer E-Mail:	

Section 2	Bidder/Proposer to enter information in Section 2. Enter the project, similar to the above solicitation, performed for the above respondent (section 1.)		
Bidder/Proposer Name:			
Project Name:	Project Address:	Square Feet	Contract Expiration
Summarize Scope:			Bidder/Proposer initiated Change orders

You as an individual or your company has been given as a contact regarding the project identified above. Please assist us by completing the information below. If due to policy you are unable to complete Section 3, please check the in section 3 and skip to section 4. Thank you in advance.

Section 3	<input type="checkbox"/> Check if unable to respond to Section 3 due to policy	Indicate: "Yes" or "No"
1. Did this company have the proper resources and personnel by which to get the job done?		
2. Were any problems encountered with the company's work performance?		
3. Were any change orders or contract amendments issued, other than owner initiated?		
4. Was the job completed on time?		
5. Was the job completed within budget?		
6. If the opportunity were to present itself, would you rehire this company		
7. On a scale of one to ten, ten being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)		
8. Please provide any additional comments pertinent to this company and the work performed for you:		

Section 4	Project acknowledgement
------------------	--------------------------------

Please submit non-Highlands County employees as references.

Reference Name (Print Name) _____

Reference Signature _____



STATEMENT OF NO BID

We, the undersigned, have declined to bid

- Specifications too "tight", i.e., geared toward one brand or manufacturer only
- Insufficient time to respond to the Invitation to Bid.
- We do not offer this product or services
- Unable to meet specifications
- Unable to meet Bond requirements
- Specifications unclear (explain how)
- Unable to meet Insurance requirements
- Remove us from your "Bidders List" altogether
- Other (specify below)

Remarks: _____

Company Name: _____

Signature: _____

Telephone: _____

E-Mail: _____

Date: _____

Sealed Submission Label – Use if Bid submittal is by postal mail or any special delivery mail.

Labeling Not required for electronically submitted bids that are uploaded into Vendor Registry.

Cut along the outer border and affix this label to your sealed submission envelope to identify it as a “Sealed Bid/Proposal”

Deliver to: Highlands County Purchasing Department
600 S. Commerce Ave., 2nd Floor
Sebring, FL 33870

Contact Information: Chris Davis, Purchasing Analyst
(863) 402-6528

PLEASE PRINT CLEARLY



	SEALED BID/PROPOSAL DOCUMENTS • DO NOT OPEN •
SOLICITATION NO.:	ITB 21-004
SOLICITATION TITLE:	Paint Striping Truck
DATE DUE:	Tuesday, January
TIME DUE:	Prior to: 3:30 PM
SUBMITTED BY:	_____ (Name of Company)
e-mail address	Telephone
DELIVER TO:	Highlands County Board of County Commissioners Attn: Purchasing Department, 2 nd Floor (Chris Davis) 600 South Commerce Avenue Sebring, Florida 33870
Note: submissions received after the time and date above will not be accepted.	

***Notice: The Date Due/Submission Deadline Date/Opening Date as stated on this label and other forms contained herein may have been updated via issuance of Addenda. It is the sole responsibility of the Contractor/Vendor to monitor the County webpage for any updates. Contractor/Vendor may strike through and update Date Due/Submission Deadline Date/Opening Date to match any updates to this date that have been published via Addenda.**